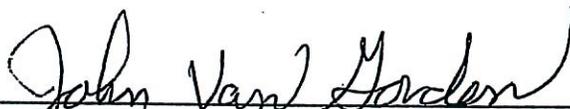


SPECIAL COMMISSION MEETING
CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, December 20th, 2011
12:00 PM

A Special Meeting of the Pittsburg City Commission is called to be held at Noon on Tuesday, December 20th, 2011, in the Court Room of the Law Enforcement Center located at 201 North Pine, specifically to (1) consider approval of the Consent Agenda consisting of (a) minutes of the regular meeting of December 13th, 2011; (b) Second Reading of Ordinance No. S-994; (c) Second Reading of Ordinance No. S-995; (d) Order to vacate; (e) Cereal Malt Beverage Licenses for the year 2012; and (f) Appropriation Ordinance; (2) hold a Public Hearing regarding the 2011 Budget Amendment; (3) receive a report regarding the #1023 Engine located in Schlanger Park; (4) consider the disposition of bids for the purchase of portable radios; (5) consider the Airport Taxiway Improvements Project funding; and (6) consider the Geometric Improvement Grant funding.



John VanGorden
Interim City Manager

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CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, December 20, 2011
12:00 PM

CONSENT AGENDA:

- a. Approval of the December 13, 2011, City Commission Meeting minutes.
- b. Approval of Ordinance No. S-994 authorizing the execution of a Fourth Amendment to the Loan Agreement between the City of Pittsburg, Kansas and the State of Kansas, acting by and through the Kansas Department of Health and Environment for the purpose of obtaining a loan from the Kansas Water Pollution Control Revolving Fund for the purpose of financing a Wastewater Treatment Project; establishing a dedicated source of revenue for repayment of such loan; authorizing and approving certain documents in connection therewith; and authorizing certain other actions in connection with the Fourth Amendment to the Loan Agreement (KWPCRF Project No. C20 1818 01A). **Second Reading - ROLL CALL VOTE.**
- c. Approval of Ordinance No. S-995, amending Ordinance No. S-990 fixing the salary and compensation of the officers and employees of the City of Pittsburg. **Second Reading - ROLL CALL VOTE.**
- d. Approval of an Order vacating the North 155.92 feet of the 20-foot wide utility easement on Lot 2, Pittsburg Broadway Plaza First Addition to the City of Pittsburg, Crawford County, Kansas (Request of Jim Bishop of Coldwell Banker Real Estate - 2832 N. Broadway).
- e. Approval of the applications submitted by NPC International, Inc. dba Pizza Hut #1652 (102 East Quincy), Super Mercado Yoselin (1402 South Broadway), Villa's Rodeo (514 North Joplin), and El Taco Express (908 East 4th Street) to sell Cereal Malt Beverages for the year 2012 and direct the City Clerk to issue the licenses.
- f. Approval of the Appropriation Ordinance for the period ending December 20, 2011, subject to the release of HUD expenditures when funds are received. **ROLL CALL VOTE.**

CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, December 20, 2011
12:00 PM

PUBLIC HEARING:

- a. 2011 BUDGET AMENDMENT - The City of Pittsburg advertised for a Public Hearing to be held on Tuesday, December 20th, 2011, at Noon in the City Commission Room, located in the Law Enforcement Center, to hear and answer objections of taxpayers relating to the proposed amended use of funds in the 2011 budget. **Following Public Hearing, approve or disapprove amended use of funds.**

SPECIAL PRESENTATION:

- a. Parks & Recreation Department Staff will present options for the #1023 Engine that is located in Schlanger Park. **Take that action deemed appropriate.**

CONSIDER THE FOLLOWING:

- a. DISPOSITION OF BIDS - Approval of City staff's request to purchase 45 Motorola PR1500 VHF Portable Radios and 25 Motorola HT1250 LS +VHF Portable Radios from Washington Electronics, Inc., of Pittsburg, Kansas, based on their low bid of \$688.50 per unit for the Motorola PR1500 VHF Portable Radios and \$564.65 per unit for the Motorola HT1250 LS +VHF Portable Radios AND the purchase of 25 Motorola PM400 VHF Mobile Radios from TBS Electronics, Inc., of Topeka, Kansas, based on their low bid of \$284.00 per unit, for a total combined cost of \$52,248.75. **Approve or disapprove staff's recommendation and, if approved, authorization for staff to issue the necessary purchase orders.**
- b. AIRPORT TAXIWAY IMPROVEMENTS PROJECT FUNDING - The Economic Development Advisory Committee is recommending approval of additional funds from the Revolving Loan Fund for the Airport Taxiway Improvement Project in the amount of \$2,464.17. **Approve or disapprove recommendation.**

CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, December 20, 2011
12:00 PM

- c. GEOMETRIC IMPROVEMENT GRANT FUNDING - The Economic Development Advisory Committee is recommending approval of the use of the Revolving Loan Fund to match the KDOT Geometric Improvement Grant awarded to Pittsburg in the estimated amount of \$200,000.
Approve or disapprove recommendation.

ADJOURNMENT

OFFICIAL MINUTES
OF THE
GOVERNING BODY
OF THE
CITY OF PITTSBURG, KANSAS
December 13, 2011

A Regular Session of the Board of Commissioners was held at 5:43 p.m., Tuesday, December 13th, 2011, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Marty Beezley presiding and the following members present: Rudy Draper, Michael Gray, John Ketterman and Patrick O'Bryan.

Aric Bokker of Via Christi provided the invocation.

Mayor Beezley led the flag salute.

APPROVAL OF MINUTES – NOVEMBER 22nd, 2011 - On motion of Ketterman, seconded by Gray, the Governing Body approved the minutes of the November 22nd, 2011, City Commission Meeting as submitted. Motion carried.

APPROVAL OF MINUTES – DECEMBER 1st, 2011 - On motion of Ketterman, seconded by Gray, the Governing Body approved the minutes of the December 1st, 2011, Special City Commission Meeting as submitted. Motion carried.

DISPOSITION OF BIDS – SALE OF SURPLUS VEHICLE – On motion of Ketterman, seconded by Gray, the Governing Body awarded the bid for the sale of a used 2001 Ford Crown Victoria (formerly used as the airport courtesy car) to the highest bidder, Jeanne Davidson, of Frontenac, Kansas, based on her bid of \$1,002. Motion carried.

DISPOSITION OF BIDS – CONTRACT TOW SERVICES – On motion of Ketterman, seconded by Gray, the Governing Body awarded the bid for contract towing services to Bean's Towing and Auto Body of Weir, Kansas, based on their low bid received in the amount of \$75 per tow and \$15 per day storage effective January 1, 2012 and to expire December 31, 2013. Motion carried.

