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**CITY OF PITTSBURG, KANSAS**  
**COMMISSION AGENDA**  
**Tuesday, April 26, 2016**  
**5:30 PM**

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**CALL TO ORDER BY THE MAYOR:**

- a. Invocation
- b. Flag Salute Led by the Mayor
- c. Oath of Office - Mayor John Ketterman
- d. Public Input

**CONSENT AGENDA:**

- a. Approval of the April 12, 2016, City Commission Meeting minutes.
- b. Approval of Ordinance No. G-1250, creating Section 2-43 of the Pittsburg City Code establishing that elections for the Governing Body shall be nonpartisan, and authorize the Mayor to sign the Ordinance on behalf of the City.
- c. Approval of Supplemental Agreement No. 2 to the original agreement dated January 26, 2016 between the City of Pittsburg and H.W. Lochner, Inc. for the extension of the Runway 16-34 and if approved, authorize the Mayor to execute the agreement on behalf of the City of Pittsburg.
- d. Approval of Supplemental Agreement No. 2 to the original agreement dated June 23, 2015 between the City of Pittsburg and H.W. Lochner amending the scope of services allowing H.W. Lochner to provide construction and project closeout services ensuring compliance with all construction and FAA requirements and, if approved, authorize the Mayor to execute the agreement on behalf of the City of Pittsburg.
- e. Approval of staff recommendation to appoint Laura Klusener to fill an unexpired term as a member of the Planning and Zoning Commission effective immediately and to expire on December 31, 2018.
- f. Approval of the Appropriation Ordinance for the period ending April 26, 2016 subject to the release of HUD expenditures when funds are received.

**ROLL CALL VOTE.**

**CITY OF PITTSBURG, KANSAS**  
**COMMISSION AGENDA**  
**Tuesday, April 26, 2016**  
**5:30 PM**

---

**CONSIDER THE FOLLOWING:**

- a. JOINT CITY/UNIVERSITY ADVISORY BOARD - Consider staff recommendation to enter into a Memorandum of Understanding between the City of Pittsburg and Pittsburg State University to establish a Joint City/University Advisory Board (JCUAB) to facilitate, operationalize, and maximize ongoing collaboration and cooperation to assist each other in achieving mutual and respective goals and objectives. **Approve or disapprove staff recommendation to enter into a Memorandum of Understanding with Pittsburg State University and, if approved, authorize the Mayor to sign the document on behalf of the City.**
  
- b. AZTECA SYSTEMS, INC. - CONTRACT AMENDMENT - Consider staff recommendation to amend the contract with Azteca Systems, Inc. for the Cityworks Software License Agreement to include the addition of an interface platform to allow integration with other applications at a cost of \$10,000 per year. **Approve or disapprove staff recommendation and, if approved, authorize the Mayor to sign the necessary documents on behalf of the City.**

**NON-AGENDA REPORTS & REQUESTS:**

**ADJOURNMENT**

OFFICIAL MINUTES  
OF THE MEETING OF THE  
GOVERNING BODY OF THE  
CITY OF PITTSBURG, KANSAS  
April 12<sup>th</sup>, 2016

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A Regular Session of the Board of Commissioners was held at 5:30 p.m. on Tuesday, April 12<sup>th</sup>, 2016, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Chuck Munsell presiding and the following members present: Michael Gray, Jeremy Johnson and Monica Murnan. Commissioner John Ketterman was absent.

Mayor Munsell led the flag salute.

AAA PLATINUM TRAFFIC SAFETY AWARD - Jim Hanni of AAA presented the Pittsburg Police Department with the AAA Platinum Traffic Safety Award.

FAIR HOUSING MONTH PROCLAMATION - Mayor Munsell proclaimed the month of April as Fair Housing Month in Pittsburg.

ELECTION OF MAYOR – On motion of Johnson, seconded by Murnan, the Governing Body elected John Ketterman as Mayor of the City of Pittsburg. Motion carried. Absent: Ketterman

SWEARING IN OF MAYOR – Mayor Ketterman will be sworn in during the April 26<sup>th</sup>, 2016, City Commission meeting.

ELECTION OF PRESIDENT OF THE BOARD – On motion of Munsell, seconded by Johnson, the Governing Body elected Michael Gray as President of the Board of the City of Pittsburg. Motion carried. Absent: Ketterman.

SWEARING IN OF PRESIDENT OF THE BOARD – The City Clerk administered the oath of office to President of the Board Michael Gray and seated him.

PRESENTATION OF CEREMONIAL GAVEL – President of the Board Gray presented a ceremonial gavel to former Mayor Munsell.

\* \* \* \*

APPROVAL OF MINUTES – MARCH 22<sup>nd</sup>, 2016 - On motion of Murnan, seconded by Johnson, the Governing Body approved the March 22<sup>nd</sup>, 2016, City Commission Meeting minutes as submitted. Motion carried. Absent: Ketterman.

PROPERTY AND LIABILITY INSURANCE RENEWAL – On motion of Murnan, seconded by Johnson, the Governing Body approved the renewal of the City's property and liability insurance policy with the EMC Insurance Company in the amount of \$294,723.00 for the period of April 1, 2016 to April 1, 2017. Motion carried. Absent: Ketterman.

OFFICIAL MINUTES  
OF THE MEETING OF THE  
GOVERNING BODY OF THE  
CITY OF PITTSBURG, KANSAS  
April 12<sup>th</sup>, 2016

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FIRE SERVICE CONTRACT – On motion of Murnan, seconded by Johnson, the Governing Body authorized staff to enter into a contract in the amount of \$7,519.71 with S & H Management, LLC, for fire services outside the City limits to property located at 2106 West 4th Street and authorized the Mayor to sign the contract on behalf of the City. Motion carried. Absent: Ketterman.

APPOINTMENT TO MEMORIAL AUDITORIUM ADVISORY BOARD – On motion of Murnan, seconded by Johnson, the Governing Body appointed Mike Lewark to the Memorial Auditorium and Convention Center Advisory Board, filling the unexpired term of April Wilkes, effective immediately and to expire on December 31, 2016. Motion carried. Absent: Ketterman.

OFFICIAL NEWSPAPER – On motion of Murnan, seconded by Johnson, the Governing Body designated The Morning Sun as the official City newspaper. Motion carried. Absent: Ketterman.

OFFICIAL DEPOSITORIES – On motion of Murnan, seconded by Johnson, the Governing Body designated BMO Harris Bank, Community National Bank, Commerce Bank, Labette Bank, Landmark Bank, and University Bank as official City depositories. Motion carried. Absent: Ketterman.

DANCE HALL LICENSE – SHOTZ – On motion of Murnan, seconded by Johnson, the Governing Body approved the application submitted by Kyle Mullen for a Dance Hall License for Shotz, located at 305 North Broadway and authorized the City Clerk to issue the license. Motion carried. Absent: Ketterman.

EMERGENCY SOLUTIONS GRANT APPLICATION – On motion of Murnan, seconded by Johnson, the Governing Body authorized staff to submit an Emergency Solutions Grant application to the Kansas Housing Resources Corporation in the amount of \$215,865 for Homeless Services including prevention, rapid re-housing, day shelter, and case management, and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried. Absent: Ketterman.

APPROPRIATION ORDINANCE – On motion of Murnan, seconded by Johnson, the Governing Body approved the Appropriation Ordinance for the period ending April 12<sup>th</sup>, 2016, subject to the release of HUD expenditures when funds are received, with the following roll call vote: Yea: Gray, Johnson, Munsell, and Murnan. Motion carried. Absent: Ketterman.

OFFICIAL MINUTES  
OF THE MEETING OF THE  
GOVERNING BODY OF THE  
CITY OF PITTSBURG, KANSAS  
April 12<sup>th</sup>, 2016

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ENGINEERING SERVICES AGREEMENT- SOUTH ROUSE STREET WIDENING – On motion of Murnan, seconded by Johnson, the Governing Body approved the Contract Agreement for Open-ended Professional Engineering Services between the City and Young and Associates, PA for design services for the South Rouse Street Widening Project in an amount not to exceed \$85,485.00, and authorized the Mayor to sign the agreement on behalf of the City. Motion carried. Absent: Ketterman.

President of the Board Gray requested staff keep in contact with those citizens who voiced interest in the construction of the trail, providing them with the new timeline for the construction.

DISPOSITION OF BIDS - ATKINSON MUNICIPAL AIRPORT KANSAS AIRPORT IMPROVEMENT PROGRAM - MILL AND OVERLAY RUNWAY 16-34 – On motion of Murnan, seconded by Johnson, the Governing Body awarded the bid for the mill and overlay of Runway 16-34 at the Atkinson Municipal Airport to Emery Sapp and Sons, of Springfield, Missouri, based on their low bid of \$950,643.00, and authorized the Mayor to execute the contract documents once prepared. Motion carried. Absent: Ketterman.

NON-AGENDA REPORTS AND REQUESTS –

ECONOMIC GARDENING – Director of Economic Development Blake Benson announced an Economic Gardening workshop to be held on April 20<sup>th</sup>, 2016, at the Chamber of Commerce Office from 11:30 a.m. to 1:00 p.m.

ADJOURNMENT: On motion of Munsell, seconded by Johnson, the Governing Body adjourned the meeting at 5:51 p.m. Motion carried. Absent: Ketterman.

\_\_\_\_\_  
Michael Gray, President of the Board

ATTEST:

\_\_\_\_\_  
Tammy Nagel, City Clerk

(Published in The Morning Sun April 29<sup>th</sup>, 2016)

**ORDINANCE NO. G-1250**

AN ORDINANCE, creating Section 2-43 of the Pittsburg City Code establishing that elections for the Governing Body shall be nonpartisan.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PITTSBURG,  
KANSAS:

Section One. Section 2-43 of the Pittsburg City Code is hereby created to read:

All elections for the members of the Governing Body of the City of Pittsburg, Kansas shall be nonpartisan.

Section Two. This Ordinance shall take effect and be in force from and after its approval and publication in the official city newspaper.

PASSED AND APPROVED BY THE GOVERNING BODY of the City of  
Pittsburg, Kansas this 26<sup>th</sup> day of April, 2016.

\_\_\_\_\_  
John Ketterman - Mayor

ATTEST:

\_\_\_\_\_  
Tammy Nagel - City Clerk



DEPARTMENT OF PUBLIC WORKS

201 West 4<sup>th</sup> Street · Pittsburg KS  
66762

(620) 231-4170

www.pittks.org

## Interoffice Memorandum

**TO:** DARON HALL  
City Manager

**FROM:** CAMERON ALDEN  
Director of Public Works

**DATE:** April 20, 2016

**SUBJECT:** Agenda Item – April 26, 2016  
Design Services  
Atkinson Municipal Airport Runway 16-34  
FAA AIP Project No. 3-20-0069-017-2015 (Design)

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H.W. Lochner, Inc is currently designing the extension of Runway 16-34 and a partial parallel taxiway. KDOT has informed the City that the construction dollars for the parallel taxiway will not match the expected FAA grant for the extension of the runway. With the separation of the construction of improvements into two distinct projects, separation of the design contracts is warranted.

