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FARMERS MARKET FORGIVABLE LOAN - Approval of staff recommendation to approve a forgivable loan from the Revolving Loan Fund (RLF) in the amount of \$41,000 to the Pittsburg Farmer's Market to help construct a new facility near Tenth and Broadway Streets.

Farmers Market Memo 69

AIRPORT FEES AND CHARGES - Staff is requesting authorization to raise the hangar fees by \$15 per month and lower the fuel fees for 100LL to \$0.75 above City's costs for both local and non-local users of the Atkinson Municipal Airport.

Airport Fuel Sales Hangar Rental Memo 70

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CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, December 10, 2013
5:30 PM

CALL TO ORDER BY THE MAYOR:

- a. Invocation by Mike Hart of the Trinity Baptist Church
- b. Flag Salute Led by the Mayor
- c. Public Input

CONSENT AGENDA:

- a. Approval of the November 26, 2013, City Commission Meeting minutes.
- b. Approval of Ordinance No G-1197, amending Section 78-114 of the Pittsburg City Code to restrict parking on the south side of 2nd Street from Pine Street west to the alley and to allow unrestricted parking on the north side of 2nd Street from Broadway Street to Pine Street. **First and only reading, if the Governing Body concurs.**
- c. Approval of the acceptance of a project that includes the completion of Phase 1 and Phase 2 of the hiking/biking trail that will start at 11th and Broadway and continue through Schlanger Park and, if approved, authorize the Mayor to sign KDOT Form 1302 Request for Construction Project.
- d. Approval of the 2014 dues to the League of Kansas Municipalities in the amount of \$7,352.44.
- e. Approval of applications submitted by Mylan L. and Paula A. Williams for water and sewer services outside the City limits to property located at 818 S. 200th Street.
- f. Approval of the applications submitted by Dillons (2600 North Broadway), Walgreens (1911 North Broadway), Pizza Hut (102 East Quincy), Casey's General Store (612 South Broadway), Casey's General Store (2912 North Broadway), and Casey's General Store (434 West 4th Street) to sell Cereal Malt Beverages for the year 2014 and direct the City Clerk to issue the licenses.
- g. Approval of staff recommendation to award the bid for repairs to the Wastewater Treatment Plant clarifiers to Unique Metal Fabrications, Inc., of Pittsburg, Kansas, based on their low bid of \$142,000.00 and, if approved, authorize the issuance of the necessary purchase requisition for this work.

CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, December 10, 2013
5:30 PM

- h. Approval of staff recommendation to award the bid for the annual purchase of unleaded gasoline and diesel fuel to Producers Cooperative Association, of Girard, Kansas, in the amount of \$0.004 per gallon above base price for both unleaded and diesel fuel and \$0.0775 per gallon above base price for the small fuel tanks located at various facilities.
- i. Approval of staff recommendation to award the bid for Exclusive Contract Towing Services to Bean's Towing and Auto Body for the period of January 1, 2014, through December 31, 2015, based on their low bid of \$85 per tow and \$15 per day storage.
- j. Approval of staff request to appoint Jim Hoskins to a first three-year term as a member of the Economic Development Advisory Committee (EDAC) effective January 1, 2014, and to expire on December 31, 2016.
- k. Approval of the Economic Development Advisory Committee's (EDAC) recommendation to grant the Southeast Kansas Recycling Center an extension until November 1, 2014, to make its scheduled 2013 and 2014 loan payments to the Revolving Loan Fund (RLF).
- l. Approval of the Economic Development Advisory Committee's (EDAC) recommendation to grant Kendall Packaging an extension until June 1, 2014, to reach its five-year goal for loan forgiveness, with the condition if the loan forgiveness threshold is not met, Kendall Packaging will be required to make the 2013 and 2014 loan payments back to the Revolving Loan Fund (RLF).
- m. Approval of the Appropriation Ordinance for the period ending December 10, 2013, subject to the release of HUD expenditures when funds are received. **ROLL CALL VOTE.**

SPECIAL PRESENTATIONS:

- a. COMMUNITIES OF DISTINCTION VIDEO - Director of Innovation Jay Byers will present the Communities of Distinction Video that was produced for the City of Pittsburg. **Receive for file.**
- b. EPA COMPLIANCE MANDATES - Public Utilities Director John Bailey will provide an update to the City Commission as to the Environmental Protection Agency's compliance mandates for inflow/infiltration.

CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, December 10, 2013
5:30 PM

PUBLIC HEARING:

- a. 2013 BUDGET AMENDMENT - The City of Pittsburg advertised for a Public Hearing to be held on Tuesday, December 10, 2013, at 5:30 p.m. in the City Commission Room, located in the Law Enforcement Center, located at 201 North Pine, to hear and answer objections of taxpayers relating to the proposed amended use of funds in the 2013 budget. **Following Public Hearing, approve or disapprove amended use of funds.**

CONSIDER THE FOLLOWING:

- a. CONDITIONAL USE REQUEST - The Planning and Zoning Commission, in its meeting of November 25th, 2013, voted unanimously to recommend to the Governing Body disapproval of a request submitted by Mandy Commons for a Conditional Use under the provisions of Article 30 of the Pittsburg Zoning Ordinance to allow chickens to be housed at her residence located at 1909 South Stilwell. **Approve or disapprove the recommendation. (If the Governing Body is not in agreement with the recommendation as provided, the State Statutes stipulate that the Governing Body, by a simple majority, may deny the request or send it back to the Planning and Zoning Commission for further consideration.)**
- b. REQUEST TO REZONE - The Planning and Zoning Commission, in its meeting of November 25, 2013 voted unanimously to recommend Governing Body approval of a request submitted by Hammond Jones Development, Austin, Texas, to rezone 2010 South Rouse from CP-2 Planned General Commercial to RP-4 Planned Apartment House District to allow for the future construction of an apartment complex. **Approve or disapprove recommendation. (If the Governing Body is not in agreement with the recommendation as provided, the State Statutes stipulate that the Governing Body, by a 2/3 majority, may override the recommendation or may return the recommendation to the Planning and Zoning Commission for further consideration. A return of the recommendation must be accompanied with a statement specifying the basis for the Governing Body's returning the recommendation.)**

CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, December 10, 2013
5:30 PM

- c. AUSTERMAN CONSTRUCTION PROJECT - Approval of the Economic Development Advisory Committee's (EDAC) recommendation to grant a request submitted by Austerman Construction to utilize funds in an amount not to exceed \$25,000 from the Revolving Loan Fund (RLF) to assist with the cost associated with the installation of a sprinkler system in their building located in the Northeast Industrial Park, with the condition that if two additional jobs are not created by Austerman Construction by November 1, 2015, they will be required to repay the City's investment in the sprinkler system project. **Approve or disapprove the recommendation of the Economic Development Advisory Committee.**

- d. FARMERS MARKET FORGIVABLE LOAN - Approval of staff recommendation to approve a forgivable loan from the Revolving Loan Fund (RLF) in the amount of \$41,000 to the Pittsburg Farmer's Market to help construct a new facility near Tenth and Broadway Streets. **Approve or disapprove staff recommendation.**

- e. AIRPORT FEES AND CHARGES - Staff is requesting authorization to raise the hangar fees by \$15 per month and lower the fuel fees for 100LL to \$0.75 above City's costs for both local and non-local users of the Atkinson Municipal Airport. **Approve or disapprove staff recommendation.**

NON-AGENDA REPORTS & REQUESTS:

EXECUTIVE SESSION:

- a. EXECUTIVE SESSION - An Executive Session is necessary for preliminary discussion regarding the acquisition of real property and matters relating to security measures that protect public buildings and facilities. **Motion to recess into Executive Session for approximately 45 minutes for discussion regarding the acquisition of real property and matters relating to security measures that protect public buildings and facilities.**

ADJOURNMENT

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
November 26th, 2013

A Regular Session of the Board of Commissioners was held at 5:30 p.m., on Tuesday, November 26th, 2013, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Michael Gray presiding and the following members present: John Ketterman, Chuck Munsell, Monica Murnan and Patrick O'Bryan.

Don Talent of the Open Door Fellowship Center provided the invocation.

Mayor Gray led the flag salute.

PUBLIC INPUT -

John Kutz, 4035 Parkview Drive, Frontenac, spoke in favor of the proposed noise ordinance.

