



DEPARTMENT OF PUBLIC WORKS

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Interoffice Memorandum

TO: MEMBERS OF THE PLANNING AND ZONING COMMISSION

FROM: TODD KENNEMER
Assistant Director of Public Works

DATE: July 18, 2011

SUBJECT: Planning and Zoning Commission
Meeting of July 25, 2011

Please be advised of a Planning and Zoning Commission meeting to be held on Monday, July 25, 2011, at 7:00 p.m., in the Municipal Court Room of the Law Enforcement Center.

The first order of business will be approval of the minutes for the meeting of June 27, 2011.

The first order of business under Presentation of Requests and Petitions will be a PUBLIC HEARING to consider Case No. 11P-06, a request submitted by Karl Kraner to rezone 2501 N. Walnut from CP-2 Planned General Commercial to RP-3 Planned Medium Density Residential to make the property more conducive to building a residence on the property. Action necessary will be to consider this request and, after reviewing the findings of fact, forward a recommendation of either approval or disapproval to the Governing Body for their consideration on August 9, 2011.

The second order of business under Presentation of Requests and Petitions will be the consideration of a request submitted by Habitat for Humanity to vacate the north 96 feet of the 15 foot wide utility easement between Lots 14 and 15, Block 2, North Joplin Heights Addition to the City of Pittsburg, Crawford County, Kansas. Action necessary will be to consider this request and, thereafter, forward a recommendation of either approval or disapproval to the Governing Body for their consideration during a **PUBLIC HEARING** scheduled for July 26, 2011.

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The third order of business under Presentation of Requests and Petitions will be the review of site plan submitted by Tri-State Building for the construction of a new restaurant facility located at 1106 S. Broadway. Action necessary will be to review the site plan and, thereafter, approve or disapprove.

The fourth order of business under Presentation of Requests and Petitions will be the review of a site plan submitted by Conrad Machine Shop for an addition to the existing facility located at 1627 E. 27th Terrace. Action necessary will be to review the site plan and, thereafter, approve or disapprove.

UNDER OLD BUSINESS, will be a discussion on landscaping regulations for new commercial developments.

If you have any questions concerning this matter, please do not hesitate to contact me.

PLANNING AND ZONING COMMISSION

MEETING OF JULY 25, 2011

A G E N D A

Agenda Items:

1. Call to Order
2. Roll Call
3. Approval of the Minutes for the June 27, 2011.
4. Presentation of Requests and Petitions:
 - 4.1 PUBLIC HEARING – Case No. 11P-06:

A request submitted by Karl Kraner to rezone 2501 N. Walnut from CP-2 Planned General Commercial to RP-3 Planned Medium Density Residential to make the property more conducive to building a residence on the property.
 - 4.2 Consideration of a request submitted by Habitat for Humanity to vacate the north 96 feet of the 15 foot wide utility easement between Lots 14 and 15, Block 2, North Joplin Heights Addition to the City of Pittsburg, Crawford County, Kansas.
 - 4.3 Review of a site plan submitted by Tri-State Building for the construction of a new restaurant facility located at 1106 S Broadway.
 - 4.4 Review of a site plan submitted by Conrad Machine Shop for an addition to the existing facility located at 1627 E. 27th Terrace.
5. Other Business
6. Old Business
 - 6.1 Discussion and review of landscaping regulations for new commercial developments.
7. New Business
8. Adjournment