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**CITY OF PITTSBURG, KANSAS**  
**COMMISSION AGENDA**  
**Tuesday, January 25, 2011**  
**5:30 PM**

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**CALL TO ORDER BY THE MAYOR:**

- a. Invocation by Commissioner Marty Beezley
- b. Flag Salute Led by the Mayor
- c. Proclamation - Kansas Day
- d. Public Input

**CONSENT AGENDA:**

- a. Approval of the January 11, 2011, City Commission meeting minutes.
  - b. Approval of final payment in the amount of \$17,465.69 to Washington Electronics, Inc., of Pittsburg, for the Storm Warning Systems Project (1003 E. Adams and 3295 S. Rouse).
  - c. Approval of the application submitted by Terressa Pasteur for a new Dance Hall License at Bubba's 311 Club, 311 East 7th Street, and direct the City Clerk to issue the license.
  - d. Approval of the application submitted by Margaret Burlingame to sell Cereal Malt Beverages for the year 2011 at Curbside BBQ and Coneys, located at 1002 South Broadway, and direct the City Clerk to issue the license.
  - e. Approval of the application submitted by Sharon Melody Marquez to sell Cereal Malt Beverages for the year 2011 at El Rancho Mexican Restaurant, located at 2412 South Broadway, and direct the City Clerk to issue the license.
  - f. Approval of the Appropriation Ordinance for the period ending January 26, 2011, subject to the release of HUD expenditures when funds are received.
- ROLL CALL VOTE.**

**SPECIAL PRESENTATION:**

- a. **WATER RIGHTS** - Dr. John Bailey, Director of Public Utilities, will provide a verbal presentation and update on water rights for the City of Pittsburg.  
**Receive for file.**

CITY OF PITTSBURG, KANSAS  
COMMISSION AGENDA  
Tuesday, January 25, 2011  
5:30 PM

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**CONSIDER THE FOLLOWING:**

- a. RESOLUTION FOR HOUSING TAX CREDITS - Red-Wood Development, Inc. is requesting the Governing Body to support their development of a 36-unit senior housing complex to be located in the 2700 Block of N. Walnut, with a Letter of Support and a Resolution of Support, therefore, allowing them to file a housing tax credit application with the Kansas Housing Resources Corporation. **Approve or disapprove request and, if approved, authorize the Mayor to sign the Letter of Support and Resolution of Support on behalf of the City.**
  
- b. PIDC LOAN CONSOLIDATION - The Economic Development Advisory Committee, in a meeting held January 12, 2011, unanimously voted to recommend approval by the City Commission to consolidate PIDC's three loans into one loan for \$230,000, seven year term, at 2.5% interest, elevating the City to first position on the loan. **Approve or disapprove the recommendation and, if approved, authorize the Mayor to sign the appropriate documents.**
  
- c. CRAWFORD, CHEROKEE AND LABETTE COUNTY COMMUNITY CORRECTIONS ADVISORY BOARD - The City has been requested to appoint two members to two-year terms on the Crawford, Cherokee and Labette County Community Corrections Advisory Board. **Appoint two members to the subject board.**

**NON-AGENDA REPORTS & REQUESTS:**

**EXECUTIVE SESSION:**

- a. EXECUTIVE SESSION - An Executive Session is necessary for discussions deemed privileged in the attorney-client relationship. **Motion to recess into Executive Session for approximately sixty minutes for discussions deemed privileged in the attorney-client relationship.**

**ADJOURNMENT**

*Office of the Mayor*  
CITY OF PITTSBURG, KANSAS

*Proclamation*

- WHEREAS,** the land that is now the State of Kansas was part of the Louisiana Purchase made by President Thomas Jefferson in 1803; and
- WHEREAS,** this territory was settled during a time of great turmoil over slavery known as Bleeding Kansas; and
- WHEREAS,** on January 29<sup>th</sup>, 1861, President James Buchanan signed the bill into law declaring that Kansas would become the 34<sup>th</sup> State of the Union; and
- WHEREAS,** Kansas was admitted to the Union as a free state; and
- WHEREAS,** the history of this Great State should be remembered and celebrated; and
- WHEREAS,** on January 29<sup>th</sup>, 2011, Kansas will celebrate its 150<sup>th</sup> Anniversary.
- NOW, THEREFORE,** I, Patrick J. O'Bryan, Mayor of the City of Pittsburg, Kansas do hereby proclaim January 29<sup>th</sup>, 2011, as

**Kansas Day**

in Pittsburg, Kansas, and encourage all citizens to acknowledge and honor the State of Kansas for its proud heritage and 150 years of statehood.

ATTEST:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR

OFFICIAL MINUTES  
OF THE  
GOVERNING BODY  
OF THE  
CITY OF PITTSBURG, KANSAS  
January 11<sup>th</sup>, 2011

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A Regular Session of the Board of Commissioners was held at 5:45 p.m., Tuesday, January 11<sup>th</sup>, 2011, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Patrick O'Bryan presiding and the following members present: Marty Beezley and Pamela Henderson. Absent: Rudy Draper and William H. Rushton.

Kevin Arensman, First Christian Church, provided the invocation.

Mayor O'Bryan led the flag salute.

APPROVAL OF MINUTES – DECEMBER 28<sup>th</sup>, 2010 - On motion of Beezley, seconded by Henderson, the Governing Body approved the minutes of the December 28<sup>th</sup>, 2010, City Commission Meeting as submitted. Motion carried. Absent: Draper and Rushton.

APPOINTMENT TO PARKS AND RECREATION ADVISORY BOARD – On motion of Beezley, seconded by Henderson, the Governing Body appointed John Lair and Jerry Waltrip to first four-year terms as members of the Parks and Recreation Advisory Board effective immediately and to expire December 31, 2014. Motion carried. Absent: Draper and Rushton.

ORDINANCE NO. G-1141 – On motion of Beezley, seconded by Henderson, the Governing Body approved Ordinance No. G-1141 amending Section 14-102 of the Code of the City of Pittsburg, Kansas, relating to fees and charges at the Atkinson Municipal Airport, on second reading, with the following roll call vote: Yea: Beezley, Henderson and O'Bryan. Motion carried. Absent: Draper and Rushton.

APPROPRIATION ORDINANCE – On motion of Beezley, seconded by Henderson, the Governing Body approved the Appropriation Ordinance for the period ending December 28<sup>th</sup>, 2010, subject to the release of HUD expenditures when funds are received, with the following roll call vote: Yea: Beezley, Henderson and O'Bryan. Motion carried. Absent: Draper and Rushton.

PUBLIC HEARING – Following Public Hearing, on motion of Beezley, seconded by Henderson, the Governing Body adopted the 2011 Administration Plan and Annual Plan for submittal to HUD and adopted Resolution No. 1106, and authorized the Mayor to sign the Resolution and other relevant documents on behalf of the City. Motion carried. Absent: Draper and Rushton.

OFFICIAL MINUTES  
OF THE  
GOVERNING BODY  
OF THE  
CITY OF PITTSBURG, KANSAS  
January 11<sup>th</sup>, 2011

---

**DOWNTOWN INSPECTION PROGRAM** - Fire Chief Scott Crain provided a presentation on the upcoming Downtown Inspection Program. Absent: Draper and Rushton.

**ATKINSON MUNICIPAL AIRPORT CAPITAL IMPROVEMENTS PROJECT** – On motion of Henderson, seconded by Beezley, the Governing Body authorized staff to submit an updated Airport Capital Improvement Plan (ACIP) to the Federal Aviation Administration (FAA) for possible future funding, and authorized the City Manager to sign the new ACIP data sheets on behalf of the City. Motion carried. Absent: Draper and Rushton.