MASTER SERVICES AGREEMENT – WELLNESS INNOVATIONS AND NURSING SERVICES, LLC – On motion of Ketterman, seconded by Gray, the Governing Body approved a Master Services Agreement with Wellness Innovations and Nursing Services, LLC (WINS) in which WINS will administer a wellness program for City of Pittsburg employees, and authorized the Mayor to sign the Master Services Agreement on behalf of the City. Motion carried.

2011 HUD AUDITING CONTRACT – On motion of Ketterman, seconded by Gray, the Governing Body approved the 2011 auditing contract with Berberich Trahan & Company, PA, in an amount not to exceed \$2,625 for the HUD Section 8 Housing Program Audit. Motion carried.

OFFICIAL MINUTES
OF THE
GOVERNING BODY
OF THE
CITY OF PITTSBURG, KANSAS
December 13, 2011

LIBRARY HVAC SYSTEM COMPRESSOR – On motion of Ketterman, seconded by Gray, the Governing Body approved the request submitted by the Pittsburg Public Library Board of Trustees to use funding up to \$8,200 from the Library Annuity Fund for the acquisition and installation of a new compressor for the library's HVAC system. Motion carried.

CEREAL MALT BEVERAGE LICENSE APPLICATIONS – On motion of Ketterman, seconded by Gray, the Governing Body approved the applications submitted by Walgreens #9049 (1911 North Broadway), TAS Group, LLC dba Jump Start Markets JSM003 (2401 South Rouse), Sodexo America, LLC dba Pittsburg State University (302 East Cleveland), Castagno Enterprises, Inc. dba Castagno Mini Mart (302 West 4th Street), Snak Atak #5 (1101 East 4th Street), Horton's Pizza Plus, Inc. (1601 East 4th Street), Dillons #108 (2600 North Broadway) and Tyrell's Service, Inc. (1117 West 4th Street) to sell Cereal Malt Beverages for the year 2012 and directed the City Clerk to issue the licenses. Motion carried.

APPROPRIATION ORDINANCE – On motion of Ketterman, seconded by Gray, the Governing Body approved the Appropriation Ordinance for the period ending December 13th, 2011, subject to the release of HUD expenditures when funds are received, with the following roll call vote: Yea: Beezley, Draper, Gray, Ketterman and O'Bryan. Motion carried.

ORDINANCE NO. S-995 – On motion of Gray, seconded by O'Bryan, the Governing Body approved Ordinance No. S-995, amending Ordinance No. S-990 fixing the salary and compensation of the officers and employees of the City of Pittsburg, Kansas, on first reading. Motion carried with Ketterman voting in opposition.

Commissioner Ketterman recommended that all employees receive raises in equal amounts, rather than a percentage of their salary. Mayor Beezley suggested that a comprehensive discussion be held during 2012 to discuss City employee salaries.

DISPOSITION OF BIDS – COPY MACHINE LEASE – On motion of O'Bryan, seconded by Draper, the Governing Body approved a four year lease with Copy Products of Pittsburg, Kansas, for eleven copy machines at a total monthly cost of \$1,380.00. Motion carried.

LEAGUE OF KANSAS MUNICIPALITIES 2012 DUES – On motion of O'Bryan, seconded by Gray, the Governing Body approved 2012 Dues and Subscriptions to the League of Kansas Municipalities in the amount of \$7,356.53. Motion carried.

OFFICIAL MINUTES
OF THE
GOVERNING BODY
OF THE
CITY OF PITTSBURG, KANSAS
December 13, 2011

11th JUDICIAL DISTRICT COMMUNITY CORRECTIONS ADVISORY BOARD APPOINTMENT – On motion of Ketterman, seconded by Draper, the Governing Body revoked Drew Christiansen's membership on the 11th Judicial District Community Corrections Advisory Board and appointed La'Mour Romine to fill Mr. Christiansen's position on the Board. Motion carried.

DANCE HALL LICENSE – THE JUNGLE – On motion of Draper, seconded by Ketterman, the Governing Body approved the application submitted by Rick Peoples to renew the Dance Hall License for The Jungle Bar, 1620 South Broadway, and authorized the City Clerk to issue the license. Motion carried.

PUBLIC HEARING – Following Public Hearing, on motion of Ketterman, seconded by Draper, the Governing Body granted the request submitted by Jim Bishop of Coldwell Banker Real Estate to vacate an easement no longer in use beginning at the Southwest Corner of the Northwest Quarter (NW¼) of the Northwest Quarter (NW¼) of Section 17, Township 30 North, Range 25 East of the Sixth Principle Meridian; thence 290.00 feet East, 30.00 feet South to the True Point of Beginning; thence South 155.92 feet, thence East 20.00 feet, thence North 155.92 feet, thence West 20.00 feet to the True Point of Beginning, all located in the City of Pittsburg, Crawford County, Kansas, and directed the preparation of the necessary Order. Motion carried.

CRAWFORD COUNTY SOLID WASTE MANAGEMENT COMMITTEE – On motion of O'Bryan, seconded by Gray, the Governing Body reappointed Todd Kennemer and Chet Hiatt and appoint Lucas Mills and Commissioner Draper to three year terms as members of the Crawford County Solid Waste Management Committee effective January 1, 2012 and to expire December 31, 2014. Motion carried.

Director of Public Utilities John Bailey introduced Assistant Director of Public Utilities Lucas Mills.

KWPCRF PROJECT NO. C20 1818 01A – On motion of Ketterman, seconded by O'Bryan, the Governing Body approval the Fourth Amendment to the Loan Agreement for the Kansas Water Pollution Control Revolving Fund (KWPCRF) loan to the City of Pittsburg for the wastewater collection system improvements project (SE Pump Station; Collection System I/I Control Equipment; Public Utilities Maintenance Building) to increase the Loan Amount by \$200,00 for a total Loan Amount of \$2,594,500 and to adjust the semi-annual loan repayment amount to \$45,959.72 to begin March 1, 2013, and approved Ordinance No. S-994 authorizing the execution of the Fourth Amendment to the Loan Agreement; establishing a dedicated source of revenue for repayment of such loan; authorizing and approving certain documents in connection therewith; and authorizing certain other actions in connection with the Fourth Amendment to the Loan Agreement on first reading. Motion carried.

OFFICIAL MINUTES
OF THE
GOVERNING BODY
OF THE
CITY OF PITTSBURG, KANSAS
December 13, 2011

NON-AGENDA REPORTS AND REQUESTS:

PROPOSED STORM SHELTER - On motion of Ketterman, seconded by Gray, the Governing Body authorized Director of Public Utilities John Bailey to submit an application to the State of Kansas for 75% funding to harden an area in the Pittsburg Armory Building to be utilized as a storm shelter that could hold up to 100 people and also be utilized as an Alternate Emergency Command Center for a total estimated cost of \$96,000 with the City's portion to be approximately \$25,000. Motion carried.

