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**CITY OF PITTSBURG, KANSAS**  
**COMMISSION AGENDA**  
**Tuesday, September 11, 2012**  
**5:30 PM**

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**CALL TO ORDER BY THE MAYOR:**

- a. Invocation by Jim Akins of the First United Methodist Church
- b. Flag Salute Led by the Mayor
- c. Proclamation - Constitution Week - Received by Francis Smith
- d. Public Input

**CONSENT AGENDA:**

- a. Approval of the August 28, 2012, City Commission Meeting minutes.
- b. Approval of Ordinance No. G-1170, providing for the change of a certain area currently not zoned to Planned Commercial Office District (CP-0) and amending and supplementing the Zoning District Boundary Map and Zoning Ordinance No. G-663, as amended, of the City of Pittsburg (Knights of Columbus). **Second Reading - ROLL CALL VOTE.**
- c. Approval of Ordinance No. G-1171, providing for the change of a certain area from Single Family Residential (R1-B) to a Planned Commercial Office District (CP-0) and amending and supplementing the Zoning District Boundary Map and Zoning Ordinance No. G-663, as amended, of the City of Pittsburg (CHC of SEK). **Second Reading - ROLL CALL VOTE.**
- d. Approval of the Appropriation Ordinance for the period ending September 11, 2012, subject to the release of HUD expenditures when funds are received. **ROLL CALL VOTE.**

**CONSIDER THE FOLLOWING:**

- a. **FACADE GRANT APPLICATION - 206, 206 1/2, 208 SOUTH BROADWAY -** Staff is recommending approval of a Facade Grant Application submitted by Carl Ulepich, owner of the property located at 206, 206 1/2, 208 South Broadway, in the amount of \$1,400.00, with the conditions that the owner completes all work as presented in the application, meets or increases financial contribution toward facility upgrade matching costs, and passes fire inspection. **Please approve or disapprove the recommendation and if approved, authorize the Mayor to sign the appropriate documents.**

**CITY OF PITTSBURG, KANSAS**  
**COMMISSION AGENDA**  
**Tuesday, September 11, 2012**  
**5:30 PM**

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- b. BI-MONTHLY FINANCIAL REPORT - Staff will provide an overview of the Bi-Monthly Financial Report. **Take that action deemed appropriate.**
  
- c. 2012 MID-YEAR BUDGET REVIEW - Staff will provide an overview of the 2012 Mid-Year Budget Review. **Take that action deemed appropriate.**
  
- d. APPOINTMENTS TO THE PLANNING AND ZONING COMMISSION - Michael Creel and Joel VanBecelaere have resigned their positions on the Planning and Zoning Commission, therefore, it will be necessary to appoint two new members to fill their unexpired terms. **Appoint two new members to the Planning and Zoning Commission to fill the unexpired terms of Michael Creel and Joel VanBecelaere effective immediately and to expire December 31, 2014.**

**NON-AGENDA REPORTS & REQUESTS:**

**ADJOURNMENT**

*Office of the Mayor*

CITY OF PITTSBURG, KANSAS

*Proclamation*

*Whereas:* It is the privilege and duty of the American people to commemorate the two hundred twenty-first anniversary of the drafting of the Constitution of the United States of America with appropriate ceremonies; and

*Whereas:* It is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

*Whereas:* Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17<sup>th</sup> through 23<sup>rd</sup>, as Constitution Week.

*Now, Therefore,* I, John Ketterman, Mayor of the City of Pittsburg, Kansas, do hereby proclaim the week of September 17 – 23, 2012, as

**CONSTITUTION WEEK IN PITTSBURG**

and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

Dated this 11<sup>th</sup> day of September, 2012.

ATTEST:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR

OFFICIAL MINUTES  
OF THE MEETING OF THE  
GOVERNING BODY OF THE  
CITY OF PITTSBURG, KANSAS  
August 28<sup>th</sup>, 2012

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A Regular Session of the Board of Commissioners was held at 5:30 p.m., Tuesday, August 28<sup>th</sup>, 2012, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor John Ketterman presiding and the following members present: Marty Beezley, Michael Gray and Patrick O'Bryan. Commissioner Draper was absent.

Mary Cash of the Community of Christ provided the invocation.

Mayor Ketterman led the flag salute.

APPROVAL OF MINUTES – AUGUST 14<sup>th</sup>, 2012 – On motion of O'Bryan, seconded by Gray, the Governing Body approved the August 14<sup>th</sup>, 2012, City Commission Meeting minutes as submitted. Motion carried. Absent: Draper.

ORDINANCE NO. G-1170 – On motion of O'Bryan, seconded by Gray, the Governing Body approved Ordinance No. G-1170, providing for the change of a certain area currently not zoned to Planned Commercial Office District (CP-0) and amending and supplementing the Zoning District Boundary Map and Zoning Ordinance No. G-663, as amended, of the City of Pittsburg (Knights of Columbus) on first reading. Motion carried. Absent: Draper.

ORDINANCE NO. G-1171 – On motion of O'Bryan, seconded by Gray, the Governing Body approved Ordinance No. G-1171, providing for the change of a certain area from Single Family Residential (R1-B) to a Planned Commercial Office District (CP-0) and amending and supplementing the Zoning District Boundary Map and Zoning Ordinance No. G-663, as amended, of the City of Pittsburg (Community Health Center of SEK) on first reading. Motion carried. Absent: Draper.