**CONDITIONAL USE FOR CHURCH** – On motion of Beezley, seconded by Henderson, the Governing Body approved the recommendation of the Planning and Zoning Commission to grant the request submitted by Hilario Andrade/Patterson Holdings for a Conditional Use under the provisions of Article 30 of the Pittsburg Zoning Ordinance to allow a church to be located at 307 North Broadway, with the condition that the Church cease to operate at 307 North Broadway when their lease expires at the end of February, 2011. Motion carried. Absent: Draper and Rushton.

Assistant Director of Public Works Todd Kennemer explained that the lease for the church at 307 North Broadway will expire at the end of February, 2011, and will not be renewed. Mr. Kennemer indicated that the church plans to relocate to another location within the city limits of Pittsburg, and will seek a Conditional Use Permit when the new location is obtained.

**QUINCY STREET AND ATKINSON BRIDGE IMPROVEMENT PROJECTS** – On motion of O'Bryan, seconded by Beezley, the Governing Body authorized staff to proceed with the Quincy Street and Atkinson Bridge Improvement Projects under KDOT's new Federal Exchange Program, and further authorized staff to submit a letter to KDOT advising of the City's intentions. Motion carried. Absent: Draper and Rushton

**NON-AGENDA REPORTS AND REQUESTS:**

Commissioner Henderson requested that a City Commissioner sit on the hiring committee for the City's new Public Relations position.

Mayor O'Bryan noted that the special assessment situation that Mr. Neil Smith discussed under Public Input at the December 28<sup>th</sup>, 2010, City Commission Meeting has been resolved, as there are Codes in the City Code Book to handle situations such as Mr. Smith's.

OFFICIAL MINUTES  
OF THE  
GOVERNING BODY  
OF THE  
CITY OF PITTSBURG, KANSAS  
January 11<sup>th</sup>, 2011

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ADJOURNMENT: On motion of Henderson, seconded by Beezley, the Governing Body adjourned the meeting at 6:18 p.m. Motion carried. Absent: Draper and Rushton.

\_\_\_\_\_  
Patrick J. O'Bryan, Mayor

ATTEST:

\_\_\_\_\_  
Tammy Nagel, City Clerk



DEPARTMENT OF PUBLIC WORKS

201 West 4<sup>th</sup> Street · Pittsburg KS 66762

(620) 231-4170

www.pittks.org

## Interoffice Memorandum

TO: JOHN D. VANGORDEN  
Interim City Manager

FROM: WILLIAM A. BEASLEY  
Director of Public Works

DATE: January 19, 2011

SUBJECT: Agenda Item – January 25, 2011  
Final Payment  
Storm Warning Systems  
1003 E. Adams and 3295 S. Rouse

---

Washington Electronics has completed the installation of the two new sirens located at 1003 E. Adams and 3295 S. Rouse and is requesting final payment in the amount of \$17,465.69. One change order was previously issued and approved on this project, which reflected a total increase of \$990.06 making a new contract construction amount of \$23,559.42. Funding for the siren at Adams and Rouse will be provided by EDAC funds and funding for the new siren on South Rouse will be provided by STCO funds.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, January 25, 2011. Action necessary will be to approve or disapprove the final payment due the contractor in the amount of \$17,465.69.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment: Final Payment Documents

cc: Tammy Nagel, City Clerk  
Joe Beaman, Traffic and Communications Supervisor  
Project File  
Memo File

PROJECT: Storm Warning Systems - 1003 E. Adams and 3295 S. Rouse

DATE: January 3, 2011

PETITION AMOUNT: \$  
TEMPORARY NOTES: \$

PERIODIC ESTIMATE NO. Final

CONTRACTOR: Washington Electronics ADDRESS: 611 N. Pine  
Pittsburg, KS 66762

ORIGINAL CONTRACT CONSTRUCTION AMOUNT.....

\$22,569.36

CHANGE ORDER NO. 1 THRU 1.....

\$+ 990.06

NEW CONTRACT CONSTRUCTION AMOUNT.....

\$23,559.42

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	CONTRACT AMOUNT	C.O. TOTAL	NEW CONST. AMOUNT	UNITS COMP.	VALUE
1.	Storm Warning Systems 1003 E. Adams & 3295 S. Rouse	1	L.S.	\$22,569.36	\$22,569.36	+\$990.06	\$23,559.42	100%	\$23,559.42

TOTAL VALUE OF WORK DONE AND MATERIALS ON HAND.....

\$23,559.42

PERCENT RETAINED (10%).....

\$-0-

OTHER DEDUCTIONS (SPECIFY).....

\$

TOTAL OF PREVIOUS ESTIMATES.....

\$6,093.73

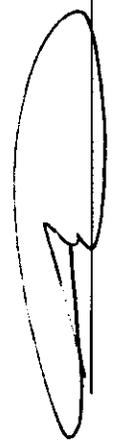
TOTAL DEDUCTIONS.....

\$ 6,093.73

AMOUNT DUE CONTRACTOR ON THIS ESTIMATE.....

\$ 17,465.69

SUBMITTED BY:

 CONTRACTOR

DATE: 1/4/11

APPROVED BY:

CITY OF PITTSBURG

DATE: \_\_\_\_\_

# FINAL PAYMENT DUE CONTRACTOR

Date: January 3, 2011

PROJECT NO. Storm Warning Systems – 1003 E. Adams and 3295 S. Rouse

PETITION AUTHORIZED AMOUNT \$ \_\_\_\_\_  
TEMPORARY NOTES AUTHORIZED \$ \_\_\_\_\_  
CONTRACTOR: Washington Electronics

ORIGINAL CONTRACT CONSTRUCTION AMOUNT ..... \$ 22,569.36

Change Order No. 1	Dated 12-03-2010	(show plus or minus)	\$ 990.06
Change Order No. _____	Dated _____	(show plus or minus)	\$ _____
Change Order No. _____	Dated _____	(show plus or minus)	\$ _____
Change Order No. _____	Dated _____	(show plus or minus)	\$ _____
Change Order No. _____	Dated _____	(show plus or minus)	\$ _____

TOTAL CONSTRUCTION COST ..... \$ 23,550.42

Less Previous Payments..... \$ 6,093.73

BALANCE DUE CONTRACTOR (FINAL PAYMENT)..... \$ 17,465.69

SUBMITTED BY:



CONTRACTOR

DATE:

1/4/11

APPROVED BY:

CITY OF PITTSBURG

DATE:

\_\_\_\_\_

Date of Approval by City Commission: \_\_\_\_\_

CONSENT OF SURETY  
TO FINAL PAYMENT

Conforms with the American Institute of  
Architects AIA Document G707

OWNER	<input type="checkbox"/>
ARCHITECT	<input type="checkbox"/>
CONTRACTOR	<input type="checkbox"/>
SURETY	<input type="checkbox"/>
OTHER	<input type="checkbox"/>

TO OWNER: City of Pittsburg, Kansas  
*(Name and address)* 201 W. 4th  
Pittsburg, KS. 66762

ARCHITECT'S PROJECT NO.:

CONTRACT FOR:  
Installation

PROJECT: Storm Warning Systems at  
*(Name and address)* 1003 E. Adams & 3295 S. Rouse  
Pittsburg, Kansas

CONTRACT DATED:  
September 28 2010

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the  
*(Insert name and address of Surety)*

Western Surety Company

P.O. Box 5077  
Sioux Falls, SD. 57117-5077  
(800) 331-6053

, SURETY,

on bond of  
*(Insert name and address of Contractor)*  
Washington Electronics, Inc.

