

CITY OF PITTSBURG, KANSAS
SPECIAL COMMISSION AGENDA
Tuesday, February 14, 2012
4:00 PM

A Special Meeting of the Pittsburg City Commission is called to be held at 4:00 p.m. on Tuesday, February 14th, 2012, in the City Commission Room, located in the Law Enforcement Center at 201 North Pine, specifically to: (A) Consider the Consent Agenda consisting of (1) Approval of the January 24th, 2012, Special City Commission Meeting minutes; (2) Approval of the January 24th, 2012, City Commission Meeting minutes; (3) Approval of the Dance Hall License renewal for Mooreman's Club; (4) Rescind the January 24th, 2012, award for the purchase of tee shirts for the Parks and Recreation Department and award the bid to Lee Enterprises; (5) Approval of 2011 forgivable loans to Kendall Packaging, NPC International, Inc., Family Resource Center, Southeast Kansas Recycling Center, Besse Hotel and Jock's Nitch; (6) Approval of 2012 tax abatement renewals to Pitt Plastics, Names and Numbers, Holiday Inn and Progressive Products; (7) Approval of the Appropriation Ordinance; (B) Receive a presentation regarding Quincy Street Improvements; (C) Consider Police Department fleet vehicle replacement; (D) Consider authorizing staff to submit an updated Airport Capital Improvements Plan to the FAA; (E) Consider first reading of Ordinance No. G-1161; and (F) Consider the proposed 2013 budget timeline.



John D. VanGorden
Interim City Manager

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ORDINANCE NO. G-1161 - Approval of Ordinance No. G-1161, an Ordinance regulating and restricting the height of structures and objects of natural growth, and otherwise regulating the use of property in the vicinity of the City of Pittsburg, Kansas Atkinson Municipal Airport (PTS) by creating the appropriate zones and establishing the boundaries thereof and of approach surfaces; providing for changes in the restrictions and boundaries of such zones; defining certain terms used herein; referring to the Atkinson Municipal Airport Airspace Protection Area Map which is incorporated in and made of part of this Ordinance; providing for enforcement; establishing an Airport Zoning Commission, referred to as the Airspace Protection Commission, and an appeals board; and imposing penalties.

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CONSENT AGENDA:

- a. Approval of the January 24th, 2012, Special City Commission Meeting minutes.
- b. Approval of the January 24th, 2012, City Commission Meeting minutes.
- c. Approval of the application submitted by Graig Moore to renew the Dance Hall License for Mooreman's Club, located at 1606 & 1608A South Broadway, and if approved, direct the City Clerk to issue the license.
- d. Staff is recommending that the bid for the purchase of tee shirts approved by the Governing Body on January 24, 2012 be rescinded from New Hope Services and awarded to Lee Enterprises.
- e. Approval of staff's recommendation to forgive the 2011 loan payments due for Kendall Packaging in the amount of \$6,929.24, NPC International, Inc. in the amount of \$46,666.00, Stockade in the amount of \$24,583.33, Family Resource Center in the amount of \$98,750.00, Southeast Kansas Recycling Center in the amount of \$3,000, Besse Hotel in the amount of \$6,666.66, and Jock's Nitch in the amount of \$8,000, as all seven entities have met the criteria stipulated in their loan agreements.
- f. Approval of the recommendation of the Economic Development Advisory Committee (EDAC) to grant 2012 tax abatement renewals to Pitt Plastics, Names and Numbers, Holiday Inn and Progressive Products.
- g. Approval of the Appropriation Ordinance for the period ending February 14, 2012, subject to the release of HUD expenditures when funds are received.

ROLL CALL VOTE.

SPECIAL PRESENTATION:

- a. QUINCY STREET IMPROVEMENTS - City staff and the Quincy Street Improvements Project consultant, PEC, will provide a verbal presentation on the Quincy Street Improvements Project. **Receive for file and take that action deemed appropriate.**

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CONSIDER THE FOLLOWING:

- a. FLEET VEHICLE REPLACEMENT - POLICE DEPARTMENT - Police Department staff is requesting permission to waive the City bid policy for capital purchases in order to purchase four (4) replacement police vehicles utilizing the State of Kansas vehicle purchasing contract as a governmental sub-unit. **Approve or disapprove request, and if approved, direct staff to prepare the necessary purchase orders to purchase requested replacement vehicles.**

- b. ATKINSON MUNICIPAL AIRPORT CAPITAL IMPROVEMENTS PLAN - Staff is requesting authorization to submit an updated Airport Capital Improvements Plan (ACIP) to the Federal Aviation Administration (FAA) for possible future funding. **Approve or disapprove updated information and, if approved, authorize the City Manager to sign the new ACIP data sheets on behalf of the City of Pittsburg.**

- c. ORDINANCE NO. G-1161 - Approval of Ordinance No. G-1161, an Ordinance regulating and restricting the height of structures and objects of natural growth, and otherwise regulating the use of property in the vicinity of the City of Pittsburg, Kansas Atkinson Municipal Airport (PTS) by creating the appropriate zones and establishing the boundaries thereof and of approach surfaces; providing for changes in the restrictions and boundaries of such zones; defining certain terms used herein; referring to the Atkinson Municipal Airport Airspace Protection Area Map which is incorporated in and made of part of this Ordinance; providing for enforcement; establishing an Airport Zoning Commission, referred to as the Airspace Protection Commission, and an appeals board; and imposing penalties. **FIRST READING, if the Governing Body concurs.**

- d. PROPOSED 2013 BUDGET TIMELINE - Staff would like to discuss a proposed 2013 Budget Timeline. **Take that action deemed appropriate.**

ADJOURNMENT

OFFICIAL MINUTES
OF THE SPECIAL MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
January 24th, 2012

A Special Session of the Board of Commissioners was held at 4:32 p.m. on Tuesday, January 24th, 2012, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Marty Beezley presiding and the following members present: Rudy Draper, Michael Gray, John Ketterman and Patrick O'Bryan.

EXECUTIVE SESSION - On motion of Gray, seconded by Ketterman, the Governing Body recessed into Executive Session not to exceed 60 minutes for discussion deemed privileged in the attorney-client relationship and discussion regarding confidential data relating to the financial affairs of a third party. Motion carried.

The Governing Body recessed into Executive Session at 4:33 p.m.

The Governing Body reconvened into Special Session at 5:27 p.m.

Mayor Beezley announced that no decisions were made and no votes were taken during the Executive Session.

ADJOURNMENT: On motion of Gray, seconded by Draper, the Governing Body adjourned the meeting at 5:28 p.m.

Marty Beezley, Mayor

ATTEST:

Tammy Nagel, City Clerk

OFFICIAL MINUTES
OF THE
GOVERNING BODY
OF THE
CITY OF PITTSBURG, KANSAS
January 24th, 2012

A Regular Session of the Board of Commissioners was held at 5:30 p.m., Tuesday, January 24th, 2012, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Marty Beezley presiding and the following members present: Rudy Draper, Michael Gray, John Ketterman and Patrick O'Bryan.

K.O. Noonoo of the Pittsburg Presbyterian Church provided the invocation.

Mayor Beezley led the flag salute.

Mayor Beezley and members of the Pittsburg Police Department including Police Chief Mendy Hulvey accepted the AAA Traffic Safety Award presented by Mr. Jim Hanni.

PUBLIC INPUT -

Larry Fields, 970 South 240th, requested the City Commission reconsider their earlier decision to donate the #1023 Engine to the Heart of the Heartlands. He suggested the Heart of the Heartlands be involved and the train possibly moved to the trailhead at 11th and Broadway.

John Chambers, Heart of the Heartlands, indicated that the locomotive can no longer remain on the base at Schlanger Park, as the base is deteriorating. Mr. Chambers expressed his concern for the long term care of the engine if it were to remain in Pittsburg.

Mr. Fields suggested the hotel tax be increased to subsidize the repairs and maintenance of the engine. He indicated the engine belongs to the citizens of the City of Pittsburg and not the citizens of Carona.

Larry Spahn, Heart of the Heartlands, shared photos depicting extensive rust damage to the engine. Mr. Spahn indicated that the Heart of the Heartlands has experience and funding to repair and maintain the engine in Carona. He stated that the Heart of the Heartlands is not able to maintain the engine while it is located in Pittsburg.

Connie McGeorge, 2301 North Rouse, stated that the citizens of Pittsburg deserve to have the train in Pittsburg.

Steve Garner, 1603 West 20th, stated that he supported the comments made by Mr. Fields. He questioned how vigorous the campaign was to keep the engine in Pittsburg. He also questioned if proper protocol was followed when dispensing of City property.

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Mayor Beezley thanked everyone for their comments. She indicated that maintaining the engine has become a burden on the City. Mayor Beezley stated that the decision to donate the engine to the Heart of the Heartlands remains as was decided in December of 2011.

APPROVAL OF MINUTES – JANUARY 10th, 2012 - On motion of Draper, seconded by Ketterman, the Governing Body approved the minutes of the January 10th, 2012, City Commission Meeting as submitted. Motion carried.

DISPOSITION OF BIDS – PARKS AND RECREATION TEE SHIRTS – On motion of Draper, seconded by Ketterman, the Governing Body approved the low bid submitted by New Hope Custom Printing for the purchase of tee shirts used by the Parks & Recreation Department for programs and events. Motion carried.

PITSCO FIRE FIGHTING CONTRACT – On motion of Draper, seconded by Ketterman, the Governing Body approved the annual Fire Fighting Contract for Pitsco's facility located at 2106 West 4th Street for the annual payment of \$4,106.00, and authorized the Mayor to sign the contract on behalf of the City. Motion carried.

DANCE HALL LICENSE – FACES BAR – On motion of Draper, seconded by Ketterman, the Governing Body approved the request submitted by Jamie Sponsel to renew the Dance Hall License for Faces Bar, 202 North Locust, and authorized the City Clerk to issue the license. Motion carried.

WEB QA CONTRACT – On motion of Draper, seconded by Ketterman, the Governing Body renewed the contract with WebQA for the ShopsQA Directory from June 1, 2012 through May 31, 2013 for a cost of \$155 per month. Motion carried.

CHANGE ORDER AND FINAL PAYMENT – AIRPORT TAXIWAY PROJECT – On motion of Draper, seconded by Ketterman, the Governing Body approved Change Order No. 1 reflecting an increase of \$13,273.37 making a new contract construction amount of \$179,164.17 and final payment in the amount of \$21,837.24 to APAC-Missouri, Inc., of Springfield, Missouri, for improvements to the taxiways at the Atkinson Municipal Airport. Motion carried.

APPROPRIATION ORDINANCE – On motion of Draper, seconded by Ketterman, the Governing Body approved the Appropriation Ordinance for the period ending January 24th, 2012, subject to the release of HUD expenditures when funds are received, with the following roll call vote: Yea: Beezley, Draper, Gray, Ketterman and O'Bryan. Motion carried.

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REVOLVING LOAN FUND – WARE – On motion of Beezley, seconded by O'Bryan, the Governing Body approved a Revolving Loan Fund Application submitted by Ron and Dora Ware for a \$25,000 forgivable loan to assist with infrastructure improvements required to enter into a five year lease with Volvo Rents. Motion carried.

CONDITIONAL USE REQUEST – On motion of O'Bryan, seconded by Draper, the Governing Body approved the recommendation of the Planning and Zoning Commission to grant the request submitted by Ilario Andrades for a Conditional Use under the provisions of Article 30 of the Pittsburg Zoning Ordinance to allow a church to locate in an existing building located at 1617 North Walnut. Motion carried.

RESOLUTION FOR HOUSING TAX CREDITS – On motion of Gray, seconded by Ketterman, the Governing Body approved the request submitted by Red-Wood Development, Inc. for support for their development of a 36-unit senior housing complex to be located in the 2700 Block of North Walnut, with a Letter of Support and a Resolution of Support, therefore, allowing them to file a housing tax credit application with the Kansas Housing Resources Corporation, and authorized the Mayor to sign the Letter of Support and Resolution of Support on behalf of the City. Motion carried.

RADIO TOWER LEASE AND AGREEMENT – On motion of Ketterman, seconded by Draper, the Governing Body approved the request submitted by Verizon to construct a new freestanding tower at 1st and Locust and to enter into a new 10-year lease with the City of Pittsburg, and directed the City Attorney to prepare the necessary lease agreement. Motion carried.

NON-AGENDA REPORTS AND REQUESTS:

PARADE OF CHAMPIONS - Mayor Beezley and Commissioner Ketterman thanked the City staff and other individuals involved in the preparation and execution of the Parade of Champions held on January 21st, 2012.

ADJOURNMENT: On motion of O'Bryan, seconded by Draper, the Governing Body adjourned the meeting at 6:29 p.m. Motion carried.

Marty Beezley, Mayor

ATTEST:

Tammy Nagel, City Clerk

INTEROFFICE MEMORANDUM

To: Interim City Manager John VanGorden
Chief Mendy Hulvey
From: Sergeant Tim Tompkins
CC:
Date: Wednesday, Monday, February 6, 2012
Subject: Dance Hall Renewal, Mooreman's Bar

In response to the request for renewal of a Dance Hall License submitted by Mr. Graig Moore of Mooreman's Inc, 1608 S. Broadway, I have reviewed the calls for service received by the Police Department for the period February 1, 2011 through February 1, 2012. During this period, the department received 32 requests for service and filed 11 reports for related incidents. Officers also conducted 27 routine bar checks.

For comparison purposes, there were 16 requests for service, 7 reports filed, and 32 routine bar checks conducted during the review period for the 2011 license renewal summary. Following is a summation of the calls for service received. Incidents requiring a report are highlighted in bold print:

February 8, 2011 – 11:39 a.m. – Private Property Accident – The reporting party advised he backed into a parked car that was parked in front of the club. A report was taken and no further action was required.

April 3, 2011 – 12:38 a.m. – Request for Officer – Management requested an officer to check the validity of an identification presented for entrance. The ID was verified and no further action was required.

April 9, 2011 – 7:16 a.m. – Request for Officer – A reporting party found a set of keys which belonged to the vehicle where the keys were found and wanted to turn the keys over to police. An officer picked up the keys and was later able to contact the vehicle owner and return the keys. No further action required.

April 17, 2011 – 12:13 a.m. – Request for Officer - Management requested assistance in verifying an identification card. A Pittsburg State University Officer was near the area and responded to the call. No further action required.

May 3, 2011 – 1:52 a.m. – Theft – The reporting party advised management she lost her wallet near the pool table area. The wallet was later found near a trash can and returned to the owner. Money was found missing when the wallet was returned. There were no apparent suspects or witnesses.

May 15, 2011 – 1:46 a.m. – Battery Complaint – Officers were called to the bar in reference to a fight inside the bar. The investigation revealed that an individual tried to start a fight with another subject. Both subjects were separated and removed from the bar before they were able to fight each other. During the process of removing the subjects, an employee of the bar got slapped in the head knocking his glasses off and causing them to get damaged. The victim was not able to say who struck him. There were no witnesses identified.

May 27, 2011 – 2:08 a.m. – Request for Officer – Management requested an officer to check a vehicle parked on the parking lot which appeared abandoned and had been there for some time. The owner was contacted and advised the vehicle was being used by a family member and they did not know the vehicle was being parked on the lot. Vehicle was removed and problem resolved.

September 17, 2011 – 2:43 a.m. – Pittsburg State University officers came upon a fight on the parking lot. Officers responded to assist and PSU officers took a battery report from the victim of the incident. No further action required.