The attached Supplemental Agreement No. 2 reflects the removal of the parallel taxiway from the original agreement. An agreement addressing the parallel taxiway as a stand-alone project will be presented once it is reviewed by KDOT. The cost of the design services for the extension shall not exceed \$198,750.00 and is unchanged from the previous agreement for the design of the extension. Staff recommends approval of Supplemental Agreement No. 2 with Lochner to reflect the changes in project approach.

This project is being funded by a future grant to be sponsored by the FAA through their Federal Airport Improvement Program for FFY 2016. The grant will be based on a 90% FAA/10% Local funding split. This project includes a 600 foot extension of the 5,500' runway 16/34 for a total runway length of 6,100' after completion.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, April 26<sup>th</sup>, 2016. Action necessary will be approval or disapproval

**DARON HALL**  
**April 20, 2016**  
**PAGE TWO**

of staff's recommendation and, if approved, authorize the Mayor to sign the Supplemental Agreement No. 2.

Attachment: Proposed Supplemental Agreement No. 2

**SUPPLEMENTAL AGREEMENT NO. 2**  
**AGREEMENT FOR SERVICES**  
**FOR IMPROVEMENTS TO THE**  
**ATKINSON MUNICIPAL AIRPORT**  
**PITTSBURG, KANSAS**  
**F.A.A. A.I.P. PROJECT NO. 3-20-0069-017**  
**~~K.D.O.T. PROJECT NO. AV-2016-15~~**  
**ORIGINAL AGREEMENT DATED JANUARY 26, 2016**  
***SUPPLEMENTAL AGREEMENT NO. 1 DATED MARCH 22, 2016***

THIS *SUPPLEMENTAL AGREEMENT NO. 2* made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by and between the City of Pittsburg, Kansas, with offices located at 201 West 4<sup>th</sup> Street, Pittsburg, KS 66762, hereinafter referred to as the "Sponsor", and H.W. Lochner, Inc. (Lochner), with offices located at 16105 W. 113<sup>th</sup> Street, Suite 107, Lenexa, KS 66219, hereinafter called the "Consultant."

WITNESSETH:

*WHEREAS, after submittal of the Preliminary Engineer's Design Report, KDOT Aviation indicated that the Phase 2 construction grant for funding of the Add Alternate was not being considered for State Fiscal Year 2017. Therefore, it was determined that the Add Alternate should be removed from the original project scope and treated as a separate project. In addition, it was determined that based on the preliminary analysis of the existing drainage system and floodplain boundary, it appears that the boundary as shown on the FIRM extends further onto airport property than what is supported by the flow rates and cross sections of the existing topography. With the support of the Sponsor's Flood Plain Manager and the State of Kansas Division of Water Resources, it was determined that a Letter of Map Amendment (LOMA) should be prepared in lieu of a Conditional Letter of Map Revision (CLOMR).*

WHEREAS, the Sponsor is desirous of making the following improvements, hereinafter called the "Project", at the Atkinson Municipal Airport:

**BASE BID - FAA ELIGIBLE**

- Construct Runway 16 Extension (600')
- Construct New North Connecting Taxiway/Turnaround
- Replace Runway 16 Precision Approach Path Indicator (PAPI) and Relocate Runway 16 Runway End Identifier Lights (REIL)
- Complete Airport Airspace Analysis Survey for Ultimate Runway 16 Threshold Location and Existing Runway 34 Threshold Location Supporting Localizer Performance with Vertical Guidance (LPV)
- Complete Flood Plain Analysis and Prepare ~~Conditional Letter of Map Revision Amendment (CLOMR)~~ *LOMA* for Submittal to the Federal Emergency Management Agency (FEMA)

**ADD ALTERNATE - KDOT ELIGIBLE**

- ~~Construct Partial Parallel Taxiway from Existing Turnaround to New Runway 16 Turnaround~~

WHEREAS, the Sponsor has agreed to employ the Consultant to provide the engineering services required for performing geotechnical investigations, topographical and aeronautical surveys, and for preparing engineer's design report, designs, construction plans, contract documents/technical specifications, tabulation of construction quantities, engineer's opinion of probable construction cost and project budget. The Consultant shall also assist the Sponsor with

bidding and administrative services including preparation and submittal of a ~~CLOMR LOMA~~ and coordination with State and Federal agencies related to the proposed mitigation effort for the 1.0-acre wetland impacted by the Project. The Sponsor may add to this Agreement by Supplement the additional services for providing as-built survey data associated with the requirements of the airspace analysis and for providing construction administration, construction observation, and materials acceptance testing services for the proposed Project upon completion of the Design Phase services.

WHEREAS per Supplemental Agreement No. 1, the Sponsor amended the scope of services to obtain additional subsurface information within the footprint of a previous strip mine located within the proposed Project.

NOW, THEREFORE, in consideration of these premises and the mutual covenants herein contained, the parties hereto agree as follows:

## **ARTICLE I SCOPE OF SERVICES**

The Consultant, in consideration of the payment on the part of the Sponsor, agrees to perform the engineering and airport airspace analysis survey services enumerated as follows:

Associated Engineering Services – No change to the Original Agreement.

Associated Airport Airspace Analysis Survey Services – No change to the Original Agreement.

The following is a detailed description of the specific engineering and airport airspace analysis survey services that are a duty of this Agreement. *Applicable changes associated with Supplemental Agreement No. 2 are identified in italics and text ~~strikethroughs~~.*

### **A. BASIC SERVICES – FAA AND ~~KDOT~~ ELIGIBLE**

1. Preliminary Phase – *Revise Item 1. of the Original Agreement as follows:*
  - a. Coordination with the Sponsor *and* ~~FAA and KDOT~~ regarding Project scope, schedule, and budget.
  - b. Prepare Sponsor Certification for Selection of Consultants for Sponsor review and submittal to the FAA.
  - c. Prepare topographical and aeronautical survey services, geotechnical investigation services, and flood plain analysis services Scopes of Services and subconsultant Agreements.
2. Design Phase – Engineer’s Design Report

*No change to Section a. of the Original Agreement. Revise Section b. of the Original Agreement as noted:*

  - a. Prepare Preliminary Engineer’s Design Report: The Design Report will include a narrative regarding the proposed construction project, soils investigation and laboratory test results, pavement design alternatives and life cycle cost analysis (concrete versus bituminous pavement) along with recommended alternative, construction safety and phasing, drainage design, airfield lighting, signage, and navigational aids design, environmental considerations, engineer’s opinion of probable construction cost, Project budget and identification of deviation from FAA design criteria. Submit Preliminary Engineer’s Design Report, including engineer’s opinion of probable construction cost and Project budget, to the Sponsor, FAA, and KDOT for review and comment. PDF copies will be submitted electronically with hard copies provided upon request.

SDH  
4-19-16

*Note: The Preliminary Engineer's Design Report included reference to both the Base Bid – FAA Eligible items and the Add Alternate – KDOT Eligible items.*

- b. Finalize Engineer's Design Report with consideration of preliminary (90%) review comments and submit Final Engineer's Design Report to the Sponsor *and* FAA, ~~and KDOT~~ for final approval and authorization to advertise. PDF copies will be submitted electronically with hard copies provided upon request. Final report will be submitted with final Construction Plans and Contract Documents/Technical Specifications.

*Note: The Final Engineer's Design Report will only include reference to the Base Bid – FAA Eligible items.*

3. Design Phase – Plans and Specifications – *Revise Item 3. of the Original Agreement as follows:*

- a. Prepare Construction Plans and Contract Documents/Technical Specifications for the Project.

- 1) Prepare Construction Plans for the Project. The Construction Plans will only include reference to the Base Bid – FAA Eligible items and will generally include the following:

- Title Sheet (BASE BID ~~and ADD-ALTERNATE~~)
- General Airport Layout Plan and General Notes (BASE BID ~~and ADD-ALTERNATE~~)
- Construction Safety and Phasing Plan (BASE BID ~~and ADD-ALTERNATE~~)
- Typical Sections and Summary of Quantities (BASE BID ~~and ADD-ALTERNATE~~)
- Demolition Plan (BASE BID)
- Runway 16 Extension and Safety Area Plan and Profile (BASE BID)
- New North Connecting Taxiway/Turnaround Plan and Profile (BASE BID)
- ~~Partial Parallel Taxiway Plan and Profile (ADD-ALTERNATE)~~
- Spot Elevations (BASE BID ~~and ADD-ALTERNATE~~)
- Runway 16 Extension Grading Plans and Erosion Control (BASE BID)
- New North Connecting Taxiway/Turnaround Grading Plans and Erosion Control (BASE BID)
- ~~Partial Parallel Taxiway Grading Plans and Erosion Control (ADD-ALTERNATE)~~
- Borrow Area Grading Plans and Erosion Control (BASE BID ~~and ADD-ALTERNATE~~)
- Seeding Plan (BASE BID ~~and ADD-ALTERNATE~~)
- Drainage and Erosion Control Details (BASE BID ~~and ADD-ALTERNATE~~)
- Perimeter Fence Plan and Details (BASE BID)
- Pavement Marking Plan and Details (BASE BID ~~and ADD-ALTERNATE~~)
- Edge Lighting Plan (BASE BID ~~and ADD-ALTERNATE~~)
- Runway 16 PAPI and REIL Plan (BASE BID)
- Electrical Details (BASE BID ~~and ADD-ALTERNATE~~)
- Electrical Vault Details (BASE BID ~~and ADD-ALTERNATE~~)

- Miscellaneous Details (BASE BID ~~and ADD-ALTERNATE~~)
  - Cross Sections – Runway 16 Extension and Safety Area (BASE BID)
  - Cross Sections – New North Connecting Taxiway/Turnaround (BASE BID)
  - ~~Cross Sections – Partial Parallel Taxiway (ADD-ALTERNATE)~~
- 2) Prepare Contract Documents/Technical Specifications that are in accordance with FAA criteria and satisfy project specific needs. The specifications shall be developed using FAA Advisory Circular 150/5370-10G and “Regional Modifications to Standards.”
  - 3) Submit preliminary (90% completion) Construction Plans, Contract Documents/Technical Specifications, updated engineer’s opinion of probable construction cost, and Project budget to the Sponsor and FAA for review and comment. PDF copies will be submitted electronically with hard copies provided upon request.
  - 4) Attend and conduct a Design Review Meeting and conduct a field check at the Atkinson Municipal Airport at the 90% preliminary submittal level.
  - 5) Finalize Construction Plans and Contract Documents/Technical Specifications with consideration of preliminary (90% completion) review comments.
  - 6) Submit Construction Plans and Contract Documents/ Technical Specifications along with Final Engineer’s Design Report to the Sponsor and the FAA for final approval and authorization to advertise. PDF copies will be submitted electronically with hard copies provided upon request.