DISPOSITION OF BIDS – PURCHASE AND REMOVAL OF COMMUNICATIONS TOWER – On motion of O'Bryan, seconded by Gray, the Governing Body approved staff's recommendation to award the bid for the purchase and removal of the communications tower located at 101 North Locust to the highest bidder, KAMO Grain, Inc., of Pittsburg, Kansas, in the amount of \$1,205.00. Motion carried. Absent: Draper.

CEREAL MALT BEVERAGE LICENSE – On motion of O'Bryan, seconded by Gray, the Governing Body approved the Cereal Malt Beverage License Application submitted by Mehul Shah for Kwik Stop #5 located at 302 West 4th Street and directed the City Clerk to issue the license. Motion carried. Absent: Draper.

CEREAL MALT BEVERAGE LICENSE – On motion of O'Bryan, seconded by Gray, the Governing Body approved the Cereal Malt Beverage License Application submitted by Miguel Angel Lopez Perez for El Caballo de Oro located at 402 South Broadway and directed the City Clerk to issue the license. Motion carried. Absent: Draper.

OFFICIAL MINUTES  
OF THE MEETING OF THE  
GOVERNING BODY OF THE  
CITY OF PITTSBURG, KANSAS  
August 28<sup>th</sup>, 2012

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APPROPRIATION ORDINANCE – On motion of O'Bryan, seconded by Gray, the Governing Body approved the Appropriation Ordinance for the period ending August 28, 2012, subject to the release of HUD expenditures when funds are received, with the following roll call vote: Yea: Beezley, Grey, Ketterman and O'Bryan. Motion carried. Absent: Draper.

SOUTHEAST KANSAS REGIONAL PLANNING COMMISSION CONTRACT – On motion of Gray, seconded by Beezley, the Governing Body approved a contract with the Southeast Kansas Regional Planning Commission for a six month trial period to assist with the administration of the City of Pittsburg's housing programs. Motion carried. Absent: Draper.

PROFESSIONAL ENGINEERING CONSULTANTS AGREEMENT – On motion of Gray, seconded by O'Bryan, the Governing Body approved an agreement between the City of Pittsburg and Professional Engineering Consultants, P.A., of Wichita, Kansas, to provide bridge inspection services for the City's 2012 Biennial Bridge Inspection in the amount of \$4,500.00 and authorized the Mayor to sign the agreement on behalf of the City. Motion carried. Absent: Draper.

PUBLIC HEARING – Following Public Hearing, on motion of Gray, seconded by Beezley, the Governing Body determined that there are not any prudent or feasible alternatives to façade improvements at 808 North Broadway. Motion carried with O'Bryan voting in opposition. Absent: Draper.

Commissioners suggested that in the future, staff wait to have facade grants approved until such a time as the Historical Society provides their input to the proposed changes.

MODERATE INCOME HOUSING PROJECT REQUEST AND RESOLUTION NO. 1129 – On motion of Gray, seconded by Beezley, the Governing Body approved the Request For Proposal to be submitted to the State of Kansas Housing Resource Corp. for the purpose of funding a Moderate Income Housing Project in the City of Pittsburg in the amount of \$280,000 to develop 18<sup>th</sup> and Locust and building 8-10 new homes, adopted Resolution No. 1129 approving \$75,000 in local matching funds, and authorized the Mayor to sign the appropriate documents. Motion carried. Absent: Draper.

Commissioner Beezley requested that Housing Specialist Deena Hallacy determine the name to be given to the Presbyterian Church Fund.

Mayor Ketterman inquired if safe rooms will be required in the new construction. Director of Public Works William Beasley noted that safe rooms are not currently required in the City's building codes. He did indicate that information regarding the importance and placement of safe rooms would be provided to builders and home buyers.

OFFICIAL MINUTES  
OF THE MEETING OF THE  
GOVERNING BODY OF THE  
CITY OF PITTSBURG, KANSAS  
August 28<sup>th</sup>, 2012

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DISPOSITION OF BIDS – STORM SIRENS – On motion of Gray, seconded by Beezley, the Governing Body approved staff's recommendation to award the bid for the Storm Siren Improvements Project to Washington Electronics, Inc., of Pittsburg, with a total bid of \$141,754.85 and did not approve adding standalone solar power to the two new Vortex sirens and the new Omni-Directional siren for an additional amount of \$8,955, and authorized the Mayor to sign the contract documents once they are prepared. Motion carried. Absent: Draper.

ADJOURNMENT: On motion of Beezley, seconded by O'Bryan, the Governing Body adjourned the meeting at 6:35 p.m. Motion carried.