September 18, 2011 – 5:40 a.m. – Driving Complaint – The reporting party advised a drunken subject was driving a vehicle from the lot and provided a vehicle description. The area was checked by officers, however no vehicle was found leaving the area.

September 29, 2011 – 1:13 a.m. – Request for Officer – Management reported several intoxicated subjects were trying to jump over the fence into the outdoor patio area after being denied entry. Officers checked the area but were unable to locate anyone.

October 15, 2011 – Request for Officer – 1:37 a.m. – Management requested assistance with a subject who was removed from the club and was refusing to leave the area. The subject left after being told officers were on the way. No further action required.

October 17, 2011 – 8:45 p.m. – Hit and Run Accident – The owner of a vehicle reported he parked his vehicle on the parking lot earlier in the evening. When he returned to his vehicle after class, he found the vehicle has been struck. The offending driver left no information. There were no suspects or witnesses identified.

October 29, 2011 – 12:39 a.m. – Traffic Accident – Officers were dispatched to the parking lot entrance of the bar in reference to a traffic accident. A vehicle was slowing to turn into the bar parking lot when it was struck from behind by another vehicle that failed to notice the first vehicle slowing to turn. A report was completed and the driver cited for a traffic offense.

October 29, 2011 – 12:39 a.m. – Request for Officer – Management requested an officer to check an identification card. The card was authenticated by officers after working the above accident call. No further action required.

October 29, 2011 – 2:14 a.m. – Request for Officer – The reporting party advised the bartender had the keys to his friend’s vehicle and would not return them. The owner of the keys was intoxicated and was being taken home by someone else. The matter was resolved and no further action required.

November 5, 2011 – 2:07 a.m. – Request for Officer – Management requested officers to standby as there were several subjects arguing loudly and wanted to be sure it did not escalate into a physical altercation. Officers completed a standby while the lot cleared. No further action required.

November 5, 2011 – 11:56 p.m. – Request for Officer – Management requesting assistance confirming the validity of an identification card. The ID was confirmed and no further action was required.

November 6, 2011 – 12:33 a.m. – Request for Officer - Management requesting assistance confirming the validity of an identification card. The ID was confirmed and no further action was required.

November 10, 2011 – 2:07 a.m. – Fight in Progress – Officers were notified of a fight in progress on the parking lot. PSU officers arrived while our officers were en-route and resolved the matter prior to our arrival. No further action was required.

November 19, 2011 – 12:22 a.m. - Request for Officer - Management requesting assistance confirming the validity of an identification card. The ID was confirmed and no further action was required.

November 20, 2011 – 12:32 a.m. – Shoplifting – Management reported two subjects were caught reaching over the bar and stealing bottles of beer. The two subjects were cited for theft and advised not to return to the bar or they would be charged with criminal trespassing. No further action required.

November 26, 2011 – 11:54 p.m. - Request for Officer - Management requesting assistance confirming the validity of an identification card. The ID was confirmed and no further action was required.

December 10, 2011 – 1:18 a.m. - Request for Officer - Management requesting assistance confirming the validity of an identification card. The ID was confirmed and no further action was required.

December 20, 2011 – 2:24 a.m. – Counterfeiting/Forgery – Management advised he found counterfeit bills when completing closing paperwork. A report was completed and the bills taken into evidence. No suspect was ever identified.

December 24, 2011 – 12:11 a.m. - Request for Officer - Management requesting assistance confirming the validity of an identification card. The ID was confirmed and no further action was required.

January 1, 2012 – 1:19 a.m. – Request for Officer – Management requested assistance with a problem customer who was refusing to leave. Once told officers were on the way, the subject left prior to officer’s arrival. No further action required.

January 2, 2012 – 2:36 p.m. – Hit and Run Accident – The owner of a vehicle reported the vehicle was struck during the previous night while the vehicle was parked on the parking lot. There were no witnesses or suspects identified.

January 7, 2012 – 12:31 a.m. – Found Property Report – Officers were called to the bar to check the validity of an identification card. The person using the card left prior to officer arrival and the ID was found to be a fake and the name used was not able to be identified as anyone from the immediate area. The ID was confiscated.

January 21, 2012 – 12:31 a.m. – Request for Officer – A subject called the PD and reported management would not allow him to enter the bar due to concerns with his ID. Officers checked the ID and found it to be valid and the matter resolved.

January 28, 2012 – 12:31 a.m. – Found Property Report – Management requested assistance in confirming the validity of two identification cards presented. One subject left his ID with management and left the area prior to arrival. It was later determined both ID's were legitimate; however the subject that left his ID had an active warrant for his arrest. He was not located and the ID was taken by officers and logged into property.

January 28, 2012 – 1:53 a.m. – Battery – Officers were called for a large fight on the parking lot. According to witnesses, the suspect who started the fight left the area with several other subjects in a Limo. The Limo company was contacted and information provided on who rented the Limo for the night. The investigation into the matter is continuing. The victim in the altercation was transported by EMS to the hospital for treatment.

February 1, 2012 – 8:57 a.m. – Request for Officer – A subject contacted the police department concerning a subject who was on the lot charging students to park on the parking lot. The subject is an employee of Acton Rental, who owns the lot and do charge for parking during the day. The reporting party was advised she would have to pay if she chose to park on the lot. No further action required.

INTEROFFICE MEMORANDUM

To: JOHN VANGORDEN
Interim City Manager

From: KIM VOGEL
Director of Parks and Recreation

CC: Tammy Nagel, City Clerk

Date: February 8, 2012

Subject: City Commission Agenda Item, February 14, 2012
Tee Shirt Bids

The Department of Parks and Recreation received bids for the 2 year tee shirt award on January 17th and the bid was awarded to New Hope Custom Screen Printing on January 24th. Upon further review of the bids we noticed that New Hope Custom Screen Printing's specifications (Gildan 50/50) on the shirt type did not match our requirements (Gildan Ultra Cotton (100% Cotton) or better).

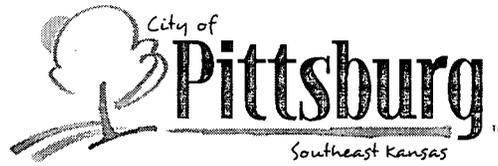
We have consulted with Henry Minghini on how best to rectify this situation and his recommendation was that we resend our original award as it did not meet specifications and go with the next lowest bidder meeting specifications.

Staff is recommending that the 2 year tee shirt award be granted to Lee Enterprises as they were actually the low bidder meeting specifications.

In this regard would you please place an item on the February 14, 2012 City Commission Meeting? Action necessary would be to resend the original tee shirt bid award to New Hope Custom Screen Printing and award the bid to Lee Enterprises.

If you have any questions regarding this matter please do not hesitate to contact me.

Attachments: Tee Shirt Bid Tab Sheet



**Recapitulation of Bids
Parks and Recreation - T-Shirt Purchase
January 17th, 2012 - 2:00 p.m. - City Hall Conference Room**

Name/Address of Bidder	Shirt Type	Art Charge	Screen Charge	2 Color Shirt S/M/L	3 Color Shirt S/M/L	4 Color Shirt S/M/L	Ash	Delivery Information
New Hope Custom Printing 2614 North Joplin Pittsburg, Kansas 66762	Gildan 50/50	\$0	\$0	\$3.50 YS-YXL \$3.50 S-XL \$4.00 XXL \$4.00 XXXL	\$4.00 YS-YXL \$4.00 S-XL \$4.50 XXL \$4.50 XXXL	\$5.00 YS-YXL \$5.00 S-XL \$5.50 XXL \$5.50 XXXL	\$4.25 YS-YXL \$4.25 S-XL \$4.75 XXL \$4.75 XXXL	2 weeks notice \$0 delivery charge
Corporate Images 1020 West 1 st Avenue Denver, Colorado 80223	Gildan	\$40/hour	\$15/color per location	\$5.30 YS-YXL \$5.09 S-XL \$6.59 XXL \$6.59 XXXL	\$5.70 YS-YXL \$5.49 S-XL \$6.99 XXL \$6.99 XXXL	\$6.11 YS-YXL \$5.49 S-XL \$6.99 XXL \$6.99 XXXL	\$4.69 YS-YXL \$4.79 S-XL \$6.29 XXL \$6.29 XXXL	2 weeks notice As required – orders over \$500 ship free
Lee Enterprises 507 Wilson Street Frontenac, Kansas 66763	Gildan Ultra Cotton 100% 6.1 oz	\$0	\$0	\$3.75 YS-YXL \$3.75 S-XL \$4.75 XXL \$4.75 XXXL	\$4.25 YS-YXL \$4.25 S-XL \$5.25 XXL \$5.25 XXXL	\$4.75 YS-YXL \$4.75 S-XL \$5.75 XXL \$5.75 XXXL	\$4.50X YS-YXL \$4.50 S-XL \$5.50 XXL \$5.50 XXXL	2-3 weeks notice \$0 delivery charge
SP Designs Mfg. Inc. 1215 SE 10 th Street Cape Coral, Florida 33990	Gildan – Colors (white or ash)	\$20	\$0	\$3.15 YS-YXL \$3.15 S-XL \$4.15 XXL \$5.15 XXXL	\$3.45 YS-YXL \$3.45 S-XL \$4.45 XXL \$5.45 XXXL	\$3.95 YS-YXL \$3.95 S-XL \$4.95 XXL \$5.95 XXXL	\$3.65 YS-YXL \$3.65 S-XL \$4.65 XXL \$5.65 XXXL	14 days notice – exception available \$0 delivery charge
World of Promotions 1310 Louis Avenue Elk Grove Village, Illinois 60007	Gildan Ultra Cotton	They do not do design work	\$20/color per location	\$3.65 YS-YXL \$3.99 S-XL \$5.65 XXL \$5.65 XXXL	\$3.75 YS-YXL \$4.15 S-XL \$6.15 XXL \$6.15 XXXL	\$3.80 YS-YXL \$4.20 S-XL \$6.20 XXL \$6.20 XXXL	\$3.25 YS-YXL \$3.70 S-XL \$5.25 XXL \$5.25 XXXL	15-20 days notice - Delivery charge included in per- piece price
Screen Co. 4911 North 57 th Street Lincoln, Nebraska 68507	Gildan 2000 Ultra Cotton	\$0	\$0	\$5.24 YS-YXL \$5.24 S-XL \$6.44 XXL \$6.44 XXXL	\$5.59 YS-YXL \$5.59 S-XL \$6.79 XXL \$6.79 XXXL	\$5.94 YS-YXL \$5.94 S-XL \$7.14 XXL \$7.14 XXXL	\$6.41 YS-YXL \$6.41 S-XL \$7.78 XX XXL \$7.78 XXXL	2-3 weeks notice – \$0.15 per shirt delivery charge
First-Edition Screen Printing P.O. Box 21 – 3411 Airport Dr. Pittsburg, Kansas 66762	Gildan 100% Cotton Ultra Cotton	\$0	\$0	\$6.50 YS-YXL \$6.50 S-XL \$7.50 XXL \$8.50 XXXL	\$6.50 YS-YXL \$6.50 S-XL \$7.50 XXL \$8.50 XXXL	\$6.75 YS-YXL \$6.75 S-XL \$7.75 XXL \$8.75 XXXL	\$6.50 YS-YXL \$6.50 S-XL \$7.50 XXL \$8.50 XXXL	7-10 days notice \$0 delivery charge

INTEROFFICE MEMORANDUM

To: John Van Gorden

From: Mark Turnbull

Date: FEBRUARY 3, 2012

Subject: **AGENDA ITEM:** KENDALL PACKAGING, NPC INTERNATIONAL, INC., STOCKADE BRANDS, INC., FAMILY RESOURCE CENTER, SEK RECYCLING CENTER, JOCK'S NITCH AND BESSE APARTMENTS FORGIVABLE LOANS

The City of Pittsburg entered into forgivable loan agreements with Kendall Packaging, NPC International, Inc., Stockade Brands, Inc., FRC, SEK Recycling Center, Besse Apartments, Jock's Nitch and the Family Resource Center. Information has been received from these employers who have received forgivable loans in past years. The following table indicates the employer, criteria for loan forgiveness and the amount due based on performance in 2011.

Company Name	Payment Amount Forgiven	No. of Jobs Required or Equivalent	Forgivable Payment Due Date	No. of Jobs or Equip Delivered	Children Served Required	Children Served	Grants Required/ Received
Kendall Packaging	\$6,929.24	4 by 6/1/2011	September 1, 2011	4	NA	NA	NA
NPC	\$46,666.00	140	December 31, 2011	157	NA	NA	NA
Stockade	\$24,583.33	44	January 31, 2012	53	NA	NA	NA
FRC	\$98,750.00	50	December 31, 2011	50	325	600	1,500,000/ \$1,743,326.16
SEK Recycling Center	\$3,000	N/A	November 1, 2011	N/A	N/A	N/A	HHW Grants/Yes
Besse Hotel	\$6,666.66	1	January 1, 2012	N/A	N/A	N/A	NA
Jock's Nitch	\$8,000.00	4	September 1, 2011	4	N/A	N/A	NA

All have met the criteria stipulated in the loan agreements. We congratulate these employers for meeting these requirements. Staff recommends the amounts indicated in the loan documents be forgiven to the employers for the year 2011, as follows: Kendall Packaging in the amount of \$6,929.24, NPC International, Inc. in the amount of \$46,667.00., Stockade Brands, Inc., in the amount of \$24,583.33, SEK Recycling in the amount of \$3,000, the Family Resource Center in the amount of \$98,750.00, Besse Apartments \$6,666.66, and Jocks Nitch \$8,000.00.

Action requested is to approve or disapprove the recommendation and if approved, forgive the 2011 loan amounts due for Kendall Packaging, NPC International, Inc., Stockade Brands, Inc., Besse Apartments, the Family Resource Center, and Jock's Nitch.

INTEROFFICE MEMORANDUM

To: John Van Gorden

From: Mark Turnbull

CC:

Date: FEBRUARY 8, 2012

Subject: *Agenda Item for February 28, 2012 Commission Meeting: Request for Annual Renewals of Tax Abatements*

The Economic Development Advisory Committee met on February 8, 2012, to consider annual renewals of tax abatements for the following companies:

Company Name	Docket #	Original Exemption Year	Current Year	Exemption Ends in Year
Pitt Plastics	2004-1211-IRBX	2004	2011 / 9 of 10	2013
Names and Numbers	2007-7936-IRBX	2008	2011 / 5 of 8	2015
Holiday Inn	2010-1664-IRBX	2009	2011 / 4 of 8	2016
Progressive Products	2010-4821-EDX	2009	2011 / 4 of 5	2013

All of the original tax abatements were based on capital improvements. The renewals for Pitt Plastics, Names and Numbers (Aspen Wood Directories), Holiday Inn and Progressive Products have met the following three basic criteria for renewals based on capital investment:

1. The building and equipment are still in use;
2. The owners are still the same; and
3. All other taxes are current.

The Economic Development Advisory Committee voted to pass a motion to forward to the Governing Body a recommendation approving the annual tax abatement renewals for Pitt Plastics, Names and Numbers (Aspen Wood Directories), Holiday Inn and Progressive Products.

Please place the item on the agenda for the City Commission meeting schedule for February 14, 2012. Action necessary would be to approve or disapprove the committee recommendation.

