

AIRPORT ADVISORY COMMITTEE

MINUTES OF THE MEETING OF NOVEMBER 2, 2015

MEMBERS PRESENT: Michael Tribelhorn, Chairperson
Jesse Hudson, Vice-Chairperson
Bob Downing
Nathan Keizer
Ron Long

MEMBERS ABSENT: Ron Close
Jerry Waltrip

OTHERS PRESENT: Cameron Alden, Director of Public Works
Bill Pyle, Airport Manager
Troy Graham, Assistant Director of Public Works
Andrea Holtzman, Administrative Assistant

The Airport Advisory Committee met on Monday, November 2, 2015 at 12:00 p.m., in the City Hall Conference Room. Chairperson, Michael Tribelhorn called the meeting to order at 12:00 p.m. with five (5) members present.

The first order of business was the approval of the minutes of the meeting of August 3, 2015. Ron Long moved the minutes be approved as submitted. This motion was seconded by Nate Keizer and carried unanimously.

The second order of business was a Discussion on Engineering Design and Mill and Overlay Project of Runway 16-34. Cameron Alden explained the design portion of the project is underway. He hopes the design will be reviewed by FAA in December 2015. Bid opening for this project in April or May of 2016. There will be a 90 day hold on the work. He estimated the money for the project won't be available until July 2016.

Bill Pyle explained the project should take approximately three (3) months.

The third order of business was an Update on Fuel Sales through September. Bill Pyle explained 2015 is well above the total gallons of Jet-A fuel in 2014. The 100 Low Lead sales were higher this year as opposed to 2014 as well. Two (2) users have met the first tier for the discount on fuel. Mr. Pyle handed out the General Fund review. So far this year the budget is in the black.

Mr. Alden explained one of the Airport Staff is retiring in December and so therefore another employee will be hired and his wages will come out of the budget.

The fourth order of business was update on Hay Baling. Mr. Pyle explained the farmer takes 2/3 of the profit of \$3,250.00 of the budget. All this money goes into the airport budget.

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The fifth order of business was an Update on Membership and the 2016 Tentative Meeting Schedule. Mr. Alden explained two (2) members are coming off the Committee at the end of 2015. Mr. Pyle has been collecting names of people who are interested in serving. The Commission will appoint the new members in December. After reviewing the 2016 Tentative Meeting Schedule, it was the Committee's decision to accept the schedule as submitted.

The sixth order of business was an update on the winter weather preparations. Mr. Pyle explained the dumb truck has the snow plow and two (2) 3/4 ton trucks will have plows to clear runways. There is already deicer in stock at the airport. Mr. Pyle explained he would like to get a broom for the airport runways. The Committee requested Mr. Pyle look into costs of this equipment.

The seventh order of business was a Discussion of the Capital Improvements Plan (CIP) for the next 5 years. Mr. Alden drew attention to the handout of the Capital Improvements. He thinks the extension may be slid back a year. There was some discussion about some of the future changes, a new terminal building and a new access road, and relocating the T-hangers.

Under Other Business, Mr. Alden explained the City is still in communication with Jake's about getting their planes to be located in the airport.

Nate Keizer asked if there was a way to help customers who are not housed in the airport. He explained there are people who are going to Joplin because the Pittsburg airport can't house them.

Mr. Tribelhorn suggested Staff look into equipment that can tow multiple craft.

The Committee requested Staff look into getting a way to support people coming into the City. Nate Keizer will be assisting in getting a plan together.

There being no further business to be discussed, Michael Tribelhorn moved to adjourn the meeting at p.m. This motion was seconded by Ron Long and the motion carried unanimously.

Respectfully submitted,



Andrea Holtzman
Administrative Assistant of Public Works