P.O. Box 1347  
Pittsburg, KS. 66762

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety of any  
of its obligations to  
*(Insert name and address of Owner)*

City of Pittsburg, Kansas

201 W. 4th  
Pittsburg, KS. 66762

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: January 14 2011  
*(Insert in writing the month followed by the numeric date and year.)*

Western Surety Company

*(Surety)*

*(Signature of authorized representative)*

Attest:

*(Seal)*

*Julia Miller*

Callae J. Doty, Attorney-in-Fact

*(Printed name and title)*

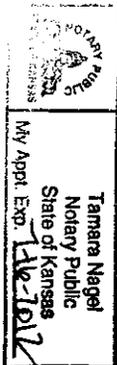
TO BE TYPED  
ON COMPANY LETTERHEAD

TO: CITY CLERK  
CITY OF PITTSBURG  
PITTSBURG, KANSAS 66762

PROJECT: Storm Warning Systems at  
1003 E. Adams & 3295 S. Rouse  
Pittsburg, Kansas  
Bond NO. 71006480

In accordance with the provisions of the Contract of the above Project, I/We hereby certify and swear that all subcontractors, vendors, persons or firms who have furnished labor or materials for the work, and all rentals of materials, equipment, or property used in connection with the work, and that all taxes have been paid in full or otherwise satisfied.

State of Kansas, <u>Crawford</u> County	Contractor: <u>Washington Electric</u>
On this <u>19<sup>th</sup></u> day of <u>January</u> , <u>2011</u> , before me, a Notary Public in and for the aforementioned County and State, personally appeared <u>George Washington</u>	By: <u>[Signature]</u>
to me known to be the identical person who executed the above statement	Title: <u>[Signature]</u>
<u>Tamara Nagel</u> Notary Public	Seal: _____ (If Corporate)
My Commission Expires <u>7-11-2012</u>	



The Western Surety Company, Surety Company  
on bond for the above project hereby approves the final payment to the Contractor, and  
agrees that the final payment shall not relieve the Surety Company of any of its  
obligations to the City of Pittsburg as set forth in the Surety Company's bond.

IN WITNESS this 14<sup>th</sup> day of January, 2011.

Western Surety Company

(SEAL):

Callae J. Doty

[Signature]  
Signature of Authorized Representative

ATTORNEY-IN-FACT

Non- RESIDENT AGENT.

cc: Engineering Division

## STATE OF KANSAS PROJECT COMPLETION CERTIFICATION

TO: City of Pittsburg

Name of Entity to whom Project Exemption Certificate was Issued

201 W 4th St	Pittsburg	KS	66762
Street Address	City	State	Zip Code

This is to certify, to the best of my knowledge and belief, that all materials purchased under **Exemption Certificate Number 0000020636**, issued by the Kansas Department of Revenue, were incorporated into the building or project for which the exemption was issued and were entitled to an exemption pursuant to K.S.A. 79-3606(c), (d), (e), (xx), (aaa), (ccc), (iii), (qqq), (sss), (ttt), (uuu), (xxx) and (yyy) as amended.

Washington Electronics  
Contractor / Subcontractor

611 N. Pine  
P.O. Box and/or Street Number and Name

Pittsburg, Kansas  
City, State Zip

  
Signature and Title of Authorized Representative

11/4/11  
Date

### INSTRUCTIONS

Upon completion of a tax exempt project, the contractor must furnish this certification to the exempt entity for which the work was performed. The exempt entity needs to retain this document in their files and record the actual date that the project was completed on-line at <https://www.kdor.org/taxcenter/>. All invoices must be retained by the contractor for a period of five (5) years and are subject to audit by the Kansas Department of Revenue.



611 N. Pine  
 Pittsburg, KS. 66762  
 PH: 620-232-3717 Fax: 620-232-3461

# Invoice

Date	Invoice #
12/29/2010	2-87742

<b>Bill To</b> City of Pittsburg. PO Box 688 Pittsburg, KS. 66762
--

<b>Ship To</b>   
----------------------------

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 15	GW	12/29/2010			

Quantity	Item Code	Description	Price Each	Amount
1.4	VORTEXR4	Whelen VortexR4, 129dBc Siren	11,284.67857	15,798.55
0.7	Materials	Electrical Supplies, Conduit	1,731.62857	1,212.14
0.7	Labor	Labor includes trenching	650.00	455.00

Thank You, Please Remit to Washington Electronics, Inc, PO Box 1374 Pittsburg, KS. 66762	<b>Total</b>	\$17,465.69
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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	1/07/2011			164325		
C-CHECK	VOID CHECK	V	1/07/2011			164326		
C-CHECK	VOID CHECK	V	1/14/2011			164334		
C-CHECK	VOID CHECK	V	1/14/2011			164335		
C-CHECK	VOID CHECK	V	1/18/2011			164369		
C-CHECK	VOID CHECK	V	1/18/2011			164370		
C-CHECK	VOID CHECK	V	1/18/2011			164426		
C-CHECK	VOID CHECK	V	1/18/2011			164427		

* * T O T A L S * *		NO	CHECK AMOUNT	DISCOUNTS	TOTAL APPLIED
REGULAR CHECKS:		0	0.00	0.00	0.00
HAND CHECKS:		0	0.00	0.00	0.00
DRAFTS:		0	0.00	0.00	0.00
EFT:		0	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
VOID CHECKS:	8 VOID DEBITS		0.00		
	VOID CREDITS		0.00	0.00	0.00
TOTAL ERRORS:	0				
VENDOR SET: 99	BANK: * TOTALS:	8	0.00	0.00	0.00
BANK: *	TOTALS:	8	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0094	M&I BANK	R	1/07/2011			164322		200.00
1	LORI WILKS	R	1/07/2011			164323		100.00
4263	COX COMMUNICATIONS	R	1/07/2011			164324		2,059.30
6182	ALAN FELDHAUSEN	R	1/07/2011			164327		158.00
5696	JUDY DUGAN	R	1/07/2011			164328		1,772.79
4856	BRIAN BLYTHE	R	1/10/2011			164329		30.00
0175	REGISTER OF DEEDS	R	1/14/2011			164330		22.16
0175	REGISTER OF DEEDS	R	1/14/2011			164331		7.00
1	RHUEMS, JAMES	R	1/14/2011			164332		13.00
1108	WESTAR ENERGY	R	1/14/2011			164333		82,381.75
2350	WCA WASTE SYSTEMS INC	R	1/14/2011			164336		122.16
5280	KANSAS BOARD OF TAX APPEALS	R	1/14/2011			164337		455.00
6632	CENTER FOR ADVANCED MEDIA STUD	R	1/14/2011			164338		1,620.00
1264	UNIVERSITY OF KANSAS	R	1/14/2011			164339		280.00
0523	AT&T	R	1/18/2011			164368		5,583.50
6637	TYLER JOHNSON	R	1/18/2011			164371		1,136.00
2876	A-PLUS CLEANERS & LAUNDRY	R	1/18/2011			164402		41.25
6601	ALLIED WASTE SERVICES	R	1/18/2011			164403		923.87
4205	AMERICAN BANKERS INS CO OF FL	R	1/18/2011			164404		3,404.00
0827	AMERICAN PLANNING ASSOC	R	1/18/2011			164405		495.00
6458	BROADWAY LAUNDRY BASKET	R	1/18/2011			164406		13.50
6579	CENTRAL STATE THERMO KING	R	1/18/2011			164407		1,511.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6192	KATHLEEN CERNE	R	1/18/2011			164408		600.00
5857	CREATIVE PRODUCT SOURCING INC	R	1/18/2011			164409		145.20
6358	FIRE X INC	R	1/18/2011			164410		416.30
2019	GFOA	R	1/18/2011			164411		190.00
6620	GOOCH BRAKE AND EQUIPMENT CO	R	1/18/2011			164412		640.28
4782	HEART OF AMERICA CHAPTER ICC	R	1/18/2011			164413		25.00
0845	JOCK'S NITCH	R	1/18/2011			164414		111.00
0089	KANSAS ASSOCIATION CHIEFS OF P	R	1/18/2011			164415		200.00
6634	KANSAS CITY STAR	R	1/18/2011			164416		207.68
6635	KANSAS LABOR LAW POSTER SERVIC	R	1/18/2011			164417		57.25
5949	KENMARK INC	R	1/18/2011			164418		934.00
6597	MARELLY-AED'S &FIRST AID	R	1/18/2011			164419		18.00
4644	MIDWAY FORD TRUCK CENTER, INC.	R	1/18/2011			164420		107.14
2224	PITNEY BOWES	R	1/18/2011			164421		125.82
6260	TRANE	R	1/18/2011			164422		2,403.20
6144	TRI-STATE TRUCK & AUTO SALVAGE	R	1/18/2011			164423		105.20
5184	UNITED RENTALS NORTHWEST LLC	R	1/18/2011			164424		541.22
5589	VERIZON WIRELESS	R	1/18/2011			164425		2,950.88
2350	WCA WASTE SYSTEMS INC	R	1/18/2011			164428		1,122.43
0011	AMERICAN ELECTRIC INC	E	1/12/2011			999999		1,321.03
0022	DANKO EMERGENCY EQUIPMENT CO.	E	1/12/2011			999999		16.34
0034	CRONISTER BROTHERS, INC	E	1/12/2011			999999		852.50