PURCHASE OF LIFT - On motion of Ketterman, seconded by Gray, the Governing Body authorized staff to purchase a vehicle/equipment lift from Myers Brothers, Kansas City, Missouri, for a cost of \$24,498, with installation to be performed by City staff. Motion carried.

PITTSBURG STATE UNIVERSITY FOOTBALL - Mayor Beezley recognized the pride that Pittsburg citizens have shown to the PSU football team this season. Mayor Beezley wished the Gorillas good luck in their upcoming championship game in Florence, Alabama.

CLEAN SWEEP PROGRAM - Mayor Beezley reminded citizens of the Clean Sweep Program that is underway. Mayor Beezley encouraged all citizens to do their part to beautify the city.

EXECUTIVE SESSION - On motion of Draper, seconded by Ketterman, the Governing Body recessed into Executive Session not to exceed 60 minutes for discussion regarding personnel matters of nonelected personnel. Motion carried.

The Governing Body recessed into Executive Session at 6:15 p.m.

The Governing Body reconvened into Regular Session at 6:58 p.m.

Mayor Beezley announced that no decisions were made and no votes were taken during the Executive Session.

ADJOURNMENT: On motion of O'Bryan, seconded by Draper, the Governing Body adjourned the meeting at 6:58 p.m. Motion carried.

Marty Beezley, Mayor

ATTEST:

Tammy Nagel, City Clerk

ORDER VACATING AN EASEMENT

AN ORDER, vacating the North 155.92 feet of the 20 foot wide utility easement on Lot 2, Pittsburg Broadway Plaza First Addition to the City of Pittsburg, Crawford County, Kansas.

WHEREAS, Notice has been duly given that the Governing Body would hold a public hearing to consider a Petition to vacate that portion of the easement hereinafter described, with notice being published in The Morning Sun on November 20, 2011, pursuant to K.S.A. 12-504;

WHEREAS, said public hearing was held on December 13, 2011, with no one appearing in opposition to the Petition;

WHEREAS, no private rights will be injured or endangered by the vacation, the public will suffer no loss or inconvenience thereby, and the Petition shall be granted;

WHEREAS, no written objection to the Petition has been filed by any owner or adjoining party who would have been a proper party to the Petition; and

WHEREAS, it is by the Governing Body of the City of Pittsburg, Kansas, deemed expedient and in the best interest of the City that the portion of the easement hereinafter described be vacated.

NOW, THEREFORE, BE IT ORDERED BY THE GOVERNING BODY OF THE CITY OF PITTSBURG, KANSAS.

Section 1: Beginning at the Southwest Corner of the Northwest Quarter (NW¹/₄) of the Northwest Quarter (NW¹/₄) of Section 17, Township 30 North, Range 25 East of the Sixth Principle Meridian; thence 290.00 feet East, 30.00 feet South to the True Point of Beginning; thence South 155.92 feet, thence East 20.00 feet, thence North 155.92

feet, thence West 20.00 feet to the True Point of Beginning, all located in the City of Pittsburg, Crawford County, Kansas, is hereby vacated.

Section 2: The land comprising that portion of said easement hereby vacated and closed shall revert to the adjoining owners of land in the same proportion as when originally taken.

Section 3: This Order shall take effect upon being signed by the Mayor and attested by the City Clerk.

Section 4: Upon the execution of this Order, the City Clerk or the Deputy City Clerk shall certify true copies thereof and send one copy to the office of the County Clerk and also a certified copy thereof to the office of the Register of Deeds for recording as provided by K.S.A. 12-505.

SO ORDERED AND PASSED this 20th day of December, 2011.

Mayor – Marty Beezley

ATTEST:

City Clerk – Tammy Nagel

(SEAL)

VENDOR SET: 99 City of Pittsburg, KS

BANK: 80144 M&I Bank

DATE RANGE:12/07/2011 THRU 12/13/2011

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4263	COX COMMUNICATIONS	R	12/09/2011			166821		1,871.08
6800	DAN NIEGSCH CONSTRUCTION	R	12/09/2011			166823		6,944.06
1	HAMM, BRIAN RICHARD	R	12/09/2011			166824		354.00
6095	INTERNATIONAL ECONOMIC DEVELOP	R	12/09/2011			166825		345.00
3901	BOB LASKARES	R	12/09/2011			166826		41.14
0094	M&I BANK	R	12/09/2011			166827		200.00
0397	PITTSBURG POLICE DEPT	R	12/09/2011			166828		64.00
6622	JEFF SWITLIK	R	12/09/2011			166829		110.00
5589	VERIZON WIRELESS	R	12/09/2011			166830		1,158.79
1	WARE, DORA	R	12/09/2011			166832		2,298.10
1108	WESTAR ENERGY	R	12/09/2011			166833		79,949.41
1	THE CENTER FOR LEARNING	R	12/12/2011			166836		100.00
6154	4 STATE MAINTENANCE SUPPLY INC	R	12/13/2011			166846		159.69
2876	A-PLUS CLEANERS & LAUNDRY	R	12/13/2011			166847		187.81
2004	AIRE MASTER	R	12/13/2011			166848		15.00
6173	ASHBROOK SIMON-HARTLEY OPERATI	R	12/13/2011			166849		331.26
1	COFFEYVILLE FIRE DEPT	R	12/13/2011			166850		152.10
6740	FELD FIRE	R	12/13/2011			166851		2,174.70
6801	J.A.C. ELECTRIC	R	12/13/2011			166852		4,238.53
6656	KNIPP EQUIPMENT INC	R	12/13/2011			166853		583.00
6674	NACOMA OEHME	R	12/13/2011			166854		940.00
6053	SWEET GREENS SOUP & SALAD BAR	R	12/13/2011			166855		157.40

VENDOR SET: 99 City of Pittsburg, KS

BANK: 80144 M&I Bank

DATE RANGE:12/07/2011 THRU 12/13/2011

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4052	TRAVELERS	R	12/13/2011			166858		588.00
1	VERGA, KIM	R	12/13/2011			166859		120.00
0154	BLUE CROSS & BLUE SHIELD	D	12/09/2011			999999		17,995.51
5904	TASC	D	12/09/2011			999999		7,266.91

* * T O T A L S * *		NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:		24	103,083.07	0.00	103,083.07
HAND CHECKS:		0	0.00	0.00	0.00
DRAFTS:		2	25,262.42	0.00	25,262.42
EFT:		0	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS		0.00		
	VOID CREDITS		0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 99 BANK: 80144TOTALS: 26 128,345.49 0.00 128,345.49

