

AIRPORT ADVISORY COMMITTEE/AIRPORT MASTER PLAN AND AIRPORT LAYOUT COMMITTEE

MINUTES OF THE MEETING OF AUGUST 13, 2012

MEMBERS PRESENT: Chris Hoffman, Chairperson
Ron Long, Vice Chairperson
Terry Calloway
Scott Crain
Michael Gall
Cliff Hix
Ron Holman
Jay Humbard
Jesse Hudson
Gary Iori
Nathan Keizer
Tom Poznich

MEMBERS ABSENT:

OTHERS PRESENT: Mr. Beasley, Director of Public Works
Andrea Holtzman, Administrative Assistant
Mr. Pyle, Airport Manager
Bruce Remsberg, City Engineer
Brad Weisenburger, PEC

The Airport Advisory Committee met on Monday, August 13, at 10:00 a.m., in the City Hall Conference Room. The meeting was called to order at 10:00 a.m. with all seven (7) members present as well as five (5) members of the Airport Master Plan and the Airport Layout Plan Committee.

The first order of business was the approval of the minutes of the meeting of May 21, 2012. Ron Long moved, seconded by Nathan Keizer, that the minutes be approved as submitted. Motion carried unanimously.

The second order of business was the final review of the Master Plan and Airport Layout Plan. Mr. Beasley turned the floor over to Bruce Remsburg who introduced Brad Weisenburger formerly of Lochner currently of PEC. Mr. Weisenburger has been with the Master Plan and Layout Plan since the beginning of the project as a member of Lochner's consulting firm and is now employed by PEC and working on the final plans to get the Plan filed with the FAA.

**AIRPORT ADVISORY COMMITTEE
MINUTES OF AUGUST 13, 2012
PAGE TWO**

Mr. Weisenburger explained that the planning stages were completed and FAA had made their final comments on the plan. These comments have been incorporated in the Plan it was now ready for the Committees approval. Upon the approval of the Airport Planning Committee the plan would be forwarded to the Governing Body of the City of Pittsburg for approval. If approved the City Manager would sign the plan and it would be filed with the FAA. Mr. Weisenburger did a brief recap of the Capital Improvements proposed with the plan that should be completed with the FAA assistance. He explained some of the improvements required natural wildlife habitats to be destroyed and as such the FAA required an Environmental Assessment be performed.

Mr. Weisenburger gave a power point presentation of the Atkinson Municipal Airport Master Plan. These presentation slides have been attached and should now be considered part of these minutes.

Mr. Beasley explained the Capital Improvements proposed in the Master Plan was based on a survey of Airport users. He indicated the FAA agreed to help with the development of the west side improvements but an access road will need to be constructed as well as a hangar demolished and reconstructed.

Ron Holman asked when these projects would start.

Mr. Beasley explained projects will begin when the money is available from the FAA but currently the City did not have the 10% match the necessary funds.

Mr. Weisenburger explained the City of Pittsburg will need to keep proactive with the FAA so that when the funds become available the City is ready to commence with a project and use the funds. If the City is not ready when the FAA funds are available the funds will go to the next project and group on the list.

Mr. Beasley explained in the past some of the Airport Improvement funds have come from the Revolving Loan Fund or in the Industrial Fund. The City's share of the parallel taxiway is approximately \$300,000. He also explained he is hoping to be able to get assistance from the County for the access road leading to the west side improvements.

The third order of business was an update on the Environmental Assessment Mr. Beasley explained that April 1, 2012 was the deadline for the Public to request a Public Hearing and no hearing was requested. There has been no significant impact found and it has since been filed with the FAA. He stated when Capital Improvements are done the City will have to mitigate the impact on critical habitats. A mitigation plan will be prepared as part of the project design and the work would have to be done concurrently with the project construction.

The fourth order of business was an update on the Runway and Taxiway Pavement Marking. Mr. Beasley explained the painted has begun however the crews ran out of paint and are now waiting on the paint order to be delivered. As soon as the paint arrives crews will commence to complete the painting at the airport.

**AIRPORT ADIVORY COMMITTEE
MINUTES OF AUGUST 13, 2012
PAGE THREE**

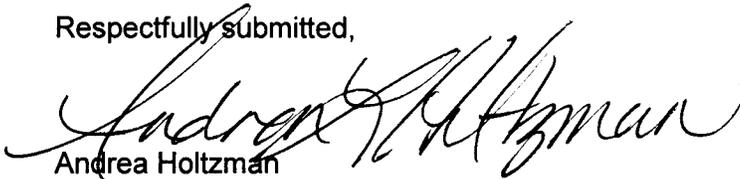
The fifth order of business was a discussion on Instrument Flight Rules (IFR) and closing of the flight plans on the runway as opposed to in the air. Mr. Pyle explained that in order for FAA to count as a completed operation for Instrument Approaches the flight plan needs to be closed on the runway as opposed to in the air.

Chris Hoffman asked if state funds are available for any runway approach lighting projects.

Mr. Beasley indicated that due to the limited amount of operation Pittsburg and FAA funding would not be available.

There being no further business to be discussed, Ron Long moved, seconded by Gary Iori that the meeting be adjourned. The motioned carried unanimously and the meeting adjourned at 11:50 a.m.

Respectfully submitted,



Andrea Holtzman
Administrative Assistant

**Attachments: Atkinson Municipal Airport Master Plan Overview,
Capital Improvement Program
Westside Development
Environmental Concerns
Phase 1 Airport Capital Improvement Program Cost Summary
Phase 2 and 3 Airport Capital Improvement Program Cost Summary**