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0038	LEAGUE OF KANSAS MUNICIPALITIE	E	1/12/2011			999999		7,417.07
0042	BEITZINGER'S HARDWARE INC	E	1/12/2011			999999		6.50
0046	ETTINGERS OFFICE SUPPLY	E	1/12/2011			999999		2,881.85
0054	JOPLIN SUPPLY COMPANY	E	1/12/2011			999999		585.81
0062	LINDSEY SOFTWARE SYSTEMS, INC.	E	1/12/2011			999999		35.00
0063	LOCKE WHOLESALE SUPPLY	E	1/05/2011			999999		1,311.76
0074	RUSSELL BELDEN ELECTRIC COMPAN	E	1/12/2011			999999		86.12
0077	THE LITTLE SHOP OF FLOWERS	E	1/12/2011			999999		46.57
0078	SUPERIOR LINEN SERVICE	E	1/12/2011			999999		240.66
0087	FORMS ONE	E	1/12/2011			999999		54.83
0088	D & H LEASING INC	E	1/12/2011			999999		363.88
0101	BUG-A-WAY INC	E	1/12/2011			999999		20.00
0105	PITTSBURG AUTOMOTIVE INC	E	1/12/2011			999999		1,838.00
0112	MARRONES INC	E	1/12/2011			999999		76.15
0117	THE MORNING SUN	E	1/12/2011			999999		35.34
0129	PROFESSIONAL ENGINEERING CONSU	E	1/12/2011			999999		22,162.08
0129	PROFESSIONAL ENGINEERING CONSU	E	1/18/2011			999999		27,016.44
0133	JIM RADELL CONSTRUCTION INC	E	1/12/2011			999999		5,133.00
0145	BROADWAY LUMBER COMPANY, INC.	E	1/12/2011			999999		406.24
0152	JOHN VAN GORDEN	E	1/05/2011			999999		270.00
0154	BLUE CROSS & BLUE SHIELD	D	1/07/2011			999999		21,004.60
0154	BLUE CROSS & BLUE SHIELD	D	1/14/2011			999999		19,037.66

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0163	O'REILLY AUTOMOTIVE INC	E	1/12/2011			999999		38.52
0164	ALVIN J EASTEP	E	1/12/2011			999999		17.00
0176	BAKER & TAYLOR INC	E	1/12/2011			999999		233.87
0177	BOOK WHOLESALERS INC	E	1/12/2011			999999		41.62
0181	INGRAM	E	1/12/2011			999999		11.90
0199	KIRKLAND WELDING SUPPLIES	E	1/12/2011			999999		57.79
0200	SHERWIN WILLIAMS COMPANY	E	1/12/2011			999999		369.22
0201	SPICER-ADAMS WELDING, INC.	E	1/12/2011			999999		40.00
0202	CLIFF HIX ENGINEERING INC	E	1/12/2011			999999		926.60
0207	PEPSI-COLA BOTTLING CO OF PITT	E	1/12/2011			999999		108.60
0224	KDOR	D	1/13/2011			999999		3,030.78
0273	CHIEF SUPPLY CORPORATION	E	1/12/2011			999999		83.94
0278	LAWSON PRODUCTS INC	E	1/12/2011			999999		80.85
0286	R&R PRODUCTS INC	E	1/12/2011			999999		214.30
0289	TITLEIST	E	1/12/2011			999999		77.28
0292	UNIFIRST CORPORATION	E	1/12/2011			999999		44.60
0294	COPY PRODUCTS INC	E	1/12/2011			999999		74.60
0300	PITTSBURG FORD-MERCURY, INC.	E	1/12/2011			999999		63.95
0305	BBD SYSTEMS INC	E	1/12/2011			999999		102.00
0306	CASTAGNO OIL CO INC	E	1/12/2011			999999		88.15
0328	KANSAS ONE-CALL SYSTEM	E	1/12/2011			999999		549.60
0329	O'MALLEY IMPLEMENT CO INC	E	1/12/2011			999999		6.92

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0335	CUSTOM AWARDS PLUS INC	E	1/12/2011			999999		520.70
0337	CROSS-MIDWEST TIRE	E	1/12/2011			999999		15.75
0339	GENERAL MACHINERY	E	1/12/2011			999999		4,236.25
0345	VICTOR L PHILLIPS CO	E	1/12/2011			999999		471.85
0364	CRAWFORD COUNTY SHERIFF	E	1/12/2011			999999		6,378.00
0375	CONVENIENT WATER COMPANY	E	1/12/2011			999999		54.50
0392	NAHRO	E	1/12/2011			999999		468.75
0422	DEMCO INC	E	1/12/2011			999999		241.15
0430	NATIONAL LEAGUE OF CITIES	E	1/12/2011			999999		1,489.00
0496	UNIQUE BOOKS INC	E	1/12/2011			999999		679.68
0527	MIDLAND SCIENTIFIC INC	E	1/12/2011			999999		134.98
0534	TYLER TECHNOLOGIES	E	1/12/2011			999999		390.00
0583	DICKINSON INDUSTRIES INC	E	1/12/2011			999999		1,992.25
0585	MOLLE MC AUTOMOTIVE INC	E	1/12/2011			999999		1,084.71
0623	CALVIN JONES	E	1/12/2011			999999		250.00
0659	PAYNES INC	E	1/12/2011			999999		796.83
0704	NEPTUNE RADIATOR AND AUTO	E	1/12/2011			999999		1,290.93
0709	BATES SALES COMPANY INC	E	1/12/2011			999999		74.29
0717	ACUSHNET COMPANY	E	1/12/2011			999999		70.79
0746	CDL ELECTRIC COMPANY	E	1/12/2011			999999		480.38
0786	RICHARD RHEUMS	E	1/12/2011			999999		452.00
1199	SCURLOCK INDUSTRIES CORP	E	1/12/2011			999999		900.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1238	SEWARD ELECTRIC, INC.	E	1/12/2011			999999		1,760.00
1354	INTERNATIONAL INSTITUTE OF MUN	E	1/12/2011			999999		135.00
1369	CITY ATTORNEYS ASSOCIATION OF	E	1/12/2011			999999		35.00
1478	KANSASLAND TIRE OF PITTSBURG	E	1/12/2011			999999		1,085.86
1792	B&L WATERWORKS SUPPLY INC	E	1/12/2011			999999		790.62
2025	SOUTHERN UNIFORM & EQUIPMENT L	E	1/12/2011			999999		908.91
2161	RECORDED BOOKS	E	1/12/2011			999999		245.35
2960	PACE ANALYTICAL SERVICES INC	E	1/12/2011			999999		470.00
3248	AIRGAS MID-SOUTH, INC	E	1/12/2011			999999		131.44
3971	FASTENAL COMPANY	E	1/12/2011			999999		47.98
3972	WASHINGTON ELECTRONICS INC	E	1/12/2011			999999		519.84
4133	T.H. ROGERS HOMECENTER	E	1/12/2011			999999		77.21
4307	HENRY KRAFT, INC.	E	1/12/2011			999999		263.78
4312	GOLD MECHANICAL INC	E	1/12/2011			999999		663.00
4390	SPRINGFIELD JANITOR SUPPLY, IN	E	1/12/2011			999999		655.98
4501	JAMES D PATTERSON	E	1/12/2011			999999		512.25
4624	COVERT ELECTRIC MACHINERY, INC	E	1/12/2011			999999		173.31
4660	TURFGRASS, INC.	E	1/12/2011			999999		203.68
4711	RANDOM HOUSE, INC.	E	1/12/2011			999999		6.00
4925	MASEK GOLF CAR COMPANY	E	1/12/2011			999999		2.94
5275	US LIME COMPANY-ST CLAIR	E	1/12/2011			999999		3,413.20
5308	BUS ANDREWS EQUIPMENT INC	E	1/12/2011			999999		122.50