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4263	COX COMMUNICATIONS	R	1/20/2012			167118		1,537.10
6800	CHARLES D NIEGSCH	R	1/20/2012			167121		7,660.00
6740	FELD FIRE	R	1/20/2012			167122		448.80
1	FOSTER, RICHARD	R	1/20/2012			167123		15.00
6503	RYAN FREEMAN	R	1/20/2012			167124		616.88
0089	KANSAS ASSOCIATION CHIEFS OF P	R	1/20/2012			167125		125.00
4614	KANSAS HOUSING RESOURCES CORP.	R	1/20/2012			167126		277.20
1108	WESTAR ENERGY	R	1/20/2012			167127		56.43
6706	APAC-MISSOURI INC	R	1/27/2012			167128		21,837.24
6825	DARRICK DEGRUSON	R	1/27/2012			167129		1.78
1962	RESERVE ACCOUNT	R	1/27/2012			167130		5,500.00
4263	COX COMMUNICATIONS	R	1/27/2012			167131		22.84
0622	INTERNATIONAL ASSOCIATION CHIE	R	1/27/2012			167132		240.00
1	KINGSWOOD FOUNDATION	R	1/27/2012			167133		40.00
6787	ANDREW KIRKSEY	R	1/27/2012			167134		342.83
0175	REGISTER OF DEEDS	R	1/27/2012			167135		22.60
6809	RICHARD GILMORE PLUMBING	R	1/27/2012			167136		4,994.20
1	WARD, LIANA	R	1/27/2012			167137		65.00
1108	WESTAR ENERGY	R	1/27/2012			167138		34.88
1108	WESTAR ENERGY	R	1/31/2012			167139		22,045.00
2519	EAGLE BEVERAGE CO INC	R	1/31/2012			167140		70.30
1515	KANSAS STATE FIREFIGHTERS ASSO	R	2/02/2012			167175		50.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0523	AT&T	R	2/03/2012			167188		6,256.36
1	BOLEER, ANNA	R	2/03/2012			167191		500.00
3756	EASTERN KANSAS GFOA	R	2/03/2012			167192		25.00
4782	HEART OF AMERICA CHAPTER ICC	R	2/03/2012			167193		25.00
0175	REGISTER OF DEEDS	R	2/03/2012			167194		4.00
0188	SECRETARY OF STATE	R	2/03/2012			167195		25.00
6154	4 STATE MAINTENANCE SUPPLY INC	R	2/07/2012			167196		148.56
2876	A-PLUS CLEANERS & LAUNDRY	R	2/07/2012			167197		158.80
2004	AIRE MASTER	R	2/07/2012			167198		30.00
5966	BOBCAT OF SPRINGFIELD	R	2/07/2012			167199		235.36
6192	KATHLEEN CERNE	R	2/07/2012			167200		600.00
1991	CHIEF STATE BOILER INSPECTOR	R	2/07/2012			167201		140.00
5857	CREATIVE PRODUCT SOURCING INC	R	2/07/2012			167202		333.41
6828	CRYOTECH DEICING TECHNOLOGY	R	2/07/2012			167203		1,793.88
6740	FELD FIRE	R	2/07/2012			167204		229.50
6358	FIRE X INC	R	2/07/2012			167205		58.50
6422	GARAGE DOOR BROKERS INC	R	2/07/2012			167206		272.00
2019	GFOA	R	2/07/2012			167207		190.00
6750	HW LOCHNER, BWR DIVISION	R	2/07/2012			167208		5,845.00
6818	HYDRO-FLOW PRODUCTS INC	R	2/07/2012			167209		965.00
6801	J.A.C. ELECTRIC	R	2/07/2012			167210		1,942.10
6821	KANSAS PHCC ASSOCIATION AND BO	R	2/07/2012			167211		80.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6643	KEVINS CUSTOM CABINETS	R	2/07/2012			167212		1,690.00
6656	KNIPP EQUIPMENT INC	R	2/07/2012			167213		970.66
0909	HSBC BUSINESS SOLUTIONS	R	2/07/2012			167214		191.95
5468	OZ CUSTOM UPHOLSTERY	R	2/07/2012			167215		300.00
6214	PITT PLASTICS INC	R	2/07/2012			167216		82.56
6824	POWELL MODATECH CONSTRUCTION	R	2/07/2012			167217		365.00
6654	SHEPHERD TEAM AUTO PLAZA	R	2/07/2012			167218		324.90
6826	SOR INC	R	2/07/2012			167219		654.46
4052	TRAVELERS	R	2/07/2012			167220		2,694.90
2350	WCA WASTE SYSTEMS INC	R	2/07/2012			167221		947.59
0011	AMERICAN ELECTRIC INC	E	1/25/2012			999999		288.28
0026	STANDARD INSURANCE COMPANY	D	2/01/2012			999999		1,227.54
0039	BATTERY MART INC	E	1/25/2012			999999		246.87
0044	CRESTWOOD COUNTRY CLUB	E	1/25/2012			999999		482.22
0046	ETTINGERS OFFICE SUPPLY	E	1/25/2012			999999		3,540.73
0050	DEENA HALLACY	E	1/25/2012			999999		904.74
0054	JOPLIN SUPPLY COMPANY	E	1/25/2012			999999		134.55
0055	JOHN'S SPORT CENTER	E	1/25/2012			999999		8.97
0063	LOCKE WHOLESALE SUPPLY	E	1/25/2012			999999		294.40
0064	MATADORE CO	E	1/25/2012			999999		89.23
0075	RYAN'S DRIVE-THRU CLEANER	E	1/25/2012			999999		533.45
0078	SUPERIOR LINEN SERVICE	E	1/25/2012			999999		90.30

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0083	WATER PRODUCTS INC	E	1/25/2012			999999		714.74
0084	INTERSTATE EXTERMINATOR, INC.	E	1/25/2012			999999		380.00
0101	BUG-A-WAY INC	E	1/25/2012			999999		105.00
0105	PITTSBURG AUTOMOTIVE INC	E	1/25/2012			999999		1,483.48
0112	MARRONES INC	E	1/25/2012			999999		156.20
0117	THE MORNING SUN	E	1/25/2012			999999		394.65
0128	VIA CHRISTI HOSPITAL	E	1/25/2012			999999		245.00
0133	JIM RADELL CONSTRUCTION INC	E	1/25/2012			999999		3,271.50
0135	PITTSBURG AREA CHAMBER OF COMM	E	1/25/2012			999999		8.00
0136	CHARLESWORTH & ASSOCIATES LC	E	1/25/2012			999999		5,400.00
0145	BROADWAY LUMBER COMPANY, INC.	E	1/25/2012			999999		136.85
0154	BLUE CROSS & BLUE SHIELD	D	1/18/2012			999999		49,424.29
0154	BLUE CROSS & BLUE SHIELD	D	1/20/2012			999999		16,377.12
0154	BLUE CROSS & BLUE SHIELD	D	1/27/2012			999999		47,679.29
0154	BLUE CROSS & BLUE SHIELD	D	2/03/2012			999999		37,211.74
0163	O'REILLY AUTOMOTIVE INC	E	1/25/2012			999999		0.68
0177	BOOK WHOLESALERS INC	E	1/25/2012			999999		196.68
0191	XEROX CORP	E	1/25/2012			999999		351.03
0194	KANSAS STATE TREASURER	E	1/25/2012			999999		3,385.75
0196	ALCOHOL & DRUG SAFETY	E	1/25/2012			999999		20.00
0199	KIRKLAND WELDING SUPPLIES	E	1/25/2012			999999		187.52
0200	SHERWIN WILLIAMS COMPANY	E	1/25/2012			999999		559.33

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0207	PEPSI-COLA BOTTLING CO OF PITT	E	1/25/2012			999999		36.50
0224	KDOR	D	1/20/2012			999999		751.42
0224	KDOR	D	2/06/2012			999999		615.77
0224	KDOR	D	2/07/2012			999999		4,888.38
0276	JOE SMITH COMPANY, INC.	E	1/25/2012			999999		139.63
0292	UNIFIRST CORPORATION	E	1/25/2012			999999		42.80
0305	BBD SYSTEMS INC	E	1/25/2012			999999		70.00
0321	KP&F	D	1/20/2012			999999		352.70
0329	O'MALLEY IMPLEMENT CO INC	E	1/25/2012			999999		340.17
0335	CUSTOM AWARDS PLUS INC	E	1/25/2012			999999		29.90
0337	CROSS-MIDWEST TIRE	E	1/25/2012			999999		12.60
0339	GENERAL MACHINERY	E	1/25/2012			999999		644.44
0347	LYNN'S QUICK LUBE	E	1/25/2012			999999		89.40
0348	TYRELL'S SERVICE INC	E	1/25/2012			999999		16.27
0375	CONVENIENT WATER COMPANY	E	1/25/2012			999999		60.00
0410	WITTEK GOLF SUPPLY CO INC	E	1/25/2012			999999		355.11
0420	CONTINENTAL RESEARCH CORP	E	1/25/2012			999999		802.84
0486	MID-STATES ORGANIZED CRIME INF	E	1/25/2012			999999		200.00
0516	AMERICAN CONCRETE CO INC	E	1/25/2012			999999		141.38
0534	TYLER TECHNOLOGIES	E	1/19/2012			999999		4,251.25
0589	BERRY TRACTOR & EQUIPMENT	E	1/25/2012			999999		692.41
0746	CDL ELECTRIC COMPANY INC	E	1/25/2012			999999		878.05

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0805	BROADWAY ANIMAL HOSPITAL	E	1/25/2012			999999		946.00
0812	PICHLER'S CHICKEN ANNIES	E	1/25/2012			999999		174.00
0823	TOUCHTON ELECTRIC INC	E	1/25/2012			999999		64.00
1050	KPERS	D	1/20/2012			999999		1,071.05
1256	ANDERSON ENGINEERING INC	E	1/25/2012			999999		580.45
1299	STRUKEL ELECTRIC INC	E	1/25/2012			999999		1,724.97
1327	KBI	E	1/25/2012			999999		1,200.00
1478	KANSASLAND TIRE OF PITTSBURG	E	1/25/2012			999999		1,403.74
1490	ESTHERMAE TALENT	E	1/25/2012			999999		25.00
1631	EVERYTHING SEW SEW	E	1/25/2012			999999		29.00
1693	EBSCO SUBSCRIPTION SERVICE	E	1/25/2012			999999		4,887.81
2025	SOUTHERN UNIFORM & EQUIPMENT L	E	1/25/2012			999999		1,822.13
2035	O'BRIEN ROCK CO., INC.	E	1/25/2012			999999		3,094.71
2126	BUILDING CONTROLS & SERVICE IN	E	1/25/2012			999999		8,025.25
2137	VAN WALL GROUP	E	1/25/2012			999999		75.00
2433	THE MORNING SUN	E	1/25/2012			999999		1,202.65
2707	THE LAWNSCAPE COMPANY, INC.	E	1/25/2012			999999		200.00
2825	KANSAS DEPT OF ADMINISTRATION	E	1/25/2012			999999		544.66
2945	GALAXIE BUSINESS EQUIPMENT, IN	E	1/25/2012			999999		8,816.67
2960	PACE ANALYTICAL SERVICES INC	E	1/25/2012			999999		974.00
3079	COMMERCE BANK	D	1/20/2012			999999		12,046.21
3126	W.W. GRAINGER, INC	E	1/25/2012			999999		2,939.40

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3248	AIRGAS USA LLC	E	1/25/2012			999999		45.84
3288	HOLIDAY TERRACE LLC	E	1/25/2012			999999		87.00
3570	AMERICAN EXPRESS	D	2/06/2012			999999		148.57
3971	FASTENAL COMPANY	E	1/25/2012			999999		88.04
3972	WASHINGTON ELECTRONICS INC	E	1/25/2012			999999		60.00
4072	MERCHANT E-SOLUTIONS	D	2/02/2012			999999		201.51
4390	SPRINGFIELD JANITOR SUPPLY, IN	E	1/25/2012			999999		308.60
4520	ETS CORPORATION	H	2/02/2012			999999		5,070.82
4618	TRESA NOYES	E	1/25/2012			999999		813.50
4621	JCI	E	1/25/2012			999999		315.00
4638	SOUND PRODUCTS	E	1/25/2012			999999		46.35
5049	CRH COFFEE INC	E	1/25/2012			999999		37.90
5275	US LIME COMPANY-ST CLAIR	E	1/25/2012			999999		3,814.29
5287	AMSTERDAM PRINTING & LITHO	E	1/25/2012			999999		64.10
5295	SPRINGFIELD BLUEPRINT	E	1/25/2012			999999		99.00
5590	HD SUPPLY WATERWORKS LTD	E	1/25/2012			999999		48,801.61
5668	COUNTRYSIDE ANIMAL HOSPITAL OF	E	1/25/2012			999999		251.88
5677	BANK OF AMERICA	D	2/03/2012			999999		110.78
5725	RED THE UNIFORM TAILOR INC	E	1/25/2012			999999		105.56
5772	MIKE RAKESTRAW	E	1/25/2012			999999		6,224.00
5904	TASC	D	1/20/2012			999999		7,808.47
5904	TASC	D	2/03/2012			999999		7,798.46

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5974	CHARLES VANBECELAERE	E	1/25/2012			999999		390.00
6128	TBS ELECTRONICS INC	E	1/25/2012			999999		7,100.00
6175	HENRY C MENGHINI	E	1/25/2012			999999		17.60
6191	MARADETH FREDERICK	E	1/25/2012			999999		600.00
6203	SOUTHWEST PAPER CO INC	E	1/25/2012			999999		297.64
6230	THE MAZUREK LAW OFFICE LLC	E	1/25/2012			999999		600.00
6262	CLEAN THE UNIFORM COMPANY	E	1/25/2012			999999		180.44
6309	TAMMY FRYE	E	1/25/2012			999999		400.00
6402	BEAN'S TOWING & AUTO BODY	E	1/25/2012			999999		90.00
6443	MEDICALODGES INC	E	1/25/2012			999999		368.00
6494	BRIAN'S APPLIANCE REPAIR & INS	E	1/25/2012			999999		80.00
6508	JOHN H BAILEY	E	1/25/2012			999999		700.00
6524	ELLIOTT EQUIPMENT CO	E	1/25/2012			999999		320.24
6558	VERMONT SYSTEMS INC	E	1/25/2012			999999		400.00
6652	JOHNNY VILELA	E	1/30/2012			999999		1,000.00
6721	LLOYDS TRASH SERVICE	E	1/25/2012			999999		26.78
6805	WELLNESS INNOVATIONS & NURSING	E	1/25/2012			999999		14,218.75

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	54	94,082.57	0.00	94,082.57
HAND CHECKS:	1	5,070.82	0.00	5,070.82
DRAFTS:	16	187,713.30	0.00	187,713.30
EFT:	100	159,128.87	34.41CR	159,094.46
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99 BANK: 80144	TOTALS:	171	445,995.56	34.41CR	445,961.15
BANK: 80144	TOTALS:	171	445,995.56	34.41CR	445,961.15