BANK: 80144 TOTALS: 26 128,345.49 0.00 128,345.49

VENDOR SET: 99 City of Pittsburg, KS
 BANK: EFT MANUAL EFTS
 DATE RANGE: 12/07/2011 THRU 12/13/2011

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0011	AMERICAN ELECTRIC INC	E	12/12/2011			999999		532.69
0075	RYAN'S DRIVE-THRU CLEANER	E	12/12/2011			999999		343.50
0577	KANSAS GAS SERVICE	E	12/12/2011			999999		11,760.40
2921	CSG INTERNATIONAL	E	12/12/2011			999999		5,882.83
4957	BOB GILMORE	E	12/12/2011			999999		119.19

* * T O T A L S * *		NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:		0	0.00	0.00	0.00
HAND CHECKS:		0	0.00	0.00	0.00
DRAFTS:		0	0.00	0.00	0.00
EFT:		5	18,638.61	0.00	18,638.61
NON CHECKS:		0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS		0.00		
	VOID CREDITS		0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 99	BANK: EFT	TOTALS:	5	18,638.61	0.00	18,638.61
BANK: EFT	TOTALS:	5	18,638.61	0.00	18,638.61	

VENDOR SET: 99 City of Pittsburg, KS
 BANK: PY PAYROLL PAYABLES
 DATE RANGE:12/07/2011 THRU 12/13/2011

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0224	KDOR	D	12/09/2011			000000		13,218.39
0321	KP&F	D	12/09/2011			000000		33,001.41
0728	ICMA	D	12/09/2011			000000		1,919.60
1050	KPERS	D	12/09/2011			000000		25,882.54
3147	INTERNAL REVENUE SERVICE	D	12/09/2011			000000		63,765.25
6415	ING FINANCIAL ADVISORS	D	12/09/2011			000000		3,754.24
6627	AMERICAN FUNDS SERVICE COMPANY	D	12/09/2011			000000		230.77
0349	UNITED WAY OF CRAWFORD COUNTY	R	12/09/2011			166813		61.42
1503	FAMILY SUPPORT PAYMENT CENTER	R	12/09/2011			166814		209.28
2228	KANSAS PAYMENT CENTER	R	12/09/2011			166815		2,501.81
2577	OK CENTRALIZED SUPPORT RE	R	12/09/2011			166816		314.06
6135	MCNEARNEY & ASSOCIATES LLC	R	12/09/2011			166817		216.26
6521	FIRST MUTUAL BANK	R	12/09/2011			166818		235.97
6699	US TREASURY	R	12/09/2011			166819		50.00
6700	KDOR	R	12/09/2011			166820		50.00
0028	PAYROLL CLEARING	E	12/09/2011			999999		85,029.60

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	8	3,638.80	0.00	3,638.80
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	7	141,772.20	0.00	141,772.20
EFT:	1	85,029.60	0.00	85,029.60
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99	BANK: PY	TOTALS:	16	230,440.60	0.00	230,440.60
BANK: PY	TOTALS:	16	230,440.60	0.00	230,440.60	
REPORT TOTALS:	47	377,424.70	0.00	377,424.70		

Passed and approved this 20th day of December, 2011.

Marty Beezley, Mayor

ATTEST:

Tammy Nagel, City Clerk



FINANCE AND ADMINISTRATION
201 West 4th Street · Pittsburg KS 66762

(620) 231-4100
www.pittks.org

Interoffice Memorandum

TO: John VanGorden, Interim City Manager

FROM: Jamie Clarkson, Assistant Director of Finance and Administration

DATE: December 13, 2011

SUBJECT: 2011 Budget Amendments

The City of Pittsburg's 2011 Operating Budget needs to be amended to include the following:

1. General Fund: increase budget from \$19,704,906 to \$20,250,906 (an increase of \$546,000 to reflect impact of the new special street sales tax).
2. Special Highway: increase budget from \$1,147,804 to \$1,865,090 (an increase of \$717,286 to reflect impact of new special street sales tax and other needed minor adjustments).
3. Section 8 Housing: increase budget from \$1,403,000 to \$1,531,200 (an increase of \$128,200 to reflect increased housing assistance payments).

cc: Jon Garrison, Director of Finance & Administration
Tammy Nagel, City Clerk

INTEROFFICE MEMORANDUM

To: John Van Gorden, Interim City Manager
From: Kim Vogel, Director of Parks and Recreation
Cc: Tammy Nagel, City Clerk
Date: December 13, 2011
Subject: Agenda Item – December 20, 2011
1023 Engine; Schlanger Park

The Department of Parks and Recreation has been approached by the Heart of the Heartlands to move Engine #1023 out of Schlanger Park and to the Carona Depot. After the potential move the Heart of the Heartlands would begin restoring the exterior and interior of the engine and eventually sheltering it.

The City would be involved with removing the current fencing around the engine and restoring the ground. Also, we will need to remove one tree out of the path to exit Schlanger Park. The Heart of the Heartlands is not asking for any City funds to be granted for this project; however, some man hours will be required to complete the above mentioned tasks.

In this regard would you please place an item on the December 20th City Commission agenda for a presentation to review options for the 1023 Engine and for the City Commissioners to take any action deemed appropriate.



DEPARTMENT OF PUBLIC WORKS

201 West 4th Street · Pittsburg KS 66762

(620) 231-4170

www.pittks.org

Interoffice Memorandum

TO: JOHN D. VANGORDEN
Interim City Manager

FROM: WILLIAM A. BEASLEY
Director of Public Works

DATE: December 14, 2011

SUBJECT: Agenda Item – December 20, 2011
DISPOSITION OF BIDS
Public Safety Radios

In response to FCC's mandate that all public safety and industrial business licenses convert to narrow band, City staff received bids on December 6, 2011 for Public Safety Radios. The City received six bids for radio equipment, two of which were from local vendors (see attached bid tab sheet). After reviewing the bids received, TBS Electronics, Inc., of Topeka, Kansas, was low bidder on all of the items. However, Washington Electronics, Inc., of Pittsburg, was low bidder on the Motorola PR1500 portable radios with a bid of \$688.50 and the Motorola HT1250 LS portable radios with a bid of \$564.65 when taking into consideration the 3% local preference bid policy.

In submitting the bid documents, City staff established the bid as unit items providing tiers based on the number of radios to be purchased. This was done to allow the City to add additional radios should Crawford County elect to piggyback onto the City of Pittsburg's bids.

Currently, City staff is recommending the purchase of 45 Motorola PR1500 portable radios, 25 Motorola HT1250 LS portable radios and 25 Motorola PM400 mobile radios. The County is expected to take proposals for radios on December 16th. If they choose to order with the City of Pittsburg, City staff will make a verbal presentation on the number of radios to be purchased.