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5318	DAYLIGHT DONUT SHOP	E	1/12/2011			999999		12.57
5558	MALLE SERVICE & SUPPLY	E	1/12/2011			999999		468.00
5590	HD SUPPLY WATERWORKS LTD	E	1/12/2011			999999		51,220.20
5668	COUNTRYSIDE ANIMAL HOSPITAL OF	E	1/12/2011			999999		122.36
5725	RED THE UNIFORM TAILOR INC	E	1/12/2011			999999		1,690.63
5855	SHRED-IT USA INC	E	1/12/2011			999999		16.05
5892	LAFORGE AND BUDD CONSTRUCTION	E	1/18/2011			999999		479,631.60
5904	TASC	D	1/07/2011			999999		7,399.05
5944	KCR INTERNATIONAL TRUCKS	E	1/12/2011			999999		101.52
6117	ALEXANDER OPEN SYSTEMS INC	E	1/12/2011			999999		1,068.75
6175	HENRY C MENGHINI	E	1/12/2011			999999		30.10
6232	ASPHALT & FUEL SUPPLY LLC	E	1/12/2011			999999		22,143.16
6262	CLEAN THE UNIFORM COMPANY	E	1/12/2011			999999		341.46
6309	TAMMY FRYE	E	1/12/2011			999999		325.00
6473	ED M FELD EQUIPMENT CO INC	E	1/12/2011			999999		2,247.39
6498	BLUEGLOBES LLC	E	1/12/2011			999999		278.88
6528	GALE GROUP	E	1/12/2011			999999		40.90

* * T O T A L S * *	NO	CHECK AMOUNT	DISCOUNTS	TOTAL APPLIED
REGULAR CHECKS:	41	113,229.88	0.00	113,229.88
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	4	50,472.09	0.00	50,472.09
EFT:	104	669,843.69	165.48	670,009.17
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99 BANK: 80144	TOTALS:	149	833,545.66	165.48	833,380.18
BANK: 80144	TOTALS:	149	833,545.66	165.48	833,711.14

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0050	DEENA HALLACY	E	1/10/2011			999999		240.50
0054	JOPLIN SUPPLY COMPANY	E	1/18/2011			999999		331.72
0075	RYAN'S DRIVE-THRU CLEANER	E	1/10/2011			999999		525.50
0075	RYAN'S DRIVE-THRU CLEANER	E	1/18/2011			999999		24.80
0152	JOHN VAN GORDEN	E	1/18/2011			999999		50.00
0194	KANSAS STATE TREASURER	E	1/10/2011			999999		3,409.05
0194	KANSAS STATE TREASURER	E	1/18/2011			999999		468.50
0196	ALCOHOL & DRUG SAFETY	E	1/10/2011			999999		20.00
0577	KANSAS GAS SERVICE	E	1/18/2011			999999		21,611.23
0643	ALLIANCE FOR TECHNOLOGY COMMER	E	1/10/2011			999999		20,387.00
1327	KBI	E	1/10/2011			999999		400.00
2535	JIMMY ALEXANDER	E	1/10/2011			999999		13.00
2921	CSG SYSTEMS INC	E	1/10/2011			999999		6,375.03
3435	PURCHASE POWER (POLICE METER)	E	1/10/2011			999999		269.99
3802	BRENNTAG MID-SOUTH INC	E	1/18/2011			999999		2,164.00
4500	ANDREW HUYETT	E	1/18/2011			999999		10.00
4618	TRESA NOYES	E	1/10/2011			999999		771.50
5482	JUSTIN HART	E	1/18/2011			999999		29.95
6371	PIPELINE DATA MANAGEMENT INC	E	1/10/2011			999999		1,500.00
6508	JOHN H BAILEY	E	1/10/2011			999999		700.00
6509	JAMES TUSH	E	1/10/2011			999999		700.00
6630	PATRICK WALKER	E	1/10/2011			999999		200.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
* * T O T A L S * *								
			NO	CHECK AMOUNT	DISCOUNTS		TOTAL APPLIED	
	REGULAR CHECKS:		0	0.00	0.00			0.00
	HAND CHECKS:		0	0.00	0.00			0.00
	DRAFTS:		0	0.00	0.00			0.00
	EFT:		22	60,201.77	6.77			60,208.54
	NON CHECKS:		0	0.00	0.00			0.00
	VOID CHECKS:		0	VOID DEBITS	0.00			
				VOID CREDITS	0.00			0.00
TOTAL ERRORS: 0								
VENDOR SET: 99	BANK: EFT	TOTALS:	22	60,201.77	6.77			60,195.00
BANK: EFT	TOTALS:		22	60,201.77	6.77			60,208.54

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0224	KDOR	D	1/07/2011			000000		13,073.10
0321	KP&F	D	1/07/2011			000000		32,126.20
0728	ICMA	D	1/07/2011			000000		3,164.55
1050	KPERS	D	1/07/2011			000000		24,909.82
3147	INTERNAL REVENUE SERVICE	D	1/07/2011			000000		63,800.79
6415	ING FINANCIAL ADVISORS	D	1/07/2011			000000		3,673.47
6627	AMERICAN FUNDS SERVICE COMPANY	D	1/07/2011			000000		230.77
0349	UNITED WAY OF CRAWFORD COUNTY	R	1/07/2011			164296		29.00
1503	FAMILY SUPPORT PAYMENT CENTER	R	1/07/2011			164297		347.74
2228	KANSAS PAYMENT CENTER	R	1/07/2011			164298		1,529.20
2577	OK CENTRALIZED SUPPORT RE	R	1/07/2011			164299		130.97
5385	NCO FINANCIAL SYSTEMS, INC.	R	1/07/2011			164300		215.86
5784	JAY W VANDER VELDE	R	1/07/2011			164301		427.24
6082	GARRISON LAW OFFICE LLC	R	1/07/2011			164302		16.94
6135	MCNEARNEY & ASSOCIATES LLC	R	1/07/2011			164303		201.23
6136	US DEPARTMENT OF EDUCATION	R	1/07/2011			164304		241.78
6521	FIRST MUTUAL BANK	R	1/07/2011			164305		221.24
0028	PAYROLL CLEARING	E	1/07/2011			999999		82,910.50

* * T O T A L S * *	NO	CHECK AMOUNT	DISCOUNTS	TOTAL APPLIED
REGULAR CHECKS:	10	3,361.20	0.00	3,361.20
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	7	140,978.70	0.00	140,978.70
EFT:	1	82,910.50	0.00	82,910.50
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99	BANK: PY	TOTALS:	18	227,250.40	0.00	227,250.40
BANK: PY	TOTALS:		18	227,250.40	0.00	227,250.40
REPORT TOTALS:			197	1,120,997.83	172.25	1,120,825.58

Passed and approved this 25<sup>th</sup> day of January, 2011.