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0011	AMERICAN ELECTRIC INC	E	1/30/2012			999999		401.52
0075	RYAN'S DRIVE-THRU CLEANER	E	2/06/2012			999999		492.70
0117	THE MORNING SUN	E	1/23/2012			999999		95.56
0152	JOHN VAN GORDEN	E	2/06/2012			999999		25.50
0237	JON B. GARRISON	E	1/23/2012			999999		108.01
0237	JON B. GARRISON	E	1/30/2012			999999		140.64
0345	VICTOR L PHILLIPS CO	E	1/30/2012			999999		44.04
0507	SEKRPC	E	1/30/2012			999999		50.00
0866	AVFUEL CORPORATION	E	1/23/2012			999999		29,365.55
0866	AVFUEL CORPORATION	E	1/30/2012			999999		35.00
0866	AVFUEL CORPORATION	E	2/06/2012			999999		28,420.92
2186	PRODUCERS COOPERATIVE ASSOCIAT	E	1/30/2012			999999		817.11
2186	PRODUCERS COOPERATIVE ASSOCIAT	E	2/06/2012			999999		25,066.84
2554	HENRY C MENGHINI	E	2/06/2012			999999		123.59
2733	JASON HUFFMAN	E	1/23/2012			999999		41.30
3248	AIRGAS USA LLC	E	1/30/2012			999999		2,700.18
3272	DUNCAN HOUSING LLC	E	1/30/2012			999999		100.00
4272	INTERNATIONAL CODE COUNCIL INC	E	1/30/2012			999999		50.00
4698	THE MORNING SUN	E	1/23/2012			999999		149.20
5235	IAPMO	E	1/30/2012			999999		150.00
5340	COMMERCE BANK TRUST	E	1/24/2012			999999		89,515.25
5340	COMMERCE BANK TRUST	E	1/31/2012			999999		31,079.78

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5482	JUSTIN HART	E	2/06/2012			999999		276.38
5609	RON WHITE	E	2/06/2012			999999		105.00
6519	JIM HANSON	E	1/23/2012			999999		51.89
6630	PATRICK WALKER	E	2/06/2012			999999		49.99
6823	KIRSTEN BURKE	E	1/30/2012			999999		50.00

* * T O T A L S * *		NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT	
REGULAR CHECKS:		0	0.00	0.00	0.00	
HAND CHECKS:		0	0.00	0.00	0.00	
DRAFTS:		0	0.00	0.00	0.00	
EFT:		27	209,505.95	0.00	209,505.95	
NON CHECKS:		0	0.00	0.00	0.00	
VOID CHECKS:		0	0.00			
	VOID DEBITS		0.00			
	VOID CREDITS		0.00	0.00		
TOTAL ERRORS:	0					
VENDOR SET: 99	BANK: EFT	TOTALS:	27	209,505.95	0.00	209,505.95
BANK: EFT	TOTALS:		27	209,505.95	0.00	209,505.95

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6266	KENNETH JOSEPH BRADY	R	2/01/2012			167163		269.00
6585	CLASS HOMES 1 LLC	R	2/01/2012			167164		69.00
6182	ALAN FELDHAUSEN	R	2/01/2012			167165		360.00
6168	K AND B RENTALS LLC	R	2/01/2012			167166		953.00
1601	GRAIG MOORE	R	2/01/2012			167167		193.00
6517	STACE MORRIS	R	2/01/2012			167168		1,751.00
5699	JON PRIDEAUX	R	2/01/2012			167169		235.00
1800	DAN RODABAUGH	R	2/01/2012			167170		251.00
6451	NAZAR SAMAN	R	2/01/2012			167171		764.00
3406	JON SCHWENKER	R	2/01/2012			167172		208.00
4636	WESTAR ENERGY, INC. (HAP)	R	2/01/2012			167173		638.00
6451	NAZAR SAMAN	R	2/02/2012			167174		550.00
0140	A&M RENTALS	E	2/03/2012			999999		1,525.00
0266	JOHN S KUTZ	E	2/03/2012			999999		1,103.00
0372	CONNER REALTY	E	2/03/2012			999999		1,095.58
0855	CHARLES HOSMAN	E	2/03/2012			999999		537.00
0969	SEK-CAP INC	E	2/03/2012			999999		150.00
1008	BENJAMIN M BEASLEY	E	2/03/2012			999999		844.00
1231	JOHN LOVELL	E	2/03/2012			999999		280.00
1454	BETTY J WILSON	E	2/03/2012			999999		239.00
1542	LARRY SHANKS	E	2/03/2012			999999		286.00
1603	GARY SAKER	E	2/03/2012			999999		404.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1609	PHILLIP H O'MALLEY	E	2/03/2012			999999		4,808.00
1638	VERNON W PEARSON	E	2/03/2012			999999		1,003.00
1649	HAROLD O'MALLEY	E	2/03/2012			999999		371.00
1688	DORA WARE	E	2/03/2012			999999		281.00
1961	DUSTIN D MAJOR	E	2/03/2012			999999		43.00
1982	KENNETH STOTTS	E	2/03/2012			999999		2,598.00
1985	RICK A MOORE	E	2/03/2012			999999		1,245.00
2073	BRET M BULLARD	E	2/03/2012			999999		223.00
2256	TODD MERANDO	E	2/03/2012			999999		140.00
2304	DENNIS HELMS	E	2/03/2012			999999		726.00
2339	CHRIS WINDSOR	E	2/03/2012			999999		162.00
2397	DIXIE J HEFLIN	E	2/03/2012			999999		451.00
2398	WILLIAM E SAMSON	E	2/03/2012			999999		246.00
2542	CHARLES YOST	E	2/03/2012			999999		1,531.00
2624	JAMES ZIMMERMAN	E	2/03/2012			999999		978.00
2718	KENNETH B DUTTON	E	2/03/2012			999999		280.00
2850	VENITA STOTTS	E	2/03/2012			999999		454.00
2913	KENNETH N STOTTS JR	E	2/03/2012			999999		346.00
3002	BARBARA MINGORI	E	2/03/2012			999999		500.00
3067	STEVE BITNER	E	2/03/2012			999999		4,301.00
3082	JOHN R JONES	E	2/03/2012			999999		243.00
3114	PATRICIA BURLESON	E	2/03/2012			999999		1,132.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3142	COMMUNITY MENTAL HEALTH CENTER	E	2/03/2012			999999		1,103.00
3162	THOMAS A YOAKAM	E	2/03/2012			999999		550.00
3187	DEAN POWELL	E	2/03/2012			999999		325.00
3193	WILLIAM CROZIER	E	2/03/2012			999999		1,650.00
3218	CHERYL L BROOKS	E	2/03/2012			999999		230.00
3241	CHARLES P SIMPSON	E	2/03/2012			999999		197.00
3252	LINDA S LLOYD	E	2/03/2012			999999		520.00
3272	DUNCAN HOUSING LLC	E	2/03/2012			999999		5,138.00
3273	RICHARD F THENIKL	E	2/03/2012			999999		758.00
3294	JOHN R SMITH	E	2/03/2012			999999		636.00
3317	PHIL MARTIN	E	2/03/2012			999999		233.00
3593	REMINGTON SQUARE	E	2/03/2012			999999		8,079.00
3668	MID AMERICA PROPERTIES OF PITT	E	2/03/2012			999999		1,293.00
3708	GILMORE BROTHERS RENTALS	E	2/03/2012			999999		83.00
3724	YVONNE L. ZORNES	E	2/03/2012			999999		762.00
3746	JAROLD BONBRAKE	E	2/03/2012			999999		346.00
3929	MDI LIMITED PARTNERSHIP #49	E	2/03/2012			999999		6,373.00
3978	TBSW HOLDINGS, LLC	E	2/03/2012			999999		218.00
4154	JOSEPH L. BOURNONVILLE	E	2/03/2012			999999		352.00
4177	MT RENTALS	E	2/03/2012			999999		271.00
4218	MEADOWLARK TOWNHOUSES	E	2/03/2012			999999		2,209.00
4308	KENNETH BATEMAN	E	2/03/2012			999999		451.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4492	PITTSBURG SENIORS	E	2/03/2012			999999		3,965.00
4546	C & M PROPERTIES LLC	E	2/03/2012			999999		65.00
4564	TERRY L SIMPSON	E	2/03/2012			999999		390.00
4828	LINDA G MARTINSON	E	2/03/2012			999999		154.00
4928	PITTSBURG STATE UNIVERSITY	E	2/03/2012			999999		491.00
5035	ZACK QUIER	E	2/03/2012			999999		565.00
5039	VANETA MATHIS	E	2/03/2012			999999		267.00
5323	JAMES F HUEBNER	E	2/03/2012			999999		342.00
5393	CARLOS ANGELES	E	2/03/2012			999999		752.00
5534	SYCAMORE VILLAGE APARTMENTS	E	2/03/2012			999999		532.00
5549	DELBERT BAIR	E	2/03/2012			999999		274.00
5583	ROBERT L NANKIVELL SR	E	2/03/2012			999999		101.00
5653	PEGGY HUNT	E	2/03/2012			999999		159.00
5676	BARBARA TODD	E	2/03/2012			999999		80.00
5806	GARY M WILKINSON	E	2/03/2012			999999		235.00
5817	JAMA ENTERPRISES LLP	E	2/03/2012			999999		256.00
5854	ANTHONY A SNYDER	E	2/03/2012			999999		279.00
5885	CHARLES T GRAVER	E	2/03/2012			999999		455.00
5896	HORIZON INVESTMENTS GROUP INC	E	2/03/2012			999999		550.00
5897	NIESE WOODY-FAIR	E	2/03/2012			999999		450.00
5906	JOHN HINRICHS	E	2/03/2012			999999		186.00
5939	EDNA R TRENT	E	2/03/2012			999999		222.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5957	PASTEUR PROPERTIES LLC	E	2/03/2012			999999		2,120.00
5961	LARRY VANBECELAERE	E	2/03/2012			999999		302.00
6002	SALLY THRELFALL	E	2/03/2012			999999		243.00
6032	TIM J. RIDGWAY	E	2/03/2012			999999		875.00
6073	REBECCA FOSTER	E	2/03/2012			999999		391.00
6090	RANDAL BENNEFELD	E	2/03/2012			999999		822.00
6108	TILDEN BURNS	E	2/03/2012			999999		306.00
6130	T & K RENTALS LLC	E	2/03/2012			999999		421.00
6150	JAMES L COX	E	2/03/2012			999999		824.00
6155	HOUSING AUTHORITY OF DEKALB CO	E	2/03/2012			999999		760.80
6161	MICHAEL J STOTTS	E	2/03/2012			999999		125.00
6172	ANDREW A WACHTER	E	2/03/2012			999999		797.00
6186	TROY ROSENSTIEL	E	2/03/2012			999999		514.00
6284	FRED TWEET	E	2/03/2012			999999		292.00
6294	RONALD E WUERDEMAN	E	2/03/2012			999999		423.00
6295	DAVID L PETERSON	E	2/03/2012			999999		262.00
6298	KEVAN L SCHUPBACH	E	2/03/2012			999999		4,427.00
6300	MARTY STAHL	E	2/03/2012			999999		223.00
6306	BALKANS DEVELOPMENT LLC	E	2/03/2012			999999		88.00
6314	PARKVIEW HOUSING INC	E	2/03/2012			999999		770.00
6317	RONALD L EMERSON	E	2/03/2012			999999		176.00
6322	R JAMES BISHOP	E	2/03/2012			999999		365.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6333	JANA DALRYMPLE	E	2/03/2012			999999		401.00
6380	WAYNE E THOMPSON	E	2/03/2012			999999		320.00
6391	DOWNTOWN PITTSBURG HOUSING PAR	E	2/03/2012			999999		2,277.00
6441	HEATHER D MASON	E	2/03/2012			999999		740.00
6442	MELISSA BERMAN	E	2/03/2012			999999		496.00
6443	MEDICALODGES INC	E	2/03/2012			999999		162.00
6446	HUTCHINS RENTAL TRUST ACCOUNT	E	2/03/2012			999999		572.00
6507	MARTHA E MOORE	E	2/03/2012			999999		499.00
6540	LESTER JONES	E	2/03/2012			999999		260.00
6603	BRENT COULTER	E	2/03/2012			999999		301.00
6624	WADE M CAPLINGER	E	2/03/2012			999999		475.00
6628	SEAN HALL	E	2/03/2012			999999		308.00
6633	CHRISTINA OBERLE	E	2/03/2012			999999		265.00
6647	MICHAEL A SMITH	E	2/03/2012			999999		614.00
6657	OZARKS AREA COMMUNITY ACTION C	E	2/03/2012			999999		455.10
6673	JUDIITH A COLLINS	E	2/03/2012			999999		275.00
6694	DELBERT BAIR	E	2/03/2012			999999		343.00
6708	CHARLES MERTZ	E	2/03/2012			999999		572.00
6724	ROBERT MCCAULEY	E	2/03/2012			999999		402.00
6726	JEPSON HOLDINGS LLC	E	2/03/2012			999999		362.00
6753	REBECCA SPONSEL	E	2/03/2012			999999		550.00
6763	BRETT A WARY	E	2/03/2012			999999		438.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6799	KEVIN KITTERMAN	E	2/03/2012			999999		608.00
6803	MIKE GARRETT RENTALS LLC	E	2/03/2012			999999		618.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	12	6,241.00	0.00	6,241.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	122	98,912.48	0.00	98,912.48
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99	BANK: HAP	TOTALS:	134	105,153.48	0.00	105,153.48
BANK: HAP	TOTALS:		134	105,153.48	0.00	105,153.48

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0224	KDOR	D	1/20/2012			000000		13,235.53
0224	KDOR	D	2/03/2012			000000		13,352.68
0321	KP&F	D	1/20/2012			000000		34,921.77
0321	KP&F	D	2/03/2012			000000		35,108.05
0728	ICMA	D	1/20/2012			000000		1,352.30
0728	ICMA	D	2/03/2012			000000		1,352.30
1050	KPERS	D	1/20/2012			000000		27,789.84
1050	KPERS	D	2/03/2012			000000		27,768.75
3147	INTERNAL REVENUE SERVICE	D	1/20/2012			000000		63,784.18
3147	INTERNAL REVENUE SERVICE	D	2/03/2012			000000		64,093.18
6415	ING FINANCIAL ADVISORS	D	1/20/2012			000000		3,344.24
6415	ING FINANCIAL ADVISORS	D	2/03/2012			000000		3,359.24
6627	AMERICAN FUNDS SERVICE COMPANY	D	1/20/2012			000000		230.77
6627	AMERICAN FUNDS SERVICE COMPANY	D	2/03/2012			000000		230.77
0349	UNITED WAY OF CRAWFORD COUNTY	R	1/20/2012			167102		114.00
1503	FAMILY SUPPORT PAYMENT CENTER	R	1/20/2012			167103		209.28
2228	KANSAS PAYMENT CENTER	R	1/20/2012			167104		2,187.04
2577	OK CENTRALIZED SUPPORT RE	R	1/20/2012			167105		314.06
6135	MCNEARNEY & ASSOCIATES LLC	R	1/20/2012			167106		220.47
6521	FIRST MUTUAL BANK	R	1/20/2012			167107		239.38
6699	US TREASURY	R	1/20/2012			167108		50.00
6700	KDOR	R	1/20/2012			167109		50.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0349	UNITED WAY OF CRAWFORD COUNTY	R	2/03/2012			167156		89.00
1503	FAMILY SUPPORT PAYMENT CENTER	R	2/03/2012			167157		209.28
2228	KANSAS PAYMENT CENTER	R	2/03/2012			167158		2,187.04
2577	OK CENTRALIZED SUPPORT RE	R	2/03/2012			167159		314.06
6135	MCNEARNEY & ASSOCIATES LLC	R	2/03/2012			167160		220.47
6699	US TREASURY	R	2/03/2012			167161		50.00
6700	KDOR	R	2/03/2012			167162		50.00
0028	PAYROLL CLEARING	E	1/20/2012			999999		82,314.11
0028	PAYROLL CLEARING	E	2/03/2012			999999		81,697.90

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	15	6,504.08	0.00	6,504.08
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	14	289,923.60	0.00	289,923.60
EFT:	2	164,012.01	0.00	164,012.01
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 99	BANK: PY	TOTALS:	31	460,439.69	0.00	460,439.69
BANK: PY	TOTALS:	31	460,439.69	0.00	460,439.69	
REPORT TOTALS:		363	1,221,094.68	34.41CR	1,221,060.27	

Passed and approved this 14th day of February, 2012.