Becky Harryman, 110 West 6th Street, spoke in opposition to the proposed noise ordinance. Ms. Harryman requested the Governing Body delay action on the proposed noise ordinance, to allow more citizens in the vicinity to become informed and allowed the opportunity to voice concern regarding the ordinance.

David Fish, 110 West 6th Street, spoke in opposition to the proposed noise ordinance.

Larry Douglas, 101 West 16th Street, spoke in favor of the proposed noise ordinance.

Scott Waggoner, Stilwell Hotel, spoke in favor of the proposed noise ordinance.

Tim Dawsey, 509 West 1st Street, spoke in favor of the proposed noise ordinance.

Heather and Roger Horton, 311 North Broadway, spoke in favor of the proposed noise ordinance.

Justin Tierney, 1908 John F. Kennedy, spoke in favor of the proposed noise ordinance.

Dick Horton, 507 Norris, spoke in favor of the proposed noise ordinance.

Terri Steele, 4035 Parkview Drive, Frontenac, spoke in favor of the proposed noise ordinance.

Mayor Gray thanked those audience members who participated in the Public Input portion of the meeting.

APPROVAL OF MINUTES – NOVEMBER 12th, 2013 - On motion of O'Bryan, seconded by Munsell, the Governing Body approved the November 12th, 2013, City Commission Meeting minutes as submitted. Motion carried.

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
November 26th, 2013

INSTALLATION OF STREET LIGHT FIXTURE – 31ST AND MICHIGAN – On motion of O'Bryan, seconded by Munsell, the Governing Body approved the installation of a 70-watt high pressure sodium street light fixture on an existing pole approximately 225 feet west of the intersection of 31st and Michigan at a cost of \$6.13 monthly (\$73.56 annually) and authorized City staff to submit the necessary modification order to Westar Energy. Motion carried.

MT. OLIVE CEMETERY ENDOWMENT EXPENDITURES – On motion of O'Bryan, seconded by Munsell, the Governing Body approved staff request to release funds from the Mt. Olive Cemetery Endowment Fund and the Mausoleum Endowment Fund for the purchase of a new deck for the grounds mower in the amount of \$2,220 and materials to build additional niches for the Mausoleum in the amount of \$3,875. Motion carried.

CEREAL MALT BEVERAGE LICENSES – On motion of O'Bryan, seconded by Munsell, the Governing Body approved the applications submitted by Four Oaks Golf Course (910 Memorial Drive), Wal-Mart #72 (2710 North Broadway), Pitt Stop (902 South Joplin), Bo's 1 Stop, Inc. (1116 West 4th Street), Pump N Pete's (1307 South Broadway), Pump N Pete's (1711 North Broadway), Pump N Pete's (4002 North Broadway), and Ron's Supermarket (310 East Centennial) to sell Cereal Malt Beverages for the year 2014 and directed the City Clerk to issue the licenses. Motion carried.

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE APPOINTMENTS – On motion of O'Bryan, seconded by Munsell, the Governing Body approved staff request to appoint Jeff Poe and Marty Beezley to first three-year terms as members of the Economic Development Advisory Committee effective January 1, 2014, and to expire on December 31, 2016. Motion carried.

MEMORIAL AUDITORIUM ADVISORY BOARD APPOINTMENT – On motion of O'Bryan, seconded by Munsell, the Governing Body approved staff request to appoint Deanna Grotheer to the unexpired term of James Belew as a member of the Memorial Auditorium Advisory Board effective January 1, 2014, and to expire on December 31, 2014. Motion carried.

PARKS AND RECREATION ADVISORY BOARD APPOINTMENT – On motion of O'Bryan, seconded by Munsell, the Governing Body approved staff request to appoint Glen Bliss to a first four-year term as a member of the Parks and Recreation Advisory Board effective January 1, 2014, and to expire on December 31, 2017. Motion carried.

HUMAN RELATIONS COMMISSION REAPPOINTMENTS – On motion of O'Bryan, seconded by Munsell, the Governing Body approved staff request to reappoint Patty Horgan, Jerry Waltrip, and Astrid Zagorski to second three-year terms as members of the Human Relations Commission effective January 1, 2014, and to expire on December 31, 2016. Motion carried.

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
November 26th, 2013

CITIZENS ADVISORY BOARD APPOINTMENT AND REAPPOINTMENT – On motion of O'Bryan, seconded by Munsell, the Governing Body approved staff request to appoint Cathy Lee T. Arcuino, Ph.D. to a first three-year term reappoint Becky Gray to a second three-year term as members of the Citizens Advisory Board effective January 1, 2014, and to expire on December 31, 2016. Motion carried.

APPROPRIATION ORDINANCE – On motion of O'Bryan, seconded by Munsell, the Governing Body approved the Appropriation Ordinance for the period ending November 26th, 2013, subject to the release of HUD expenditures when funds are received, with the following roll call vote: Yea: Gray, Ketterman, Munsell, Murnan and O'Bryan. Motion carried.

CHANGE ORDERS – WASTEWATER TREATMENT PLANT LEGACY CONTROL SYSTEM UPGRADE PROJECT – On motion of O'Bryan, seconded by Murnan, the Governing Body approved Change Order Proposals 101, 102, 103 and 105 reflecting a total increase of \$23,513.00 making a new contract construction amount of \$178,831.00 for the Wastewater Treatment Plant Legacy Control System Upgrade Project. Motion carried.

FAÇADE GRANT – WILBERT – 502 NORTH BROADWAY – On motion of Murnan, seconded by O'Bryan, the Governing Body approved the Downtown Facade Grant Advisory Committee's recommendation to award a facade grant in the amount of \$1,693.63 to Shirley Wilbert for her building located at 502 North Broadway (Rosa Bella) for tuck pointing of the building and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried.

DISPOSITION OF BIDS – PLANER AND BROOM SWEEPER – On motion of Murnan, seconded by O'Bryan, the Governing Body approved staff recommendation to reject bids received for the purchase of one (1) 40" Planer (High Flow) and one (1) 84" Broom Sweeper as the bids exceed what was budgeted for the purchase of this equipment. Motion carried.

SPECIAL PRESENTATION - SOLID WASTE UPDATE - City Manager Daron Hall provided an update on the implementation of the recommendations of the Solid Waste Task Force. Mr. Hall reported that everything that can be done at this point has been done.

2014 WORKERS' COMPENSATION COVERAGE – On motion of Munsell, seconded by Ketterman, the Governing Body approved staff request to utilize the Kansas Municipal Insurance Trust (KMIT) for Workers' Compensation Coverage for the 2014 plan year. Motion carried.

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
November 26th, 2013

ORDINANCE NO. G-1196 – On motion of Murnan, seconded by O'Bryan, the Governing Body approved Ordinance No. G-1196, amending and replacing Sections 54-131, 54-132, 54-133, 54-134 and 54-135 of the Pittsburg City Code and creating Sections 54-136, 54-137 and 54-138 of the Pittsburg City Code regulating the making, creation and maintenance of excessive, unnecessary or loud sounds and noises within the Pittsburg city limits, and setting standards for measurement of such sound and noises, on first and only reading. Motion carried.

BOARD OF ZONING APPEALS APPOINTMENTS – On motion of O'Bryan, seconded by Ketterman, the Governing Body appointed Aaron McConnell and Chris Vanderbeck to first three-year terms as members of the Board of Zoning Appeals effective January 1, 2014, and to expire December 31, 2016. Motion carried.

PLANNING AND ZONING COMMISSION APPOINTMENT/REAPPOINTMENT – On motion of Ketterman, seconded by Munsell, the Governing Body reappointed Ron Close to a second three-year term and appointed Earl Ward and R. "Bob" Gilmore to first three-year terms as members of the Planning and Zoning Commission effective January 1, 2014, and to expire December 31, 2016. Motion carried.

AIRPORT ADVISORY COMMITTEE APPOINTMENT/REAPPOINTMENT - On motion of Murnan, seconded by O'Bryan, the Governing Body reappointed Ron Close to a first three-year term, reappointed Gary Iori to a second three-year term, and appointed Jesse Hudson and Michael Tribelhorn to first three-year terms as members of the Airport Advisory Committee effective January 1, 2014, and to expire December 31, 2016. Motion carried.

