

City of Pittsburg, Kansas
Economic Development Advisory Committee
Official Minutes of the Special Meeting of April 6, 2012

Members present: Shane Kannarr, Brad Hodson, Pat Cedeno, Richard Oler, and Kyle Fleming.

Others present: Mayor Marty Beezley and Henry Menghini (via conference call), Judy Westhoff, Tyler Harrell, Mark Turnbull, and Amanda Roedel.

The Economic Development Advisory Committee met for a special meeting at 7:00 a.m. on Friday, April 6, 2012 in the Commission Room of City Hall. The Chairman of the Board, Shane Kannarr, called the meeting to order at 7:01 a.m. with five (5) members present.

The first agenda item was approval of minutes from the March 21, 2012 Economic Development Advisory Committee special meeting. The minutes were modified to correct the loan amount of \$750,000 for Masonite's application. Cedeno motioned to approve the minutes as corrected, seconded by Kannarr. All carried, motion approved.

The executive session on the agenda was cancelled.

The second agenda item was Project Doc, an RLF application submitted by the managing development company. In depth discussion included:

- Final company review
- Ratio of cost of goods rising to production rising
- Payroll is #1 expense
- Realistic percentages of increased revenue
- Cost of insurance and property tax – are these numbers realistic
- Work with company to qualify for tax exemptions
- Review of salary
- Current number of employees – 7 full time, 1 intern (part time)
- Current location – 2809 N. Broadway
- Estimated time to start work in new building – June 1st
- Personal guarantee on loan
- Approval letter on Labette Bank loan

Hodson motioned to approve the recommendation for a three (3) year RLF Loan for PRG Prototyping in the sum of \$60,000 at a rate of three percent (3%) interest in the event of payback, secured by a sub-mortgage with facility second (2nd) position to Labette Bank and with creation of seven (7) new jobs, seconded by Cedeno. Motion carried unanimously.

The third agenda item was the Façade grant located at 102 W. 6th, requesting an extension. In depth discussion included:

- Struggle hiring a crane operator for fire escape removal
- Original plan to refurbish fire escape was decided against by Kutz, Mike Simons, and Scott Crane
- Majority of the work is complete

Oler motioned to approve an extension to September 1, 2012 for the façade grant located at 102 W. 6th Street, seconded by Hodson. Motion carried.

Being no further business, Oler made the motion to adjourn at 7:23 a.m. Hodson seconded. All carried, motion approved.

Respectfully Submitted,

Amanda Roedel

Administrative Assistant