Marty Beezley, Mayor

ATTEST:

Tammy Nagel, City Clerk

INTEROFFICE MEMORANDUM

To: Interim City Manager John VanGorden
Chief Mendy Hulvey
From: Sergeant Tim Tompkins
CC:
Date: Tuesday, January 17, 2012
Subject: Patrol Fleet Purchases for 2012

For FY 2012, the police department received a budget allocation of \$100,000 for replacement of vehicles within the patrol fleet. This year, I am proposing replacing three (3) 2009 Ford Crown Victoria patrol cars currently used in the marked fleet. I would also recommend replacing the 2007 Ford Crown Victoria, which is an unmarked patrol vehicle utilized by the Watch Commanders of each patrol shift.

As with our 2011 fleet replacements, I would again recommend asking Commission approval to waive the City bid policy to allow us to once again purchase Dodge Charger police cars directly from the State of Kansas bid contract. I am pleased to report that the prices negotiated under the contract for 2012 model year vehicles remained the same as the 2011 contract prices. This will allow us to purchase our 2012 replacement vehicles for the same price as those purchased in 2011. While Ford motor company has released the new Ford patrol vehicle platform, the base price according to several state bid contracts shows the vehicle base price over \$26,000 per vehicle, compared with the cost of the 2012 Chargers which will be \$23,906.85 per vehicle.

One area of funding that will need to be addressed involves replacing the electronics, console equipment and other items within the vehicles. As you may recall, transitioning to a new fleet requires replacing items such as the prisoner cages and the consoles which house the sirens, radios and other equipment. Additionally, we need to replace the electronic controls for the siren and light bar systems which are over 10 years old and are a source of problems. We were able to purchase several new light bars utilizing grant funding during 2011. Therefore we would only need to purchase two light bars rather than four for each of the new cars.

I have prepared two sets of cost estimates for your review. One estimate involves replacing all four vehicles with a Hemi engine which is what our current Chargers have. The second estimate provides for Hemi engines in the three patrol vehicles, and the standard V6 engine in the Lieutenant's vehicle, which does not see the same uses as daily driven marked patrol cars. Following are vehicle and equipment cost estimates

including vehicle changeover costs.

Replacement of four vehicles with 2012 Dodge Chargers with Hemi Option

Vehicle costs:	\$93,865
Estimated equipment and changeover	<u>\$16,725</u>
Total cost estimate	\$110,590
Over budget costs	(\$10,590)

Replacement of four vehicles, three with Hemi option and one with V6 standard

Vehicle costs:	\$92,483
Estimated equipment and changeover	<u>\$16,725</u>
Total cost estimate	\$109,208
Over budget costs	(\$9,208)

Please let me know if you have any questions concerning my recommendations.



DEPARTMENT OF PUBLIC WORKS

(620) 231-4170

201 West 4th Street · Pittsburg KS 66762

www.pittks.org

Interoffice Memorandum

TO: JOHN D. VANGORDEN
Interim City Manager

FROM: WILLIAM A. BEASLEY
Director of Public Works

DATE: January 30, 2012

SUBJECT: Agenda Item – February 14, 2012
Submittal of ACIP to FAA

Each year, the FAA requests Airport Managers to submit ACIP data sheets listing proposed Capital Improvements Projects and their priority. This information is used to get congressional appropriation of funds and plan for future years. Attached are the ACIP data sheets explaining each proposed project. These projects were selected based on need for safety, maintenance and usability of the airport. This does not commit the City to take projects, but if they are not submitted they will not be included in possible future funding by the FAA.

These projects are the same projects approved by the City Commission last year with the exception of the environmental study, which is close to being completed. These projects are also listed on top of the capital improvements list in the Airport Master Plan and Airport Layout Plan.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, February 14, 2012. Action being requested is to approve or disapprove the ACIP and, if approved, authorize the City Manager to sign on behalf of the City.

Attachment: ACIP

cc: Tammy Nagel, City Clerk
Bruce Remsberg, P.E., City Engineer
Bill Pyle, Airport Manager
Project File
Memo File

Sponsor Identification
Federal Airport Improvement Program (AIP)

Please make any changes/updates on this sheet

Airport Name: Atkinson Municipal Airport

Airport Sponsor Name: City of Pittsburg

Contact Person: Bill Beasley Title: Director of Public Works

Complete Mailing Address: 201 W. 4th Street,

City: Pittsburg ST: KS ZIP: 66762

Daytime Phone: (620)2314100

Fax Number: (620) 231-2103

Email Address: billb@pittks.org

Please provide an email address that is checked regularly

U.S. Congressional District Number: 2

The following information is required to receive Federal Funding. Please ensure it is correct

ECHO Control Number: 69-AA-3062

Tax Identification Number: 48-6041003

Dun and Bradstreet Number (DUNS): 03-066-2175

Please mail application and supporting documentation to:

FAA
Airports Division, ACE-611G
Attn: Mark M. Sedarous
901 Locust, Room 335
Kansas City, MO 64106

Five-Year Capital Improvement Program (CIP)

Airport Name: Atkinson Municipal Airport

Telephone: (620) 231-4170

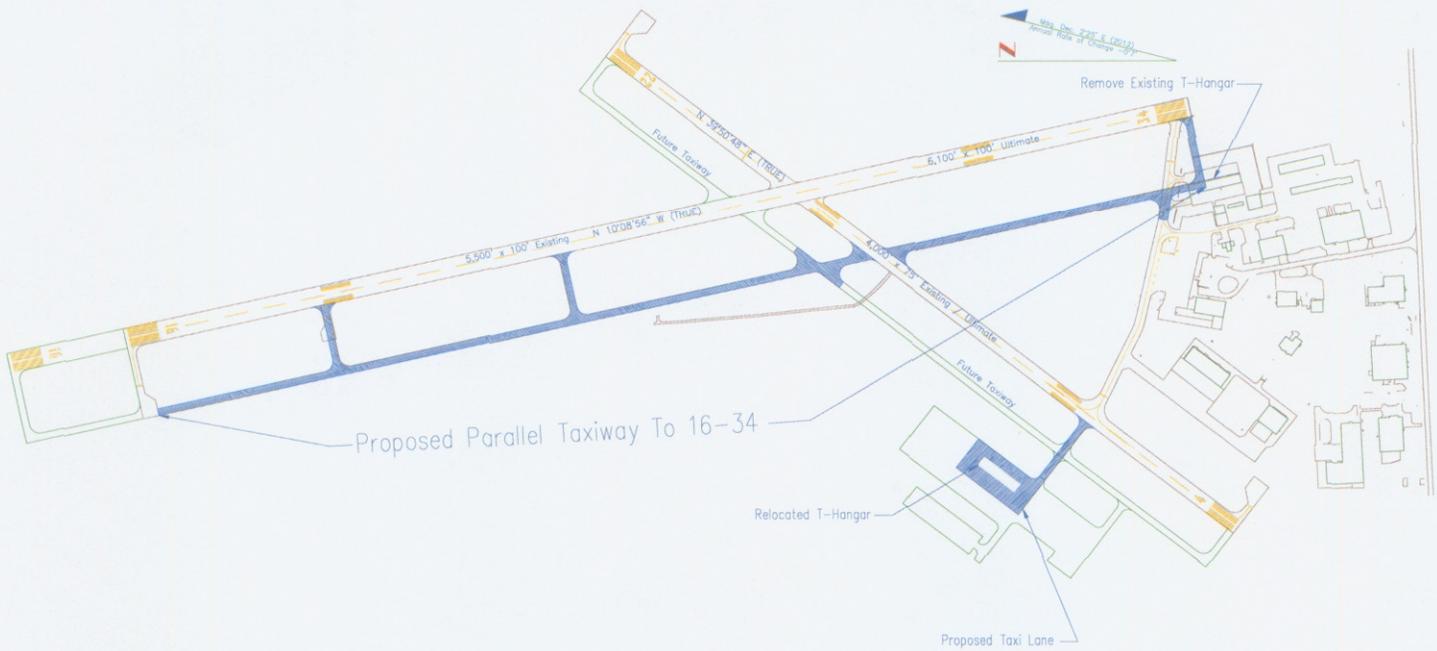
Date Prepared : January 24, 2012

Project Description	Funding Source	FY 2012*	FY 2013*	FY 2014*	FY 2015*	FY 2016	FY 2017
Parallel Taxiway to Runway 16-34	Federal	\$ 254,505	\$ 1,615,000	\$ 1,602,327			
	State	\$ -	\$ -	\$ -			
	Local	\$ 13,395	\$ 85,000	\$ 84,333			
	Total	\$ 267,900	\$ 1,700,000	\$ 1,686,660			
2" Asphalt Overlay of Runway 16-34 and 600' x 100' Extension	Federal						\$ 2,242,380
	State						\$ -
	Local						\$ 118,020
	Total						\$ 2,360,400
	Federal						
	State						
	Local						
	Total						
	Federal						
	State						
	Local						
	Total						
	Federal						
	State						
	Local						
	Total						
	Federal						
	State						
	Local						
	Total						

*CIP Data Sheet(s) needed for projects requested in these fiscal years

AIRPORT	Atkinson Municipal	LOCID	PTS	LOCAL PRIORITY	1
PROJECT DESCRIPTION	Parallel Taxiway to Runway 16-34			Identify FFY that you desire to construct (FFY: Oct. 1-Sept. 30)	2012

SKETCH:



JUSTIFICATION:

A parallel taxiway to Runway 16-34 would improve efficiency of the runway and increase safety. The forecasts from the recent Airport Master Plan suggest more than 30,000 operations by 2013. The expansion of Runway 16-34 in 1996 increased the amount of business and corporate jet traffic at the Airport. The proposed project reflects the layout shown on the pending ALP developed as part of the current Master Plan Update.

Note that an environmental assessment was conducted during the 2011 calendar year and is now under final review.

COST ESTIMATE: (Attach detailed cost estimate)

Federal (95%)	\$3,281,832	State	\$0	Local (5%)	\$372,728	Total	\$3,654,560
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SPONSOR'S VERIFICATION:

For each and every project as applicable

FAA USE ONLY
FAA Verification: (initial/date)

Date	(see instruction sheet or point mouse over each date box for more information)
10-2-97	- Date of approved ALP with project shown
#see note	- Date of environmental determination (ROD, FONSI, CE), or cite CE paragraph # (307-312) in Order 1050.1E
n/a	- Date of land acquisition or signed purchase agreement
2/08	- Date of pavement maintenance program
n/a	- Snow removal equipment inventory & sizing worksheet (for SRE acquisition)
n/a	- Apron sizing worksheet (for apron projects)
	Revenue producing facilities (for fuel farms, hangers, etc.)
n/a	- Date statement submitted for completed airside development
n/a	- Date statement submitted for runway approaches are clear of obstructions

SPONSOR'S SIGNATURE: _____ DATE: _____

PRINTED NAME: John D. VanGorden TITLE: Interim City Manager

PHONE NUMBER: 620-231-4100

PROJECT BUDGET

Parallel Taxiway to Runway 16-34

ATKINSON MUNICIPAL AIRPORT
Sponsor-City of Pittsburg, Kansas

24-Jan-12
BDR

1. SCOPE OF WORK

Construct New Parallel Taxiway to Runway 16-34 with Lighting

2. PROJECT COSTS

Administrative Costs

Advertisement, etc.	\$ 20,000	Total Costs	\$ 20,000	Eligible Costs	\$ 20,000	FAA Share (95%)	\$ 19,000	Local Costs	\$ 1,000
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Engineering Costs-Estimated

Basic Agreement Preliminary Engineering-	\$ 241,900	Total Costs	\$ 241,900	Eligible Costs	\$ 241,900	FAA Share (95%)	\$ 229,805	Local Costs	\$ 12,095
Bidding Services	\$ 6,000		\$ 6,000		\$ 6,000		\$ 5,700		\$ 300

Construction Services

Construction Services	\$ 362,900	Total Costs	\$ 362,900	Eligible Costs	\$ 362,900	FAA Share (95%)	\$ 344,755	Local Costs	\$ 18,145
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Construction Costs

Base Bid	\$ 3,023,760	Total Costs	\$ 3,023,760	Eligible Costs	\$ 2,823,760	FAA Share (95%)	\$ 2,682,572	Local Costs	\$ 341,188
Totals	\$ 3,654,560		\$ 3,654,560		\$ 3,454,560		\$ 3,281,832		\$ 372,728

3. ADDITIONAL FUNDING SOURCES

None

ESTIMATE OF PROBABLE COST

Parallel Taxiway to Runway 16-34

ATKINSON MUNICIPAL AIRPORT
 A.I.P. Project No.
 Sponsor-City of Pittsburg, Kansas

24-Jan-12
 BDR

Total Project

No.	Description	Item	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization		1	L.S.	\$260,300.00	\$260,300
2	Contractor Quality Control		1	L.S.	119,600.00	119,600
3	Contractor Staking		1	L.S.	60,300.00	60,300
4	Clearing	P-151-4.1	18	Acre	1,340.00	24,120
5	Unclassified Excavation	P-152-4.1	30,000	C.Y.	8.00	240,000
6	4'x6' RCB	D-701-5.1	100	L.F.	700.00	70,000
7	36" Reinforced Concrete Pipe	D-701-5.1	800	L.F.	140.00	112,000
8	60"x38 " Reinforced Concrete Elliptical Pipe	D-701-5.1	100	L.F.	295.00	29,500
9	Lime-Treated Subgrade (8")	P-155-8.1	36,700	S.Y.	6.00	220,200
10	Lime	P-155-8.2	464	Ton	210.00	97,440
11	Crushed Aggregate Base Course	P-208-5.1	4,080	C.Y.	56.00	228,480
12	Bituminous Prime Coat	P-602-5.1	18,350	Gal.	2.00	36,700
13	Plant Mix Bituminous Mixture	P-401-8.1	9,290	Tons	98.00	910,420
14	Runway and Taxiway Painting	P-620-5.1	15,000	S.F.	1.00	15,000
15	Linear Sediment Barrier	P-156-5.3	2,000	L.F.	6.00	12,000
16	Seeding	T-901-4.1	17	Acre	510.00	8,670
17	Fertilizing	T-901	2.0	Ton	2,810.00	5,620
18	Mulching	P-908-5.1	17	Acre	350.00	5,950
19	Field Office and Laboratory		1	L.S.	14,070.00	14,070
20	Electrical Demolition, Temporary Work, Misc. Work	L-130-5.1	1	L.S.	21,110.00	21,110
21	#6 1/c 5kV Primary Cable (In PVC Conduit)	L-108-5.1	12,690	L.F.	2.00	25,380
22	Bare Counterpoise (Above PVC Conduit)	L-108-5.2	12,690	L.F.	1.00	12,690
23	Conduit Trench & Backfill in Soil (28" Depth)	L-110-5.1	12,390	L.F.	2.00	24,780
24	2" PVC Conduit	L-110-5.2	12,390	L.F.	1.00	12,390
25	2" Conduit 4-Way Duct Bank	L-110-5.3	300	L.F.	50.00	15,000
26	Handhole	L-110-5.4	12	Each	5,660.00	67,920
27	Duct, Conduit, Cable & Splice Marker	L-110-5.5	3	Each	140.00	420
28	2" Duct Bored and Pulled in Place	L-110-5.6	500	L.F.	20.00	10,000
29	Taxiway Edge Light Base Mounted	L-125-5.3	60	Each	970.00	58,200
30	Junction Box	L-125-5.4	10	Each	840.00	8,400
31	3/4" x 10'-0" Ground Rod	L-125-5.5	40	Each	60.00	2,400
32	Guide Sign System	L-125-5.6	1	Each	19,700.00	19,700
33	Remove Existing T-Hangar		1	L.S.	75,000.00	75,000
34	Re-erect T-Hangar*		1	L.S.	200,000.00	200,000

*Non-participating

Total Construction Items

\$3,023,760

Long Range needs Assessment

FFY 2018-FFY 2023

Airport Name: Atkinson Municipal Airport

Description of Project (Include estimated FAA fiscal year)	Funding Source	Total Estimated Cost
Terminal Building Apron Expansion/2" Overlay of Existing/Drainage Improvements: FY 2019	Federal	\$ 2,242,380
	State	\$ -
	Local	\$ 118,020
	Total	\$ 2,360,400
	Federal	\$ -
	State	\$ -
	Local	\$ -
	Total	\$ -
	Federal	\$ -
	State	\$ -
	Local	\$ -
	Total	\$ -
	Federal	\$ -
	State	\$ -
	Local	\$ -
	Total	\$ -
	Federal	\$ -
	State	\$ -
	Local	\$ -
	Total	\$ -
	Federal	\$ -
	State	\$ -
	Local	\$ -
	Total	\$ -



DEPARTMENT OF PUBLIC WORKS

201 West 4th Street · Pittsburg KS 66762

(620) 231-4170

www.pittks.org

Interoffice Memorandum

TO: JOHN D. VANGORDEN
Interim City Manager

FROM: WILLIAM A. BEASLEY
Director of Public Works

DATE: February 8, 2012

SUBJECT: Agenda Item – February 14, 2012
1ST READING – Ordinance No. G-1161
Airport Airspace Protection Height and Hazard Regulations

The City of Pittsburg received a grant through the KDOT Aviation Division to conduct a review of the airport airspace hazards and prepare regulations to protect them from future construction of structures.