4. Bidding Phase

*No change to the Original Agreement.*

**B. SPECIAL SERVICES – FAA AND KDOT ELIGIBLE**

1. Administrative Assistance

*No change to the Original Agreement.*

2. Field Survey – Engineering Design – *Delete Section c. of the Original Agreement as noted below:*

a. Perform field surveys as required for the Runway 16 extension project (BASE BID). The survey areas as depicted on ~~the attached~~ Exhibit I *included with the Original Agreement* will consist of the following:

1) Obtain cross sections and topography within the survey limits at 100’ intervals longitudinally with elevations at features, terraces, and grade changes maximum 75’ transverse.

b. Conduct check of obstacle clearance surface (OCS) for the proposed Runway 16 PAPI location based on design values. (BASE BID)

1) The OCS extends 10° left and right of the runway centerline.

~~c. Perform field surveys as required for the partial parallel taxiway project (ADD-ALTERNATE). The survey areas as depicted on the attached Exhibit I will consist of the following:~~

~~1) Obtain cross sections and topography within the survey limits at 100’ intervals longitudinally with elevations at features, terraces, and grade changes maximum 75’ transverse.~~

3. Geotechnical Investigation

*No change to the Original Agreement or Supplemental Agreement No. 1.*

4. Permitting / SWPPP – *Delete Section c. of the Original Agreement as noted below:*

- a. Prepare Storm Water Pollution Prevention Plan (SWPPP) for the construction project to be retained on site. The purpose of the SWPPP is to ensure the design, implementation, management, and maintenance of Best Management Practices (BMPs) in order to reduce the amount of sediment and other pollutants in storm water discharges associated with the land disturbance activities comply with the Kansas Department of Health and Environment (KDHE) Standards, and ensure compliance with the terms and conditions of the general permit.
- b. Assist the Sponsor in preparation of Notice of Intent land disturbance permit for submittal to KDHE.
- ~~c. Coordinate with the U.S. Army Core of Engineers (USACE) and U.S. Fish and Wildlife Service (USFWS) for approval of the proposed mitigation effort for the 1.0 acre wetland. The proposed mitigation effort will be the payment to the Watershed Institute.~~

5. Complete Airport Airspace Analysis Survey

*No change to the Original Agreement.*

6. Prepare and Submit ~~CLOMR~~ LOMA Application

*Delete Sections e. – i. from the Original Agreement and replace with the following:*

- a. Delineate and define watershed boundaries based on FEMA flows for First Cow Creek Tributary. It is anticipated that the extent of the watershed delineation and study may reach up to 6.5 square miles as depicted in the attached Exhibit IV.
- b. Request and obtain FEMA Flood Insurance Study (FIS) information including all relevant drainage models for the existing watershed.
- c. Review FIS documents & models and transfer existing HEC-2 data to HEC-RAS format as necessary.
- d. Create appropriate duplicate, corrective/pre-construction and anticipated post-construction flood models in HEC-RAS and delineate the projected flood hazard area boundary.
- e. *Coordinate and assist the Sponsor and Floodplain Manager in notifying the public of map amendment.*
- f. *Prepare and Submit Letter of Map Amendment (LOMA) Application*
  - 1) *Survey portions of the Atkinson Municipal Airport property shown to be in the floodplain and not yet included in the survey information previously acquired by the Consultant.*
  - 2) *Request and obtain effective Base Flood Elevations (BFEs) from the Kansas Department of Agriculture Division of Water Resources (KDA-DWR).*
  - 3) *Review elevation information and apply to the survey drawing to determine the portion of the Atkinson Municipal Airport which may be removed from the floodplain via the LOMA process.*
  - 4) *Write a legal description for the portion of the airport property to be removed from the floodplain by the LOMA.*

- 5) Assimilate the legal description and LOMA forms for submittal to FEMA.
- 6) Respond to questions from FEMA.
- g. In the event of FEMA rejecting the LOMA application and/or requiring a LOMR for the stream following the completion of construction activities, additional modeling and surveying required for the LOMR shall be considered additional work and may be added by supplemental agreement.

**C. AIRSPACE ANALYSIS – AS-BUILT SURVEY – FAA ELIGIBLE**

- 1. The Scope of Services required for providing as-built survey data associated with the requirements of the airspace analysis for the Project may be added to this Agreement by Supplement.

**D. CONSTRUCTION SERVICES – FAA AND KDOT ELIGIBLE**

- 1. The Scope of Services required for construction administration, construction observation, and materials acceptance testing for the Project may be added to this Agreement by Supplement.

**ARTICLE II  
SPONSOR'S RESPONSIBILITIES**

*No change to the Original Agreement.*

**ARTICLE III  
TIME SCHEDULE**

*Revise Article III of the Original Agreement and Supplemental Agreement No. 1 as follows:*

The Consultant agrees to proceed with the services immediately upon receipt of a written Notice to Proceed (NTP) by the Sponsor and to employ such personnel as required to complete the Scope of Services in accordance with the following time schedule:

**SCHEDULED PERFORMANCE IN CALENDAR DAYS OR BY DATE**

**A. BASIC SERVICES – FAA AND KDOT ELIGIBLE**

*No change to Items 1. – 4. of the Original Agreement.*

**B. SPECIAL SERVICES – FAA AND KDOT ELIGIBLE**

*No change to Items 1. – 5. of the Original Agreement or Supplemental Agreement No. 1. Revise Item 6. of the Original Agreement as follows:*

- 6. Prepare and Submit ~~CLOMR~~ LOMA Application
  - f.5) Submit for FEMA Review .....90 Calendar Days After Receipt of Notice to Proceed for Supp. Agrmnt. No. 2
  - f.6) Respond to Questions from FEMA ..... As Required

**C. AIRSPACE ANALYSIS – AS-BUILT SURVEY – FAA ELIGIBLE**

- 1. Airspace Analysis – As-Built Survey ..... May be Added by Supplement

**D. CONSTRUCTION SERVICES – FAA AND KDOT ELIGIBLE**

- 1. Construction Services..... May be Added by Supplement

The schedule presented above does not include review time by the Sponsor, FAA, FEMA, KDOT, or other interested agencies.

**ARTICLE IV  
COMPENSATION**

Revise Article IV, Compensation, from Supplemental Agreement No. 1 as follows:

The Sponsor agrees to compensate the Consultant for performing engineering services as described herein on the following basis:

**COMPENSATION SCHEDULE**

**A. BASIC SERVICES – FAA AND KDOT ELIGIBLE**

- 1. Preliminary Phase
    - BASE BID (Orig. Agreement)..... \$ 7,900.00 Lump Sum
    - ~~ADD ALTERNATE (Orig. Agreement)..... \$ 5,850.00 Lump Sum~~
  - 2. Design Phase – Engineer’s Design Report
    - BASE BID (Orig. Agreement)..... \$ 9,400.00 Lump Sum
    - ~~ADD ALTERNATE (Orig. Agreement)..... \$ 6,950.00 Lump Sum~~
  - 3. Design Phase – Plans and Specifications
    - BASE BID (Orig. Agreement)..... \$ 40,950.00 Lump Sum
    - ~~ADD ALTERNATE (Orig. Agreement)..... \$ 31,650.00 Lump Sum~~
  - 4. Bidding Phase (BASE BID) (Orig. Agreement) ..... \$ 13,600.00 Lump Sum
- Subtotal Basic Services – FAA AND KDOT ELIGIBLE      \$71,850.00 Lump Sum

**B. SPECIAL SERVICES – FAA AND KDOT ELIGIBLE**

- 1. Administrative Assistance (BASE BID) (Orig. Agreement)..... \$ 6,900.00 Lump Sum
- 2. Field Survey – Engineering Design
  - BASE BID (Orig. Agreement) ..... \$ 4,500.00 Lump Sum
  - ~~ADD ALTERNATE (Orig. Agreement) ..... \$ 1,600.00 Lump Sum~~
- 3. Geotechnical Investigation
  - BASE BID (Orig. Agreement) ..... \$ 3,800.00 Lump Sum
  - BASE BID (Supplemental Agreement No. 1)..... \$ 2,500.00 Lump Sum
  - ~~ADD ALTERNATE (Orig. Agreement) ..... \$ 2,700.00 Lump Sum~~

- 4. Permitting / SWPPP
  - (BASE BID) (Orig. Agreement)..... \$ 3,400.00 Lump Sum
  - (ADD ALTERNATE) (Orig. Agreement)..... \$ 2,800.00 Lump Sum
- 5. Complete Airport Airspace Analysis Survey (BASE BID)
  - (Orig. Agreement) ..... \$ 54,600.00 Lump Sum
- 6. Prepare and Submit ~~CLOMR~~ LOMA Application (BASE BID)
  - (Orig. Agreement) ..... \$ 51,200.00 Lump Sum
  - Subtotal Special Services – FAA ~~AND KDOT~~ ELIGIBLE \$126,900.00 Lump Sum
  - Total Basic and Special Services – FAA ~~AND KDOT~~ ELIG. \$198,750.00 Lump Sum**

**C. AIRSPACE ANALYSIS – AS-BUILT SURVEY – FAA ELIGIBLE**

- 1. Airspace Analysis – As-Built Survey ..... May be Added by Supplement

**D. CONSTRUCTION SERVICES – FAA ~~AND KDOT~~ ELIGIBLE**

- 1. Construction Services ..... May be Added by Supplement

*(Reference Fee Forms included at the end of this Supplemental Agreement No. 2 for details.)*

The Consultant shall not proceed with the services described herein until written authorization in the form of a Notice to Proceed is received from the Sponsor.

For Item A. Basic Services and Item B. Special Services, partial payment shall be made to the Consultant for those portions of the services completed. The Consultant shall submit to the Sponsor a monthly statement showing an estimate of completion, and the portion of compensation requested for each element and phase of the services. The request for partial payments will not be in excess of the value of the services completed at the time the statement is rendered.

For Item C. Airspace Analysis – As-Built Survey and Item D. Construction Services, the method of payment may be added to this Agreement by Supplement upon completion of Item A.3. Design Phase.