MEMO TO: JOHN D. VANGORDEN
DECEMBER 14, 2011
PAGE TWO

Even with the local preference bid policy, TBS Electronics, Inc. was low bidder on the mobile units. When submitting their bid, TBS Electronics, Inc. indicated Motorola was currently having a promotion on the Motorola PM400 mobile radios. This is the same radio with more channels as the Motorola CM300 mobile radio that was specified in the bid documents. With the promotion TBS Electronics, Inc.'s cost for the Motorola PM400 mobile radio is \$284.00 compared to \$286.00 for the Motorola CM300 mobile radio. City staff would, therefore, recommend the purchase of the Motorola PM400 mobile radio, which would be the same radio with additional radio channels that can be utilized in the future.

The total cost of the Motorola PR1500 portable radios for the Fire Department, the Motorola HT1250 LS portable radios for the Police Department and the 25 Motorola PM400 mobile radios is \$52,198.75. In a previous City Commission meeting, City staff had proposed that the funding for the Public Safety Radios be taken from the Public Safety Sales Tax.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 20, 2011. Action being requested is to approve or disapprove staff's recommendation for award of the bids as stipulated above.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment: Bid Tab Sheet

cc: Tammy Nagel, City Clerk
Joe Beaman, Traffic and Communications Supervisor
Bid File
Memo File

The City of Pittsburg, Kansas
Recapitulation of Bids
Public Safety Radios
Tuesday, December 6, 2011 -- 2:00 p.m.

Name & Address of Bidder	Motorola PR1500 Portable VHF Radios (45-55) COST PER UNIT	Motorola PR1500 Portable VHF Radios (55-65) COST PER UNIT	Motorola PR1500 Portable VHF Radios (65-80) COST PER UNIT	Motorola HT1250 LS +VHF Portable Radios (25-35) COST PER UNIT	Motorola HT1250 LS + VHF Portable Radios (35-45) COST PER UNIT	Motorola CM300 VHF Mobile 32 Channel Radios COST PER UNIT
Washington Electronics, Inc. 611 N. Pine Pittsburg, Kansas 66762	\$688.50	\$687.25	\$685.97	\$564.65	\$562.02	\$367.17
Mobilcom Wireless Services 700 E. Jefferson, PO Box 24 Pittsburg, Kansas 66762	\$747.00	\$747.00	\$747.00	\$625.00	\$625.00	\$374.00
Rayfield Communications, Inc. 2018 W. Woodland Springfield, Missouri 65807	\$738.37	\$728.37	\$714.87	\$627.19	\$601.76	\$375.75 ----- (Alt.) PM400 \$349.39
TBS Electronics, Inc. 5225 SW Topeka Blvd. Topeka, Kansas 66609	\$675.00	\$675.00	\$675.00	\$549.00	\$549.00	\$286.00 ----- (Alt.) PM400 \$284.00
Commenco, Inc. 4901 Bristol Ave. Kansas City, Missouri 64129	\$727.20	\$704.40	\$704.40	\$616.20	\$590.85	\$362.95 ----- (Alt.) PM400 \$337.49 ----- Ignition Sense Cable \$8.00
<u>Local Preference Bid Policy</u> Low Bid Plus 3%	\$695.25	\$695.25	\$695.25	\$565.47	\$565.47	\$294.58 CM300 \$292.52 PM400

INTEROFFICE MEMORANDUM

To: JOHN VAN GORDEN
From: MARK TURNBULL
CC:
Date: DECEMBER 14, 2011
Subject: *Agenda Item: December 20, 2011
Airport Taxiway Improvement Project Change Order*

The Economic Development Advisory Committee, in its regular meeting held Wednesday, December 14, voted unanimously to recommend additional RLF funding for the Airport Taxiway Improvement Project in the amount of \$2,464.17. Attached is a memorandum from Bill Beasley, Director of Public Works, outlining the additional costs for the improvement project.

Please place this item on the agenda for the City Commission to approve or disapprove the recommendation and if approved, authorize the Mayor to sign the appropriate documents.



DEPARTMENT OF PUBLIC WORKS

201 West 4th Street · Pittsburg KS 66762

(620) 231-4170

www.pittks.org

Interoffice Memorandum

TO: MARK TURNBULL
Director of Economic Development

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

FROM: WILLIAM A. BEASLEY
Director of Public Works

DATE: December 2, 2011

SUBJECT: Request for Additional Funding
Airport Taxiway Improvement Project

In October 2010, the Economic Development Advisory Committee recommended approval of the use of \$88,350 from the Revolving Loan Fund (RLF) to repair taxiways and taxi lanes at Atkinson Municipal Airport. The City had received a grant through the Aviation Division of KDOT to provide 50% funding up to a maximum total project cost of \$176,700 to assist in the improvement project. The scope of the project included drainage improvements, repair to failures in the asphalt and the application of a surface sealant on selected areas of asphalt pavement.

When the project was bid, the areas shown in red on the attached maps were shown on the plans for repair. After the award of the bids, staff noted five new failures that appeared, presumably caused by the winter months (shown in blue). While the contractor was present at the airport, the City negotiated the repairs using the unit repair cost submitted with their bid. The increased cost to this project for these repairs was \$13,273.37. Of this amount, all but \$2,464.17 was covered by the State grant and the \$88,350 previously approved from RLF. The City has expended the maximum approved grant amount from the State. The Staff would, therefore, request consideration to increase the funds from RLF by \$2,464.17 to cover the needed repairs.