In accordance with Kansas Statutes, an Airport Airspace Protection Commission was appointed with representatives from partnering jurisdictions of Crawford County and the City of Frontenac, as well as the City of Pittsburg. The task of this Commission was to review the airspace needs of the airport and, after conducting a public meeting and Public Hearing, recommend to the City Commission adoption of regulations for the protection of the airspace.

H. W. Lochner, an airport planning consultant from Kansas City, was selected by the City to guide the Airport Airspace Planning Commission through the process of adopting height and hazard regulations for the airport. A public Open House was held at the Atkinson Municipal Airport on November 16, 2011 to provide an opportunity for neighboring property owners, businesses and users of the airport to review the airport airspace hazard map and draft copies of the proposed height and hazard regulations.

MEMO TO: JOHN D. VANGORDEN
FEBRUARY 8, 2012
PAGE TWO

On January 23, 2012, the Airport Airspace Protection Commission held a Public Hearing to review the final height and hazard report prepared by H. W. Lochner and the final draft of the height and hazard ordinance, both of which are attached to this memo for your review. A copy of the minutes of the Public Hearing was provided in the February 10th City Commission reading file. At the conclusion of this Public Hearing, the Airport Airspace Protection Commission voted unanimously to recommend to the City Commission adoption of the height and hazard ordinance.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, February 14, 2012. The staff will be present to provide an overview of this ordinance and answer any questions concerning this document. Action being requested is to review the final height and hazard report and proposed ordinance and, thereafter, approve on **FIRST READING** Ordinance No. G-1161 establishing height and hazard regulations for the Atkinson Municipal Airport.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachments: Height and Hazard Final Report
Ordinance No. G-1161

cc: Tammy Nagel, City Clerk
Bill Pyle, Airport Manager
Project File
Memo File

PITTSBURG MUNICIPAL AIRPORT (PTS)

Airport Airspace Protection Program

Introduction

This is the City of Pittsburg *Airport Airspace Protection Program* report for protecting the airport from hazardous obstacles, such as structures and objects of natural growth that exceed FAA standards in the vicinity of the Pittsburg Airport. The City is establishing a proper and necessary airport airspace protection program, and adopting an authorized Height and Hazard Ordinance to the City Municipal Regulations. To implement the Pittsburg airport airspace protection regulations, the following information is compiled as part of this plan report. The report will be adopted by the Pittsburg Airport Zoning Commission and presented in public hearings before Ordinance adoption.

Airport Airspace Protection Program

The Pittsburg Airport Zoning commission is authorized to draft and recommend adoption of a Pittsburg Airport Height and Hazard Ordinance which includes the land lying beneath the approach surfaces, transitional surfaces, horizontal surfaces, and conical surfaces as they apply to the Pittsburg Airport. Such overlay district is coterminous with the Federal Administration Regulation (FAR) Part 77, *Objects Affecting Navigable Airspace*, and the Terminal Instrument Procedures Surfaces (TERPS) and the Vertically Guided Approach Surfaces (VGAS) for the airport as referenced on the Kansas Department of Transportation (KDOT) “Kansas Airspace Awareness Tool” at <http://www.ksdot.org/airspaceool>.

Airport Operational Activity

This Report shows the character of the airport flying operations at the Pittsburg Airport. The report also documents the anticipated share each of these aircraft design categories will have in the future. Three principal categories of aircraft are forecast to use the Airport in the future: 1) light single and twin-engine piston powered aircraft weighing less than 12,500 pounds; 2) single and twin-turbo-prop aircraft weighing approximately 12,500 pounds; and 3) medium and large cabin class business jets. Helicopter and ultra-light activity is not included. Table 1 includes the annual operational activity at the Airport and the anticipated share each of the aircraft design categories will have in the future.

Operational Fleet Mix Summary, 2011-2031

Year	Total Annual Operations	Single Engine Piston	Multi-Engine Piston	Multi-Engine Turbine	
				Turbo-Prop	Business Jet
2011	11,000	5,400	800	0	4,800
2016	11,500	5,600	800	500	4,600
2021	12,300	6,000	900	500	4,900
2026	13,500	6,600	1,000	500	5,400
2031	14,300	7,000	1,000	900	5,400

Nature of the Terrain Surrounding the Airport

This report includes a natural terrain graphic and airport hazard area map. The terrain near Pittsburg Airport is characterized by low-lying rolling valleys surrounding the airport. (Ref. *Pittsburg Airport contour map*). The airport hazard area map shows the Part 77, VGAS and TERPS surfaces. The southern airport hazard area extends over the City of Pittsburg, and north and west into unincorporated Crawford County. The east airport hazard area extends over the City of Frontenac. The mean elevation of the airport runway is 950 feet above mean sea level. (Ref. *Pittsburg Airport hazard area map*).

ATKINSON MUNICIPAL AIRPORT (PTS)

Pittsburg, Kansas

Aerial Exhibit 10' Contours



Exhibit A is a depiction, for illustrative purposes only, of the Airport Hazard Areas adopted by the HEIGHT AND HAZARD REGULATIONS for the Atkinson Municipal Airport (PTS), as referenced on the Kansas Department of Transportation (KDOT) "Kansas Airspace Awareness Tool" at www.kadot.org/airspace/tool. For regulatory purposes, including interpretation and enforcement of locally adopted regulations, the administrator of these regulations should consult the Federal Aviation Administration (FAA) and the State of Kansas Department of Transportation, Aviation Division; and the OEAAA site for administering FAA Form 7460 and related enforcement procedures.



Not to Scale

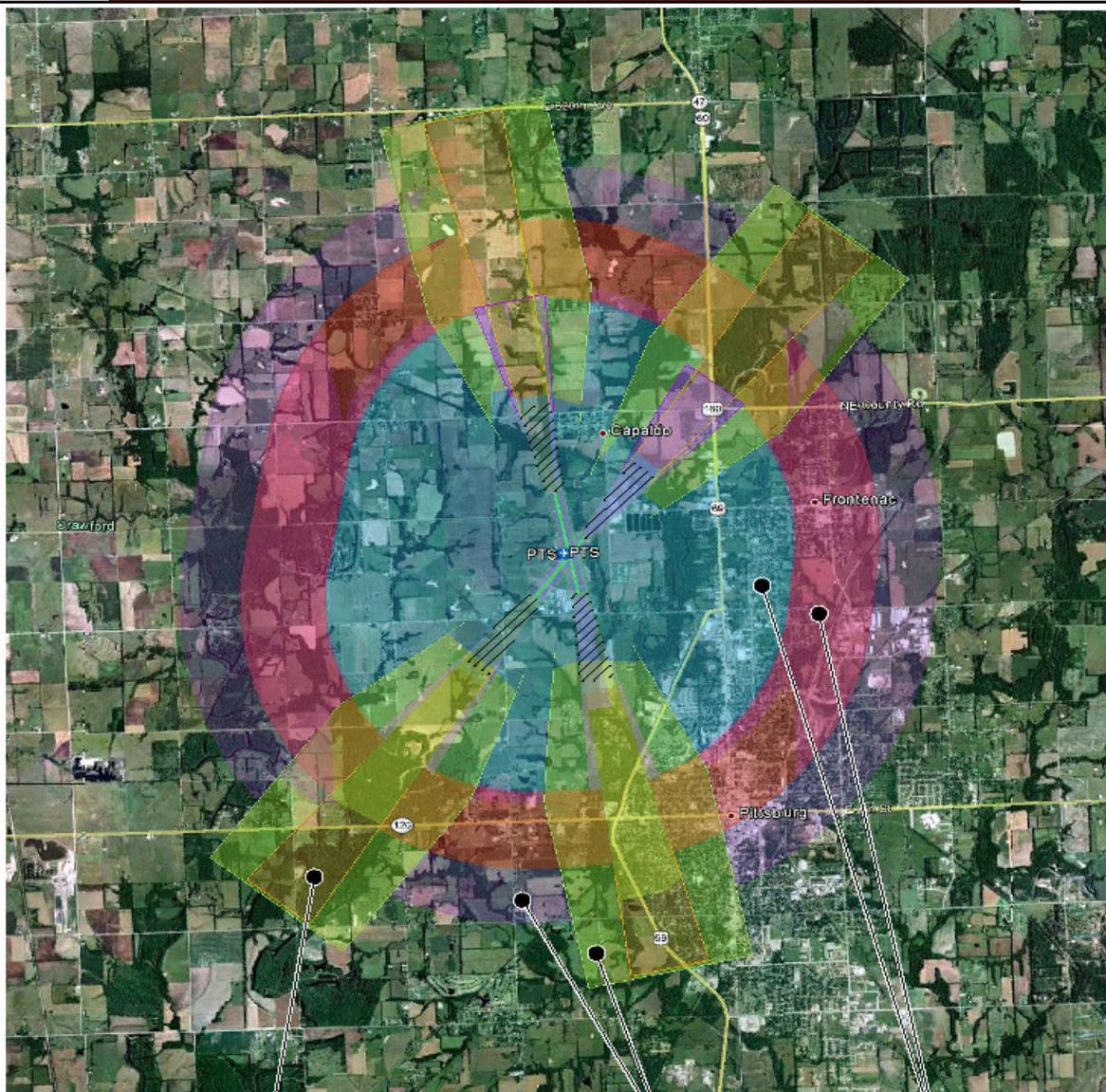
LOCHNER

ATKINSON MUNICIPAL AIRPORT (PTS)

Pittsburg, Kansas

Exhibit A

Airport Hazard Area Map



TERPS

VGAS

FAR Part 77

LEGEND

 Terminal Instrument Procedures (TERPS) Surfaces

 Vertically Guided Approach Surfaces (VGAS)

 FAR Part 77 Civil Airport Imaginary Surfaces

 Permits Required Regardless of Height

Exhibit A is a depiction, for illustrative purposes only, of the Airport Hazard Areas adopted by the HEIGHT AND HAZARD REGULATIONS for the Atkinson Municipal Airport (PTS), as referenced on the Kansas Department of Transportation (KDOT) "Kansas Airspace Awareness Tool" at www.kdot.org/airspaceool.

For regulatory purposes, including interpretation and enforcement of locally adopted regulations, the administrator of these regulations should consult the Federal Aviation Administration (FAA) and the State of Kansas Department of Transportation, Aviation Division; and the CEAAA site for administering FAA Form 7460 and related enforcement procedures.



Not to Scale

LOCHNER

Airport Environs and Land Use

This section addresses and examines the regional setting of the Pittsburg Airport and the land uses that surround it.

City and Airport Geography

The City of Pittsburg, located within Crawford County, has a population of approximately 20,200 residents and covers an area of nearly 13 square miles. The City of Frontenac is located north of Pittsburg and the cities share a common border. Frontenac has a population of 3,400. The Pittsburg Airport is located on approximately 742 acres of land consisting of fee simple property and easements. It is annexed into Pittsburg and is in the northern part of the city. The airport is located west of Frontenac.

Land Use Ordinances and Zoning

The Pittsburg Airport is zoned airport industrial for city planning purposes. The county does have a legislatively enacted land use/zoning ordinances to govern land uses around the cities of Pittsburg and Frontenac.

Adjacent Land Use

The land use within the immediate vicinity is agricultural in nature and is defined by open fields and gently rolling hills and fields containing cropland. There are several thickets of dense trees along streambeds around the airport. The low density residential use, associated with agriculture activity, exists primarily to the north, and west of the airport. The City of Frontenac has an industrial area northeast of the airport. South and east of the airport are urban land use areas of Pittsburg and Frontenac.

Land Uses Affecting Expansion

Based on this evaluation, future airport expansion is not expected to be adversely affected by local area land uses given the rural setting coupled with agriculturally-based land uses to the north and west of the Airport. Although urban use is directly south and east, airport expansion is not targeted to grow in those directions.

ORDINANCE NO. G-1161

AN ORDINANCE REGULATING AND RESTRICTING THE HEIGHT OF STRUCTURES AND OBJECTS OF NATURAL GROWTH, AND OTHERWISE REGULATING THE USE OF PROPERTY IN THE VICINITY OF THE CITY OF PITTSBURG, KANSAS ATKINSON MUNICIPAL AIRPORT (PTS) BY CREATING THE APPROPRIATE ZONES AND ESTABLISHING THE BOUNDARIES THEREOF AND OF APPROACH SURFACES; PROVIDING FOR CHANGES IN THE RESTRICTIONS AND BOUNDARIES OF SUCH ZONES; DEFINING CERTAIN TERMS USED HEREIN; REFERRING TO THE ATKINSON MUNICIPAL AIRPORT AIRSPACE PROTECTION AREA MAP WHICH IS INCORPORATED IN AND MADE PART OF THIS ORDINANCE; PROVIDING FOR ENFORCEMENT; ESTABLISHING AN AIRPORT ZONING COMMISSION, REFERED TO AS THE AIRSPACE PROTECTION COMMISSION, AND AN APPEALS BOARD; AND IMPOSING PENALTIES.

This Ordinance is adopted pursuant to the authority conferred by K.S.A. Chapter 3, Article 701, *et. Seq.* It is hereby found that an obstruction has the potential for endangering the lives and property of users of the City of Pittsburg, Kansas Atkinson Municipal Airport (hereinafter referred to as "Atkinson Municipal Airport" or "the Airport"), and property or occupants of land in its vicinity; that an obstruction may affect existing and future instrument approach minimums of the Atkinson Municipal Airport; and that an obstruction may reduce the size of areas available for the landing, takeoff, and maneuvering of aircraft, thus tending to destroy or impair the utility of Atkinson Municipal Airport and the public investment therein. Accordingly, it is declared that:

1. the creation or establishment of an obstruction has the potential of being a public nuisance and may injure the region served by the Atkinson Municipal Airport;
2. it is necessary in the interest of the public health, public safety, and general welfare that the creation or establishment of obstructions that are a hazard to air navigation be prevented; and
3. the prevention of these obstructions should be accomplished, to the extent legally possible, by the exercise of the police power without compensation.