Progress payments shall be made to the Consultant within thirty (30) calendar days of receipt of proper billing statement.

**ARTICLE V  
MANDATORY FEDERAL CONTRACT PROVISIONS**

*No change to the Original Agreement.*

**ARTICLE VI  
MISCELLANEOUS PROVISIONS**

*No change to the Original Agreement.*

*IN WITNESS WHEREOF, the parties hereto have caused this Supplemental Agreement No. 2 to be signed by their duly authorized officers on the day and year first above-written. This Supplemental Agreement shall be binding upon the undersigned parties, their successors, partners, assigns, and legal representatives. All other stipulations of the Original Agreement dated January 26, 2016 and Supplemental Agreement No. 1 dated March 22, 2016 shall remain in effect.*

**SPONSOR:**

**CITY OF PITTSBURG, KANSAS**

ATTEST:

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

**CONSULTANT:**

**H.W. LOCHNER, INC.**

ATTEST:

By: Matthew J. Jacobs  
Matthew J. Jacobs, P.E.

By: Steven D. Harris  
Steven D. Harris, P.E.

Title: Associate Vice-President

Title: Vice-President, Director of Gen Aviation

**SUPPLEMENTAL AGREEMENT NO. 2**  
**DERIVATION OF CONSULTANT PROJECT COSTS**

**BASE BID**

CONSTRUCT RUNWAY 16 EXTENSION (600'), REPLACE PAPI, AND RELOCATE REILS  
 CONSTRUCT NEW NORTH CONNECTING TAXIWAY/TURNAROUND  
 CONDUCT AERONAUTICAL SURVEY AND COMPLETE GLOMR LOMA

**ADD-ALTERNATE**

~~CONSTRUCT PARTIAL PARALLEL TAXIWAY FROM EXISTING TURNAROUND TO NEW  
 RUNWAY 16 TURNAROUND~~

FAA PROJECT NO. A.I.P. 3-20-0069-017  
 KDOT PROJECT NO. AV-2016-15  
 ATKINSON MUNICIPAL AIRPORT  
 PITTSBURG, KANSAS

**BASIC AND SPECIAL SERVICES**

April 18, 2016

**1. DIRECT SALARY COSTS:**

<u>TITLE</u>	<u>HOURS</u>	<u>RATE/HOUR</u>	<u>COST (\$)</u>
Principal	1	\$65.00	\$ 65.00
Project Manager	71	\$59.00	\$ 4,189.00
Design Engineer II	185	\$39.00	\$ 7,215.00
Design Engineer I	227	\$35.00	\$ 7,945.00
Senior Electrical Engineer	24	\$55.00	\$ 1,320.00
Environmental Scientist	30	\$32.00	\$ 960.00
Technician	214	\$24.00	\$ 5,136.00
Administrative Asst.	53	\$20.00	\$ 1,060.00
Total Direct Salary Costs			= \$ 27,890.00

**2. LABOR AND GENERAL ADMINISTRATIVE OVERHEAD:**

Percentage of Direct Salary Costs @ 179.20% = \$ 49,978.88

**3. SUBTOTAL:**

Items 1 and 2 = \$ 77,868.88

**4. PROFIT:**

15% of Item 3 Subtotal = \$ 11,680.33

Subtotal of Items 3 and 4 \$ 89,549.21

**5. OUT-OF-POCKET EXPENSES:**

a. Mileage	575	miles @ \$0.54/mile = \$	310.50
b. Meals	2	@ \$46.00/day = \$	92.00
c. Motel	0	days @ \$83.00/day = \$	-
d. Mailing & Misc. Expenses		= \$	272.28
Total Out-of-Pocket Expenses = \$			674.78

**6. SUBCONTRACT COST:**

a. Cornerstone Regional Surveying, LLC (Topo. Survey & PAPI OCS Check)	\$	3,300.00
b. Palmerton & Parrish, Inc. (Geotech. Investigation)	\$	5,500.00
c. Quantum Spatial, Inc. (Aeronautical Survey)	\$	51,100.00
d. BG Consultants (GLOMR LOMA Application Prep.)	\$	48,626.00

**7. TOTAL FEE:**

Items 3, 4, 5 and 6 \$ 198,750.00

FAA GRANT <u>ELIGIBLE AMOUNT</u>	= \$ 198,750.00
KDOT GRANT <u>ELIGIBLE AMOUNT</u>	= \$ -

**SUPPLEMENTAL AGREEMENT NO. 2  
ENGINEERING BASIC AND SPECIAL SERVICES - COST BREAKDOWN (BASE BID - FAA ELIGIBLE)**

**BASE BID  
CONSTRUCT RUNWAY 16 EXTENSION (600'), REPLACE PAPI, AND RELOCATE REILS  
CONSTRUCT NEW NORTH CONNECTING TAXIWAY/TURNAROUND  
CONDUCT AERONAUTICAL SURVEY AND COMPLETE GLOMR-LOMA**

**ATKINSON MUNICIPAL AIRPORT  
PITTSBURG, KANSAS**

April 18, 2016

Classification:	Principal	Project Manager	Design Engineer II	Design Engineer I	Senior Elec. Engineer	Environ. Scientist	Technician	Admin. Assistant	Other Costs
Hourly Rate:	\$208.70	\$189.44	\$125.22	\$112.38	\$176.59	\$102.75	\$77.06	\$64.22	
<b>A. BASIC SERVICES - FAA ELIGIBLE</b>									
1. Preliminary Phase:	1	26	16	2	0	2	0	5	(1,2)
Labor Subtotal =	\$ 7,888.94	\$208.70	\$4,925.37	\$2,003.54	\$224.76	\$0.00	\$205.49	\$0.00	\$321.08
Expense Subtotal =	\$ 11.06								\$ 11.06
Subconsultant Subtotal =	\$ -								\$ -
<b>Total Fee =</b>	<b>\$ 7,900.00</b>								
2. Design Phase - Engineer's Design Report:	0	3	14	43	1	4	16	6	(2)
Labor Subtotal =	\$ 9,359.48	\$0.00	\$568.31	\$1,753.10	\$4,832.25	\$176.59	\$410.98	\$1,232.95	\$385.30
Expense Subtotal =	\$ 40.52								\$ 40.52
Subconsultant Subtotal =	\$ -								\$ -
<b>Total Fee =</b>	<b>\$ 9,400.00</b>								
3. Design Phase - Plans and Specs:	0	13	53	142	15	0	165	6	(1,2)
Labor Subtotal =	\$ 40,806.06	\$0.00	\$2,462.68	\$6,636.72	\$15,957.68	\$2,648.91	\$0.00	\$12,714.77	\$385.30
Expense Subtotal =	\$ 143.94								\$ 143.94
Subconsultant Subtotal =	\$ -								\$ -
<b>Total Fee =</b>	<b>\$ 40,950.00</b>								
4. Bidding Phase:	0	20	50	10	8	0	3	7	(1,2)
Labor Subtotal =	\$ 13,267.03	\$0.00	\$3,788.74	\$6,261.06	\$1,123.78	\$1,412.75	\$0.00	\$231.18	\$449.51
Expense Subtotal =	\$ 332.97								\$ 332.97
Subconsultant Subtotal =	\$ -								\$ -
<b>Total Fee =</b>	<b>\$ 13,600.00</b>								
<b>PART A SUBTOTAL =</b>	<b>\$ 71,850.00</b>								
<b>B. SPECIAL SERVICES - FAA ELIGIBLE</b>									
1. Administrative Assistance:	0	6	28	4	0	0	4	23	(2)
Labor Subtotal =	\$ 6,877.53	\$0.00	\$1,136.62	\$3,506.19	\$449.51	\$0.00	\$0.00	\$308.24	\$1,476.97
Expense Subtotal =	\$ 22.47								\$ 22.47
Subconsultant Subtotal =	\$ -								\$ -
<b>Total Fee =</b>	<b>\$ 6,900.00</b>								
2. Field Survey - Engineering Design:	0	0	2	4	0	0	6	0	(2,3)
Labor Subtotal =	\$ 1,162.31	\$0.00	\$0.00	\$250.44	\$449.51	\$0.00	\$0.00	\$462.36	\$0.00
Expense Subtotal =	\$ 37.69								\$ 37.69
Subconsultant Subtotal =	\$ 3,300.00								\$ 3,300.00
<b>Total Fee =</b>	<b>\$ 4,500.00</b>								

Classification: Hourly Rate:	Principal \$208.70	Project Manager \$189.44	Design Engineer II \$125.22	Design Engineer I \$112.38	Senior Elec. Engineer \$176.59	Environ. Scientist \$102.75	Technician \$77.06	Admin. Assistant \$64.22	Other Costs
3. Geotech. Investigation (Orig. Agrmnt):	0	0	6	0	0	0	0	0	(1,2,3)
Labor Subtotal =	\$ 751.33	\$0.00	\$0.00	\$751.33	\$0.00	\$0.00	\$0.00	\$0.00	
Expense Subtotal =	\$ 48.67								\$ 48.67
Subconsultant Subtotal =	\$ 3,000.00								\$ 3,000.00
<b>Total Fee =</b>	<b>\$ 3,800.00</b>								
3. Geotech. Investigation (Supp. Agrmnt. No. 1):	0	0	0	0	0	0	0	0	(3)
Labor Subtotal =	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Expense Subtotal =	\$ -								\$ -
Subconsultant Subtotal =	\$ 2,500.00								\$ 2,500.00
<b>Total Fee =</b>	<b>\$ 2,500.00</b>								
4. Permitting / SWPPP:	0	0	0	6	0	24	0	4	(1,2,3)
Labor Subtotal =	\$ 3,397.03	\$0.00	\$0.00	\$674.27	\$0.00	\$2,465.89	\$0.00	\$256.86	
Expense Subtotal =	\$ 2.97								\$ 2.97
Subconsultant Subtotal =	\$ -								\$ -
<b>Total Fee =</b>	<b>\$ 3,400.00</b>								
5. Complete Airport Airspace Analysis Survey:	0	2	8	16	0	0	4	0	(1,2,3)
Labor Subtotal =	\$ 3,486.93	\$0.00	\$378.87	\$1,001.77	\$1,798.05	\$0.00	\$308.24	\$0.00	
Expense Subtotal =	\$ 13.07								\$ 13.07
Subconsultant Subtotal =	\$ 51,100.00								\$ 51,100.00
<b>Total Fee =</b>	<b>\$ 54,600.00</b>								
6. Prepare and Submit ELOMR LOMA Application:	0	1	8	0	0	0	16	2	(1,2,3)
Labor Subtotal =	\$ 2,552.59	\$0.00	\$189.44	\$1,001.77	\$0.00	\$0.00	\$1,232.95	\$128.43	
Expense Subtotal =	\$ 21.41								\$ 21.41
Subconsultant Subtotal =	\$ 48,626.00								\$ 48,626.00
<b>Total Fee =</b>	<b>\$ 51,200.00</b>								
<b>PART B SUBTOTAL =</b>	<b>\$ 126,900.00</b>								
<b>GRAND TOTAL =</b>	<b>\$ 198,750.00</b>								