MEMO TO: MARK TURNBULL
DECEMBER 2, 2011
PAGE TWO

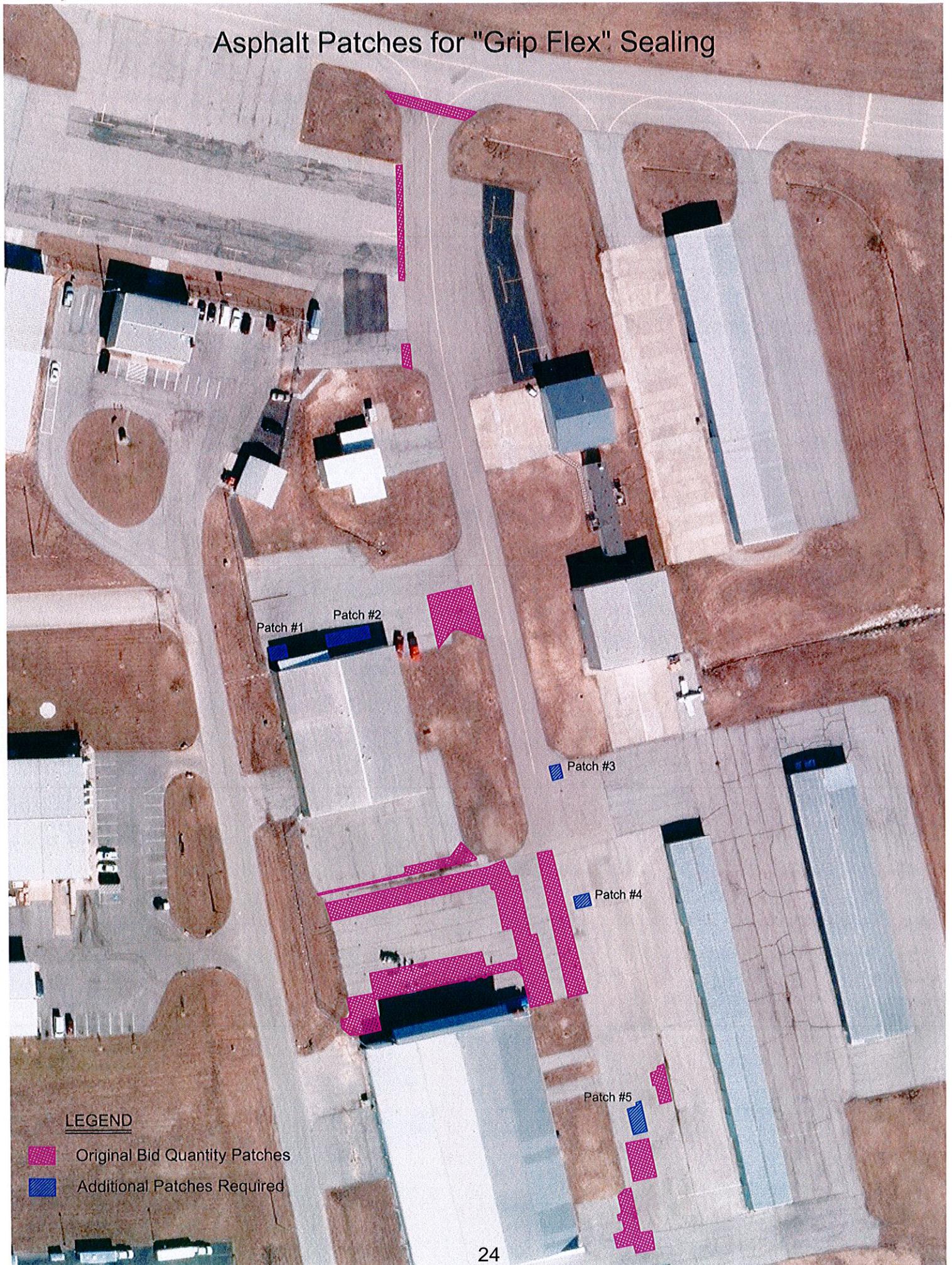
The Airport Taxiway Improvement Project has been completed and should provide 10 to 15 years of service to the users of the airport.

If you have any questions or require any additional information, please do not hesitate to contact me.

Attachments: As Noted

cc: Bill Pyle, Airport Manager
Airport Advisory Committee
Project File

Asphalt Patches for "Grip Flex" Sealing



LEGEND

-  Original Bid Quantity Patches
-  Additional Patches Required

INTEROFFICE MEMORANDUM

To: JOHN VAN GORDEN

From: MARK TURNBULL

CC:

Date: DECEMBER 14, 2011

Subject: *Agenda Item: December 20, 2011
Centennial and Broadway Geometric Improvement Project*

The Economic Development Advisory Committee, in its regular meeting held Wednesday, December 14, voted unanimously to recommend RLF funding to match the KDOT Geometric Improvement Grant awarded to Pittsburg in the estimated amount of \$200,000. Attached is a memorandum from Bill Beasley, Director of Public Works, outlining the grant and planned project.

Please place this item on the agenda for the City Commission to approve or disapprove the recommendation and if approved, authorize the Mayor to sign the appropriate documents.



DEPARTMENT OF PUBLIC WORKS

201 West 4th Street · Pittsburg KS 66762

(620) 231-4170

www.pittks.org

Interoffice Memorandum

TO: MARK TURNBULL
Director of Economic Development

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

FROM: WILLIAM A. BEASLEY
Director of Public Works

DATE: December 2, 2011

SUBJECT: Request for Funding
Centennial and Broadway Geometric Improvement Project

The City has received the attached notification from KDOT that we have been selected to receive a Geometric Improvement Grant to improve the intersection of Centennial and Broadway. There were forty-four (44) applications submitted for these funds and the City was one of fourteen (14) communities awarded a project. Unlike many of the grants administered through KDOT, which are normally funded at 75%-80% State participation, this grant will be funded based on a 90% State/10% City split.

Besides the obvious needs to improve this intersection, the City was encouraged by Meadowbrook Mall to make a safer more attractive entrance to the south end of Pittsburg and their complex. In the near future, the ownership of Meadowbrook Mall has indicated they hope to develop the southwest corner of this intersection (Meadowbrook Mall West) and feel the improvement of this intersection is crucial to the success of this development.

In addition to the Mall, the Centennial and Broadway intersection serves as the south entrance of the City serving Via Christi Medical Complex, Pittsburg State University, the City's Research and Development Park and many other service and retail businesses. This intersection also has one of the highest traffic volumes within the City (see attached KDOT Traffic Count Map).

MEMO TO: MARK TURNBULL
DECEMBER 2, 2011
PAGE TWO

City staff has estimated the cost to improve this intersection to be approximately \$1,000,050 (see attached estimate). These improvements include the realignment of traffic lanes, new pavement for a smoother ride through the intersection and a new traffic signal. It also provides for a deceleration lane west of the Mall's north entrance to improve traffic safety (see attached construction plans).

When the staff requested City Commission approval to submit the application for this grant, it was suggested that due to the benefit the improvement would have on the businesses in the south end of town the City's match would be eligible for Revolving Loan Funds. The traffic counts support the importance of this intersection to the Mall, Via Christi, PSU and other service and retail businesses located in the area.

Would you please place this item for consideration of funding on the next Economic Development Advisory Committee agenda? City staff would request consideration of the City's match for this project, which has been estimated to be approximately \$200,000 being funded from the Revolving Loan Fund.

Attachments: As Noted

cc: John D. VanGorden, Interim City Manager
Project File

Dwight D. Eisenhower State Office Building
700 S.W. Harrison Street
Topeka, KS 66603-3745

Deb Miller, Secretary
Ronald J. Seltz, P.E., Chief



Phone: 785-296-3861
Fax: 785-296-2079
Hearing Impaired - 711
publicinfo@ksdot.org
<http://www.ksdot.org>

Sam Brownback, Governor

November 2, 2011

William A. Beasley
Director of Public Works
201 W. 4th
P.O. Box 688
Pittsburg, Kansas 66762

Dear Mr. Beasley:

Congratulations on the approval of your Geometric Improvement project for the intersection at US-69B (Broadway Street) and Centennial Street. Your project will be included in the Kansas Department of Transportation (KDOT) fiscal year 2014 Geometric Improvement Program.