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Patrick J. O'Bryan, Mayor

ATTEST:

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Tammy Nagel, City Clerk



DEPARTMENT OF PUBLIC WORKS

201 West 4<sup>th</sup> Street · Pittsburg KS 66762

(620) 231-4170

www.pittks.org

## Interoffice Memorandum

TO: JOHN D. VANGORDEN  
Interim City Manager

FROM: TODD KENNEMER  
Assistant Director of Public Works

DATE: January 19, 2011

SUBJECT: Agenda Item – January 25, 2011  
Resolution of Support  
Red-Wood Development, Inc. – 2700 Block North Walnut

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Red-Wood Development, Inc. contacted our office indicating that they are planning to file a housing tax credit application with the Kansas Housing Resources Corporation for the construction of affordable rental senior housing located in the 2700 Block of North Walnut. They are proposing a 36-unit complex for senior citizens. The building will be single story four-plexes and six-plexes. There is to be 30 one bedroom units and 6 two bedroom units. As part of their application, Red-Wood Development, Inc. would like to include a letter of support from the City indicating there is a need for senior citizen residential development.

In this regard, would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, January 25, 2011. Action necessary will be approval or disapproval of the request and, if approved, authorize the Mayor to sign the attached Resolution of Support and accompanying letter.

Attachment: Property Proposal, Resolution, Letter of Support.

cc: Tammy Nagel, City Clerk  
Bill Beasley, Director of Public Works  
Building File  
Memo File

**Property Proposal**  
**Pittsburg Heights, L.P.**

Pittsburg Heights, L.P., located at approximately the 2700 Block of N. Walnut in Pittsburg, Kansas, is a proposed 36-unit elderly apartment complex with 30 one bedroom units and 6 two bedroom units (2 units will be handicapped accessible), using a USDA Rural Development Section "515" loan, a USDA Rural Housing Service Section "538" loan, tax credit equity, and deferred developers fee. The site is located in Crawford County with median income less than the statewide non-metro average, and outside a Metropolitan Statistical Area. The complex will be near Pittsburg Seniors, L.P., close to the Wal-Mart Supercenter, in a very desirable area.

The surrounding grounds will include a garden area, picnic tables, benches, BBQ grills, and extensive landscaping. The green area will have paved sidewalks and walking paths. Security lighting will be installed throughout the courtyard. General exterior construction will include brick and vinyl siding, well-lit parking areas (76 spaces), storage areas, and patios.

General interior construction will include, but not be limited to the following:

- |  |                              |
|--|------------------------------|
| *Central heat and air                      | *Washer/Dryer hookups        |
| *Hardwired smoke alarms                    | *Internet access ready       |
| *Dishwashers                               | *Ample closets and storage   |
| *Ceiling fans in living rooms and bedrooms | *Insulated doors and windows |
| *Microwave ovens                           | *Energy Star appliances      |

This complex will provide affordable, quality housing to residents in the Pittsburg community. Proposed rents are below the county's fair market rent (FMR) level. Construction will be financed through Bank of Oklahoma and will begin in July 2011. Estimated completion will be in March 2012. USDA Rural Development will provide permanent financing with a \$1,000,000 Section "515" loan, along with guaranteeing a Section "538" \$470,000 permanent loan from Bank of Oklahoma. CRA Investments, LLC will provide equity financing.

**RESOLUTION NO. 1107**

**WHEREAS**, the City of Pittsburg, Kansas has been informed by Ralph F. Schroeder and Red-Wood Development, Inc. that a housing tax credit application will be filed with the Kansas Housing Resources Corporation for the construction of affordable rental housing for senior citizens located at approximately the 2700 Block of N. Walnut, Pittsburg, Kansas, with a legal description as follows:

Lot 4, Schroeder Acres Subdivision, Pittsburg, Kansas.

**WHEREAS**, this housing development will contain 36 units;

**WHEREAS**, the units will be targeted to senior citizen residents;

**WHEREAS**, the development will be new construction;

**WHEREAS**, the property will have the following amenities: central heat and air, refrigerator, range mini-blinds, ceiling fans, carpet and vinyl, recreational activities, internet access, garden area, paved walking paths, outdoor seating and benches.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF PITTSBURG, CRAWFORD COUNTY, KANSAS:**

That we support and approve the development of the aforesaid housing in our community, subject to City ordinances and the building permit process. This Resolution is effective until March 1, 2012. In the event that any of the characteristics mentioned above shall change prior to the issuance of a building permit, this Resolution is null and void.

**ADOPTED BY THE GOVERNING BODY AND APPROVED BY THE MAYOR,**  
this 25<sup>th</sup> day of January, 2011.

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Mayor – Patrick J. O’Bryan

ATTEST:

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City Clerk – Tammy Nagel

(SEAL)

January 26, 2011

Mr. Rick Schroeder, President  
Red-Wood Development, Inc.  
3609 E. 20<sup>th</sup> Street  
Joplin, Missouri 64801

**RE: Pittsburg Heights, L.P. – 36 units – Senior Apartments  
City of Pittsburg, Crawford County, Kansas**

Dear Mr. Schroeder:

The City of Pittsburg's Housing Needs Assessment indicates the City is in need of affordable housing. The community leaders of Pittsburg support the endeavors of any company who can bring new housing into the community.

The proposed project would enhance the availability of affordable senior housing in the City of Pittsburg. The additional housing units would help in meeting demands outlined in the Housing Needs Assessment.

The proposed location is on the north side of town near a major shopping area, which includes grocery, pharmacy, banking, home center, and other various businesses. Access to existing medical facilities from this site is reasonable.

Available land inside the City limits of Pittsburg suitable for development is limited especially with accessible utilities and roads. Ideal locations are cost prohibitive for development. Public water and public sanitary sewer is located at, and will serve this site. This site is located in an area that is in the process of developing.

The site is zoned medium density residential which allows the construction of this type of housing project.

**REDWOOD DEVELOPMENT, INC.**  
**JANUARY 26, 2011**  
**PAGE TWO**

The City of Pittsburg encourages housing development, especially when it involves reputable companies. The City supports housing development in the community and is encouraged by the interest of Red-Wood Development, Inc.

Sincerely,

**THE CITY OF PITTSBURG**

Patrick J. O'Bryan  
Mayor

cc: John D. VanGorden, Interim City Manager  
Todd Kennemer, Assistant Director of Public Works  
Deena Hallacy, Community Development Specialist  
City Commissioners  
Building File

## INTEROFFICE MEMORANDUM

**To:** John VanGorden  
**From:** Mark Turnbull   
**CC:**  
**Date:** January 18, 2011  
**Subject:** *Agenda Item: January 25, 2011*  
*RLF Application - PIDC*

---

The Pittsburg Industrial Development Corporation PIDC, a for profit corporation, has submitted a loan application to consolidate three existing loans on property located at 1401 East 27<sup>th</sup> Street Terrace in the Northeast Industrial Park. A loan application and financial information is attached to this memorandum. The City of Pittsburg currently has two loans with PIDC on the property. The City's loan balance is \$194,500.00. The third loan is with a private lending institute. The appraised valuation on the property is approximately \$1,000,000.00

In the Economic Development Advisory Committee meeting held January 12, 2010, the members unanimously voted to recommend consolidating the three loans into one loan with the City of Pittsburg for \$230,000.00, seven year term at 2 1/2 percent. If the request is approved, the City would elevate its position to the first position. Action requested is to, if appropriate, approve the loan consolidation, and authorize the Mayor to sign the appropriate documents.