\_\_\_\_\_  
John Ketterman, Mayor

ATTEST:

\_\_\_\_\_  
Tammy Nagel, City Clerk

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2519	EAGLE BEVERAGE CO INC	R	8/22/2012			169133		257.80
1	HALL, DARON	R	8/23/2012			169134		28.00
4263	COX COMMUNICATIONS	R	8/24/2012			169135		1,326.53
5904	TASC	R	8/24/2012			169138		1,623.00
1108	WESTAR ENERGY	R	8/24/2012			169139		36.12
2519	EAGLE BEVERAGE CO INC	R	8/29/2012			169166		364.10
3516	CITY OF PITTSBURG	R	8/30/2012			169167		8,608.00
3516	CITY OF PITTSBURG	R	8/30/2012			169168		250.00
6946	ARROWHEAD OUTDOOR LLP	R	8/31/2012			169169		150.00
4263	COX COMMUNICATIONS	R	8/31/2012			169170		59.32
0175	REGISTER OF DEEDS	R	8/31/2012			169171		61.57
1	SKIL RESOURCE CENTER INC	R	8/31/2012			169172		75.00
2004	AIRE MASTER	R	9/04/2012			169183		15.45
0909	BLUETARP FINANCIAL INC	R	9/04/2012			169184		30.12
6192	KATHLEEN CERNE	R	9/04/2012			169185		600.00
6358	FIRE X INC	R	9/04/2012			169186		15.75
2877	KDHE - BUREAU OF WATER	R	9/04/2012			169187		20.00
6944	KEN VAIL DIRT AND TURF	R	9/04/2012			169188		1,248.00
6214	PITT PLASTICS INC	R	9/04/2012			169189		964.00
5969	JOSEPH G POLLARD CO INC	R	9/04/2012			169190		310.66
6938	PRIMUS ELECTRONICS	R	9/04/2012			169191		6,966.33
6894	R.M.I. GOLF CARTS	R	9/04/2012			169192		396.16

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4839	VAN BECELAERE MACHINE WORKS, I	R	9/04/2012			169193		46,000.00
0011	AMERICAN ELECTRIC INC	E	8/29/2012			999999		222.82
0026	STANDARD INSURANCE COMPANY	D	9/04/2012			999999		1,239.03
0046	ETTINGERS OFFICE SUPPLY	E	8/29/2012			999999		2,573.51
0055	JOHN'S SPORT CENTER	E	8/29/2012			999999		106.00
0063	LOCKE WHOLESALE SUPPLY	E	8/29/2012			999999		398.30
0068	BROOKS PLUMBING LLC	E	8/29/2012			999999		108.70
0078	SUPERIOR LINEN SERVICE	E	8/29/2012			999999		112.57
0083	WATER PRODUCTS INC	E	8/29/2012			999999		6,658.14
0088	D & H LEASING INC	E	8/29/2012			999999		204.86
0101	BUG-A-WAY INC	E	8/29/2012			999999		80.00
0105	PITTSBURG AUTOMOTIVE INC	E	8/29/2012			999999		1,421.94
0112	MARRONES INC	E	8/29/2012			999999		237.50
0117	THE MORNING SUN	E	8/29/2012			999999		1,506.68
0128	VIA CHRISTI HOSPITAL	E	8/29/2012			999999		920.00
0133	JIM RADELL CONSTRUCTION INC	E	8/29/2012			999999		4,856.40
0145	BROADWAY LUMBER COMPANY, INC.	E	8/29/2012			999999		238.50
0154	BLUE CROSS & BLUE SHIELD	D	8/24/2012			999999		48,598.38
0154	BLUE CROSS & BLUE SHIELD	D	8/31/2012			999999		27,938.75
0154	BLUE CROSS & BLUE SHIELD	D	9/04/2012			999999		24,526.06
0163	O'REILLY AUTOMOTIVE INC	E	8/29/2012			999999		112.49
0183	PRO-PRINT INC	E	8/29/2012			999999		40.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0185	MISSION CLAY PRODUCTS LLC	E	8/29/2012			999999		33.48
0194	KANSAS STATE TREASURER	D	8/31/2012			999999		3,211,908.75
0199	KIRKLAND WELDING SUPPLIES	E	8/29/2012			999999		74.05
0200	SHERWIN WILLIAMS COMPANY	E	8/29/2012			999999		508.62
0207	PEPSI-COLA BOTTLING CO OF PITT	E	8/29/2012			999999		1,680.85
0276	JOE SMITH COMPANY, INC.	E	8/29/2012			999999		723.60
0278	LAWSON PRODUCTS INC	E	8/29/2012			999999		373.91
0289	TITLEIST	E	8/29/2012			999999		1,224.71
0292	UNIFIRST CORPORATION	E	8/29/2012			999999		95.31
0294	COPY PRODUCTS INC	E	8/29/2012			999999		1,584.70
0300	PITTSBURG FORD-MERCURY, INC.	E	8/29/2012			999999		153.38
0306	CASTAGNO OIL CO INC	E	8/29/2012			999999		213.28
0317	KUNSHEK CHAT & COAL CO, INC.	E	8/29/2012			999999		9,830.86
0328	KANSAS ONE-CALL SYSTEM INC	E	8/29/2012			999999		375.20
0329	O'MALLEY IMPLEMENT CO INC	E	8/29/2012			999999		497.94
0332	PITTCRAFT PRINTING	E	8/29/2012			999999		398.00
0335	CUSTOM AWARDS PLUS INC	E	8/29/2012			999999		905.19
0337	CROSS-MIDWEST TIRE	E	8/29/2012			999999		659.10
0339	GENERAL MACHINERY	E	8/29/2012			999999		2,050.42
0345	VICTOR L PHILLIPS CO	E	8/29/2012			999999		110.99
0347	LYNN'S QUICK LUBE	E	8/29/2012			999999		283.65
0363	FISHER SCIENTIFIC	E	8/29/2012			999999		90.24