SH  
4-17-16

- (1) Mileage, Motel and Meals
- (2) Equipment, Materials and Supplies
- (3) Vendor Services



DEPARTMENT OF PUBLIC WORKS

201 West 4<sup>th</sup> Street · Pittsburg KS  
66762

(620) 231-4170

www.pittks.org

## Interoffice Memorandum

**TO:** DARON HALL  
City Manager

**FROM:** CAMERON ALDEN  
Director of Public Works

**DATE:** April 20, 2016

**SUBJECT:** Agenda Item – April 26, 2016  
Construction and Project Closeout Services  
Atkinson Municipal Airport Mill and Overlay Runway 16-34  
FAA AIP Project No. 3-20-0069-015-2015 (Design)  
FAA AIP Project No. 3-20-0069-016-2016 (Construction)

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The City staff received bids on March 31<sup>st</sup>, 2016 to mill and overlay runway 16-34 at the Atkinson Municipal Airport. The Commission awarded the bid to Emery Sapp and Sons contingent on a funding grant from the FAA. Emery Sapp and Sons', of Springfield, Missouri, bid was \$950,643.00.

City Staff has negotiated with H. W. Lochner, Inc. regarding the fee for Construction and Project Closeout Services for the mill and overlay project. City Staff recommends to enter into a contract with Lochner to provide construction administration, construction observation, materials acceptance testing, and project closeout services to ensure compliance with all construction and FAA requirements. The cost of these services shall not exceed \$88,550.00.

This project is being funded by a grant sponsored by the FAA through their Federal Airport Improvement Program for FFY 2016. The grant is based on a 90% FAA/10% Local funding split. This project includes rehabilitation and remarking of the 5,500' x 100' of runway 16-34 and existing connecting taxiway/turnaround to address the cracking issues throughout the pavement.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, April 26th, 2016. Action necessary will be approval or

**DARON HALL**  
**April 20, 2016**  
**PAGE TWO**

disapproval of staff's recommendation and, if approved, authorize the Mayor to sign the Supplemental Agreement No. 2. If the FAA grant is not received, Lochner will not provide the listed services and the City would incur no costs or obligations.

Attachment: Proposed Supplemental Agreement No. 2

## **SUPPLEMENTAL AGREEMENT NO. 2**

### **AGREEMENT FOR SERVICES FOR IMPROVEMENTS TO THE ATKINSON MUNICIPAL AIRPORT PITTSBURG, KANSAS**

#### **F.A.A. A.I.P. PROJECT NO. 3-20-0069-015-2015 (DESIGN) F.A.A. A.I.P. PROJECT NO. 3-20-0069-016-2016 (CONSTRUCTION) ORIGINAL AGREEMENT DATED JUNE 23, 2015 SUPPLEMENTAL AGREEMENT NO. 1 DATED DECEMBER 23, 2015**

THIS SUPPLEMENTAL AGREEMENT NO. 2 made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by and between the City of Pittsburg, Kansas, with offices located at 201 West 4<sup>th</sup> Street, Pittsburg, KS 66762, hereinafter referred to as the "Sponsor", and H.W. Lochner, Inc. (Lochner), with offices located at 16105 W. 113<sup>th</sup> Street, Suite 107, Lenexa, KS 66219, hereinafter called the "Consultant."

WITNESSETH:

WHEREAS, the Sponsor is desirous of making the following improvements, hereinafter called the "Project", at the Atkinson Municipal Airport:

#### **FAA ELIGIBLE**

- Mill, Overlay, and Remark Runway 16-34 and Existing Connecting Taxiway/Turnaround

#### **FAA INELIGIBLE**

- Prepare Disadvantaged Business Enterprise (DBE) Program for Federal Fiscal Year 2016-2018

WHEREAS, the Sponsor has agreed to employ the Consultant to provide the engineering services required for performing pavement investigations and topographical surveys, and for preparing engineer's design report, designs, construction plans, contract documents/technical specifications, tabulation of construction quantities, engineer's opinion of probable construction cost and project budget. The Consultant shall also assist the Sponsor with bidding and administrative services.

WHEREAS under Supplemental Agreement No. 1, the Sponsor amended the scope of services to perform an analysis of the existing Runway 16-34 pavement in order to determine how the pavement would behave to repeated construction traffic.

WHEREAS the Sponsor now desires to add to the Original Agreement the additional services for providing construction administration, construction observation, materials acceptance testing, and project closeout services (including PCN calculations for Runways 16-34 and 4-22) for the proposed Project.

NOW, THEREFORE, in consideration of these premises and the mutual covenants herein contained, the parties hereto agree as follows:

**ARTICLE I**  
**SCOPE OF SERVICES**

Replace the entire contents of Item D. of the Original Agreement with the following:

**D. CONSTRUCTION SERVICES – FAA ELIGIBLE**

- 1) Preliminary
  - a) Develop Construction Observation Plan for submittal to the Sponsor/FAA.
  - b) Prepare copies of the Construction Plans and Contract Documents/Technical Specifications for use by the Contractor during construction.
  - c) Attend and conduct a pre-construction conference. Minutes of the conference will be prepared and distributed to the attendees.
- 2) Provide on-site construction observation, materials testing and observation management.
  - a) Provide construction observation services, including preparation of daily reports, weekly reports, material test results and other reports as required by the FAA to document the prosecution and progress of the Project. The Consultant shall provide full time observation of the Project.
  - b) Review shop drawings and material certification submittals from the Contractor.
  - c) Provide observation and testing of construction materials. Estimated lots of acceptance testing is included with the attached Fee-Form.
  - d) Prepare Contractor's progress estimates, Sponsor's request for reimbursement of funds, and FAA quarterly reports.
  - e) Prepare change orders and supplements necessary for construction of the Project.
  - f) Attend and conduct a final review of the Project with the Sponsor and the FAA.
- 3) Project Closeout and Runway PCN Calculations Phase
  - a) Prepare and submit to the Sponsor one (1) set of black line prints of the record drawings. The Sponsor will be provided with electronic data of the record drawings upon request.
  - b) Prepare the documents relating to engineering design and construction services for Project closeout as required by the FAA.
  - c) Prepare and submit the Final Construction Report.
  - d) Compile a copy of the Contractor's certified payroll records for the Sponsor.
  - e) An update to the Airport Layout Plan will not be required for this Project.
  - f) Assist the Sponsor with calculating the PCN values for Runways 16-34 and 4-22 in accordance with Federal Aviation Administration (FAA) Advisory Circular 150/5335-5C, Standardized Method of Reporting Airport Pavement Strength – PCN, for submittal to the FAA.

**ARTICLE II  
SPONSOR'S RESPONSIBILITIES**

No change to the Original Agreement.

**ARTICLE III  
TIME SCHEDULE**

Change Item **D. CONSTRUCTION SERVICES – FAA ELIGIBLE** of the Original Agreement to read as follows:

The performance of this Supplemental Agreement No. 2 is contingent and valid only on the receipt by the Sponsor of a grant from the Federal Aviation Administration for the Project. After receipt and acceptance of the grant offer, the Consultant agrees to proceed with the services immediately upon receipt of a written Notice to Proceed (NTP) by the Sponsor and to employ such personnel as required to complete the Scope of Services in accordance with the following time schedule:

**SCHEDULED PERFORMANCE IN CALENDAR DAYS OR BY DATE**

**D. CONSTRUCTION SERVICES – FAA ELIGIBLE**

- |  |  |
|--|--|
| 1) through 2) Construction Services.....                   | As Required for 45 Calendar Day Construction Project |
| 3) Project Closeout and Runway PCN Calculations Phase..... | 90 Calendar Days After Final Inspection              |

**ARTICLE IV  
COMPENSATION**

Delete the entire contents of Article III, Compensation, from Supplemental Agreement No. 1, and replace with the following:

The Sponsor agrees to compensate the Consultant for performing engineering services as described herein on the following basis:

**COMPENSATION SCHEDULE**

**A. BASIC SERVICES – FAA ELIGIBLE**

- |  |                              |
|--|------------------------------|
| 1. Preliminary Phase (Orig. Agreement) .....                       | \$ 17,800.00 Lump Sum        |
| 2. Design Phase – Engineer’s Design Report (Orig. Agreement) ..... | \$ 9,450.00 Lump Sum         |
| 3. Design Phase – Plans and Specifications (Orig. Agreement).....  | \$ 41,750.00 Lump Sum        |
| 4. Bidding Phase (Orig. Agreement) .....                           | <u>\$ 12,400.00</u> Lump Sum |
| Subtotal Basic Services – FAA ELIGIBLE                             | \$ 81,400.00 Lump Sum        |

**B. SPECIAL SERVICES – FAA ELIGIBLE**

- |   |                      |
|---|----------------------|
| 1. Administrative Assistance (Orig. Agreement) .....        | \$ 6,450.00 Lump Sum |
| 2. Field Survey – Engineering Design (Orig. Agreement)..... | \$ 6,900.00 Lump Sum |

3. Pavement Investigation	
(Orig. Agreement) .....	\$ 5,100.00 Lump Sum
(Supplemental Agreement No. 1).....	\$ 3,000.00 Lump Sum
Subtotal Special Services – FAA ELIGIBLE	\$ 21,450.00 Lump Sum
<b>Total Basic and Special Services – FAA ELIGIBLE</b>	<b>\$ 102,850.00 Lump Sum</b>

**C. SPECIAL SERVICES – FAA INELIGIBLE**

1. Update DBE Program (Orig. Agreement) .....	\$ 3,750.00 Lump Sum
<b>Total Basic and Special Services – FAA INELIGIBLE</b>	<b>\$ 3,750.00 Lump Sum</b>

**D. CONSTRUCTION SERVICES – FAA ELIGIBLE**

1. through 2. Construction Services .....	\$77,600.00 Not-To-Exceed
3. Project Closeout and Runway PCN Calculations Phase .....	\$10,950.00 Lump Sum
<b>Total Construction Services .....</b>	<b>\$88,550.00</b>

The Consultant shall not proceed with the services described herein until written authorization in the form of a Notice to Proceed is received from the Sponsor.