APPLICATION FOR LOAN  
CITY OF PITTSBURG, KANSAS  
ECONOMIC DEVELOPMENT REVOLVING LOAN FUND  
(SALES TAX)

I. GENERAL INFORMATION

PIDC	1/10/11
1. <u>Name of Applicant Firm</u>	<u>Date of Request</u>
117 W. 4th St.	620-231-1000
2. <u>Firm Address</u>	<u>Firm Phone Number</u>

3. Names and addresses of all persons or corporation who would be obligated as either applicant or personal guarantors of loans:

<u>Name</u>	<u>Address</u>
<u>Name</u>	<u>Address</u>

4. Names and addresses of the principal officers and directors of the applicant:

Tom Collinson, President	Pittsburg, Ks
<u>Name</u>	<u>Address</u>
Bob Scifers, Secretary	Pittsburg, Ks
<u>Name</u>	<u>Address</u>
Richard Oler, Treasurer	Pittsburg, Ks
<u>Name</u>	<u>Address</u>

5. Nature of applicant's business: Economic development activities for the City of Pittsburg including development, construction and leasing of facilities for business entitles creating jobs in Pittsburg.

6. The products to be assembled or manufactured or service to be rendered: Leasing of commercial buildings.

7. <u>William Morin</u>	<u>620-232-3321</u>
<u>Applicant's Attorney</u>	<u>Phone Number</u>
8. <u>NA</u>	<u>NA</u>
<u>Applicant's Financial Advisor</u>	<u>Phone Number</u>

- |  |                      |
|--|----------------------|
| 9. <u>NA</u>                                   | <u>NA</u>            |
| Applicant's Accountant                         | Phone Number         |
| 10. Estimated amount of loan:                  | \$ <u>230,000.00</u> |
| 11. Number of years to retire loan:            | <u>7 years</u>       |
| 12. List previous loans and credit references: |                      |
| <u>Commerce Bank; City of Pittsburg</u>        |                      |
| <u> </u>                                       |                      |

**II. USE OF LOAN PROCEEDS**

- |  |    |                   |
|--|----|-------------------|
| 1. Amount requested for purchase of land:          | \$ | <u> </u>          |
| 2. Amount requested for land improvements (bldgs): | \$ | <u> </u>          |
| 3. Amount requested for machinery and equipment:   | \$ | <u> </u>          |
| 4. Capitalized debt service:                       | \$ | <u> </u>          |
| 5. Loan closing costs:                             | \$ | <u> </u>          |
| 6. Working capital:                                | \$ | <u> </u>          |
| 7. Other (specify)                                 | \$ | <u>230,000.00</u> |
| TOTAL REQUEST:                                     | \$ | <u>230,000.00</u> |

**III. LOAN PROPOSAL**

- |  |            |
|--|------------|
| 1. Will the loan refinance an existing project?                              | <u>Yes</u> |
| 2. Will the loan proceeds be used to expand or replace an existing facility? | <u>No</u>  |
| 3. Is the applicant presently located in the City of Pittsburg?              | <u>Yes</u> |
| 4. What type and size of building will be constructed?                       | <u>NA</u>  |

5. Name and address of contractor and/or architect:

6. What type of equipment will be financed?

7. If the applicant will be in direct competition with local firms,

(a) Name of firms: All commercial real estate lessors.

\_\_\_\_\_

(b) Describe nature of the competition: Development of commercial buildings.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**IV. LOAN ANALYSIS**

1. Has a financial advisor submitted an analysis indicating the need for the loan, the advisability of the loan or benefit to the applicant of the loan?

No

(If yes, attach a copy to this application.)

2. Has additional financing, whether internally generated or through other loans, been arranged? (If yes, explain on an attached sheet)

No

3. Has the applicant investigated conventional financing?

Yes

\_\_\_\_\_

\_\_\_\_\_

**V. PROPOSED LOCATION**

1. Location of the proposed facility: Pittsburg Industrial Park

2. If the facility is a proposed expansion or replacement of another plant, state size and location of current operations:

NA

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. What percentage of the facility will be occupied by the applicant? NA

4. Is the prospective location properly zoned? Yes

\_\_\_\_\_

5. If a zoning change is pending, cite application number and present status. If application has not been made, briefly describe what change will be needed and plans for submitting application:

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6. If unusual demands for water or sewer services or police or fire protection will be made, specify the demands:

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**VI. OWNERSHIP AND MANAGEMENT**

1. Describe the organizational structure of applicant (proprietorship, partnership, subsidiary, corporation, etc.):

Corporation

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Note relationship to a parent company: None

2. What portion of the project is being financed from other company funds (in addition to this loan)?

\$

PIDC has equity in the property of approximately \$500,000.00

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3. Describe all threatened or outstanding litigation

None

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4. Attach proforma statements for the first three (3) years of operation after issuance of the loan, including revenue projections, operating expense projections and a debt amortization schedule.

**VII. MEASURE OF ECONOMIC GROWTH AND BENEFIT**

1. What dollar amount of sales is contemplated? NA

2. What percentage of sales will be sold locally? NA

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3. What is the estimated amount of merchandise and services purchased locally, per year?

NA

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4. How many people will the project employ:

Type:	Professional	NA
	Technical	NA
	Clerical	NA
	General Labor	NA

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5. Number of current full-time employees at applicant's present location: NA

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6. What is ratio of loan fund dollars to jobs created? NA

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**VIII. In order to facilitate the timely processing of the application, please attach as part of the proposal the following items:**

1. Copies of applicant's financial statements for the past three years certified as correct by the owner or an authorized officer.
2. Applicant's most recent annual or quarterly financial report.
3. Interim financial statements, to date, for the current fiscal year.
4. Financial statements, current to date, for each personal guarantor, on forms, certified by a Certified Public Accountant or the guarantor.
5. Copies of both federal and state income tax returns filed by applicant and each personal guarantor during the past three years.
6. In certain cases, due to the size of the loan, audited financials may be required.

**IX. Applicant should be aware that additional financial data shall be required if requested by the City Manager, City Attorney or any other persons authorized by the City of Pittsburg, Kansas, including the Economic Development Revolving Loan Fund (Sales Tax) Committee (EDAC).**

**X. Attached hereto is a copy of the Collateral Requirements for the Economic Development Revolving Loan Fund (Sales Tax) for informational purposes. HOWEVER, APPLICANT ACKNOWLEDGES AND AGREES THAT SAID REQUIREMENTS AS WELL AS THIS APPLICATION ARE A SET OF GUIDELINES AND ANY OF THE PROVISIONS STATED THEREIN MAY BE WAIVED OR ADDED TO AT THE DISCRETION OF THE PITTSBURG CITY COMMISSION.**

XI. EACH APPLICANT ALSO EXPRESSLY AGREES AND UNDERSTANDS THAT THE CITY'S MONETARY PLEDGE OF MONIES FROM THE FUND AND COMMITMENTS MADE IN ANY AGREEMENT SHALL BE CONTINGENT UPON THE CITY CONTINUING TO COLLECT THE ONE-HALF CENT CITY RETAILERS' SALES TAX; AND APPLICANT ACKNOWLEDGES THAT SAID SALES TAX MAY BE DISCONTINUED AS PROVIDED BY THE PROVISIONS OF K.S.A. 12-187 et. seq. AND AMENDMENTS THERETO, AT ANY TIME.

*Richard Oke*

1/10/11

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Treasurer

\_\_\_\_\_  
Title

**COLLATERAL REQUIREMENTS – CITY OF PITTSBURG, KANSAS  
ECONOMIC DEVELOPMENT REVOLVING FUND  
(SALES TAX)**

The following documents will be required:

1. A fully completed and signed application, with documents required therein attached.
2. A fully completed and signed financial statement by each personal guarantor.
3. The federal income tax returns of each personal guarantor for the last three (3) years, whether calendar or fiscal years.
4. Documents confirming compliance with the Kansas Bulk Transfer Act, if the Act is applicable.
5. A personal guaranty agreement to be signed by each personal guarantor and spouse.