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0375	CONVENIENT WATER COMPANY	E	8/29/2012			999999		57.95
0420	CONTINENTAL RESEARCH CORP	E	8/29/2012			999999		394.17
0444	ROBERT BRENT LINDER	E	8/29/2012			999999		60.00
0512	CALIFORNIA CONTRACTORS SUPPLIE	E	8/29/2012			999999		530.40
0516	AMERICAN CONCRETE CO INC	E	8/29/2012			999999		19.40
0585	MOLLE MC AUTOMOTIVE INC	E	8/29/2012			999999		52.46
0589	BERRY TRACTOR & EQUIPMENT	E	8/29/2012			999999		108.40
0597	MIDWEST MINERALS INC	E	8/29/2012			999999		680.61
0627	BOETTCHER SUPPLY INC	E	8/29/2012			999999		90.08
0636	SAM BROWN & SON SHEET METAL	E	8/29/2012			999999		20.00
0659	PAYNES INC	E	8/29/2012			999999		528.64
0706	BLUE WATER POOL & SPA	E	8/29/2012			999999		34.98
0711	HAYNES EQUIPMENT CO INC	E	8/29/2012			999999		1,952.68
0746	CDL ELECTRIC COMPANY INC	E	8/29/2012			999999		387.50
0823	TOUCHTON ELECTRIC INC	E	8/29/2012			999999		40.00
0837	BLACKBURN MANUFACTURING CO	E	8/29/2012			999999		97.17
0844	HY-FLO EQUIPMENT CO	E	8/29/2012			999999		8.72
0968	LEE ENTERPRISES	E	8/29/2012			999999		246.75
1013	SAFETY FIRST SUPPLY CO., LLC	E	8/29/2012			999999		140.69
1033	BOB DITMANN AGENCY INC	E	8/29/2012			999999		100.00
1150	INDUSTRIAL SALES CO INC	E	8/29/2012			999999		379.90
1478	KANSASLAND TIRE OF PITTSBURG	E	8/29/2012			999999		741.59

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1490	ESTHERMAE TALENT	E	8/29/2012			999999		25.00
2025	SOUTHERN UNIFORM & EQUIPMENT L	E	8/29/2012			999999		2,149.05
2137	VAN WALL GROUP	E	8/29/2012			999999		249.50
2186	PRODUCERS COOPERATIVE ASSOCIAT	E	8/29/2012			999999		3,047.52
2433	THE MORNING SUN	E	8/29/2012			999999		1,530.69
2707	THE LAWNSCAPE COMPANY, INC.	E	8/29/2012			999999		120.00
2960	PACE ANALYTICAL SERVICES INC	E	8/29/2012			999999		1,279.00
2994	COMMERCIAL AQUATIC SERVICE INC	E	8/29/2012			999999		4,158.00
3079	COMMERCE BANK	D	8/22/2012			999999		17,114.88
3185	JOHN W. PETERSON	E	8/29/2012			999999		90.00
3571	LARRY'S DIESEL REPAIR LLC	E	8/29/2012			999999		270.60
3802	BRENNTAG MID-SOUTH INC	E	8/29/2012			999999		7,957.50
3847	INTERNATIONAL PUBLIC MANAGEMEN	E	8/29/2012			999999		360.00
3971	FASTENAL COMPANY	E	8/29/2012			999999		14.40
4022	THOMAS W. HETER	E	8/29/2012			999999		200.00
4133	T.H. ROGERS HOMECENTER	E	8/29/2012			999999		288.62
4262	KDHE	E	8/31/2012			999999		546,206.39
4390	SPRINGFIELD JANITOR SUPPLY, IN	E	8/29/2012			999999		512.35
4501	JAMES D PATTERSON	E	8/29/2012			999999		805.34
4638	SOUND PRODUCTS	E	8/29/2012			999999		46.35
4766	ACCURATE ENVIRONMENTAL	E	8/29/2012			999999		1,791.76
5129	VANCE BROTHERS, INC.	E	8/29/2012			999999		14,090.40

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5275	US LIME COMPANY-ST CLAIR	E	8/29/2012			999999		7,760.96
5295	SPRINGFIELD BLUEPRINT	E	8/29/2012			999999		230.70
5340	COMMERCE BANK TRUST	E	8/30/2012			999999		31,992.73
5391	CLEAVER FARM & HOME	E	8/29/2012			999999		21.04
5552	NATIONAL SIGN CO INC	E	8/29/2012			999999		1,095.14
5581	KOAM	E	8/29/2012			999999		3,000.00
5668	COUNTRYSIDE ANIMAL HOSPITAL OF	E	8/29/2012			999999		261.15
5855	SHRED-IT USA INC	E	8/29/2012			999999		95.68
5889	MIKE'S REPAIR & FABRICATION LL	E	8/29/2012			999999		391.86
6175	HENRY C MENGHINI	E	8/29/2012			999999		495.00
6262	CLEAN THE UNIFORM COMPANY	E	8/29/2012			999999		372.92
6721	LLOYDS TRASH SERVICE	E	8/29/2012			999999		53.56
6805	WELLNESS INNOVATIONS & NURSING	E	8/29/2012			999999		2,624.96