For Item A. Basic Services and Items B. and C. Special Services, partial payment shall be made to the Consultant for those portions of the services completed. The Consultant shall submit to the Sponsor a monthly statement showing an estimate of completion, and the portion of compensation requested for each element and phase of the services. The request for partial payments will not be in excess of the value of the services completed at the time the statement is rendered.

The fixed payment to the Consultant for services outlined in Item D. 1) through 2), Construction Services, shall be \$6,666.04, and the total payment to the Consultant shall not exceed \$77,600.00.

If the Contractor exceeds a construction contract period of **45 calendar days**, the Consultant may renegotiate the respective fixed payment and not-to-exceed amount. The renegotiated fixed payment and not-to-exceed amount will be estimated based on direct salary costs, labor and general overhead, out-of-pocket expenses, and profit similar to those used in this Supplemental Agreement.

The Consultant will use an independent laboratory for all pavement materials acceptance testing. The Consultant will provide a Nuclear Moisture/Density Gauge (Troxler) for the testing of subgrade soils. A daily charge of \$60.00 per day will be charged for the Troxler for each day that it is required on the Project. The charge for the Troxler does not include the cost of testing personnel.

Travel on and off the Project site required of Consultant personnel will be compensated at the current rate allowed by the Internal Revenue Service.

For engineering services applicable to Item D., Parts 1) and 2), the Consultant will submit monthly statements to the Sponsor for payroll costs times a factor for labor and general administrative overhead (2.7920) and all other expenses incurred on the Project. A pro rata share of the fixed payment in proportion of the statement amount to the not-to-exceed amount will be included on the monthly statement.

Costs other than personnel services incurred by the Consultant will be documented in the written statement and will be at the cost to the Consultant from the vendor.

Progress payments shall be made to the Consultant within thirty (30) calendar days of receipt of proper billing statement.

**ARTICLE V  
MANDATORY FEDERAL CONTRACT PROVISIONS**

No change to the Original Agreement.

**ARTICLE VI  
MISCELLANEOUS PROVISIONS**

No change to the Original Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Supplemental Agreement No. 2 to be signed by their duly authorized officers on the day and year first above-written. This Supplemental Agreement shall be binding upon the undersigned parties, their successors, partners, assigns, and legal representatives. All other stipulations of the Original Agreement dated June 23, 2015 and Supplemental Agreement No. 1 dated December 23, 2015 shall remain in effect.

**SPONSOR:**

**CITY OF PITTSBURG, KANSAS**

ATTEST:

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

**CONSULTANT:**

**H.W. LOCHNER, INC.**

ATTEST:

By: Matthew J. Jacobs  
Matthew J. Jacobs, P.E.

By: Steven D. Harris  
Steven D. Harris, P.E.

Title: Associate Vice-President

Title: Vice-President, Director of Gen Aviation

**DERIVATION OF CONSULTANT PROJECT COSTS**

**CONSTRUCTION PHASE SERVICES**

**MILL, OVERLAY, AND REMARK RUNWAY 16-34 AND EXISTING CONNECTING TAXIWAY/TURNAROUND**

**FAA PROJECT NO. A.I.P. 3-20-0069-015-2015 (DESIGN)  
FAA PROJECT NO. A.I.P. 3-20-0069-016-2016 (CONSTRUCTION)**

**ATKINSON MUNICIPAL AIRPORT  
PITTSBURG, KANSAS**

**45 CALENDAR DAY CONSTRUCTION CONTRACT TIME**

**March 30, 2016**

**1. DIRECT SALARY COSTS**

<u>TITLE</u>	<u>HOURS</u>	<u>RATE/HOUR</u>	<u>COST (\$)</u>
Project Manager	47	\$59.00	\$ 2,773.00
Design Engineer II	18	\$39.00	\$ 702.00
Design Engineer I	24	\$35.00	\$ 840.00
Construction Observer	338	\$33.00	\$ 11,154.00
Technician	2	\$24.00	\$ 48.00
Administrative Assistant	20	\$20.00	\$ 400.00

Total Direct Salary Costs= \$ 15,917.00

**2. LABOR AND GENERAL ADMINISTRATIVE OVERHEAD**

Percentage of Direct Salary Costs @ 179.20% \$ 28,523.26

**3. SUBTOTAL OF ITEMS 1 AND 2 \$ 44,440.26**

**4. PROFIT @ 15% \$ 6,666.04**

**5. OUT-OF-POCKET EXPENSES**

a. Mileage	3,200	miles @ \$0.575/mile =	\$ 1,727.92
b. Meals	37	@ \$46.00/day =	\$ 1,708.57
c. Motel	32	days @ \$83.00/day =	\$ 2,667.86
d. Mailing & Misc. Expenses		=	\$ 21.34

Total Expenses = \$ 6,125.69

**6. SUBCONTRACT COST**

a. Palmerton & Parrish, Inc. - Materials Acceptance Testing (Ref. Attached Testing Summary) \$ 20,368.00

**7. TOTAL COST (ITEMS 3, 4, 5 AND 6) \$ 77,600.00**

## P-401 QUALITY ACCEPTANCE TESTING PLAN

**Project/Airport Name:** ATKINSON MUNICIPAL AIRPORT  
**FAA - AIP Project No.:** 3-20-0069-016-2016  
**Specification Item No.:** P-401  
**Specification Item Description:** Plant Mix Bituminous Pavements

Estimated Quantity = 7,630 Tons  
 Per Specification Section 401-5.1, Lot Size: 1 Days Production not to exceed 2,000 Tons, 4 Sublots per Lot  
 Assume 7 Lots\*\*

Test Description	Standard Method (ASTM, AASHTO)	Frequency of Tests	Estimated Number of Tests	Acceptance/Tolerance
Sampling	ASTM D 9798	1 Per Sublot	28	90 PWL Min.
Air Voids	ASTM D 3203	1 Per Sublot	28	90 PWL Min.
Theoretical Max. Density	ASTM D 2041	1 Per Sublot	28	90 PWL Min.
Mat Density	ASTM D 2726	1 Per Sublot	28	90 PWL Min.
Joint Density	ASTM D 2726	1 Per Sublot	28	90 PWL Min.
Voids in Mineral Aggregate (VMA)	ASTM D 2041/2726	1 Per Lot	7	Compliance With Table 2 Using a Tolerance of -0.3%
Thickness*	ASTM D 2726	1 Per Sublot	28	90 PWL Min.

\*Contractor will cut the cores necessary for density and thickness determination.

\*\*Assume 12.5' paving lanes @ 2,400' long for Phase 2 and 3,100' long for Phase 3.

Assumed production of 3 lanes per day during Phase 2 and 2 lanes per day during Phase 3.

With these assumptions, Phase 2 will take 3 days to pave and Phase 3 will take 4 days to pave for a total of 7 lots.

**DERIVATION OF CONSULTANT PROJECT COSTS**

**CONSTRUCTION PHASE SERVICES  
PROJECT CLOSEOUT & RUNWAY PCN CALCULATIONS PHASE**

**MILL, OVERLAY, AND REMARK RUNWAY 16-34 AND EXISTING CONNECTING  
TAXIWAY/TURNAROUND**

**FAA PROJECT NO. A.I.P. 3-20-0069-015-2015 (DESIGN)  
FAA PROJECT NO. A.I.P. 3-20-0069-016-2016 (CONSTRUCTION)**

**ATKINSON MUNICIPAL AIRPORT  
PITTSBURG, KANSAS**

**March 30, 2016**

**1. DIRECT SALARY COSTS**

<u>TITLE</u>	<u>HOURS</u>	<u>RATE/HOUR</u>	<u>COST (\$)</u>
Project Manager	8	\$59.00	\$ 472.00
Design Engineer II	20	\$39.00	\$ 780.00
Design Engineer I	34	\$35.00	\$ 1,190.00
Construction Observer	0	\$33.00	\$ -
Technician	22	\$24.00	\$ 528.00
Administrative Assistant	22	\$20.00	\$ 440.00
Total Direct Salary Costs=			<b>\$ 3,410.00</b>

**2. LABOR AND GENERAL ADMINISTRATIVE OVERHEAD**

Percentage of Direct Salary Costs @ 179.20% **\$ 6,110.72**

**3. SUBTOTAL OF ITEMS 1 AND 2 \$ 9,520.72**

**4. PROFIT @ 15% \$ 1,428.11**

**5. OUT-OF-POCKET EXPENSES**

a. Mileage 0 miles @ \$0.575/mile = \$ -  
b. Meals 0 @ \$46.00/day = \$ -  
c. Motel 0 days @ \$83.00/day = \$ -  
d. Mailing & Misc. Expenses = \$ 1.17

Total Expenses = **\$ 1.17**

**6. SUBCONTRACT COST**

a. None **\$ -**

**7. TOTAL COST (ITEMS 3, 4, 5 AND 6) \$10,950.00**



DEPARTMENT OF PUBLIC WORKS

201 West 4<sup>th</sup> Street · Pittsburg KS  
66762

(620) 231-4170

www.pittks.org

## Interoffice Memorandum

**TO:** DARON HALL  
City Manager

**FROM:** TROY GRAHAM  
City Planner

**DATE:** April 20, 2016

**SUBJECT:** Agenda Item – April 26, 2016  
Planning and Zoning Commission Appointment

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There is currently an opening within the Planning and Zoning Commission due to member Mike Swartz moving away from the area. Laura Klusener has expressed an interest in filling this position and asked that she be considered. Ms. Klusener previously served on the Planning and Zoning Commission from 2007 up until 2012 where she served as chairperson for one of those years. For the past 13 years she has been employed by Via Christi Hospital, Pittsburg Kansas and has worked as an occupational therapist treating patients through the Rehabilitation Unit and in the acute care hospital. She has worked as an occupational therapist since 1979 and has held various administrative positions as well as clinical ones. She has a BS in Occupational Therapy from the University of Kansas and an MBA from Friends University in Wichita.

