

City of Pittsburg, Kansas  
Economic Development Advisory Committee  
Official Minutes of the Meeting of September 19, 2011

**Members present:** Shane Kannarr, Richard Oler, Chuck Hosman, Bill Coleman, and Judy Westhoff

**Others present:** Mark Turnbull, John VanGorden, Blake Benson, John Bailey, John Brooks, and Stacie Perry

**Member present by phone:** Brad Hodson

**Others present by phone:** Mayor Marty Beezley and Henry Menghini

The Economic Development Advisory Committee met at 7:00 a.m. on Monday, September 19, 2011 in the City Hall Conference Room. Chairman of the Board, Shane Kannarr, called the meeting to order at 7:01 a.m. with five (5) members present and one (1) member present by phone.

The first agenda item was approval of minutes from the July 13, 2011 Economic Development Advisory Committee meeting. Hodson motioned to approve the minutes, seconded by Coleman. All carried, motion approved.

The second agenda item was Imagine Pittsburg 2030: A Community Visioning Project. Representing the steering committee organized by the Chamber for this project, Dr. Brad Hodson began by introducing Mayor Beezley and himself as co-chairs. Hodson continued that the steering committee wants this to be a community wide effort. He said he has been distributing the proposal throughout the City. The Consultant, John Deadwyler of Bernard Consulting Group, spoke at the Chamber First Friday Breakfast last week. Hodson stated the steering committee has lined out a 6-8 month process beginning in October.

Hodson said the response has been positive. Hodson said he believed there is a better feel if the community is involved. Hodson stated he has received \$40,000 in verbal commitments. The estimated cost for Imagine Pittsburg 2030 is \$100,000. Of the \$100,000, \$60,000 is the consultant fee. The Community Foundation will hold the funds. Hodson stated page 4 of the proposal lists the members on the steering committee. Hosman asked when the consultant will terminate his duties. Hodson stated there are four phases: 1) Information Gathering (October-November), 2) Collaborate Data (December-January), 3) Draft Plan (February/March), and 4) Implementation and Monitoring (Ongoing). He stated the consultant will come back to check on the project so this will extend past the 6-8 month process. Coleman asked what items were not completed in the 1995 plan. Hodson answered Mark Werner has the previous plan and that is something the steering committee needs to address. He said this needs to be an actionable plan. Mayor Beezley added they are better organized this time around, the consultant is a better leader, and there is more buy in from the community. Mayor Beezley stated she has met

with the Economic Development Director from Parsons who has just done this for their community. She stated Parsons Economic Development fund paid for their project which cost \$100,000. She added their community looks great. Mayor Beezley also wanted to give recognition to Dr. Hodson for all he has done for this project.

Turnbull asked if there was an itemized budget. Hodson said he could provide one. Oler asked about the steering committee representation. Hodson answered the steering committee was selected based on age and industry. He said they did not end up with representation from manufacturing but they will have ample opportunity to be heard.

Kannarr asked if there were further questions. Hodson stated at the bottom of page 3 of the proposal is the request for RLF funding in the amount of at least \$25,000 and not greater than \$50,000. He stated this will not stop efforts of fundraising in the community. He hopes to raise \$75,000 in private donations but wants some padding. Kannarr asked for clarification if the committee approves \$50,000, they will keep all \$50,000 as residual funds. Hodson answered no, this is based off a budget.

Kannarr asked for a motion. Oler made the motion to recommend RLF funding of at least \$25,000 and not to exceed \$50,000 for the Imagine Pittsburg 2030: A Community Visioning Project. Hosman seconded. Oler stated he would like discussion on the accountability and deliverables. Hodson stated the committee will share details of the expenditures as requested. Oler stated he would like to see a budget prior to approving. Hodson broke down the estimated budget. Kannarr asked if there was any additional discussion. All carried motion approved based on Hodson providing a budget.

The third agenda item was the Lone Star Water Line. John Bailey, Director of Utilities was there to present. He began by stating this is long range infrastructure planning and will support any development along the west side of the community. He stated the City staff feels this is an important project in anticipation of the bypass and the Airport Industrial Park West. This water line also serves Sugar Creek Packing. Previously, the EDAC set aside \$175,000 for this project. The Utilities Department made use of this money in the first phase of the loop. There is roughly \$18,000 left from the allocated funds. Bailey stated he is asking for additional funding to continue the water line from 20<sup>th</sup> to 4<sup>th</sup> Street on Lone Star Road to complete the loop. He stated the second project requesting funding is 4500 ft. of water line to the north of 20<sup>th</sup> on Lone Star Road. Bailey stated when companies come looking at a community, the first thing they ask is availability of utilities. As for the sewer side, a pump station will need to be added.

Kannarr asked what revenue is generated from Sugar Creek. Bailey estimated \$65,000-\$70,000 quarterly. Hosman asked if the water line estimates submitted reflect accurate easement fees. Bailey stated the easements are in place. Turnbull stated the city invested in fiber at the Airport

two years ago. He added an estimate from Kansas Gas Service has been received and he is waiting for one from Westar. Hosman asked about the sewer utilities. Bailey answered there is a pump station currently located at the Animal Shelter. Hosman asked if they anticipate further expense. Bailey answered yes, but they want to talk to Sugar Creek about carrying the expense. Oler asked where the funds go that Sugar Creek pays. VanGorden answered they are set aside for the Utilities Departments expenses.

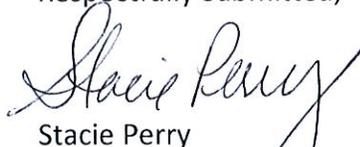
Kannarr asked for a motion or discussion on extending the loop on Lone Star from 20<sup>th</sup> to 4<sup>th</sup> Street. Westhoff made the motion to approve the extension of the 12" water line on Lone Star Road from 20<sup>th</sup> to 4<sup>th</sup> Street in the amount of \$157,431.78. Oler seconded. Coleman abstained. Motion approved.

Kannarr asked for a motion or discussion on extending the water line north for 4500 feet on Lone Star Road. Oler made a motion to approve the extension of the 12" water line north on Lone Star Road for 4500 feet in the amount of \$111,571.83. Hosman seconded. Coleman abstained. Motion approved.

Being no further business, Coleman made the motion to adjourn at 7:51 a.m. Westhoff seconded. All carried, motion approved.

The next scheduled meeting is Wednesday, October 12, 2011 at 10:00 a.m.

Respectfully Submitted,

  
Stacie Perry  
Administrative Assistant