DATE FOR SECOND CITY COMMISSION MEETING IN DECEMBER – On motion of Murnan, seconded by O'Bryan, the Governing Body cancelled the City Commission meeting scheduled for December 24, 2013, and scheduled a Special Meeting for December 17th, 2013. Motion carried.

NON-AGENDA REPORTS & REQUESTS –

STREET REPAIR UPDATE - Director of Public Works William Beasley announced that the paving projects on Walnut Street and 7th Street are nearing completion. Mayor Gray asked for a summary of street repair projects be provided at an upcoming City Commission Meeting.

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
November 26th, 2013

ADJOURNMENT: On motion of O'Bryan, seconded by Ketterman, the Governing Body adjourned the meeting at 7:16 p.m. Motion carried.

Michael E. Gray, Mayor

ATTEST:

Tammy Nagel, City Clerk



DEPARTMENT OF PUBLIC WORKS

201 West 4th Street · Pittsburg KS 66762

(620) 231-4170

www.pittks.org

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: BILL BEASLEY
Director of Public Works

DATE: December 2, 2013

SUBJECT: Agenda Item – December 10, 2013
Ordinance No G-1197
2-Hour Parking

Since the opening of the new restaurant, Philippe's, located at 111 N Pine, there have been some parking issues along 2nd Street. The Traffic Advisory Board is recommending the adoption of Ordinance No. G-1197 to restrict parking to 2 Hours on the south side of 2nd Street from Pine Street west to the alley and to allow unrestricted parking on the north side of 2nd Street from Broadway Street to Pine Street. Philippe's has its own off street parking, but relies on the parking along 2nd Street for additional parking for customer. This area is frequently used for long term parking for visitors and employees of area businesses causing a shortage of parking for customers of Philippe's. Restricting half of the current parking spaces to 2-hour parking will allow short term parking for the patrons.

In this regard, would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 10, 2013. Action being requested is approval or disapproval of the request for 2-hour parking. If approved, it will be necessary to approve the Ordinance No. G-1197 on FIRST READING.

Attachement: Ordinance No. G-1197

(Summary Published in the Morning Sun on _____, 2013)

ORDINANCE NO. G-1197

AN ORDINANCE, amending Section 78-114 of the Pittsburg City Code to restrict parking on the south side of 2nd Street from Pine Street west to the alley and to allow unrestricted parking on the north side of 2nd Street from Broadway Street to Pine Street.

NOW, THEREFORE, BE IT ORDAINED THAT THE GOVERNING BODY OF THE CITY OF PITTSBURG, KANSAS:

Section One. Section 78-114 of the Pittsburg City Code is hereby amended as follows:

Sec. 78-114. Two-hour parking zones.

It shall be unlawful for any person to stop, stand or park any vehicle for longer than two (2) hours at any one time, between the hours of 6:00 a.m. and 6:00 p.m. on any day except Saturday and Sunday, in the following locations:

- (1) West side of North Walnut Street from 4th Street to 5th Street.
- (2) North side of 3rd Street from Broadway Street west to the north-south alley.
- (3) North side of 3rd Street from Broadway Street west to and including one (1) parking space west of the north-south alley.
- (4) North side of 2nd Street from Pine Street to Walnut Street.
- (5) South side of 2nd Street from Pine Street west to the north-south alley.
- (6) North 24 spaces of the public parking lot located on the Northeast corner of 4th Street and Locust Street described as the South six (6) feet of Lot 157 and all of Lots 155 and 156, Block 23, in Pittsburg Original Town Addition.

Proper signs shall be erected and maintained so as to advise the public of the parking limitations contained in this Section.

Section Two. This Ordinance shall take effect upon its passage and publication in the official city newspaper.

PASSED AND APPROVED BY THE GOVERNING BODY of the City of Pittsburg, Kansas, this _____ day of _____, 2013.

Mayor-Michael Gray

City Clerk-Tammy Nagel



DEPARTMENT OF PUBLIC WORKS

201 West 4th Street · Pittsburg KS 66762

(620) 231-4170

www.pittks.org

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: WILLIAM A. BEASLEY
Director of Public Works

DATE: December 3, 2013

SUBJECT: Agenda Item – December 10, 2013
KDOT Request for Construction Project

The City of Pittsburg applied for and was awarded funding through KDOT's Transportation Enhancement Program involving completion of Phase I and Phase 2 of a hiking/biking trail that will start at the Trail Head Park at 11th and Broadway and continue through Schlanger Park. KDOT approved federal funds for this project based on the Phase I and Phase 2 total project cost estimate of \$730,284. The federal portion of funding will be 80 percent of the actual total participating project construction and construction engineering costs. The City will be responsible for the remaining construction and construction engineering costs along with preliminary engineering, right-of-way and utility costs.

In order to proceed with this project, the City is required to submit to KDOT the attached Form 1302 Request for Construction Project indicating acceptance of the project and to insure that funds are available to cover the City's share of the funding of this project. In this regard, would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 10, 2013. Action necessary will be approval or disapproval of staff's request to submit the necessary form requesting construction of this project and, if approved, authorize the Mayor to execute the form on behalf of the City of Pittsburg.

Attachment: Request for Construction Project

KANSAS DEPARTMENT OF TRANSPORTATION
BUREAU OF LOCAL PROJECTS
REQUEST FOR CONSTRUCTION PROJECT

Submit One (1) Copy, With Map

City Pittsburg

WHEREAS: The Secretary of Transportation of the State of Kansas, hereinafter referred to as the Secretary, has been designated as agent for _____ County under an agreement dated _____, or,

WHEREAS: The Secretary's agency for the City of Pittsburg will be designated under an agreement to be executed, and,

WHEREAS: the Federal-Aid Highway Act of 1956, as amended, and subsequent acts and amendments, provided Federal-Aid funds to assist the counties, cities and other political sub-divisions in improving their roads and streets, and,

WHEREAS: The above-noted county/city desires to improve a certain portion of their road or street system as is more fully described hereinafter, now, therefore,

BE IT RESOLVED: That the Secretary is hereby requested to program, for construction, that portion of road / street which is functionally classified as a N/A on Route Number _____ located:

Total Project Length _____ (Km) 1.1 (Mi) Est. Let Date September 2014

ESTIMATED costs of such improvements are as follows:

Grading / Culverts / Storm Sewer	\$	<u>25,000</u>
Surfacing (Type) <u>Concrete</u>	\$	<u>625,284</u>
Bridges (Number) _____	\$	_____
Seeding	\$	<u>5,000</u>
Other <u>Signalization</u>	\$	<u>75,000</u>
ESTIMATED Total for Project	\$	<u>730,284</u>

Surveys and plans will be prepared by: In-House Staff

BE IT FURTHER RESOLVED: That sufficient funds of Pittsburg City are now, or will be available and are hereby pledged to the Secretary in the amount and at the time required for the supplementing of federal funds available for the completion of this project. Prior to Federal Authorization, any project expenditures made by the County/City are ineligible for federal funding and remain the responsibility of the County/City. Upon cancellation of the project by the County/City, the County/City shall reimburse the Secretary within thirty (30) days after receipt of statement of cost incurred by the Secretary prior to cancellation.

Day _____ Month November Year 2013, at Pittsburg, Kansas.

Recommended for Approval:

APPROPRIATE LOCAL OFFICIAL(S)

County/City Engineer or Administrator

Chairperson/Mayor

ATTEST:

Member

County/City Clerk

Member

REQUEST FOR CONSTRUCTION PROJECT

RR within 1/2 mile Yes RR Owner KCS City Pittsburg

Area Served: General Farming Livestock Oil/Gas Industrial Suburban Urban
 Others: _____

Utilities to be adjusted: None

Environmental Concerns: Parks Yes Wetlands No Other Yes/No

Traffic Data: Present AADT _____ Year _____ Estimated Future AADT _____ Year _____

Existing Facilities:					Curb & Gutter	Storm Sewer			
Roadbed Width	Surface Type	Surface Width	Condition	Surface Thickness					
(M)		(M)							
(Ft)		(Ft)							
Proposed Facilities:					Curb & Gutter	Storm Sewer			
Roadbed Width	Surface Type	Surface Width	Surfacing By:	Surface Thickness or Rate/Km or /Mi					
(M)	Concrete	(M)		6"	No	Yes			
10.00		10.00							
(Ft)		(Ft)							
Existing Bridges:					Safe Load	Suff. Rating	Rating Year	Posted	
NBIP Structure Number	Structure Type	Over-all Length	Clear Roadway						
		(M) (Ft)	(M)	(Ft)					
		(M) (Ft)	(M)	(Ft)					
Proposed New Bridges:					Safe Load	Suff. Rating	Rating Year	Posted	
Structure Type		Over-all Length	Clear Roadway						
		(M) (Ft)	(M)	(Ft)					
		(M) (Ft)	(M)	(Ft)					
Railroad Crossings:			No. of Tracks	Main Tracks	Other Tracks	Avg. Trains Daily	Min. Vis. @ 300'	Present Protection	Proposed Protection
Company Name									
Kansas City Southern			1		0	50	300'	Gates/Lights	No change

Comments: This project will serve to construct a Bike/Ped. Path which will complete the connection between the Pittsburg Middle School/St. Mary's Colgan and the Pittsburg High School. Route of path as shown on attached maps.