Ms. Klusener is currently an active member of St. John Lutheran Church and has served on the church council for the past six years. During her time on the church council, she has held the titles of secretary for and treasurer. She was also a member of the Pittsburg Sunrise Rotary until 2013 and was Rotarian of the Year in 2007.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, April 26, 2016. Action being requested is appointment of Ms. Klusener to serve the remaining second term of Mike Swartz effective May 1, 2016 and to expire December 31, 2019.

cc: Tammy Nagel, City Clerk

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	4/08/2016			177001		
C-CHECK	VOID CHECK	V	4/08/2016			177002		
C-CHECK	VOID CHECK	V	4/08/2016			177005		
C-CHECK	VOID CHECK	V	4/08/2016			177021		
C-CHECK	VOID CHECK	V	4/08/2016			177022		
C-CHECK	VOID CHECK	V	4/12/2016			177028		
C-CHECK	VOID CHECK	V	4/12/2016			177029		
C-CHECK	VOID CHECK	V	4/12/2016			177030		
C-CHECK	VOID CHECK	V	4/15/2016			177068		
C-CHECK	VOID CHECK	V	4/15/2016			177069		
C-CHECK	VOID CHECK	V	4/15/2016			177070		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	11	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99 BANK: * TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	11	0.00	0.00	0.00
BANK: * TOTALS:	11	0.00	0.00	0.00

VENDOR SET: 99 City of Pittsburg, KS  
 BANK: 80144 BMO HARRIS BANK  
 DATE RANGE: 4/06/2016 THRU 4/19/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6154	4 STATE MAINTENANCE SUPPLY INC	R	4/08/2016			176998		64.35
2004	AIRE-MASTER OF AMERICA, INC.	R	4/08/2016			176999		16.40
0523	AT&T	R	4/08/2016			177000		4,414.06
5426	CLEAR CREEK VEHICLES	R	4/08/2016			177003		99.72
4263	COX COMMUNICATIONS KANSAS LLC	R	4/08/2016			177004		1,953.38
0375	WICHITA WATER CONDITIONING, IN	R	4/08/2016			177006		5.00
7488	UV DOCTOR LAMPS LLC	R	4/08/2016			177007		822.70
7460	FULSOM BROTHERS, INC	R	4/08/2016			177008		5,200.00
6420	ADAM HARRISON	R	4/08/2016			177009		1,887.00
7151	TOTALFUNDS BY HASLER	R	4/08/2016			177010		1,000.00
6923	HUGO'S INDUSTRIAL SUPPLY INC	R	4/08/2016			177011		822.38
0224	KDOR	R	4/08/2016			177012		8,147.59
6750	HW LOCHNER, BWR DIVISION	R	4/08/2016			177013		41,428.10
7489	KANSAS CENTER FOR ENTREPRENEUR	R	4/08/2016			177014		2,857.50
7480	RODGER PETRAIT	R	4/08/2016			177015		135.13
1081	POSTMASTER	R	4/08/2016			177016		170.00
7469	RADCLIFF AGENCY, LLC	R	4/08/2016			177017		450.00
7322	THE SE-KAN COMPANIES	R	4/08/2016			177018		1,305.21
0349	UNITED WAY OF CRAWFORD COUNTY	R	4/08/2016			177019		101.77
5589	VERIZON WIRELESS SERVICES, LLC	R	4/08/2016			177020		6,394.08
7309	MICHAEL F. WALKER	R	4/08/2016			177023		51.48
1108	WESTAR ENERGY	R	4/08/2016			177024		36.58

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5371	PITTSBURG FAMILY YMCA	R	4/08/2016			177025		125.98
4452	RYAN INSURANCE	R	4/12/2016			177027		303,378.00
7491	TWELVEONE RACE MANAGEMENT LLC	R	4/13/2016			177046		975.00
6154	4 STATE MAINTENANCE SUPPLY INC	R	4/15/2016			177048		208.14
6956	BSN SPORTS, INC	R	4/15/2016			177049		1,960.05
7490	CATHOLIC DIOCESE OF WICHITA	R	4/15/2016			177050		130,000.00
0748	CONRAD FIRE EQUIPMENT INC	R	4/15/2016			177051		510.00
4263	COX COMMUNICATIONS KANSAS LLC	R	4/15/2016			177052		67.34
6740	FELD FIRE	R	4/15/2016			177053		848.00
6358	FIRE X INC	R	4/15/2016			177054		75.00
7318	KANSAS USSSA FASTPITCH	R	4/15/2016			177055		270.00
6656	KNIPP EQUIPMENT INC	R	4/15/2016			177056		643.00
0033	LOU'S GLOVES	R	4/15/2016			177057		261.00
1571	LOY, SAGEHORN, & HARDING, LLC	R	4/15/2016			177058		62.00
7167	MAILFINANCE, INC	R	4/15/2016			177059		747.63
0185	MISSION CLAY PRODUCTS LLC	R	4/15/2016			177060		105.92
7392	MUNICIPALH20, LLC	R	4/15/2016			177061		350.00
7480	RODGER PETRAIT	R	4/15/2016			177062		135.91
1	SALAS-GARCIA, ANA B.	R	4/15/2016			177063		100.00
7053	U.S. PEROXIDE, LLC	R	4/15/2016			177064		950.00
5589	VERIZON WIRELESS SERVICES, LLC	R	4/15/2016			177065		327.20
7309	MICHAEL F. WALKER	R	4/15/2016			177066		61.13

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1108	WESTAR ENERGY	R	4/15/2016			177067		89,113.75
0022	DANKO EMERGENCY EQUIPMENT CO.	E	4/11/2016			999999		20.39
0044	CRESTWOOD COUNTRY CLUB	E	4/18/2016			999999		322.10
0046	ETTINGERS OFFICE SUPPLY	E	4/11/2016			999999		318.54
0046	ETTINGERS OFFICE SUPPLY	E	4/18/2016			999999		289.63
0054	JOPLIN SUPPLY COMPANY	E	4/11/2016			999999		17.32
0055	JOHN'S SPORT CENTER, INC.	E	4/18/2016			999999		265.96
0068	BROOKS PLUMBING LLC	E	4/18/2016			999999		3,381.19
0084	INTERSTATE EXTERMINATOR, INC.	E	4/11/2016			999999		405.00
0101	BUG-A-WAY INC	E	4/18/2016			999999		110.00
0105	PITTSBURG AUTOMOTIVE INC	E	4/11/2016			999999		199.42
0105	PITTSBURG AUTOMOTIVE INC	E	4/18/2016			999999		2,621.41
0112	MARRONES INC	E	4/11/2016			999999		72.40
0112	MARRONES INC	E	4/18/2016			999999		186.45
0113	DITCH WITCH OF KANSAS UNDERCON	E	4/11/2016			999999		185.92
0117	THE MORNING SUN	E	4/11/2016			999999		221.87
0117	THE MORNING SUN	E	4/18/2016			999999		39.92
0129	PROFESSIONAL ENGINEERING CONSU	E	4/11/2016			999999		4,018.37
0129	PROFESSIONAL ENGINEERING CONSU	E	4/18/2016			999999		3,769.10
0133	JIM RADELL CONSTRUCTION INC	E	4/11/2016			999999		3,330.00
0133	JIM RADELL CONSTRUCTION INC	E	4/18/2016			999999		29,680.00
0135	PITTSBURG AREA CHAMBER OF COMM	E	4/11/2016			999999		24,276.00

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0142	HECKERT CONSTRUCTION CO INC	E	4/11/2016			999999		505.63
0202	CLIFF HIX ENGINEERING INC	E	4/18/2016			999999		65.00
0207	PEPSI-COLA BOTTLING CO OF PITT	E	4/11/2016			999999		107.70
0224	KDOR	D	4/07/2016			999999		4,707.26
0224	KDOR	D	4/08/2016			999999		1,432.52
0276	JOE SMITH COMPANY, INC.	E	4/11/2016			999999		92.26
0276	JOE SMITH COMPANY, INC.	E	4/18/2016			999999		91.59
0289	TITLEIST	E	4/11/2016			999999		609.40
0292	UNIFIRST CORPORATION	E	4/11/2016			999999		76.95
0294	COPY PRODUCTS, INC.	E	4/18/2016			999999		588.00
0312	HACH COMPANY, INC	E	4/18/2016			999999		1,459.99
0321	KP&F	D	4/08/2016			999999		44,625.76
0328	KANSAS ONE-CALL SYSTEM, INC	E	4/11/2016			999999		412.00
0329	O'MALLEY IMPLEMENT CO INC	E	4/11/2016			999999		146.81
0329	O'MALLEY IMPLEMENT CO INC	E	4/18/2016			999999		469.39
0335	CUSTOM AWARDS, LLC	E	4/11/2016			999999		1,059.25
0364	CRAWFORD COUNTY SHERIFF'S DEPA	E	4/11/2016			999999		5,828.00
0455	LARRY BARRETT BODY * FRAME * T	E	4/18/2016			999999		2,011.11
0478	VIETTI AUTO BODY INC	E	4/11/2016			999999		1,729.89
0516	AMERICAN CONCRETE CO INC	E	4/18/2016			999999		599.38
0526	KDHE	E	4/18/2016			999999		20.00
0530	THYSSENKRUPP CORPORATION	E	4/11/2016			999999		8,788.16

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0534	TYLER TECHNOLOGIES INC	E	4/11/2016			999999		6,190.00
0571	WILBERT MFG. & SUPPLY	E	4/11/2016			999999		675.00
0571	WILBERT MFG. & SUPPLY	E	4/18/2016			999999		167.75
0577	KANSAS GAS SERVICE	E	4/11/2016			999999		5,604.09
0577	KANSAS GAS SERVICE	E	4/18/2016			999999		1,040.92
0627	BOETTCHER SUPPLY INC	E	4/11/2016			999999		99.73
0714	SHARE CORPORATION	E	4/11/2016			999999		138.98
0728	ICMA	D	4/08/2016			999999		896.23
0746	CDL ELECTRIC COMPANY INC	E	4/11/2016			999999		42.00
0746	CDL ELECTRIC COMPANY INC	E	4/18/2016			999999		2,290.10
0806	JOHN L CUSSIMANIO	E	4/11/2016			999999		270.00
0806	JOHN L CUSSIMANIO	E	4/18/2016			999999		270.00
0808	JD DICKINSON COMPRESSOR	E	4/18/2016			999999		2,243.64
0823	TOUCHTON ELECTRIC INC	E	4/11/2016			999999		267.60
0844	HY-FLO EQUIPMENT CO	E	4/11/2016			999999		2,279.98
0866	AVFUEL CORPORATION	E	4/11/2016			999999		13,266.00
0870	PENNINGTON SEED INC	E	4/11/2016			999999		368.00
1050	KPERS	D	4/08/2016			999999		35,356.36
1075	COASTAL ENERGY CORP	E	4/18/2016			999999		1,962.95
1199	SCURLOCK INDUSTRIES CORP	E	4/18/2016			999999		168.00
1321	SHARP'S AUTOBODY CLINIC	E	4/11/2016			999999		5,717.85
1478	KANSASLAND TIRE OF PITTSBURG	E	4/18/2016			999999		747.93