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	23	69,405.91	0.00	69,405.91
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	3,331,325.85	0.00	3,331,325.85
EFT:	94	681,947.11	20.96CR	681,926.15
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99 BANK: 80144	TOTALS:	123	4,082,678.87	20.96CR	4,082,657.91
BANK: 80144	TOTALS:	123	4,082,678.87	20.96CR	4,082,657.91

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0011	AMERICAN ELECTRIC INC	E	9/04/2012			999999		202.24
0046	ETTINGERS OFFICE SUPPLY	E	9/04/2012			999999		367.87
0050	DEENA HALLACY	E	9/04/2012			999999		223.60
0055	JOHN'S SPORT CENTER	E	9/04/2012			999999		224.91
0063	LOCKE WHOLESALE SUPPLY	E	8/27/2012			999999		35.02
0074	RUSSELL BELDEN ELECTRIC COMPAN	E	9/04/2012			999999		178.62
0105	PITTSBURG AUTOMOTIVE INC	E	9/04/2012			999999		1,704.20
0194	KANSAS STATE TREASURER	E	8/30/2012			999999		1,725.47
0201	SPICER-ADAMS WELDING, INC.	E	9/04/2012			999999		459.91
0237	JON B. GARRISON	E	9/04/2012			999999		255.80
0286	R&R PRODUCTS INC	E	9/04/2012			999999		343.46
0328	KANSAS ONE-CALL SYSTEM INC	E	9/04/2012			999999		1,262.80
0516	AMERICAN CONCRETE CO INC	E	9/04/2012			999999		528.63
0866	AVFUEL CORPORATION	E	8/27/2012			999999		28,629.01
0866	AVFUEL CORPORATION	E	9/04/2012			999999		19,742.89
1030	FREDDY VAN'S INC	E	8/27/2012			999999		67,950.00
3884	MARK D. TURNBULL	E	9/04/2012			999999		406.00
5351	CLEAN HARBORS	E	8/27/2012			999999		873.75
6130	T & K RENTALS LLC	E	9/04/2012			999999		100.00
6247	CHRISTOPHER HATCHER	E	9/04/2012			999999		1,950.00
6309	TAMMY FRYE	E	9/04/2012			999999		400.00
6752	CAREY STEIER	E	8/27/2012			999999		126.45

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6930	PRG PROTOTYPING	E	8/23/2012			999999		15,000.00
6934	N.B. WEST CONTRACTING CO INC	E	8/27/2012			999999		11,713.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	24	154,403.63	0.00	154,403.63
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99 BANK: EFT TOTALS:	24	154,403.63	0.00	154,403.63
BANK: EFT TOTALS:	24	154,403.63	0.00	154,403.63

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6266	KENNETH JOSEPH BRADY	R	9/01/2012			169173		261.00
6585	CLASS HOMES 1 LLC	R	9/01/2012			169174		138.00
3147	INTERNAL REVENUE SERVICE	R	9/01/2012			169175		735.67
6168	K AND B RENTALS LLC	R	9/01/2012			169176		601.00
1601	GRAIG MOORE	R	9/01/2012			169177		490.00
6517	STACE MORRIS	R	9/01/2012			169178		870.00
1800	DAN RODABAUGH	R	9/01/2012			169179		251.00
6451	NAZAR SAMAN	R	9/01/2012			169180		764.00
3406	JON SCHWENKER	R	9/01/2012			169181		219.00
4636	WESTAR ENERGY, INC. (HAP)	R	9/01/2012			169182		753.00
0266	JOHN S KUTZ	E	8/28/2012			999999		275.00
1609	PHILLIP H O'MALLEY	E	8/28/2012			999999		300.00
1638	VERNON W PEARSON	E	8/28/2012			999999		550.00
1982	KENNETH STOTTS	E	8/28/2012			999999		560.00
1985	RICK A MOORE	E	8/28/2012			999999		600.00
2542	CHARLES YOST	E	8/28/2012			999999		375.00
3272	DUNCAN HOUSING LLC	E	8/28/2012			999999		550.00
4013	KNIGHTS OF COLUMBUS TOWERS	E	8/28/2012			999999		203.00
5534	SYCAMORE VILLAGE APARTMENTS	E	8/28/2012			999999		854.00
6130	T & K RENTALS LLC	E	8/28/2012			999999		575.00
6298	KEVAN L SCHUPBACH	E	8/28/2012			999999		511.00
6391	DOWNTOWN PITTSBURG HOUSING PAR	E	8/28/2012			999999		1,550.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6803	MIKE GARRETT RENTALS LLC	E	8/28/2012			999999		350.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	10	5,082.67	0.00	5,082.67
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	13	7,253.00	0.00	7,253.00
NON CHECKS:	0	0.00	0.00	0.00

VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99 BANK: HAP TOTALS:	23	12,335.67	0.00	12,335.67
BANK: HAP TOTALS:	23	12,335.67	0.00	12,335.67