KDOT has approved funds for this project based on an estimate for the total project cost of \$1,284,150. The state's participation will be 90 percent of the actual total participating project costs (all phases) up to a maximum \$800,000. The city will be responsible for all remaining construction costs over the \$800,000 maximum and any costs that are determined to be non-participating.

The city will be responsible for plan preparation; however the project plans will require review by KDOT's Bureau of Local Projects for compliance with KDOT's procedures and requirements. Before proceeding with any plan preparation activities, either by the city or by a consultant-engineering firm, it is imperative that you consult with the Bureau of Local Projects in order to follow the proper consultant selection procedures.

Glen Scott or Matthew Graham from the Bureau of Local Project's will be contacting you within the next 90 days to discuss this procedure, as well as developing a schedule to advance the project to a timely bid letting. The city's share of the project construction and construction engineering costs will be due at the time of the bid letting.

Your interest in this program is appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Ronald J. Seltz". The signature is written in a cursive style and is positioned above the typed name.

Ronald J. Seltz, P.E., Chief
Bureau of Local Project

cc: Mr. Mike Stringer, District IV Engineer
Mr. George Dockery, District IV Area 4 Engineer
Mr. Dan Scherschligt, Director of Engineering and Design
Mr. Chris Herrick, Director of Planning and Development

INTEROFFICE MEMORANDUM

To: BILL BEASLEY

From: BRUCE REMSBERG

CC:

Date: NOVEMBER 21, 2011

Subject: *Broadway and Centennial Intersection Improvements*

Bill, attached is the following information relative to the approved KDOT Geometric Improvement Project at the above referenced location:

1. Two plan sheets showing the proposed project limits.
2. A copy of the Estimate of Probable Cost showing a total FY 2014 cost of \$1,000,050 with a maximum local match of \$200,050.
3. Copies of the latest KDOT traffic count maps for the City of Pittsburg. One of these is for the entire city. One shows the intersection and the immediate area.

This project will serve several purposes. These are, in no particular order:

1. Provide a smooth ride through the intersection. This is a primary access point for vehicles traveling to VIA Christi Hospital, PSU, to Rouse Street and to the Mall. This issue is particularly critical for emergency vehicles.
2. Provide an improved alignment for east bound traffic. The south curblines currently do not line up across the intersection. This requires east bound traffic to move laterally as they traverse the intersection. Such maneuvers are potentially hazardous and can result in sideswipe type crashes.
3. Provide an updated traffic signal for the intersection. The current signal is nearly 40 years old and is obsolete. A new signal would enhance visibility and safety as well as reduce operational and maintenance concerns.
4. Provide for a more attractive southern entrance into the city.

KDOT will fund 90% of the project up to a maximum of \$800,000. Based on our Estimate of Probable Cost, we will need to provide a maximum local match of \$200,050.

ESTIMATE OF PROBABLE COST

Broadway and Centennial Intersection Reconstruction
Pittsburg, Kansas

Surfacing Type & Thickness

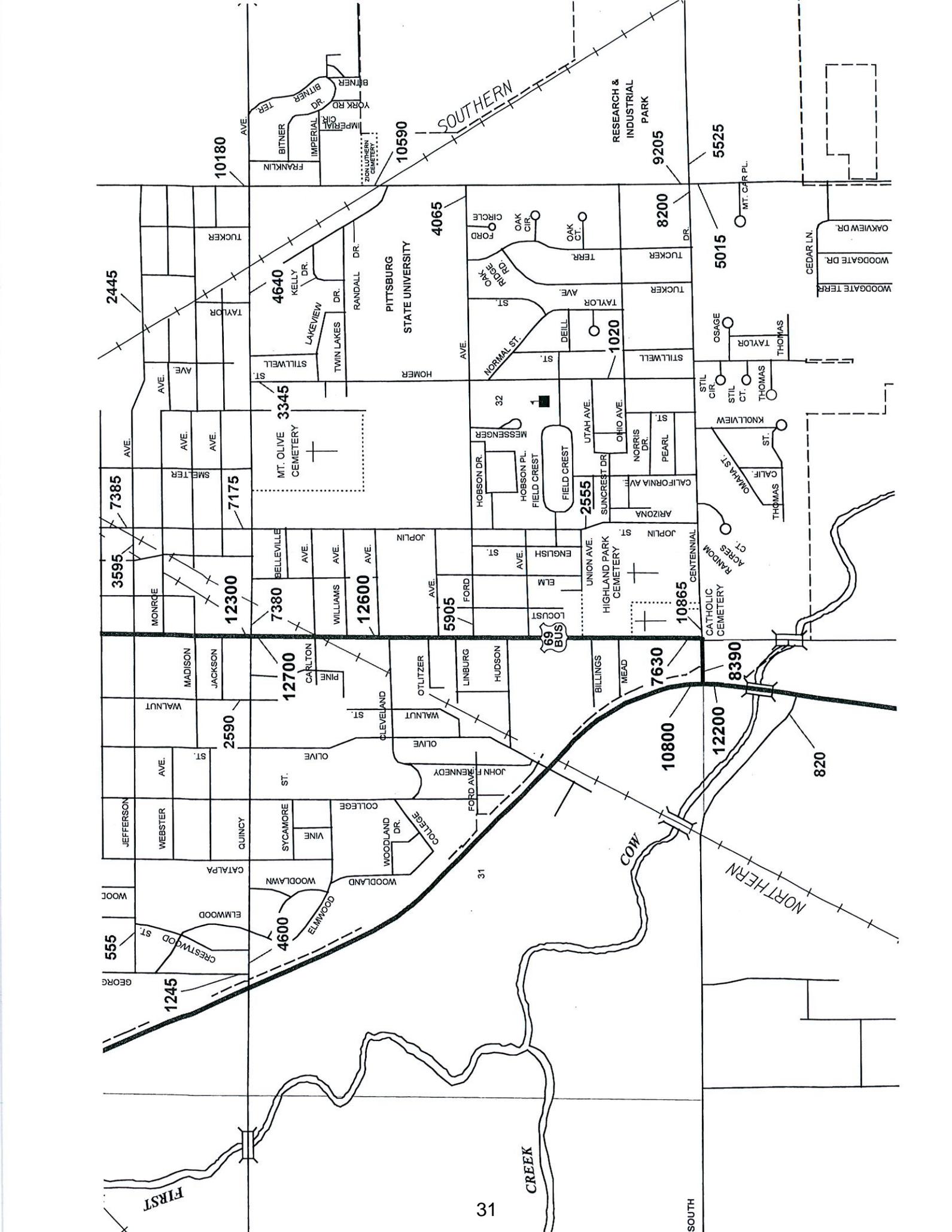
9" Concrete (NRDJ)