REQUEST FOR CONSTRUCTION PROJECT

In accordance with the Bureau of Local Projects (BLP) Memo 99-11, dated December 16, 1999, we are required, under the Comprehensive Transportation Program (CTP) to collect and record total costs of all work phases of projects. This includes local agency federal-aid and state-aid projects that include any non-participating, pre-construction local agency costs for preliminary engineering (plan design), rights of way and utility adjustments.

Please show below your estimate of the cost of any of the following non-participating work phases for this proposed project.

Preliminary Engineering (PE)

Please estimate the payments you will make to your consultant. If your agency will perform its own PE, include your estimated direct costs plus overhead.

Rights of Way (R/W)

Please estimate the payments you will make to landowners.

Utility Adjustments (UTIL)

Please estimate the total of any payments you will make to utility companies for adjustments to utilities located on private easements.

ESTIMATED non-construction costs are as follows:

Preliminary Engineering	<u>In-House</u>	\$ <u>50,000</u>
Rights of Way	_____	\$ <u>0</u>
Utility Adjustments	_____	\$ <u>0</u>
Other	_____	\$ _____
ESTIMATED Total for Project		\$ <u><u>50,000</u></u>



Interoffice Memorandum

TO: Daron Hall, City Manager

FROM: Tammy Nagel, City Clerk

DATE: December 4th, 2013

SUBJECT: Agenda Item – December 10th, 2013
2014 Dues & Subscriptions - League of Kansas Municipalities

We have received notification from the League of Kansas Municipalities that our Dues and Subscriptions for 2014 are due in the amount of \$7,352.44. This amount is up \$6.79 over the dues paid for 2013 in the amount of \$7,345.65.

In the information provided by the League of Kansas Municipalities, the fluctuation in yearly dues is attributed to the city's population and assessed valuation.

Governing Body action needed is the approval of 2014 Dues and Subscriptions to the League of Kansas Municipalities in the amount of \$7,352.44.

If you have any questions or require additional information, please let me know.



DEPARTMENT OF PUBLIC UTILITIES

201 West 4th Street · Pittsburg KS 66762

(620) 231-4170

www.pittks.org

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: JOHN H. BAILEY, P.E., PhD
Director of Public Utilities

DATE: December 4, 2013

SUBJECT: Agenda Item – December 10, 2013
Applications for Outside Water and Sewer Service

The City of Pittsburg has received applications for water and sewer services outside the City. Mylan and Paula Williams are requesting water and sewer services be extended to their property located at 818 S. 200th Street to serve their new home and existing shop. Currently, the adjacent property to the north (which is owned by the Williams) is served by City water and sewer services and will allow for connections to be made to extend these services.

The City has made contact with Mr. William Morrison, the Operator/Manager with RWD #4, with regard to this request and he indicated they would have no problem with the property being added to City services. Attached is a map showing the boundaries of RWD #4 and location of the subject property.

In this regard, would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 10, 2013. Action necessary will be approval or disapproval of the applications for water and sewer services.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment: Applications & Map

APPLICATION FOR WATER SERVICE OUTSIDE THE CITY OF PITTSBURG, KS CORPORATE LIMITS

PROPERTY OWNER(S) Mylan L. & Paula A. Williams DATE 12/3/13

TELEPHONE 620-231-1425 CURRENT ADDRESS 2101 W. 4th Lot 21, P.O. Box 664

The undersigned owners hereby request water service to the following real estate: Pittsburg, KS 66762

Physical address: 818 S. 200th St.

Legal description of property:

As a prerequisite to the right to receive and to continue to receive water from the Pittsburg water system, the undersigned owners agree to the following:

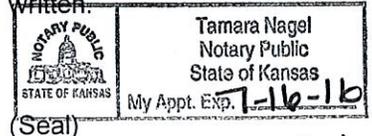
1. To abide by and be subject to all ordinances, rules, and regulations pertaining to the delivery and use of water supplied by the City of Pittsburg.
2. To plat the above described real estate, or if in the opinion of the Governing Body said real estate cannot be properly platted until other adjacent areas are also platted, to execute an "Agreement to Plat", and to plat the above described real estate upon the written request of the Governing Body.
3. I hereby give consent to annexation of the above described real estate to the City of Pittsburg at the convenience of the Governing Body of the City of Pittsburg. This consent shall be binding upon the executors, administrators, grantees, heirs, trustees, successors, receivers, and assigns of the parties.
4. The agreements herein shall be deemed covenants running with the land and will be filed on record with the office of Register of Deeds, Crawford County, Kansas.

Property Owners
Mylan L. Williams
Paula A. Williams

STATE OF KANSAS)
SS
CRAWFORD COUNTY)

BE IT REMEMBERED, that on this 3rd day of December, A.D., 2013, before me, the undersigned, a Notary Public, in and for the County and State afore-said, came Mylan L. Williams and Paula A. Williams who are personally known to me to be the same persons who executed the foregoing instrument and duly acknowledge the execution of the same.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my Notarial Seal on the day and year last above written.



(Seal)
My commission expires: July 16, 2016

Tamara Nagel
Notary Public

Recording fee paid and
County zoning permit received 12-3-2013 \$12
(Date paid) (Amount)

RONALD K. ALBERTINI
REGISTERED LAND SURVEYOR
CERTIFIED FLOOD PLAIN MANAGER
812 SPRUCE ST., FRONTENAC, KANSAS 66763
620-231-0222

LEGAL DESCRIPTION – 818 S 200TH Street, Pittsburg Ks, 66762 - Mylan L. and Paula A. Williams Revocable Trust:

A portion of the South One Quarter (S1/4) of the Northwest Quarter (NW1/4) of the Northwest Quarter (NW1/4) of Section 25, Township 30 South, Range 24 East of the Sixth Principal Meridian, Crawford County, Kansas, bounded and described as follows: Commencing at the Southwest corner of the Northwest Quarter of the Northwest Quarter; thence on a bearing of North along the West line of said Northwest Quarter of the Northwest Quarter a distance of 190.18 feet to the point of beginning of the following described tract; thence continuing on a bearing of North along said West line a distance of 137.18 feet to the Northwest corner of said South One Quarter of the Northwest Quarter of the Northwest Quarter; thence on a bearing of North 89 degrees 44 minutes 10 seconds East along the North line of said South One Quarter a distance of 1336.37 feet to the Northeast corner of said South One Quarter; thence on a bearing of 00 degrees 13 minutes 23 seconds East along the East line of said South One Quarter a distance of 327.16 feet to the Southeast corner of said South One Quarter; thence on a bearing of South 89 degrees 43 minutes 41 seconds West along the South line of said South One Quarter a distance of 962.65 feet; thence on a bearing of North and parallel with the West line of said South One Quarter a distance of 193.10 feet; thence on a bearing of South 89 degrees 16 minutes 55 seconds West a distance of 375.00 feet more or less to the point of beginning.