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0224	KDOR	D	8/31/2012			000000		14,589.44
0321	KP&F	D	8/31/2012			000000		34,226.40
0728	ICMA	D	8/31/2012			000000		1,486.23
1050	KPERS	D	8/31/2012			000000		27,053.82
3147	INTERNAL REVENUE SERVICE	D	8/31/2012			000000		69,668.56
6415	ING FINANCIAL ADVISORS	D	8/31/2012			000000		3,559.00
6627	AMERICAN FUNDS SERVICE COMPANY	D	8/31/2012			000000		230.77
0349	UNITED WAY OF CRAWFORD COUNTY	R	8/31/2012			169162		89.00
2228	KANSAS PAYMENT CENTER	R	8/31/2012			169163		2,102.42
2577	OK CENTRALIZED SUPPORT RE	R	8/31/2012			169164		130.97
6943	VALENTINE & ZIMMERMAN	R	8/31/2012			169165		283.74
0028	PAYROLL CLEARING	E	8/31/2012			999999		84.48

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	4	2,606.13	0.00	2,606.13
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	7	150,814.22	0.00	150,814.22
EFT:	1	84.48	0.00	84.48
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 99	BANK: PY	TOTALS:	12	153,504.83	0.00	153,504.83
BANK: PY	TOTALS:	12	153,504.83	0.00	153,504.83	
REPORT TOTALS:	182	4,402,923.00	20.96CR	4,402,902.04		

Passed and approved this 11<sup>th</sup> day of September, 2012.

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John Ketterman, Mayor

ATTEST:

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Tammy Nagel, City Clerk

## INTEROFFICE MEMORANDUM

**To:** DARON HALL  
**From:** MARK TURNBULL  
**CC:**  
**Date:** SEPTEMBER 5, 2012  
**Subject:** *Agenda Item: September 11, 2012  
Carl Ulepich Façade Grant*

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The Downtown Façade Improvement Committee considered an application for the Phase II Program requested by Carl Ulepich, owner of the property located at 206, 206 ½, and 208 S. Broadway Street. The façade grant request totals \$1,400.00 with an anticipated total owner contribution of \$2,876.00. Exterior work planned is a new awning.

Recommendation: Committee recommends funding with three conditions; the owner completes all work as presented in the application, meets or increases financial contribution toward facility upgrade matching costs, and passes fire inspection.

Attached, please find the application and photographs.

Please approve or disapprove the recommendation and if approved, authorize the Mayor to sign the appropriate documents.



# Downtown Revitalization Façade Improvement Grant Application

Date of Application: 7/1/2012

## Applicant Information

Applicant Name: CARC Ulepic

Business Name: \_\_\_\_\_

Street Address: 507 WILSON STREET

City: FRONTENAC State: KS Zip: 66763

## Building Information

Address of building where work is to be done: 206<sup>1/2</sup> & 208 S. BROADWAY

Name of building owner (if different from above): \_\_\_\_\_

Building renter(s)/occupants: SIGNET COFFEE, MYSELF - SPRING RIVER  
SHOP  
LEE ENTERPRISES

## Financial Information

Total amount of project: \$ 2876.<sup>00</sup>

Total grant amount applied for: \$ ~~7476.<sup>75</sup>~~ 1400.<sup>00</sup>

### Guidelines:

Match must be 50/50 with City funds, using the following formula:

- Based on \$100 per building front foot
- Extra: for street corner buildings – add up to 25 feet if side has a display window
- Extra: for rear entrances facing a city parking lot – amount based on \$50 per building foot

### Owner/Renter Matching Fund Source:

Cash    Bank Financing (list bank): \_\_\_\_\_    Sweat Equity    Other: \_\_\_\_\_

## Description of Improvements

Describe the façade improvements (City matching funds can only be used for façade improvements):

AWNING @ 206 S. BROADWAY  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



# Downtown Revitalization Façade Improvement Grant Application

Describe how owner/renter funds to match City will be used (exterior improvements will have first priority):

INSULATION IN CEILING @ 206 & 208 S. BRUNNWAY  
OUTSIDE (BACK) 206 1/2 S. BRUNNWAY

Please attach the following:

- Copies of any written estimates for building improvements
- Drawings that show work to be done
- Pictures of building in present condition

Is a building permit required for the project?

yes  no

If yes, describe: \_\_\_\_\_

### Project Timetable:

Date work is to start:

1 1 When Approved.

Date work is to be completed:

1 1 30 DAYS.

Is your building located within 500 feet of the Hotel Stilwell, Colonial Fox Theatre, or Pittsburg Public Library?  yes  no

If yes, have you received State historical review?

If no, have you inquired about the approval process?

*Funds will be paid out once all work has been completed. Invoices or receipts must be furnished for all materials and labor.*

### New or Expanding Business Information

Will your building improvements create any new jobs?

No

If this is a new business, what goods or services are you going to provide?  
\_\_\_\_\_

### Additional Incentive Program

The Neighborhood Revitalization Program may provide property tax rebates for improvements over \$10,000. For more information, call Deena Hallacy at 232-1210 or visit the City's website at [www.pittks.org](http://www.pittks.org).