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1490	ESTHERMAE TALENT	E	4/18/2016			999999		25.00
1576	PAVING MAINTENANCE SUPPLY INC	E	4/18/2016			999999		23,748.85
1629	PITTSBURG BEAUTIFUL	E	4/11/2016			999999		1,300.00
1792	B&L WATERWORKS SUPPLY, LLC	E	4/11/2016			999999		3,798.34
1792	B&L WATERWORKS SUPPLY, LLC	E	4/18/2016			999999		112.50
2035	O'BRIEN ROCK CO., INC.	E	4/18/2016			999999		9,713.72
2137	VAN WALL GROUP	E	4/11/2016			999999		117.30
2161	RECORDED BOOKS, LLC	E	4/18/2016			999999		774.90
2186	PRODUCERS COOPERATIVE ASSOCIAT	E	4/11/2016			999999		1,040.60
2186	PRODUCERS COOPERATIVE ASSOCIAT	E	4/18/2016			999999		13,605.50
2433	THE MORNING SUN	E	4/11/2016			999999		30.95
2433	THE MORNING SUN	E	4/18/2016			999999		374.00
2767	BRENNTAG SOUTHWEST, INC	E	4/11/2016			999999		1,300.00
2921	DP2 BILLING SOLUTIONS, LLC	E	4/18/2016			999999		4,851.99
2960	PACE ANALYTICAL SERVICES INC	E	4/11/2016			999999		1,379.00
2960	PACE ANALYTICAL SERVICES INC	E	4/18/2016			999999		1,182.00
3192	MUNICIPAL CODE CORP	E	4/11/2016			999999		242.00
3248	AIRGAS USA LLC	E	4/11/2016			999999		219.52
3248	AIRGAS USA LLC	E	4/18/2016			999999		2,103.13
3376	ALL STAR PRO GOLF INC	E	4/11/2016			999999		194.83
4059	PSU - PRINTING & DESIGN SERVI	E	4/11/2016			999999		59.65
4072	MERCHANT E-SOLUTIONS	D	4/06/2016			999999		190.79

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4197	ENVIRONMENTAL SYSTEMS RESEARCH	E	4/18/2016			999999		25,000.00
4307	HENRY KRAFT, INC.	E	4/18/2016			999999		6.21
4492	PITTSBURG SENIORS	E	4/18/2016			999999		493.00
4572	KANSAS RURAL WATER ASSOCIATION	E	4/18/2016			999999		160.00
4603	KANSAS GOLF AND TURF INC	E	4/11/2016			999999		138.29
4766	ACCURATE ENVIRONMENTAL	E	4/11/2016			999999		1,004.42
5049	CRH COFFEE INC	E	4/11/2016			999999		44.40
5185	FERGUSON ENTERPRISES INC	E	4/11/2016			999999		756.89
5275	US LIME COMPANY-ST CLAIR	E	4/11/2016			999999		4,231.59
5275	US LIME COMPANY-ST CLAIR	E	4/18/2016			999999		4,189.36
5391	CLEAVER FARM & HOME	E	4/18/2016			999999		1,011.00
5482	JUSTIN HART	E	4/11/2016			999999		60.00
5534	SYCAMORE VILLAGE APARTMENTS	E	4/18/2016			999999		576.00
5559	SEK INDEPENDENT LIVING RESOURC	E	4/18/2016			999999		132.00
5566	VINYLPLEX INC	E	4/11/2016			999999		2,265.76
5566	VINYLPLEX INC	E	4/18/2016			999999		1,952.16
5581	SAGA QUAD STATE COMMUNICATIONS	E	4/11/2016			999999		550.00
5581	SAGA QUAD STATE COMMUNICATIONS	E	4/18/2016			999999		300.00
5590	HD SUPPLY WATERWORKS, LTD.	E	4/11/2016			999999		663.81
5590	HD SUPPLY WATERWORKS, LTD.	E	4/18/2016			999999		9,346.76
5817	JAMA ENTERPRISES LLP	E	4/18/2016			999999		450.00
5855	SHRED-IT US JV LLC	E	4/18/2016			999999		26.00

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5904	TASC	D	4/08/2016			999999		7,533.47
6117	ALEXANDER OPEN SYSTEMS, INC	E	4/11/2016			999999		787.25
6117	ALEXANDER OPEN SYSTEMS, INC	E	4/18/2016			999999		525.00
6175	HENRY C MENGHINI	E	4/18/2016			999999		30.18
6198	CHARLES HOSMAN	E	4/18/2016			999999		400.00
6203	SOUTHWEST PAPER CO INC	E	4/11/2016			999999		159.51
6214	PITT PLASTICS INC	E	4/18/2016			999999		64.36
6298	KEVAN L SCHUPBACH	E	4/18/2016			999999		700.00
6415	GREAT WEST TANDEM KPERS 457	D	4/08/2016			999999		4,061.00
6577	GREENSPRO INC	E	4/11/2016			999999		10,719.99
6577	GREENSPRO INC	E	4/18/2016			999999		656.00
6583	R.E. PEDROTTI CO, INC	E	4/11/2016			999999		892.80
6718	NATIONAL SCREENING BUREAU	E	4/11/2016			999999		415.50
6846	GREENWAY ELECTRIC, INC.	E	4/18/2016			999999		577.34
6952	ADP INC	D	4/15/2016			999999		2,985.95
7028	MATTHEW L. FRYE	E	4/18/2016			999999		400.00
7038	SIGNET COFFEE ROASTERS	E	4/11/2016			999999		41.25
7038	SIGNET COFFEE ROASTERS	E	4/18/2016			999999		45.00
7043	DREXEL TECHNOLOGIES	E	4/18/2016			999999		141.84
7109	SAMANAGE USA, INC	E	4/18/2016			999999		220.50
7118	SP DESIGN & MFG, INC	E	4/11/2016			999999		428.29
7118	SP DESIGN & MFG, INC	E	4/18/2016			999999		109.86

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 DATE RANGE: 4/06/2016 THRU 4/19/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7283	CORESOURCE, INC	D	4/14/2016			999999		25,087.65
7290	DELTA DENTAL OF KANSAS INC	D	4/08/2016			999999		2,060.00
7290	DELTA DENTAL OF KANSAS INC	D	4/15/2016			999999		2,781.64
7335	TRUSS LLC	E	4/11/2016			999999		5,714.26
7401	JAMI L CROWDER	E	4/11/2016			999999		1,533.14
7494	HOMETOWN VILLAGE INC	E	4/18/2016			999999		620.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	45	608,637.48	0.00	608,637.48
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	12	131,718.63	0.00	131,718.63
EFT:	125	286,917.13	1.61CR	286,915.52
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 99 BANK: 80144	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		182	1,027,273.24	1.61CR	1,027,271.63
BANK: 80144	TOTALS:	182	1,027,273.24	1.61CR	1,027,271.63

VENDOR SET: 99 City of Pittsburg, KS  
BANK: MAN MANUAL CKS  
DATE RANGE: 4/06/2016 THRU 4/19/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2519	EAGLE BEVERAGE CO INC	R	4/12/2016			177026		100.90
2519	EAGLE BEVERAGE CO INC	R	4/19/2016			177071		102.90

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	203.80	0.00	203.80
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99 BANK: MAN TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	2	203.80	0.00	203.80
BANK: MAN TOTALS:	2	203.80	0.00	203.80
REPORT TOTALS:	195	1,027,477.04	1.61CR	1,027,475.43

Passed and approved this 26<sup>th</sup> day of April, 2016.

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John Ketterman, Mayor

ATTEST:

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Tammy Nagel, City Clerk

**MEMORANDUM OF UNDERSTANDING**  
**JOINT CITY/UNIVERSITY ADVISORY BOARD**  
**CITY OF PITTSBURG/PITTSBURG STATE UNIVERSITY**  
January 26, 2016

**WHEREAS** Pittsburg State University and the City of Pittsburg have a long history of collaborative action, dating to the founding of the University in 1903.

**WHEREAS** Pittsburg State University and the City of Pittsburg embrace the importance of collaboration and joint planning to grow and advance our community.

**WHEREAS** Pittsburg State University and the City of Pittsburg desire to effectively facilitate, operationalize, and maximize ongoing collaboration and cooperation to assist each other in achieving mutual and respective goals and objectives.

**BE IT THEREFORE AGREED AS FOLLOWS:**

**Joint City University Advisory Board**

The Joint City University Advisory Board (JCUAB) is hereby established and shall be the official body of representatives appointed in equal number by the University and City to study and recommend action on any matter of mutual concern.

The JCUAB shall establish its own operating bylaws, which shall at minimum, include mechanism for electing officers, composition of membership, and minimum meeting schedule. The JCUAB shall establish necessary officers as well as selection process for the same, provided however that the JCUAB chair shall be alternated annually between the University and the City.

The JCUAB shall prepare an annual budget with expenses shared equally between the University and the City.

**Focus, Charge, and Mutual Concerns**

The University and City both have planning and functional operating divisions and departments. The intent of this agreement is to encourage and insure that these areas shall maintain open communication and operate in a spirit of mutual cooperation for the advancement and benefit of one another and the Pittsburg community. The areas of mutual concern and focus of the JCUAB shall include but not be limited to the following:

- Economic Development
- Security and Public Safety
- Transportation and Infrastructure
- Public Works and Utilities

Land Use and Planning  
Facilities  
Housing  
Tourism and Marketing  
Student Engagement

Wherefore, this document is hereby adopted as official policy by these parties, and shall remain in effect until either party provides one year's notice of termination to the other.

For the City of Pittsburg

For Pittsburg State University

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John Ketterman, Mayor

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Steven A. Scott, President

## **Proposed Joint City-University Advisory Board (JCUAB)**

### **Permanent Membership**

#### *City of Pittsburg Representatives*

1. Assistant City Manager
2. City Planning
3. Utilities/Public Works
4. Finance
5. Housing & Community Development
6. Economic Development
7. Convention & Visitors Bureau
8. Parks & Recreation
9. Chief of Police
10. Fire Chief
11. At-Large Community member (chosen by Executive Planning Group at the beginning of each term)

#### *PSU Representatives*

1. Government & Community Relations
2. Center for Innovation & Business Development
3. Facilities Planning
4. Finance/Administration
5. Student Affairs
6. SGA president/designee
7. Marketing & Communication
8. Intercollegiate Athletics
9. PSU Chief of Police
10. At Large - Academic Affairs Division designee
11. At-large designee (President's annual designee)

- *Monthly meetings of full JCUAB August – May (no meeting June or July).*

### **Executive Planning Group**

1. University President
  2. Director of Government & Community Relations/CIBD
  3. City Manager
  4. Assistant City Manager
  5. Mayor/Commissioner designee
- *Bi-annual meetings of Executive Planning Group:*
    - *June or July to set goals/vision/overall strategy for the year*
    - *December or January mid-year progress meeting*