

# **ACTIVE TRANSPORTATION ADVISORY BOARD**

## **MINUTES OF THE MEETING OF DECEMBER 1, 2015**

**Members Present:** Stacey Bacon  
LouAnn Colyer  
Geoffrey Hines  
Dick Horton  
John Robb

**Members Absent:** Amy Hite  
Deborah McGeorge

**Others Present:** Troy Graham, City Planner  
Andrea Holtzman, Administrative Assistant  
Jacob Reagan, Engineer Tech  
Kim Vogel, Director of Parks and Recreation

Geoffrey Hines opened the meeting at 12:04 p.m. with five (5) members present.

The first order of business was the approval of the Minutes from November 3, 2015. In this regard, Dick Horton moved, seconded by LouAnn Colyer, to approve the minutes with the only change being in the first paragraph there were five (5) members present instead of four (4). This motion passed unanimously.

The second order of business was the discussion of formatting options for the map of existing trails. Jacob Reagan handed out an updated map. Troy Graham explained the changes requested last month have been implemented into this map. It was suggested to have the grey boxes representing Nettles, Westside and Lakeside schools be made a little bigger to ensure the yellow identification letter is more visible. It was also suggested to see if the railroad crossings could be made more visible.

It was suggested to have the heading of the top 10 tips changed make sure it accurately reflects the number of tips as it looks like there are 12. Kim Vogel suggested to have a check list of bike equipment added to the empty space of the map under the tips. She indicated she would get that information to Jacob.

It was suggested to have a date of printing and updating or revising printed somewhere on the map.

It was also suggested to have the Active Transportation Advisory Board Members and their contact information somewhere on the back of the map; as well as the Mission Statement for the group.

Kim Vogel suggested to have one of the schools translate this map into Spanish as well. She indicated she would look into getting this accomplished.

The third order of business was an update on the East/West Connector progress. Troy Graham the Schlanger Park area is almost complete. The old bridge is still at the park and the new bridge has been installed. The areas along Michigan are still in need of the fence installed. The trail has been laid and is complete on 12<sup>th</sup> Street. The bases are poured for the HAWK signal but there is still some work to be completed with ADA ramps.

**ACTIVE TRANSPORTATION ADVISORY BOARD  
MINUTES OF DECEMBER 1, 2015  
PAGE TWO**

LouAnn Colyer indicated the hydrant at 12<sup>th</sup> and Joplin is a little close to the street. She shared concern that someone might turn the corner too tight and hit the hydrant. Jacob Reagan indicated he would see if this hydrant location was addressed in the plans.

The fourth order of business was an update on the South Rouse Trail Project. This project is hoping to be bid out in the spring of 2016 and construction later in 2016. Today, Cameron Alden is meeting with people in the area to discuss easements.

Troy Graham indicated he was trying to contact the planner at the hospital to discuss their plans with sidewalks.

Under Old Business, Kim Vogel updated the group on the Supplemental Nutrition Assistance Program Education (SNAP-Ed). She indicated she has not yet been able to contact the head of this program. She is hoping that she will be able to get some assistance with bike racks for the school and possibly even the map printing.

Geoffrey Hines brought a handout outlining discussion points for the group from the planning session that took place several months ago. Mr. Hines indicated these points were designed to work in conjunction with the PedNet Master Plan.

Troy Graham indicated he sent a Safe Routes to School grant in for possible funding in 2016. Kim Vogel thought it would be good to focus on accessibility to the YMCA and Community Health area (Joplin, Michigan and North Broadway) for 2016.

Under New Business, Amy Hite agreed to serve as Chairperson for the 2016 year. The election for the Vice Chairperson was tabled until the January meeting.

The Tentative 2016 Meeting Schedule was distributed. After a brief review, LouAnn Colyer moved, seconded by Stacey Bacon to approve the meeting schedule. This motion passed unanimously. The next meeting is set for January 5, 2016 at noon in the Upstairs Conference Room of City Hall.

There being no further business LouAnn Colyer moved, Dick Horton seconded to adjourn the meeting at 1:05 p.m.

Respectfully Submitted,

Andrea Holtzman  
Administrative Assistant