APPLICATION FOR SEWER SERVICE OUTSIDE THE CITY OF PITTSBURG, KS CORPORATE LIMITS

PROPERTY OWNER(S) Mylan & Paula Williams DATE 12/4/13

TELEPHONE 620-231-1425 CURRENT ADDRESS 2101 W 4th Lot 21 Pittsburg, KS 66762

The undersigned owners hereby request sewer service to the following real estate:

Physical address: 819 S. 200th

Legal description of property:

As a prerequisite to the right to receive and to continue to receive sewer service from the Pittsburg sewer system, the undersigned owners agree to the following:

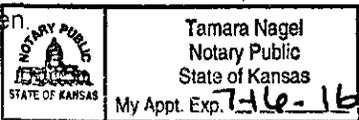
1. To abide by and be subject to all ordinances, rules, and regulations pertaining to the delivery and use of sewer supplied by the City of Pittsburg.
2. To plat the above described real estate, or if in the opinion of the Governing Body said real estate cannot be properly platted until other adjacent areas are also platted, to execute an "Agreement to Plat", and to plat the above described real estate upon the written request of the Governing Body.
3. I hereby give consent to annexation of the above described real estate to the City of Pittsburg at the convenience of the Governing Body of the City of Pittsburg. This consent shall be binding upon the executors, administrators, grantees, heirs, trustees, successors, receivers, and assigns of the parties.
4. The agreements herein shall be deemed covenants running with the land and will be filed on record with the office of Register of Deeds, Crawford County, Kansas.

Property Owners
Mylan L Williams
Paula A Williams

STATE OF KANSAS)
 SS
 CRAWFORD COUNTY)

BE IT REMEMBERED, that on this 5th day of December, A.D., 2013, before me, the undersigned, a Notary Public, in and for the County and State afore-said, came Mylan L Williams and Paula A. Williams, who are personally known to me to be the same persons who executed the foregoing instrument and duly acknowledge the execution of the same.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my Notarial Seal on the day and year last above written.



Tamara Nagel
 Notary Public

(Seal)
 My commission expires: July 16, 2016

Recording fee paid and
 County zoning permit received 12-04-2013 \$12-
 (Date paid) (Amount)

RONALD K. ALBERTINI
REGISTERED LAND SURVEYOR
CERTIFIED FLOOD PLAIN MANAGER
812 SPRUCE ST., FRONTENAC, KANSAS 66763
620-231-0222

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Man asks to put land into district

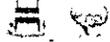
By **MATTHEW CLARK**

The Morning Sun

Posted Mar 04, 2011 @ 01:30 PM

Recommend

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GIRARD — A rural Pittsburg man has requested to have additional land placed inside the West Fourth Street Sewer District in order to hook a newly constructed home into the lines.

Mylan Williams, who already owns property in the sewer district, has requested that a 5-acre parcel of land south of the Country Lanes Mobile Home Park to be placed into the district so that he can construct a home that will also be in the district.

"I, actually, started this process over a year ago and, because of the constraints of time, I had to change my plans to accommodate the immediate need I had at the time," said Williams. "I would, now, like to resume this process in hopes that I can build a house on this property in the near future."

Presently, the tract of land where the new home would be constructed is not in the sewer district and would have to rely on a septic tank system. The sewer district currently borders the property in question on three sides.

"He has property west of the district," said Tom Ragonese, Crawford County project manager. "He wants to bring the extra property into the district."

The county would not be obligated to install a tap at the location because County Engineer Ron Albertini certified that the land would meet the requirement for gravity flow into the current district lines.

"The only concern we had was the flow from the home to the lines," said Ragonese. "We determined that it would work."

The only instance where it would not work would be if a basement was installed in the new home. In that instance, Williams would have to place a grinder pump to run the sewer from the basement to the main lines, Ragonese said.

The current main lines for the sewer district runs behind homes on Fourth Street and cut through the property owned by Williams.

"This would actually square up the district anyway," said Ragonese.

Commissioners have given their approval to the request.

Matthew Clark can be reached at matthew.clark@morningsun.net or at 620-231-2600, Ext. 140

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Kansas Rural Water Districts

Sxcedf#z dwhu#vxsqj #v| vwhp #erxqgdulhv



Ndqvdiv#z dwhu#R iilfh/#Ndqvdv#Uxudg#z dwhu#Dvvr fldv#r#q#:#G lj wdo# areh/#J hrH |h/#P lfurvr#v



DEPARTMENT OF PUBLIC UTILITIES

303 Memorial Drive · Pittsburg KS 66762

(620) 240-5126

www.pittks.org

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: JOHN H. BAILEY
Director of Public Utilities

DATE: December 3, 2013

SUBJECT: Agenda Item – December 10, 2013
Wastewater Treatment Plant Final Clarifier Repairs

The Wastewater Treatment Plant has two final clarifiers serving the trickling filters. The mechanisms have been removed from the clarifiers for sludge and scum removal. We have received three quotes for the replacement of these mechanisms.

Adam Endicott of Unique Metal Fabrications, Inc. is the low bidder for the fabrication and installation of these mechanisms in the amount of \$142,000.00. This was anticipated and is included in this year's budget. Staff is requesting authorization to award the contract to Unique Metal Fabrications, Inc.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 10, 2013. Action being requested is approval or disapproval of staff's recommendation to award the bid to the low bidder as stipulated above.

Attachment: Unique Metals Fabrications, Inc. Bid Quote



November 19, 2013

Unique Metal Fabrications, Inc.
2888 N Rotary Terrace
Pittsburg, KS 66762

RE: Scope of Work Intent
WWTP Final Clarifier #2

Dear Adam Endicott:

Per our discussion on Wednesday November 13, 2013 concerning the replacement of the existing effluent trough and weirs for Final Clarifier #2 at the Waste Water Treatment Plant. The following is a list of each party's responsibilities to complete the scope of work:

City of Pittsburg:

- Provide existing As-Built drawings
- Drain down basin and provide access to Unique staff for observation & installation of new product.
- Demolish existing trough & weirs
- Supplied zink primer paint to Unique for shop application
- Provide scaffolding for installation by others
- Provide bolts and fasteners
- Provide boom truck for use with installation
- Provide backhoe for use with installation

Unique Metal Fabrication, Inc.

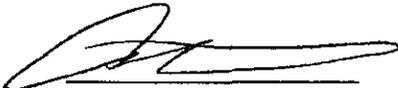
- Fabricate new effluent trough and weirs out of A36 quarter inch steel
- Install primer paint in shop application
- Provide product transportation to WWTP
- Install new effluent trough and weirs

Project Costs:

Material Cost	\$ 95,000.00
<u>Install Cost</u>	<u>\$ 47,000.00</u>
Total Cost	\$142,000.00

The following is agreed upon by the following:

Dr. John Bailey
Director of Public Utilities



Adam Endicott
President & CEO



Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: WILLIAM A. BEASLEY
Director of Public Works

DATE: December 3, 2013

SUBJECT: Agenda Item – December 10, 2013
DISPOSITION OF BIDS
Unleaded Gasoline and Diesel Fuel

Bids were received on Tuesday, December 3, 2013 for the purchase of Unleaded Gasoline and Diesel Fuel for the City for the period of January 1st to December 31st, 2014 (see attached bid tab sheet). The specifications were written to provide for a cost per gallon above the base price for Unleaded, Diesel and small fuel tanks located at various City facilities. It was the intention of the bid documents to provide for the cost per gallon for service and delivery above the cost of the fuel when delivery was accepted from the distributor.

After reviewing the bids received, the City staff is recommending that the bid be awarded to the lowest bidder that can meet the City's specifications, Producers Cooperative Association, of Girard, Kansas, with a cost above the base price of \$0.004 per gallon for both Unleaded and Diesel Fuel and \$0.0775 per gallon above the base price for the small fuel tanks. These bids are the same as the accepted bids for 2013. Petroleum Traders of Ft. Wayne, Indiana was the low bidder for bulk diesel and unleaded fuel; however, they did not submit a bid for fueling the City's smaller tanks and cannot provide any emergency fuel services. Currently, Producers Cooperative is available 24 hours a day for emergency refueling. The difference in the bids was \$.002/ gallon or about \$200 annually.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 10, 2013. Action necessary will be approval or disapproval of staff's recommendation to award the bids to the low bidder as stipulated above.

Attachment: Bid Tab Sheet



The City of Pittsburg, Kansas
Recapitulation of Bids
Gasoline and Diesel Fuel

Tuesday, December 3rd, 2013
2:00 p.m.