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6. Key persons term life insurance on the principal personal guarantor.
7. If the applicant is a corporation, a resolution of the Board of Directors authorizing the appropriate offices of the Corporation to sign the various loan documents on behalf of the Corporation.
8. Loan Agreement and Security Agreement, with Use of Loan Proceeds form attached.
9. Promissory Notes and Mortgage.
10. UCC financial statements for filing with the Secretary of State and the Crawford County Register of Deeds.
11. Other relevant financial information or loan security documents requested by the City Manager, the City Attorney or any authorized representative of the City of Pittsburg, Kansas.

**PIDC**  
**Balance Sheet**  
As of December 31, 2010

	<u>Dec 31, 10</u>	<u>Dec 31, 09</u>
<b>ASSETS</b>		
<b>Current Assets</b>		
Checking/Savings		
113 · Commerce Bank-MM	115,283.90	45,665.47
<b>Total Checking/Savings</b>	<u>115,283.90</u>	<u>45,665.47</u>
<b>Total Current Assets</b>	115,283.90	45,665.47
<b>Fixed Assets</b>		
170 · Land	11,355.37	11,355.37
174 · Building - Altec	956,544.12	956,544.12
180 · Accumulated depreciation	-325,592.00	-298,980.00
<b>Total Fixed Assets</b>	<u>642,307.49</u>	<u>668,919.49</u>
<b>TOTAL ASSETS</b>	<u><u>757,591.39</u></u>	<u><u>714,584.96</u></u>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Other Current Liabilities</b>		
215 · Rent deposit	10,500.00	10,500.00
249 · Income taxes payable	-498.00	-12,739.00
250 · Ks Income tax payable	-160.00	-2,176.00
265 · Accrued Expenses	6,000.00	6,000.00
266 · Deferred Maintenance	43,103.00	0.00
267 · Accrued interest payable	945.68	5,076.63
268 · 268-Accrued Property	17,549.29	18,335.14
280 · N/P - City of Pittsburg current	26,391.35	26,391.35
282 · N/P - Commerce #9003 current	33,139.93	53,523.17
289 · N/P - Short Term - Pittsburg	60,000.00	60,000.00
<b>Total Other Current Liabilities</b>	<u>196,971.25</u>	<u>164,911.29</u>
<b>Total Current Liabilities</b>	196,971.25	164,911.29
<b>Long Term Liabilities</b>		
290 · N/P - City of Pittsburg	110,511.12	136,695.42
292 · N/P - Commerce #9003	0.00	42,577.71
<b>Total Long Term Liabilities</b>	<u>110,511.12</u>	<u>179,273.13</u>
<b>Total Liabilities</b>	307,482.37	344,184.42
<b>Equity</b>		
300 · Capital stock	45,500.00	45,500.00
320 · Retained Earnings	324,900.54	339,929.70
Net Income	79,708.48	-15,029.16
<b>Total Equity</b>	<u>450,109.02</u>	<u>370,400.54</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>757,591.39</u></u>	<u><u>714,584.96</u></u>

	<u>Jan - Dec 09</u>	<u>Jan - Dec 10</u>	<u>Jan - Dec 11</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
401 · Rental income	74,861.61	202,535.99	0.00
<b>Total Income</b>	<u>74,861.61</u>	<u>202,535.99</u>	<u>0.00</u>
<b>Expense</b>			
600 · Industrial development expense	2,375.00	500.00	500.00
603 · Taxes	36,725.28	35,153.54	35,000.00
605 · Administrative services	900.00	950.18	900.00
606 · Dues	350.00	357.00	350.00
607 · Legal and accounting	2,087.10	13,112.17	500.00
609 · Office expense	5.54	41.95	50.00
610 · Bank charges	138.62	25.00	25.00
611 · Interest expense	17,275.39	14,815.67	5,700.00
630 · Repairs & Maintenance	2,258.38	0.00	0.00
635 · Utilities	1,094.57	0.00	0.00
640 · Depreciation	26,609.00	26,612.00	26,600.00
674 · Insurance - Flood	936.00	1,018.00	1,000.00
675 · Insurance-Directors & Officers	1,900.00	1,900.00	1,900.00
<b>Total Expense</b>	<u>92,654.88</u>	<u>94,485.51</u>	<u>72,525.00</u>
<b>Net Ordinary Income</b>	-17,793.27	108,050.48	-72,525.00
<b>Other Income/Expense</b>			
<b>Other Income</b>			
706 · Miscellaneous Income	0.00	0.00	0.00
821.03 · Interest income - CD's	25.11	0.00	0.00
<b>Total Other Income</b>	<u>25.11</u>	<u>0.00</u>	<u>0.00</u>
<b>Other Expense</b>			
849.01 · Federal income tax	-2,739.00	23,502.00	0.00
849.02 · Kansas income tax	0.00	4,840.00	0.00
<b>Total Other Expense</b>	<u>-2,739.00</u>	<u>28,342.00</u>	<u>0.00</u>
<b>Net Other Income</b>	<u>2,764.11</u>	<u>-28,342.00</u>	<u>0.00</u>
<b>Net Income</b>	<u>-15,029.16</u>	<u>79,708.48</u>	<u>-72,525.00</u>
<b>Add depreciation</b>	26,609.00	26,612.00	26,600.00
<b>Add interest</b>	17,275.39	14,815.67	5,700.00
<b>Subtract Debt Service</b>	(71,783.72)	(89,145.25)	(35,850.00)
<b>Net Cash Flow</b>	<u>-42,928.49</u>	<u>31,990.90</u>	<u>-76,075.00</u>





CITY MANAGER

201 West 4<sup>th</sup> Street • Pittsburg KS 66762

(620) 231-4100

[www.pittks.org](http://www.pittks.org)

**TO:** City Commissioners

**FROM:** John D. VanGorden  
Interim City Manager

**DATE:** January 14<sup>th</sup>, 2011

**SUBJECT:** Agenda Item – Appointment/Reappointment to Crawford, Cherokee, and Labette County Community Corrections Board

Penny Armstrong has resigned her position as a member of the Crawford, Cherokee, and Labette County Community Corrections Board. Mac Young, Eleventh Judicial District Community Corrections Administrative Director, has requested that in addition to filling Mrs. Armstrong's position on the board, the City also appoint an additional member to the subject board, as another jurisdiction is having difficulty finding members.

An ad was placed in The Morning Sun on January 8<sup>th</sup> and 9<sup>th</sup>, 2011, announcing the opening on the Board. Three individuals submitted letters of interest in serving on the board.

Would you please place this item on the agenda for the City Commission Meeting of January 25<sup>th</sup>, 2011. City staff is requesting that the City Commission appoint two members to first two-year terms as members of the Crawford, Cherokee, and Labette County Community Corrections Board.

I will be available to answer any questions at your convenience. Thank you.

**Candidates for Appointment to the  
Crawford, Cherokee and Labette County  
Community Corrections Advisory Board**

Destry Brown is the Superintendent of Schools for USD #250. Prior to joining USD #250, he was the Superintendent of Schools for Frontenac USD #249. He has also served as Assistant Superintendent in Chanute, Kansas, and was the Principal of Wilson and Dorrance Elementary School in Chanute, Kansas. Destry also taught elementary school for eleven years in Mound City.

Drew Christiansen is an employee of the City of Pittsburg's Parks and Recreation Department. He is also a licensed bail bond agent in 8 Southeast Kansas counties. Drew is a graduate of Pittsburg State University with a BS degree in Justice Studies and a minor in Political Science from Pittsburg State University. He is also a graduate of Cadet Law Enforcement Academy in Salina, Kansas. Drew has served in the U.S. Army Reserve from 1997 to 2003 as a Certified Combat Life Saver. He has also worked as a Detention Officer I in Girard, Kansas.

Jerry Waltrip has lived in Pittsburg most his life. He has worked in news media, the local school system, and other businesses. Jerry has previously served on the City's Human Relations Commission and was recently appointed to the City's Parks and Recreation Advisory Board.