Carl Z Ulepian  
Applicant Signature

7/20/12  
Date

Carl Z Ulepian  
Building Owner Signature

7/20/12  
Date



**MCP**

Mike Peterson

Sales

Cell: 417-850-7709

Phone: 417-358-4302

Fax: 417-358-1843

Email: mallocan@ipa.net

3133 S Grand Ave

Carthage, MO 64836

**Mallory Canvas Products**

Quality and Service since 1912

FREE ESTIMATES

\$1400.00, INSTALLED

DW<sup>(414-</sup> 358-4302

Thank You for Your Business

\$1360.00

SOLID FRAME - PWS TAX (116.20)

Mallory Canvas Products

TOTAL \$1476.28

206 S. BRUNSWAY

Demi Volter

Postcard

Estimate

Insulate Ceiling at  
206 South Broadway, Pittsburg

Labor

\$ 180

Insulation

\$ 400

---

\$ 580

~~BH~~

Dennis Vostreck

Estimate

Replace Back Door & frame at  
206 1/2 S. Broadway, Pittsburg

	Labor	\$ 120 <sup>00</sup>
Door &	Materials	\$ 250 <sup>00</sup>
		<hr/>
		\$ 370 <sup>00</sup>

Domin V. V. V.

# Estimate

Insulate Ceiling at 208 S. Broadway,  
Pittsburg

Labor	\$	150
Best Insulation	\$	300
		<hr/>
	\$	450





City of Pittsburg, Kansas  
 2012 Budget Monitoring  
 As of August 31, 2012  
 (66.84% of Year has passed)

Budgeted Funds	Budget 2012	Y-T-D Expenses 08/31/2012	Percent Used	Budget 2012	Y-T-D Revenues 08/31/2012	Percent Received	Y-T-D Actual Net	Cash Balance 08/31/2012
General Fund	\$ 14,575,322	\$ 9,864,065	67.68%	\$ 15,547,785	\$ 11,342,498	72.95%	\$ 1,478,434	\$ 3,674,167
Public Library	747,102	493,162	66.01%	731,740	641,355	87.65%	148,193	426,693
Special Alcohol & Drug	138,706	59,290	42.75%	79,543	40,155	50.48%	(19,135)	40,028
Special Parks & Recreation	79,043	40,155	50.80%	79,043	40,155	50.80%	-	-
Street & Highway	2,205,569	956,756	43.38%	682,573	503,609	73.78%	(453,148)	896,600
Debt Service	5,438,323	5,202,437	95.66%	1,191,613	1,079,698	90.61%	1 (4,122,739)	935,094
Public Utilities	6,090,920	3,479,918	57.13%	8,240,978	5,716,344	69.36%	2,236,426	2,337,283
Section 8 Programs	1,520,359	1,018,881	67.02%	1,520,356	1,016,618	66.87%	(2,263)	(2,260)
Economic Development	<u>4,656,894</u>	<u>1,014,286</u>	<u>21.78%</u>	<u>505,393</u>	<u>273,148</u>	<u>54.05%</u>	2 (741,138)	<u>5,132,221</u>
	<u>\$ 35,452,238</u>	<u>\$ 22,128,951</u>	<u>62.42%</u>	<u>\$ 28,579,024</u>	<u>\$ 20,653,581</u>	<u>72.27%</u>	<u>\$ (1,475,370)</u>	<u>\$ 13,439,826</u>

General Note: Amounts do not include Prior Year Balances, Interfund Transfers, IT Charges, Facility Maintenance Charges, Group Hospitalization Charges, or FCIP Charges.

Note 1: Figure does not include approximately \$4M in Interfund Transfers or \$1M in Prior Year Balance

Note 2: Figure does not include approximately \$850,000 in Interfund Transfers or \$5M in Prior Year Balance.

# City of Pittsburg, Kansas

## Mid-Year Budget Review

2012 Revised                  2012 Projected                  Difference

### Revenues by Fund

General Fund	\$ 18,517,438	\$ 18,540,278	\$ 22,840	+Airport Fuel Sales
Public Library	731,740	731,740	-	
Special Alcohol and Drug	79,543	79,543	-	
Special Parks and Recreation	79,043	79,043	-	
Streets and Highway	2,103,268	2,104,710	1,442	+Miscellaneous Pothole Backfills
Debt Service	5,382,746	5,413,263	30,517	+Special Assessments
Public Utilities	8,240,978	8,690,184	449,206	+Revenues up 8%
Section 8 Programs	1,520,356	1,520,356	-	
Economic Development	1,346,634	1,346,634	-	
	<u>\$ 38,001,746</u>	<u>\$ 38,505,751</u>	<u>\$ 504,005</u>	

### Highlights

Sales Tax was budgeted with 3% growth, but we have realized a 6.6% increase to date

### Expenses by Fund

General Fund	\$ 18,772,681	\$ 18,786,128	\$ 13,447	+Airport Fuel Purchases
Public Library	747,102	747,102	-	
Special Alcohol and Drug	138,706	138,706	-	
Special Parks and Recreation	79,043	79,043	-	
Streets and Highway	2,205,569	2,014,472	(191,097)	-Reduction in Miles of Overlays
Debt Service	5,438,323	5,438,323	-	
Public Utilities	8,850,108	8,861,757	11,649	+Additional Water Meters, -Cost of Chemicals
Section 8 Programs	1,520,359	1,520,359	-	
Economic Development	4,656,894	5,539,209	882,315	+Economic Development Loans
	<u>\$ 42,408,785</u>	<u>\$ 43,125,099</u>	<u>\$ 716,314</u>	