Name & Address of Bidder	Per Gallon above base price Unleaded 87 Octane	Per Gallon above base price #2 Diesel	Per Gallon above base price 3 small Unleaded Gasoline Tanks	Per Gallon above base price 3 small Diesel Tanks
Castagno Oil Company 675 South Hwy. 69, PO Box 357 Pittsburg, KS 66762	\$0.02	\$0.02	\$0.10	\$0.10
Petroleum Traders Corp. 7120 Pointe Inverness Way Ft. Wayne, IN 46804	\$0.0026 +.2532 in taxes	\$0.0026 +.2732 in taxes	NO BID	NO BID
Producers Coop 164 W. 640 Ave., PO Box 323 Girard, KS 66743	\$0.004	\$0.004	\$0.0775	\$0.0775

INTEROFFICE MEMORANDUM

To: City Manager Daron Hall

From: Chief Mendy Hulvey
Lieutenant Tim Tompkins

CC:

Date: Tuesday, December 3, 2013

Subject: Disposition of Bids for Towing Contract

Bids were solicited from interested towing companies to perform towing services for vehicles which are directed to be towed by the police department and certain vehicles owned by the City of Pittsburg. Pursuant to the bid request, two bids for towing services were received by the submission deadline of Tuesday, December 3, 2013. The bids were opened and reviewed according to City of Pittsburg bid policy. Following is a summation of those bids:

Bean's Towing and Auto Body, Weir, Kansas

Price per tow: \$85.00
Storage per day: \$15.00

Larry Barrett Body Frame and Towing, Pittsburg, Kansas

Price per tow: \$95.00
Storage per day: \$15.00

Bean's Towing and Auto Body is the current holder of the Exclusive City tow contract, and has been the low bidder on contract towing for the past six years. The City is current paying \$75 per tow, and \$15 per day for storage fees. The current contract began on January 1, 2012 and will expire on December 31, 2013. Based on the bids submitted, staff would recommend awarding the bid for contact towing services for the period of January 1, 2014 through December 31, 2015 to Bean's Towing and Auto Body based on their low submitted bid. Should you have any questions on staff's recommendation, please contact me.



**Recapitulation of Bids Received
2014 – 2015 Exclusive Tow Service
Tuesday, December 3rd, 2013 - 2:00 p.m.**

Name and Address of Bidder	Price Per Tow	Daily Storage Fee
Bean's Towing & Auto Body 9463 NE 50th Street Weir, Kansas 66781	\$85.00	\$15.00
Larry Barrett Body * Frame * Towing 1601 East 27th Street Terrace Pittsburg, Kansas 66762	\$95.00	\$15.00



Memorandum

TO: Daron Hall, City Manager

FROM: Blake Benson, Economic Development Director

DATE: December 3, 2013

SUBJECT: December 10, 2013 Agenda Item
Jim Hoskins EDAC term

Jim Hoskins is serving out the unexpired Economic Development Advisory Committee (EDAC) term of the late Bill Coleman. This term will end on December 31, 2013, after which Mr. Hoskins will be eligible for a full three-year term beginning January 1, 2014.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 10, 2013. Action being requested is appointment of Jim Hoskins to a three-year term on the Economic Development Advisory Committee to expire December 31, 2016.



Memorandum

TO: Daron Hall, City Manager

FROM: Blake Benson, Economic Development Director

DATE: December 3, 2013

SUBJECT: December 10, 2013 Agenda Item
Southeast Kansas Recycling Center, Inc. forgivable loan

On October 29, 2009, the City of Pittsburg provided a \$60,000 loan to Southeast Kansas Recycling Center, Inc. to help with various improvements to the organization's facility at 615 South Joplin Street.

Additionally, the City agreed to forgive half of each year's loan payment (\$6,000) by 50% if Southeast Kansas Recycling continued to operate a household hazardous waste facility in Pittsburg each subsequent year over the ten-year life of the loan. Southeast Kansas Recycling continues this function, thereby achieving the threshold for 50% forgiveness.

The Southeast Kansas Recycling Center has requested to have its 2013 loan payment of \$3,000 postponed for one year due to financial difficulties. The loan payment was to have been made on November 1, 2013. Dr. Jim Triplett, Southeast Kansas Recycling Chairman of the Board, made the request to the Economic Development Advisory Committee (EDAC) on November 6, 2013.

After considering the request, the EDAC unanimously agreed to recommend that a one-year extension be given to the Southeast Kansas Recycling Center.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 10, 2013. Action being requested is granting Southeast Kansas Recycling Center an extension until November 1, 2014, to make its scheduled 2013 and 2014 loan payments back to the RLF.



Memorandum

TO: Daron Hall, City Manager

FROM: Blake Benson, Economic Development Director

DATE: December 3, 2013

SUBJECT: December 10, 2013 Agenda Item
Kendall Packaging forgivable loan

On August 31, 2009, the City of Pittsburg provided a \$30,000 forgivable loan to Kendall Packaging Corporation to help the company transport and install a piece of equipment at its Pittsburg facility. Kendall Packaging Corporation is now in the fourth year of that agreement.

As a requisite for loan forgiveness, Kendall Packaging Corporation committed to a job creation schedule. This schedule called for eight new employees by June 1, 2013. Although the company has qualified for loan forgiveness in each of the previous three years, Kendall Packaging Corporation has fallen one employee short of the threshold for this year (eight). However, the company is considering an expansion of its Pittsburg facility in early to mid-2014 and has asked for more time to reach the agreed-upon employment threshold as the impending expansion is expected to create enough new jobs to help Kendall Packaging Corporation hit its committed five-year goal of ten new jobs (since 2009) by June 1, 2014.

The EDAC considered this request on November 6 and unanimously agreed to recommend that Kendall Packaging Corporation be given more time to reach its employment benchmark.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 10, 2013. Action being requested is granting Kendall Packaging an extension until June 1, 2014, to hit its five-year goal for loan forgiveness. If that

does not occur, Kendall Packaging will be required to make the 2013 and 2014 loan payments back to the Revolving Loan Fund.

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	11/22/2013			171870		
C-CHECK	VOID CHECK	V	12/03/2013			171920		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	2	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00
TOTAL ERRORS:	0			

VENDOR SET: 99 BANK: * TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	2	0.00	0.00	0.00
BANK: * TOTALS:	2	0.00	0.00	0.00

VENDOR SET: 99 City of Pittsburg, KS
 BANK: 80144 BMO HARRIS BANK
 DATE RANGE: 11/20/2013 THRU 12/03/2013

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7097	DAVID BROOKS	R	11/22/2013			171868		3,010.92
4263	COX COMMUNICATIONS KANSAS LLC	R	11/22/2013			171869		1,509.67
7100	FIRST UNITED METHODIST CHURCH	R	11/22/2013			171871		1,430.00
2877	KDHE - BUREAU OF WATER	R	11/22/2013			171872		75.00
2877	KDHE - BUREAU OF WATER	R	11/22/2013			171873		50.00
1	LEMARTS LLC	R	11/22/2013			171874		100.00
6817	LYNN JENKINS OFFICE SUPPLY ACC	R	11/22/2013			171875		72.00
0175	REGISTER OF DEEDS	R	11/22/2013			171876		28.00
0188	SECRETARY OF STATE	R	11/22/2013			171877		85.00
1	SHOUSE, BRANDON	R	11/22/2013			171878		1,000.00
6622	JEFF SWITLIK	R	11/22/2013			171879		169.00
0349	UNITED WAY OF CRAWFORD COUNTY	R	11/22/2013			171880		95.87
2350	WASTE CORPORATION OF MISSOURI	R	11/22/2013			171881		290.00
1108	WESTAR ENERGY	R	11/22/2013			171882		36.10
6832	WICHITA STATE UNIVERSITY	R	11/22/2013			171883		85.00
5371	PITTSBURG FAMILY YMCA	R	11/22/2013			171884		112.14
2876	A-PLUS CLEANERS & LAUNDRY	R	11/27/2013			171897		39.00
1	ARMA FIRE DEPARTMENT	R	11/27/2013			171898		105.00
5759	COMMUNITY HEALTH CENTER OF SEK	R	11/27/2013			171899		86,254.20
3493	KANSAS BOARD OF EMS	R	11/27/2013			171900		240.00
0397	PITTSBURG POLICE DEPT	R	11/27/2013			171901		102.80
0175	REGISTER OF DEEDS	R	11/27/2013			171902		25.00

VENDOR SET: 99 City of Pittsburg, KS
BANK: 80144 BMO HARRIS BANK
DATE RANGE: 11/20/2013 THRU 12/03/2013