IT IS DECLARED that the prevention of the creation or establishment of hazards to air navigation, the elimination, removal, alteration or mitigation of hazards to air navigation, or marking and lighting of obstructions are public purposes for which a political subdivision may raise and expend public funds and acquire land or interests in land.

WHEREAS, on November 16, 2011, a public Open House was held for public informational purposes at the Atkinson Municipal Airport; and a Public Hearing was held on January 23, 2012 by the Airport Airspace Protection Commission to consider recommending the adoption of airport Height and Hazard Regulations affecting the airspace protection area surrounding the Atkinson Municipal Airport located within portions of the City of Pittsburg and unincorporated Crawford County, Kansas and portions in the City of Frontenac, Kansas. Said meeting occurring in January, with notice thereof duly published in the local news outlet of record and pursuant to Kansas Revised Statute 3-705; and

WHEREAS, on February 14, 2012, a second public meeting was held by the Governing Body of the City on the issue of the adoption of airport Height and Hazard Regulations affecting the airspace surrounding the Atkinson Municipal Airport, with notice thereof duly published in the local news outlet of record and pursuant to Kansas Revised Statute 3-705; and

WHEREAS, the City Commission, receiving no opposition to the adoption of said Ordinance or the recommendations of said Airspace Protection Commission, elects to proceed with the adoption of said Ordinance.

IT IS HEREBY ORDAINED BY THE CITY COMMISSION FOR PITTSBURG, KANSAS, AS FOLLOWS:

SECTION 1: SHORT TITLE

This Ordinance shall be known and may be cited as the City of Pittsburg, Kansas Atkinson Municipal Airport Height and Hazard Regulations.

SECTION 2: DEFINITIONS

As used in this Ordinance, unless the context otherwise requires:

1. **ABANDONMENT** – Any item which has ceased to be used for its designed and intended purpose. The factors used in determining whether or not an item has been abandoned, include but are not limited to the following: (1) Present operability and functional utility; (2) the date of last effective use; (3) the condition of disrepair or damage; (4) the last time an effort was made to repair or rehabilitate; (5) the status of registration or licensing; (6) the age and degree of obsolescence; (7) the cost of rehabilitation or repair of the item when compared to its market value; or (8) the nature of the area and location.
2. **AIRPORT**, the - means the Atkinson Municipal Airport, for which the City of Pittsburg is the airport sponsor.
3. **AIRPORT AIRSPACE PROTECTION AREA MAP** - means the map depicting the airspace Airport Hazard Area and attached to this Ordinance as Exhibit A, and made a part hereof.
4. **AIRPORT AIRSPACE ADMINISTRATOR** (“the Administrator”) - means the City of Pittsburg staff person assigned by the City to administer these regulations. The Airspace Administrator is also the Airport Manager.
5. **AIRPORT AIRSPACE PROTECTION COMMISSION** - means the Airport advisory commission appointed by the City and its Partner Jurisdictions to conduct the public hearing and recommend adoption of the Height and Hazard Regulations.
6. **AIRPORT BOARD OF APPEALS** – means the City of Pittsburg Airport Advisory Board acting in its capacity as the appeals board for these regulations.
7. **AIRPORT MANAGER** – means the administrative staff assigned to manage the Atkinson Municipal Airport.

8. AIRPORT ELEVATION - means the highest point of the airport's usable landing area measured in feet above sea level.
9. AIRPORT HAZARD - means any structure or tree or use of land which obstructs the airspace required for the flight of aircraft in landing or taking-off or permanently raises the published or planned approach minimums of the airport or is otherwise hazardous to such landing or taking-off of aircraft.
10. AIRPORT HAZARD AREA - means any area of land or water upon which an airport hazard might be established—including any which may permanently raise the published or planned approach minimums of the airport—if not prevented as provided in this Ordinance and as depicted on the "Airport Airspace Protection Area Map" adopted by and made a part of this Ordinance; and including the FAA Part 77 Civil Airport Imaginary Surfaces, which consist of the Horizontal Surface, Conical Surface, Primary Surface, Approach Surface, and Transitional Surface; and the Terminal Instrument Procedures Surfaces (TERPS) and the Vertically Guided Approach Surfaces (VGAS) for the airport as referenced on the Kansas Department of Transportation (KDOT) "Kansas Airspace Awareness Tool" at <http://www.ksdot.org/airspace2ool>.
11. AIRPORT LAYOUT PLAN (ALP) - means a plan adopted by the City Commission that depicts existing airport facilities and proposed developments as determined from the airport planners' review of the aviation activity forecasts, facility requirements, and alternatives analysis.
12. APPROACH MINIMUMS – means the minimum ceiling or visibility under which an aircraft may be landed with the use of a published approach procedure. It also means planned nonprecision or precision instrument approach minimums so indicated on an approved Airport Layout Plan or any other planning document.
13. APPROACH SURFACE - means a surface longitudinally centered on the extended runway centerline, extending outward and upward from the end of the primary surface and at the same slope as the approach zone height limitation slope set forth in Section 4 of this Ordinance. In plan the perimeter of the approach surface coincides with the perimeter of the approach zone.
14. APPROACH, TRANSITIONAL, HORIZONTAL, AND CONICAL ZONES - means the zones that are set forth in Section 3 of this Ordinance.
15. ATKINSON MUNICIPAL AIRPORT ("the Airport") - means the public-use airport owned and operated by the City of Pittsburg, Kansas as the "airport sponsor."
16. CITY COMMISSION - means the Governing Body for the City of Pittsburg, Kansas.
17. CITY OF PITTSBURG ("the City") – means, unless otherwise in an alternative context, the City of Pittsburg, Kansas.
18. CONICAL SURFACE - means a surface extending outward and upward from the periphery of the horizontal surface at a slope of twenty feet horizontally to each foot vertically (20:1) for a horizontal distance of 4,000 feet.
19. COUNTY- means Crawford County, Kansas.

20. FAA - means the Federal Aviation Administration, a division of the Federal Department of Transportation.
21. HAZARD TO AIR NAVIGATION - means an obstruction determined to have a substantial adverse effect on the safe and efficient utilization of the navigable airspace.
22. HEIGHT - means for the purpose of determining the height limits in all zones set forth in this Ordinance and shown on the Atkinson Municipal Airport Airspace map, the datum shall be mean heights as measured from the elevations of PTS Runways 16-34 and 04-22 unless otherwise specified.
23. HORIZONTAL SURFACE - means a horizontal plane 150 feet above the established airport elevation, the perimeter of which in plan coincides with the perimeter of the horizontal zone.
24. LARGER THAN UTILITY RUNWAY - means a runway that is constructed for and intended to be used by propeller driven aircraft of greater than 12,500 pounds maximum gross weight and jet powered aircraft (PTS Runways 16-34 and 04-22).
25. NONCONFORMING USE - means any pre-existing structure, object of natural growth, or use of land which is inconsistent with the provisions of this Ordinance or an amendment thereto.
26. NONPRECISION INSTRUMENT RUNWAY - means a runway having an existing instrument approach procedure utilizing air navigation facilities with only horizontal guidance, or area type navigation equipment, for which a straight-in nonprecision instrument approach procedure has been approved or planned. (PTS Runways 16-34 and 04-22, existing and ultimate)
27. OBSTRUCTION - means any structure, growth, or other object, including a mobile object, which exceeds a limiting height set forth in Section 4 of this Ordinance.
28. PARTNER JURISDICTIONS - means Crawford County and the City of Frontenac, cooperating with the City of Pittsburg, Kansas.
29. PERSON - means an individual, firm, partnership, corporation, company, association, joint stock association or government entity; includes a trustee, a receiver, an assignee, or a similar representative of any of them.
30. PRIMARY SURFACE - means a surface longitudinally centered on a runway. When the runway has a specially prepared hard surface, the primary surface extends 200 feet beyond each end of that runway; for military runways or when the runway has no specially prepared hard surface, or planned hard surface, the primary surface ends at each end of that runway. The width of the primary surface is set forth in Section 3 of this Ordinance. The elevation of any point on the primary surface is the same as the elevation of the nearest point on the runway centerline.

31. PTS – means the three-letter identifier assigned by the Federal Aviation Administration to the public-use airport owned and operated by the City of Pittsburg, Kansas, as a “Location Identifier” for airport navigation aid, weather station, and manned air traffic control facility in air traffic control, telecommunications, computer programming, weather reports, and related services.
32. RUNWAY - means a defined area on an airport prepared for landing and taking-off of aircraft along its length (PTS Runways 16-34 and 04-22).
33. STRUCTURE - means an object, including a mobile object, constructed or installed by man, including but without limitation, buildings, towers, cranes, smokestacks, earth formation, and overhead transmission lines.
34. TERMINAL INSTRUMENT PROCEDURES SURFACES (TERPS) - means surfaces that are constructed from the electronic signals transmitted by ground-based and satellite-based air navigation electronic equipment, which are the instrument procedures that aircraft pilots use to fly between airports and land on runways.
35. TRANSITIONAL SURFACES - means these surfaces extend outward at 90 degree angles to the runway centerline and the runway centerline extended at a slope of seven feet horizontally for each foot vertically (7:1) from the sides of the primary and approach surfaces to where they intersect the horizontal and conical surfaces. Transitional surfaces for those portions of the precision approach surfaces, which project through and beyond the limits of the conical surface, extend a distance of 5,000 feet measured horizontally from the edge of the approach surface and at 90 degree angles to the extended runway centerline.
36. TREE - means any object of natural growth.
37. VERTICALLY GUIDED APPROACH SURFACES (VGAS) – means satellite-based approach surfaces which are established to protect Instrument Approach Procedures (IAP) that provide vertical guidance and lower approach minima. Examples of landings systems protected by VGAS include Instrument Landing System (ILS) based approaches and GPS based procedures utilizing a Wide Area Augmentation System (WAAS) with Localizer Performance with Vertical Guidance (LPV); and which can improve airport capacity when ground based systems are out of service, and provide accurate, reliable access to more airports previously not served by precision approaches.

SECTION 3: AIRPORT ZONES RECOMMENDED

Prior to establishing the zones that are set forth in this Ordinance there shall be submitted to the City Commission reports and recommendations by the Atkinson Municipal Airport Airspace Protection Commission, which commission shall:

1. Recommend the boundaries of the various zones that are set forth.
2. Recommend the Height and Hazard Regulations to be adopted therefor.
3. Make a preliminary report which considers:
 - a. The character of the flying operations currently conducted and expected to be conducted at the airport,
 - b. The nature of the terrain within the airport hazard area,

- c. The character of the neighborhood in and surrounding the airport hazard area, and
 - d. The uses to which the property to be regulated is put and adaptable.
4. Hold a public hearing on the recommended regulations and submit a final report and recommendations to the City Commission.

The Airport Height and Hazard Regulations shall apply to the Airport Hazard Areas as recommended by the Airspace Protection Commission and adopted by the City Commission. The Airport Hazard Areas, wherein the Height and Hazard Regulations apply, include all of the land lying beneath the approach surfaces, transitional surfaces, horizontal surfaces, conical surfaces and any other territory surrounding the Atkinson Municipal Airport divided into zones, as depicted on the Atkinson Municipal Airport Airspace Protection Area Map, which is a regulatory graphic made a part hereof and attached to this Ordinance, created from the Kansas Department of Transportation (KDOT) "Kansas Airspace Awareness Tool" at <http://www.ksdot.org/airspaceawareness>. The map is provided an attachment to this Ordinance for illustrative purposes, only, in order to generally show where these regulations apply; and it is not to be relied upon as a regulatory tool. For administrative purposes, when applying these regulations on a case-by-case basis, the standard FAA procedures for determining compliance of proposed structures with height and hazard standards should be relied upon as the starting point for interpreting the applicability of these regulations.

An area located in more than one of the following zones is considered to be only in the zone with the more restrictive height limitation. The various zones are hereby established and defined as follows:

1. FAR Part 77 Surfaces, sub-Part C Civil Airport Imaginary Surfaces Zones –the Horizontal Surface, Conical Surface, Primary Surface, Approach Surface, and Transitional Surface as designated by the FAA:
 - a) Runway Larger Than Utility With A Visibility Minimum Greater Than 3/4 Mile Nonprecision Instrument Approach Zone - The inner edge of this approach zone coincides with the width of the primary surface and is 500 feet wide. The approach zone expands outward uniformly to a width of 3,500 feet at a horizontal distance of 10,000 feet from the primary surface. Its centerline is the continuation of the centerline of the runway. (PTS Runways 16-34 and 04-22, existing and ultimate)
 - b) Transitional Zone - The transitional zones are the areas beneath the transitional surfaces.
 - c) Horizontal Zone - The horizontal zone is established by swinging arcs of 5,000 feet radii for all runways designated utility or visual and 10,000 feet for all others from the center of each end of the primary surface of each runway and connecting the adjacent arcs by drawing lines tangent to those arcs. The horizontal zone does not include the approach and transitional zones.
 - d) Conical Zone - The conical zone is established as the area that commences at the periphery of the horizontal zone and extends outward therefrom a horizontal distance of 4,000 feet.

2. Runway Approach Minimum Zones - The approach zones to the runways, the minimum ceiling or visibility under which an aircraft may be landed with the use of a published approach procedure; and the planned nonprecision or precision instrument approach minimums so indicated on the approved Airport Layout Plan (ALP) or the *Airport Airspace Protection Area Map*, which depicts the Terminal Instrument Procedures Surfaces (TERPS) and the Vertically Guided Approach Surfaces (VGAS) for the airport as referenced on the KDOT "Kansas Airspace Awareness Tool" at <http://www.ksdot.org/airspaceool>.
3. Terminal Instrument Procedures Surfaces (TERPS) Zones – which can extend 10 nautical miles from a runway, constructed from the electronic signals transmitted by ground and space based air navigation electronic equipment. These are the instrument procedures that aircraft pilots use to fly between airports and land on runways.
4. Vertically Guided Approach Surfaces (VGAS) Zones – which provide lower minima for approach procedures that do not rely on ground based navigational systems, including Instrument Landing System (ILS), to improve airport capacity when ground based systems are out of service—for better access to runways with terrain or airspace constraints using curved RNAV legs and narrower protected surfaces; and for improved safety by eliminating circling maneuvers and providing laterally and vertically guided approaches not available through conventional ground-based Navigational Aid (NAVAID) procedures or through existing Area Navigation (RNAV) procedures.

