

Airport Advisory Committee

MINUTES OF THE MEETING OF AUGUST 10, 2009

MEMBERS PRESENT: Kurt Balthazor, Chairperson
Cliff Hix
Donald Murray

MEMBERS ABSENT: Chris Hoffman, Vice Chairperson
Terry Calloway
Jay Humbard
Scott Crain

OTHERS PRESENT: Jesse Hudson
William A. Beasley, Director of Public Works
Bill Pyle, Airport Manager
Bruce Remsberg, City Engineer
Joye VanGorden, Admin. Asst. to Dir. of Public Works

The Airport Advisory Committee met on Monday, August 10, 2009, at 12:00 p.m., in the City Hall Commission Room. Chairperson Kurt Balthazor called the meeting to order at 12:00 p.m. with three (3) members present. Due to the lack of a quorum of the Committee, no business was conducted, however, City staff provided the Committee with updates on the different projects.

Update on the Wildlife Fence Project. The project is basically complete with the exception of problems being encountered with erosion from the outfall of the two reinforced concrete boxes that were installed in the drainage ditches underneath the wildlife fence. The FAA has approved the placement of aggregate ditch lining (rock riprap) at the outfall of both these boxes. This work will also include any re-grading and dirt preparation that may be necessary to install this product. The only other remaining work item is re-seeding, which will take place in about 2-3 weeks when the seeding season begins. Once these items are complete, the project will be ready to close out.

Update on the Spill Prevention Plan. The City was informed that since the Atkinson Municipal Airport sold fuel it must comply with federal and state regulations concerning Spill Prevention Control and Countermeasure (SPCC) Plan. KDHE regulates this activity but also provides a grant to assist in compliance with these regulations. The State of Kansas pays up to 95% of the cost to prepare a SPCC Plan and also to implement this Plan. The City took quotes from area consultants to prepare the Plan and awarded the work to Triad Environmental Services of Pittsburg. They completed the Plan and it became necessary for the City to complete recommended items as outlined by the Plan. The City purchased most of the spill containment items outlined in the Plan. Two fuel holding dikes identified at the fueling tank location were built by City street crews using asphalt material.

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The State will pay for material costs and labor at the same 95%. The final item of work to be completed was the construction of a concrete containment area. The City requested quotes and received three bids for this work. The successful bidder was B & H Construction Co., Inc., of Pittsburg, with a bid of \$5,109. The State of Kansas indicated that as long as the project was under contract by July 1st (which was the deadline for the grant) they would extend time to allow for the construction of the dike. The contractor has now completed this work. The State of Kansas would be conducting an inspection of all the work completed and would be reimbursing the City upon completion of the inspection.

Update on fuel sales at the airport. Airport Manager Bill Pyle provided the Committee with a report of fuel sales for January 1 through July 31, 2008 in comparison to fuel sales for the same time period during the year 2009. The City sold 99,275.20 gallons of fuel during this time period in 2009 compared to 125,313.70 gallons of fuel in 2008, however, the revenue for fuel sold was up, \$93,684.45 in 2009 compared to \$67,256.88. The last three years the City has had to subsidize the airport. Two years ago the City subsidized the airport in excess of \$100,000 and last year \$90,000. As a result, the City Commission directed staff to raise fuel prices in order to offset some of the subsidy. Fuel prices were raised effective January 1, 2009 and due to the continued subsidy were again raised effective April 1, 2009. Other changes have also been made to help offset some of the subsidy at the airport. Staff at the airport has been decreased from 4 full-time employees to 3 full-time employees and 1 part-time employee and the hours of operation have also been reduced to 7 am to 7 pm. All hangars are now full with the exception of the one vacated by Mike Gall when he moved his operation to Miller's old hangar, but the City has a prospect for the vacated hangar. The upstairs of the Administration Building was vacant but has now been rented.

Update on the Update of the Airport Master Plan and Airport Layout Plan. The kick off meeting to discuss the events that would take place during this project and the FAA regulations that must be followed was held on July 22nd with the Review Committee, City staff and the consultant PEC. Last week and this week, BWR (subcontractor for PEC) has been interviewing users of the airport and has put out a survey for people to fill out and submit of the things they would like to see at the airport. At that meeting, one of the topics discussed was the location of the proposed highway corridor in relationship to the airport. There will be interchanges with Highway 160 and Atkinson Road just west of 210th Street (or Lone Star Road). The proposed corridor alignment will be located within ¼ to ½ mile of the interchange of Atkinson Road and 210th Street, which will be a big advantage to the airport and the industrial area that has developed at the airport. Due to the close proximity of the interchange, the City will try to pursue funds to construct a 4-lane road back into the City limits, which is the furthestmost north entrance to the City. Other issues discussed were the possible relocation of the Administration Building, space for new hangars, future industrial development and the construction of a parallel taxiway. The purpose of today's meeting was to discuss all the issues reviewed at the kick off meeting with the Airport Advisory Committee. Due to the lack of a quorum, these issues will need to be discussed at the next meeting.

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The next scheduled Airport Advisory Committee meeting is November 2, 2009.

There being no further business to be discussed, the meeting adjourned at 12:55 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Joye VanGorden". The signature is written in black ink and is positioned above the printed name and title.

Joye VanGorden

Administrative Assistant to the Director of Public Works-Public Utilities/Deputy City Clerk