21-Nov-11

Estimate By: City of Pittsburg

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	TOTAL AMOUNT
1	Mobilization	L.S.	1	\$ 100,000.00	\$ 100,000.00
2	Contractor Construction Staking	L.S.	1	6,000.00	6,000.00
3	Traffic Control	L.S.	1	30,000.00	30,000.00
4	Erosion Control	L.S.	1	10,000.00	10,000.00
5	Clearing and Grubbing	L.S.	1	1,000.00	1,000.00
6	Site Restoration	L.S.	1	4,000.00	4,000.00
7	Common Excavation	C.Y.	200	15.00	3,000.00
8	Common Excavation-Contractor Furnished	C.Y.	-	20.00	-
9	Rock Excavation	C.Y.	571	50.00	28,550.00
10	Type 22 Inlets	Each	1	5,500.00	5,500.00
11	Storm Sewer	L.F.	10	50.00	500.00
12	Subgrade Preparation	S.Y.	2,278	5.00	11,390.00
13	Aggregate Base	S.Y.	2,278	10.00	22,780.00
14	9" Concrete Pavement (NRDJ)	S.Y.	2,278	65.00	148,070.00
15	Milling	S.Y.	1,365	2.95	4,027.00
16	Bituminous Surfacing	Tons	230	90.00	20,700.00
17	Curb and Gutter	L.F.	646	25.00	16,150.00
18	4" Concrete Sidewalk	S.F.	-	4.00	-
19	Ramps	S.Y.	10	300.00	3,000.00
20	Pavement Marking (Patterned Cold Plastic)(White)(24")	L.F.	300	9.00	2,700.00
21	Pavement Marking (Patterned Cold Plastic)(White)(6")	L.F.	350	2.00	700.00
22	Pavement Marking (Patterned Cold Plastic)(Yellow)(4")	L.F.	1,700	2.00	3,400.00
23	Pavement Marking (Patterned Cold Plastic)(Left Turn Arrow)	Each	8	800.00	6,400.00
24	Traffic Signal	L.S.	1	140,000.00	140,000.00
Subtotal Construction Items					\$567,867.00

15% Contingencies				\$85,200.00
Total Construction Items				\$653,067.00
Preliminary Engineering	10.00%			\$65,300.00
Construction Inspection	15.00%			\$98,000.00
Total Project (FY 2011)				\$816,367.00
KDOT Inflation Factor	22.50%			\$183,683.00
Total Project (FY 2014)				\$1,000,050.00
KDOT Eligible				\$934,750.00
Total Requested from KDOT	80%			\$800,000.00
Local Match	20%			\$200,050.00



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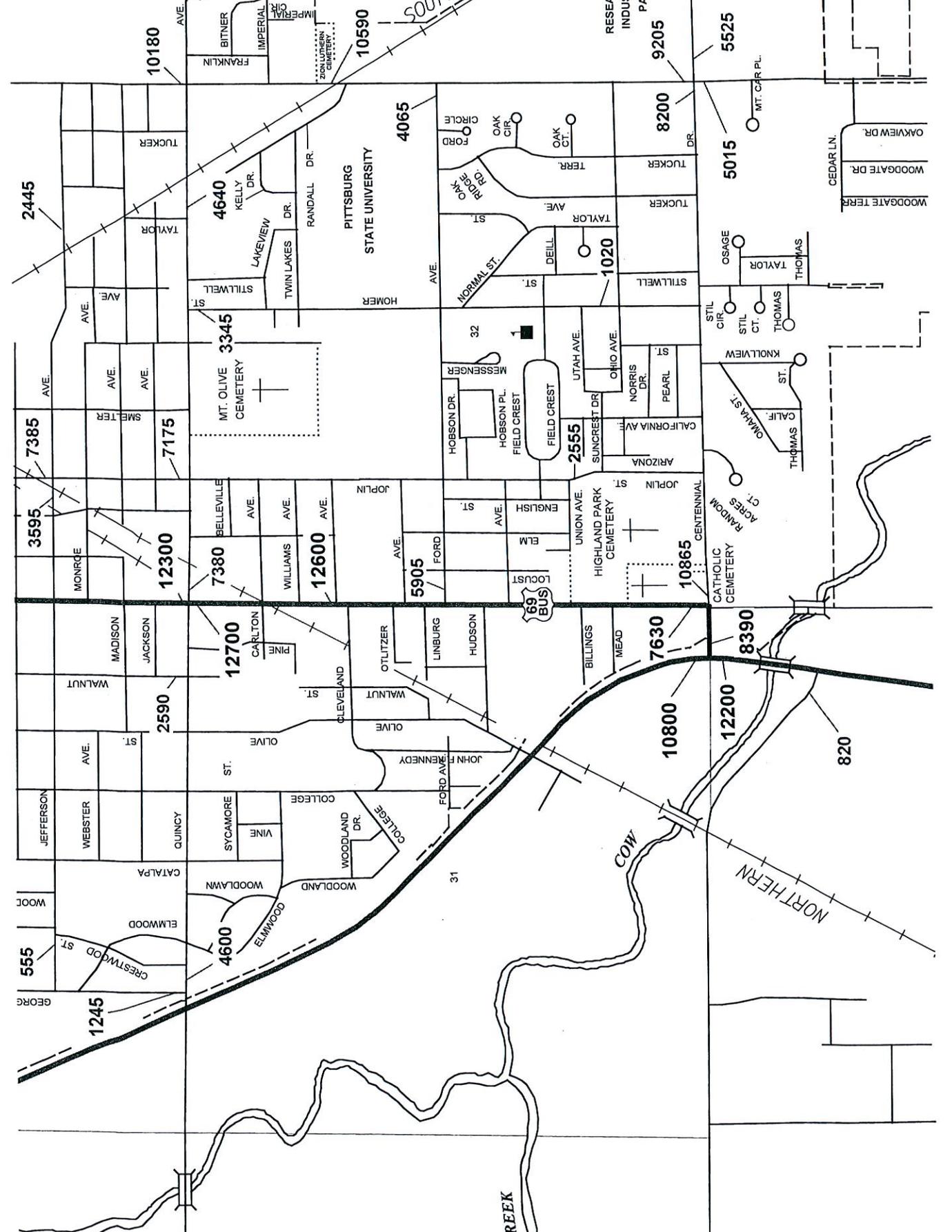
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