DEPARTMENT OF PUBLIC WORKS

201 West 4<sup>th</sup> Street · Pittsburg KS 66762

(620) 231-4170

www.pittks.org

## Interoffice Memorandum

**TO:** DARON HALL  
City Manager

**FROM:** WILLIAM A. BEASLEY  
Director of Public Works

**DATE:** August 30, 2012

**SUBJECT:** Agenda Item – September 11, 2012  
Appointment to the Planning and Zoning Commission

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Michael Creel and Joel VanBecelaere, as members of the Planning and Zoning Commission, have expressed their need to resign from the Commission. Mr. Creel indicated he had too many other obligations at this time and felt he needed to step down. Mr. VanBecelaere has moved outside of the City limits and is no longer eligible to serve. By Ordinance two members of the Planning and Zoning Commission can reside outside of but within three miles of the corporate limits of Pittsburg, however, these two positions are currently filled.

In this regard, would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, September 11, 2012. Action being requested is appointment of two new members to complete the unexpired terms of Mr. Creel and Mr. VanBecelaere to expire December 31, 2014. Both Mr. Creel and Mr. VanBecelaere are serving a second term. The attached list includes people that have expressed an interest in serving on the Planning and Zoning Commission.

Attachment: List of Candidates

cc: Tammy Nagel, City Clerk  
Planning and Zoning Commission File  
Memo File

**Candidates for Appointment**  
**to the**  
**Planning and Zoning Commission**

**Inside City Limits**

**Charles R. “Bob”  
Gilmore**

Bob was born and raised in Pittsburg and currently resides at 521 W. Martin. He lived his entire life in Pittsburg with exception of the four years he served in the U.S. Navy Seabees. Bob attended St. Mary's Schools graduating from high school there. He was a Master Plumber for 41 years and also possessed a Master Mechanical License in 1982. Bob was in the contracting business until 2004, at which time he went to work as a Building Inspector for the City of Pittsburg. He worked in that capacity for 8½ years. Bob is currently a supervisor for Wastewater Collections and still continues to conduct building inspections when needed. He previously served on the Planning and Zoning Commission for approximately 4 years, serving as Chairman at the time he resigned to go to work for the City. Bob indicated he enjoyed the Planning and Zoning Commission and would like to be considered for appointment to the Commission once again.

**Dave Holloman**

Holloman is the owner of a growing small business with international ties (Sapience Corporation). His professional career has spanned over 15 years and has included multiple executive level positions, and the founding of businesses in the plastics and educational products industries. Most recently, Holloman has been actively assisting Ft. Scott Community College and the Crawford County Workforce Education Alliance in their endeavor to create a new Industrial Maintenance Training School in Pittsburg. Holloman indicated that perhaps one of the most valuable lessons he has learned through his business and community experience is that successful economic development relies heavily on a respectful balance of interests. He believes he would bring that balance to this committee and this knowledge would be critical in developing an appropriate Comprehensive Plan for Pittsburg that would best serve the residents while taking full advantage of local and regional resources. Holloman is a long-time citizen of Pittsburg residing at 1004 Amber Drive.

**Wes Streeter**

Streeter and his wife have two young daughters. He has been a resident of Pittsburg for 8 years. Streeter holds a bachelor's degree in Plastics Engineering Technology and a master's degree in Technology Education from Pittsburg State University. He is entering his 6<sup>th</sup> year of teaching Industrial Arts at Northeast High School in Arma. Streeter is also currently serving as a member of the St. Mary's School Advisory Council.

**Chris Vanderbeck**

Vanderbeck attended Pittsburg State University, where he earned a bachelor's degree in Construction Management. He has worked in construction, or some form of it, for as long as he can remember and currently works for Burns Construction. Vanderbeck is currently assisting with the building of the addition at Miller's Professional Imaging. He is a member of the Pittsburg Area Young Professionals. Vanderbeck is interested in the position because he has always wanted to become more knowledgeable about the zoning laws, especially the process of how they come into effect. He feels with his knowledge of construction he would be a great asset to the Planning and Zoning Commission.

**Earl Ward**

Ward has been a Pittsburg resident and homeowner for over 50 years. He attended Kansas State College of Pittsburg, now PSU, and was a PSU employee and Computing Operations Manager 39 years retiring in 1999. Ward is very active in several organizations that include Pittsburg Kiwanis 91-present, past President 99-2000 and 2010-2011; PSU Classified Senate 91-92, Legislative Chairman 92-93; Heart of America Motorcycle Club, President 91-92, Secretary 93-2010; and United Way Board 79-84, past President 83-84. He also previously served on the Pittsburg Planning and Zoning Commission 93-99 and 2004-2007, Chairman 97-98. Ward indicated that since Pittsburg has been his home for several years, he has much interest in community happenings, land use and development. He feels that presently there is an important need for development management with potential for City growth of residential, business and industrial. Ward indicated that he would like to continue to contribute in the planning process and be a part of the City's orderly direction of growth.