SECTION 4: AIRPORT ZONES AND SURFACES HEIGHT LIMITATIONS

Except as otherwise provided in this Ordinance, no structure shall be erected, altered, or maintained, and no tree shall be allowed to grow in any zone created by this Resolution to a height in excess of the applicable height herein established for such zone. Such applicable height limitations are hereby established for each of the zones in question as follows:

1. FAR Part 77 Surfaces, sub-Part C Civil Airport Imaginary Surfaces Zones – the Horizontal Surface, Conical Surface, Primary Surface, Approach Surface, and Transitional Surface as designated by the FAA:
 - a. Runway Larger Than Utility With A Visibility Minimum Greater Than 3/4 Mile Nonprecision Instrument Approach Zone - Slopes thirty-four feet outward for each foot upward (34:1) beginning at the end of and at the same elevation as the primary surface and extending to a horizontal distance of 10,000 feet along the extended centerlines of each runway (PTS Runways 16-34 and 04-22).
 - b. Transitional Zones - Slope seven feet outward for each foot upward (7:1) beginning at the sides of and at the same elevation as the primary surface and the approach surface, and extending to a height of 150 feet above the elevations each runway. In addition to the foregoing, there are established height limits sloping seven (7) feet outward for each foot upward beginning at the sides of and at the same elevation as the approach surface of each runway, and extending to where they intersect the conical surface. Where the precision instrument runway approach zone projects beyond the conical zone, there are established height limits sloping seven (7) feet outward for each foot upward beginning at the sides of and at the same elevation as the approach surface, and extending a horizontal distance of 5,000 feet measured at 90 degree angles to the extended runway centerline.

- c. Horizontal Zone - Established at 150 feet above the airport elevations (PTS Runways 16-34 and 04-22).
 - d. Conical Zone - Slopes twenty feet outward for each foot upward (20:1) beginning at the periphery of the horizontal zone and at 150 feet above the airport elevations and extending to a height of 350 feet above the airport elevations.
2. Runway Approach Minimum Zones - The slopes established by the minimum ceiling or visibility under which an aircraft may be landed with the use of a published approach procedure; and by the planned nonprecision or precision instrument approach minimums so indicated on an approved Airport Layout Plan or any other planning document.
 3. Terminal Instrument Procedures Surfaces (TERPS) Zones – The slopes established by the electronic signals transmitted by ground and space based air navigation electronic equipment, which instrument procedures aircraft pilots use to fly between airports and land on runways, and as referenced on the KDOT “Kansas Airspace Awareness Tool” <http://www.ksdot.org/airspacetool>.
 4. Vertically Guided Approach Surfaces (VGAS) Zones – The surface which is longitudinally centered on the extended runway centerline beginning at the runway threshold and extending outward and upward at a slope of 40:1 (2.5%) for a horizontal distance of 20,200 feet. The surface is 2,000 feet wide (1000 feet either side of centerline) at the runway threshold and expands to a width of 8,000 feet at 10,200 feet from threshold. From 10,200 to 20,200 feet the surface is 8,000 feet wide (4,000 feet either side) and parallel to the runway centerline extended; as referenced on the KDOT “Kansas Airspace Awareness Tool” <http://www.ksdot.org/airspacetool>.

SECTION 5: SUPPLEMENTAL NOTICE OF CONSTRUCTION REQUIREMENTS

In order to comply with Section 3, *Airport Zones* and Section 4, *Airport Zone Height Limitations* in this Ordinance, this Section is established to require notice of construction or alteration to any object(s) that potentially affects the navigable airspace of the Pittsburg Atkinson Airport. Any application for a permit directed to the City Commission that potentially affects the navigable airspace of the Pittsburg Atkinson Airport must be supplemented by a completed and submitted Federal Aviation Administration (FAA) Form 7460-1 (2-99), *Notice of Proposed Construction or Alteration*.

SECTION 6: USE RESTRICTIONS

Notwithstanding any other provisions of this Ordinance, no use may be made of land or water within any zone established by this Ordinance in such a manner as to create electrical interference with navigational signals or radio communication between the airport and aircraft, make it difficult for pilots to distinguish between airport lights and others, result in glare in the eyes of pilots using the airport, impair visibility in the vicinity of the airport, create bird strike hazards, or otherwise in any way endanger or interfere with the landing, takeoff, or maneuvering of aircraft intending to use the airport. Furthermore, no use may be made of the land or water within any zone established by this Ordinance that would result in permanently raising the published or planned approach minimums.

SECTION 7: NONCONFORMING USES

1. Regulations Not Retroactive - The regulations prescribed in this Ordinance shall not be construed to require the removal, lowering, or other change or alteration of any structure or tree not conforming to the regulations as of the effective date of this Ordinance, or otherwise interfere with the continuance of a nonconforming use. Nothing contained herein shall require any change in the construction, alteration, or intended use of any structure, the construction or alteration of which was begun prior to the effective date of this Ordinance, and is diligently prosecuted.
2. Marking And Lighting - Notwithstanding the preceding provision of this Section, the owner of any existing nonconforming structure is hereby required to permit the installation operation, and maintenance thereon of such markers and lights as shall be deemed necessary by the Airport Airspace Administrator, in consultation with the Airport Manager to indicate to the operators of aircraft in the vicinity of the airport the presence of such airport obstruction. Such markers and lights shall be installed, operated, and maintained at the expense of the Atkinson Municipal Airport and hence, the City Commission of Pittsburg, Kansas.
3. Nonconforming Uses Abandoned or Destroyed - Whenever the Airport Airspace Administrator, in consultation with the Airport Manager determines that a nonconforming tree or structure has been abandoned or more than 51 percent torn down, physically deteriorated, or decayed, no permit shall be granted that would allow such structure or tree to exceed the applicable height limit or otherwise deviate from the Height and Hazard Regulations; except that, private residences that are not closer than 4,200 feet from the end of a runway in an approach or transitional zone shall be exempt from nonconforming use restrictions.

SECTION 8: PERMITS

1. Permits Required When – Permit applications shall be submitted for proposed structures in any of the zones or surfaces except as specifically provided in 2, hereunder. Each permit application shall be submitted on forms required by the City to determine whether the resulting use, structure, or tree would conform to these regulations. If such determination is in the affirmative, the permit shall be granted. The Fee for the airspace permit is \$25 (twenty five dollars).
2. No Permit Required When - No permit shall be required for structures shorter than 75 feet or trees less than 25 feet; provided that, in an approach or transitional zone the proposed structure or tree is more than 4,200 feet from the end of a runway; provided further that, this permit exception shall not be construed as permitting any construction, or alteration of any structure, or growth of any tree in excess of any of the height limits established by this Ordinance.
3. Permit Conditioned on FAA Form 7460-1, "Notice of Construction" - Any proposed construction, alteration or repair requiring a permit must have filed an FAA Form 7460-1 (FAA 77.13 Construction or Alteration Requiring Notice) with the appropriate FAA Regional Office. No construction, alteration or repair work may commence until the determination is received from the FAA and said determination is reviewed by the Airport Airspace Administrator.

4. Existing Uses - No permit for a use inconsistent with the provisions of this Ordinance shall be granted, or for a use that would allow the establishment or creation of an airport hazard or permit a nonconforming structure to be made or become higher or become a greater hazard to air navigation than it was when the applicable regulation was adopted or than it is when the application for a permit is made; unless a variance has been approved in accordance with Section 8, 6.
5. Nonconforming Uses Abandoned or Destroyed - No permit shall be granted that would allow a nonconforming structure to be reconstructed in any way that exceeds the applicable height limit or otherwise deviates from the Height and Hazard Regulations once it has been determined that the nonconforming structure has been abandoned or more than 51 percent torn down, physically deteriorated, or decayed; except that, private residences that are not closer than 4,200 feet from the end of a runway in an approach or transitional zone shall be exempt from nonconforming use restrictions.
6. Variances - Any person desiring to erect or increase the height of any structure, or permit the growth of any tree, or use of property, not in accordance with the regulations prescribed in this Ordinance, may apply to the Airport Board of Appeals for a variance from such regulations; *provided*, that any variance may be subject to any reasonable conditions that the City of Pittsburg, as the political subdivision owning, controlling and operating the Airport, may deem necessary to effectuate the purposes of these regulations. The application for variance shall be accompanied by a determination from the FAA as to the effect of the proposal on the published or planned approach minimums, operation of air navigation facilities, and the safe, efficient use of navigable airspace. Such variances shall be allowed where it is duly found that a literal application or enforcement of the regulations will result in necessary hardship and relief granted, will not be contrary to the public interest, will not create a hazard to air navigation, will do substantial justice, and will be in accordance with the spirit of this Ordinance. Additionally, no application for variance to the requirements of this Ordinance may be considered by the Airport Board of Appeals unless a copy of the application has been furnished to the Airport Airspace Administrator for advice as to the aeronautical effects of the variance. If the Airport Airspace Administrator does not respond to the application within 21 days after receipt, the Airport Board of Appeals may act on its own to grant or deny said application.
7. Obstruction Marking and Lighting - Any permit or variance granted may be so conditioned, if such action is deemed advisable to effectuate the purpose of this Ordinance and be reasonable in the circumstances, as to require the owner of the structure in question to install, operate, and maintain, at the owner's expense, such markings and lights as may be necessary. If deemed proper by the Pittsburg City Commission, upon directives from KDOT or the FAA, this condition may be modified to require the owner to permit the City Commission of Pittsburg, at its own expense, to install, operate, and maintain the necessary markings and lights.

SECTION 9: ADMINISTRATION AND ENFORCEMENT

It shall be the duty of the Airport Airspace Administrator (“the Administrator”) of the Atkinson Municipal Airport to administer and enforce the regulations prescribed herein. Applications for permits and variances shall be made to the Administrator upon a form published for that purpose. Applications required by this Ordinance to be submitted to the Administrator shall be granted or denied within 30 calendar days. In the event the applying party receives what they determine to be an adverse decision, the party shall have the right to apply to the Airport Board of Appeals for review of the decision.

SECTION 10: APPEALS

1. Any person aggrieved, or any taxpayer affected, by any decision of the Airport Airspace Administrator of the Atkinson Municipal Airport, made in the administration of the Ordinance, may appeal to the Airport Board of Appeals. The fee for the airspace appeal is \$50 (fifty dollars).
2. All appeals hereunder must be taken within a reasonable time as provided by the rules of the Airport Board of Appeals, by filing with the Administrator a notice of appeal specifying the grounds thereof. The Administrator shall transmit to the Airport Board of Appeals all the papers constituting the record of the appeal.
3. An appeal shall stay all proceedings in furtherance of the action appealed from unless the Administrator certifies to the Airport Board of Appeals, after the notice of appeal has been filed with it that by reason of the facts stated in the certificate a stay would cause, in the opinion of the Administrator, imminent peril to life or property. In such case, proceedings shall not be stayed except by order of the Airport Board of Appeals or notice to the Administrator and on due cause shown.
4. The Airport Board of Appeals shall fix a reasonable time for hearing appeals, give public notice and due notice to the parties in interest, and decide the same within a reasonable time. Upon the hearing, any party may appear in person or by agent or by attorney.
5. The Airport Board of Appeals may, in conformity with the provisions of this Ordinance, reverse or affirm, in whole or in part, or modify the order, requirement, decision, or determination appealed from and may make such order, requirement, decision, or determination as may be appropriate under the circumstances.

SECTION 11: REVIEW BY THE AIRPORT BOARD OF APPEALS

1. The Airport Board of Appeals, shall have the following powers: (1) to hear and decide appeals from any order, requirement, decision or determination made by the Airport Airspace Administrator in the enforcement of this Ordinance, (2) to hear and decide special exceptions to the terms of this Ordinance upon which such Airport Board of Appeals under such regulations may be required to pass; and (3) to hear and decide specific variances.
2. All members of the Airport Board of Appeals shall serve to review appealed decisions of the Airport Airspace Administrator; however, no such review shall have been completed without first receiving and considering findings of fact from the Airport Manager, and, if in other than the corporate limits of the City of Pittsburg, from the Partner Jurisdiction where the applicant is located. Meetings of the Airport Board of Appeals for the purposes of this Ordinance and

the review of appealed decisions by the Airport Airspace Administrator shall be at a regularly scheduled meeting of the Airport Advisory Board, unless a special meeting is called. The Airport Board of Appeals shall keep minutes of its proceedings showing the vote of each member upon each question; or if absent or failing to vote, indicating such fact, and shall keep records of its examinations and other official actions, all of which shall immediately be filed in the office of the City Clerk of the City of Pittsburg.

3. The Airport Board of Appeals shall make written findings of facts and conclusions of facts upon which it acted, including consideration of the findings of fact from the Airport Manager, and, if in other than the corporate limits of the City of Pittsburg, from the Partner Jurisdiction where the applicant is located; and giving its conclusions from such facts in reversing, affirming or modifying any order, requirement, decision or determination which comes before it under the provisions of this Ordinance.
4. The concurring vote of a majority of the members present as provided by the rules of the Airport Board of Appeals shall be sufficient to reverse any order, requirement, decision or determination of the Airport Airspace Administrator or decide in favor of the applicant on any matter upon which it is required to pass under this Ordinance or to effect variation to this Ordinance.
5. Any person aggrieved, or any taxpayer affected, by any decision of the Airport Board of Appeals shall be entitled to a judicial review of said decision as set forth below.

SECTION 12: JUDICIAL REVIEW

Any person aggrieved, or any taxpayer affected, by any decision of the Airport Board of Appeals, may appeal to the District Court of Crawford County.

SECTION 13: PENALTIES

Each violation of this Ordinance or of any regulation, order, or ruling promulgated thereunder shall constitute a misdemeanor and shall be punishable by a fine as set by the City Commission or its Partner Jurisdictions; and each day a violation continues to exist shall constitute a separate offense.

SECTION 14: CONFLICTING REGULATIONS

Where there exists a conflict between any of the regulations or limitations prescribed in this Ordinance and any other regulations applicable to the same area, whether the conflict exists with respect to the height of structures or trees, and the use of land, or any other matter, the more stringent limitation or requirement shall govern and prevail.

SECTION 15: SEVERABILITY

If any of the provisions of this Ordinance or the application thereof to any person or circumstances are held invalid, such invalidity shall not affect other provisions or applications of the Ordinance which can be given effect without the invalid provision or application, and to this end, the provisions of this Ordinance are declared to be severable.

SECTION 16: EFFECTIVE DATE

WHEREAS, the immediate operation of the provisions of this Ordinance is necessary for the preservation of the public health, public safety, and general welfare;

BE IT RESOLVED that, an emergency is hereby declared to exist, and this Ordinance shall be in full force and effect from and after its passage by City Commission and publication. Passed by the City Commission for the City of Pittsburg, Kansas, this _____ day of _____, 2012.

Mayor – Marty Beezley

ATTEST:

City Clerk – Tammy Nagel

INTEROFFICE MEMORANDUM

To: JOHN D. VAN GORDEN
Interim City Manager

From: JON B. GARRISON
Director of Finance & Administration

Date: January 18, 2012

Subject: Proposed 2013 Budget Timeline

In review of my notes from the 2012 Budget process, I came across the following suggestions from the City Commission that they requested to be incorporated into the 2013 Budget process:

1. Starting the Budget process earlier in the year (see attached proposed 2013 Budget Timeline),
2. Have each department identify 5 main objectives / goals on an annual basis and monitor yearly,
3. Prepare line item descriptions.

I recommend that we schedule an agenda item for February 14, 2012, to discuss this with the City Commission.

CITY OF PITTSBURG, KANSAS

PROPOSED 2013 Budget Timeline

- February 14, 2012 - City Commission agenda to set schedule and meeting dates
- February 15, 2012 - Direct Department Heads to prepare budget requests
- March 16, 2012 - Budget requests due from Department Heads
- April 2, 2012 - Begin scheduled budget meetings with Department Heads to discuss budget requests
- May 1, 2012 - June 30, 2012 – Conduct budget meetings with City Commission
- July 2, 2012 - City receives “final” assessed valuation figures from Crawford County
- July 24, 2012 - August 14, 2012 – City Commission conduct meeting(s) to finalize 2013 Budget
- August 14, 2012 - Final date to adopt 2012 Budget
- August 25, 2012 - Final date to file 2012 Budget with Crawford County