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1235	RHODES GROCERY INC	R	11/27/2013			171903		17.30
4844	UNITED STATES MEDIA TELEVISION	R	11/27/2013			171904		9,900.00
2004	AIRE-MASTER OF AMERICA, INC.	R	12/03/2013			171914		15.91
5759	COMMUNITY HEALTH CENTER OF SEK	R	12/03/2013			171915		137.88
0748	CONRAD FIRE EQUIPMENT INC	R	12/03/2013			171916		124.76
6828	GENERAL ATOMICS INT'L SERVICES	R	12/03/2013			171917		1,827.60
6740	FELD FIRE	R	12/03/2013			171918		306.00
6358	FIRE X INC	R	12/03/2013			171919		1,878.50
5770	JOPLIN FREIGHTLINER SALES INC	R	12/03/2013			171921		22.23
6656	KNIPP EQUIPMENT INC	R	12/03/2013			171922		229.03
6806	RED MUNICIPAL & INDUSTRIAL EQU	R	12/03/2013			171923		613.50
6853	RHOMAR WATER	R	12/03/2013			171924		678.20
6716	SID BOEDEKER SAFETY SHOE SERVI	R	12/03/2013			171925		120.00
7084	TITAN TRACKS	R	12/03/2013			171926		1,513.95
7053	U.S. PEROXIDE, LLC	R	12/03/2013			171927		950.00
0011	AMERICAN ELECTRIC INC	E	11/27/2013			999999		165.46
0026	STANDARD INSURANCE COMPANY	D	12/02/2013			999999		1,265.83
0044	CRESTWOOD COUNTRY CLUB	E	11/27/2013			999999		324.72
0046	ETTINGERS OFFICE SUPPLY	E	11/27/2013			999999		1,103.23
0055	JOHN'S SPORT CENTER	E	11/27/2013			999999		472.89
0063	LOCKE WHOLESALE SUPPLY	E	11/27/2013			999999		395.11
0078	SUPERIOR LINEN SERVICE	E	11/27/2013			999999		524.77

VENDOR SET: 99 City of Pittsburg, KS
BANK: 80144 BMO HARRIS BANK
DATE RANGE: 11/20/2013 THRU 12/03/2013

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0101	BUG-A-WAY INC	E	11/27/2013			999999		110.00
0105	PITTSBURG AUTOMOTIVE INC	E	11/27/2013			999999		4,296.19
0112	MARRONES INC	E	11/27/2013			999999		195.85
0116	DANIEL E BRADEN	E	11/27/2013			999999		185.00
0117	THE MORNING SUN	E	11/27/2013			999999		42.54
0145	BROADWAY LUMBER COMPANY, INC.	E	11/27/2013			999999		307.07
0154	BLUE CROSS & BLUE SHIELD	D	11/22/2013			999999		67,182.88
0154	BLUE CROSS & BLUE SHIELD	D	12/02/2013			999999		28,275.45
0154	BLUE CROSS & BLUE SHIELD	D	12/03/2013			999999		32,149.19
0163	O'REILLY AUTOMOTIVE INC	E	11/27/2013			999999		77.98
0183	PRO-PRINT INC	E	11/27/2013			999999		215.00
0199	KIRKLAND WELDING SUPPLIES	E	11/27/2013			999999		124.00
0200	SHERWIN WILLIAMS COMPANY	E	11/27/2013			999999		143.22
0207	PEPSI-COLA BOTTLING CO OF PITT	E	11/27/2013			999999		92.90
0272	BO'S 1 STOP INC	E	11/27/2013			999999		318.24
0276	JOE SMITH COMPANY, INC.	E	11/27/2013			999999		257.74
0292	UNIFIRST CORPORATION	E	11/27/2013			999999		57.80
0300	PITTSBURG FORD-MERCURY, INC.	E	11/27/2013			999999		5,284.74
0306	CASTAGNO OIL CO INC	E	11/27/2013			999999		116.32
0317	KUNSHEK CHAT & COAL CO, INC.	E	11/27/2013			999999		16,864.66
0321	KP&F	D	11/22/2013			999999		35,750.62
0328	KANSAS ONE-CALL SYSTEM, INC	E	11/27/2013			999999		279.60

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0339	GENERAL MACHINERY	E	11/27/2013			999999		489.68
0375	CONVENIENT WATER COMPANY	E	11/27/2013			999999		96.49
0420	CONTINENTAL RESEARCH CORP	E	11/27/2013			999999		215.06
0512	CALIFORNIA CONTRACTORS SUPPLIE	E	11/27/2013			999999		530.00
0516	AMERICAN CONCRETE CO INC	E	11/27/2013			999999		197.13
0589	BERRY TRACTOR & EQUIPMENT	E	11/27/2013			999999		342.40
0607	QUALITY FLOOR COVERING	E	11/27/2013			999999		379.05
0627	BOETTCHER SUPPLY INC	E	11/27/2013			999999		122.08
0659	PAYNES INC	E	11/27/2013			999999		298.00
0710	HOLLAND ALIGNMENT	E	11/27/2013			999999		234.75
0728	ICMA	D	11/22/2013			999999		948.93
0746	CDL ELECTRIC COMPANY INC	E	11/27/2013			999999		3,137.07
0803	OLD DOMINION BRUSH CO	E	11/27/2013			999999		108.42
0805	BROADWAY ANIMAL HOSPITAL PA	E	11/27/2013			999999		800.99
0837	BLACKBURN MANUFACTURING CO	E	11/27/2013			999999		97.67
0844	HY-FLO EQUIPMENT CO	E	11/27/2013			999999		28.40
0866	AVFUEL CORPORATION	E	11/27/2013			999999		649.48
1050	KPERS	D	11/22/2013			999999		32,054.28
1075	COASTAL ENERGY CORP	E	11/27/2013			999999		13,861.80
1478	KANSASLAND TIRE OF PITTSBURG	E	11/27/2013			999999		2,002.90
1490	ESTHERMAE TALENT	E	11/27/2013			999999		50.00
1615	MITY-LITE INC	E	11/27/2013			999999		17,484.31

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1657	CRAWFORD COUNTY HEALTH DEPT	E	11/27/2013			999999		1,140.00
1733	BOYD METALS OF JOPLIN INC	E	11/27/2013			999999		579.80
2035	O'BRIEN ROCK CO., INC.	E	11/27/2013			999999		8,030.71
2433	THE MORNING SUN	E	11/27/2013			999999		132.47
2707	THE LAWNSCAPE COMPANY, INC.	E	11/27/2013			999999		525.25
2767	BRENNTAG SOUTHWEST, INC	E	11/27/2013			999999		1,590.00
2960	PACE ANALYTICAL SERVICES INC	E	11/27/2013			999999		1,087.00
3192	MUNICIPAL CODE CORP	E	11/27/2013			999999		700.00
3261	PITTSBURG AUTO GLASS	E	11/27/2013			999999		275.00
3971	FASTENAL COMPANY	E	11/27/2013			999999		357.97
3972	WASHINGTON ELECTRONICS INC	E	11/27/2013			999999		505.00
4133	T.H. ROGERS HOMECENTER	E	11/27/2013			999999		78.30
4307	HENRY KRAFT, INC.	E	11/27/2013			999999		36.90
4354	LIFESTYLE LEASING INC	E	11/27/2013			999999		600.00
4390	SPRINGFIELD JANITOR SUPPLY, IN	E	11/27/2013			999999		74.60
4501	JAMES D PATTERSON	E	11/27/2013			999999		35.00
4621	JCI	E	11/27/2013			999999		644.00
4638	SOUND PRODUCTS	E	11/27/2013			999999		46.35
4698	THE MORNING SUN	E	11/27/2013			999999		158.07
4970	ERIC VANCE	E	11/27/2013			999999		315.00
5015	IN THE GARDEN, LLC	E	11/27/2013			999999		93.00
5185	FERGUSON ENTERPRISES INC	E	11/27/2013			999999		9,000.54

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5228	KDHE	E	11/27/2013			999999		40.00
5275	US LIME COMPANY-ST CLAIR	E	11/27/2013			999999		8,262.04
5295	SPRINGFIELD BLUEPRINT	E	11/27/2013			999999		117.06
5308	BUS ANDREWS EQUIPMENT INC	E	11/27/2013			999999		98.41
5340	COMMERCE BANK TRUST	E	11/25/2013			999999		32,399.59
5391	CLEAVER FARM & HOME	E	11/27/2013			999999		130.00
5469	BURTON CROWELL	E	11/27/2013			999999		16.49
5552	NATIONAL SIGN CO INC	E	11/27/2013			999999		980.00
5590	HD SUPPLY WATERWORKS, LTD.	E	11/27/2013			999999		2,946.80
5855	SHRED-IT USA INC	E	11/27/2013			999999		258.24
5904	TASC	D	11/22/2013			999999		6,377.88
6175	HENRY C MENGHINI	E	11/27/2013			999999		439.50
6198	CHARLES HOSMAN	E	11/27/2013			999999		3,790.00
6203	SOUTHWEST PAPER CO INC	E	11/27/2013			999999		169.94
6232	ASPHALT & FUEL SUPPLY LLC	E	11/27/2013			999999		13,954.71
6415	ING FINANCIAL ADVISORS	D	11/22/2013			999999		4,552.00
6498	BLUEGLOBES LLC	E	11/27/2013			999999		21.24
6952	ADP INC	D	11/22/2013			999999		1,874.44
6952	ADP INC	D	11/29/2013			999999		3,117.47
7033	JAY HATFIELD MOTORSPORTS	E	11/27/2013			999999		122.06
7090	FRANK LEE POLCHLOPEK	E	11/27/2013			999999		366.00
7098	BOGAC YENAL	E	11/27/2013			999999		625.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
* * T O T A L S * *								
		NO		INVOICE AMOUNT				CHECK AMOUNT
	REGULAR CHECKS:			113,249.56		0.00		113,249.56
	HAND CHECKS:			0.00		0.00		0.00
	DRAFTS:			213,548.97		0.00		213,548.97
	EFT:			163,834.45		11.70CR		163,822.75
	NON CHECKS:			0.00		0.00		0.00
	VOID CHECKS:							
		0 VOID DEBITS	0.00					
		VOID CREDITS	0.00	0.00		0.00		
TOTAL ERRORS: 0								
* * T O T A L S * *								
		NO		INVOICE AMOUNT				CHECK AMOUNT
VENDOR SET: 99	BANK: 80144	TOTALS:		490,632.98		11.70CR		490,621.28
BANK: 80144	TOTALS:			490,632.98		11.70CR		490,621.28

VENDOR SET: 99 City of Pittsburg, KS
 BANK: EFT MANUAL EFTS
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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0011	AMERICAN ELECTRIC INC	E	11/25/2013			999999		742.88
0055	JOHN'S SPORT CENTER	E	11/27/2013			999999		6.00
0194	KANSAS STATE TREASURER	E	11/25/2013			999999		3,487.50
0409	WISEMAN'S DISCOUNT TIRE INC	E	11/25/2013			999999		59.95
0636	SAM BROWN & SON SHEET METAL	E	11/29/2013			999999		134.00
0866	AVFUEL CORPORATION	E	11/25/2013			999999		27,010.20
2025	SOUTHERN UNIFORM & EQUIPMENT L	E	11/29/2013			999999		3,736.88
2825	KANSAS DEPT OF ADMINISTRATION	E	11/29/2013			999999		621.20
3272	DUNCAN HOUSING LLC	E	11/25/2013			999999		100.00
3802	BRENNTAG MID-SOUTH INC	E	11/25/2013			999999		6,345.00
4133	T.H. ROGERS HOMECENTER	E	11/25/2013			999999		32.58
4183	BARBIZON LIGHT OF THE ROCKIES	E	11/25/2013			999999		21.26
4501	JAMES D PATTERSON	E	11/29/2013			999999		18.00
5609	RON WHITE	E	11/25/2013			999999		105.00
6721	LLOYDS TRASH SERVICE	E	11/25/2013			999999		26.78
6822	ELIZABETH BRADSHAW	E	11/25/2013			999999		214.00
6995	SUMMER WARREN	E	11/25/2013			999999		110.00
7028	MATTHEW L. FRYE	E	12/03/2013			999999		400.00
7029	ELISABETH GORDON	E	11/25/2013			999999		357.00
7048	PHILADELPHIA MIXING SOLUTIONS,	E	11/29/2013			999999		512.27
7101	HYDROWORX INTERNATIONAL, INC	E	11/25/2013			999999		16,743.25
7102	LACIE COTTRELL	E	11/29/2013			999999		30.62

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
* * T O T A L S * *								
		NO		INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
	REGULAR CHECKS:	0		0.00		0.00		0.00
	HAND CHECKS:	0		0.00		0.00		0.00
	DRAFTS:	0		0.00		0.00		0.00
	EFT:	22		60,814.37		0.00		60,814.37
	NON CHECKS:	0		0.00		0.00		0.00
	VOID CHECKS:	0	VOID DEBITS	0.00				
			VOID CREDITS	0.00	0.00	0.00		
TOTAL ERRORS: 0								
* * T O T A L S * *								
		NO		INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
VENDOR SET: 99	BANK: EFT	TOTALS:	22	60,814.37		0.00		60,814.37
BANK: EFT	TOTALS:	22		60,814.37		0.00		60,814.37

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7106	GEORGIA BATES	R	12/02/2013			171905		639.00
6266	KENNETH JOSEPH BRADY	R	12/02/2013			171906		274.00
6585	CLASS HOMES 1 LLC	R	12/02/2013			171907		381.00
6168	K AND B RENTALS LLC	R	12/02/2013			171908		590.00
6517	STACE MORRIS	R	12/02/2013			171909		352.00
1800	DAN RODABAUGH	R	12/02/2013			171910		383.00
6451	NAZAR SAMAN	R	12/02/2013			171911		928.00
4897	JOHN VINARDI	R	12/02/2013			171912		243.00
4636	WESTAR ENERGY, INC. (HAP)	R	12/02/2013			171913		677.00
0006	OLIN CHANDLER	E	12/03/2013			999999		200.00
0013	ASHLEY K. CANTRELL	E	12/03/2013			999999		503.00
0109	RANDY VILELA TRUCKING, HAULING	E	12/03/2013			999999		910.00
0140	A&M RENTALS	E	12/03/2013			999999		862.00
0266	JOHN S KUTZ	E	12/03/2013			999999		78.00
0855	CHARLES HOSMAN	E	12/03/2013			999999		371.00
0969	SEK-CAP INC	E	12/03/2013			999999		2,210.52
1008	BENJAMIN M BEASLEY	E	12/03/2013			999999		235.00
1231	JOHN LOVELL	E	12/03/2013			999999		266.00
1609	PHILLIP H O'MALLEY	E	12/03/2013			999999		5,671.00
1638	VERNON W PEARSON	E	12/03/2013			999999		652.00
1688	DORA WARE	E	12/03/2013			999999		592.00
1961	DUSTIN D MAJOR	E	12/03/2013			999999		365.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1982	KENNETH STOTTS	E	12/03/2013			999999		2,148.00
1985	RICK A MOORE	E	12/03/2013			999999		1,061.00
2304	DENNIS HELMS	E	12/03/2013			999999		216.00
2339	CHRIS WINDSOR	E	12/03/2013			999999		149.00
2542	CHARLES YOST	E	12/03/2013			999999		1,307.00
2624	JAMES ZIMMERMAN	E	12/03/2013			999999		1,360.00
2718	KENNETH B DUTTON	E	12/03/2013			999999		277.00
2850	VENITA STOTTS	E	12/03/2013			999999		480.00
2913	KENNETH N STOTTS JR	E	12/03/2013			999999		315.00
3002	BARBARA MINGORI	E	12/03/2013			999999		383.00
3067	STEVE BITNER	E	12/03/2013			999999		5,166.00
3114	PATRICIA BURLESON	E	12/03/2013			999999		807.00
3142	COMMUNITY MENTAL HEALTH CENTER	E	12/03/2013			999999		419.00
3193	WILLIAM CROZIER	E	12/03/2013			999999		1,292.00
3218	CHERYL L BROOKS	E	12/03/2013			999999		368.00
3272	DUNCAN HOUSING LLC	E	12/03/2013			999999		6,114.00
3273	RICHARD F THENIKL	E	12/03/2013			999999		1,240.00
3294	JOHN R SMITH	E	12/03/2013			999999		282.00
3593	REMINGTON SQUARE	E	12/03/2013			999999		5,546.00
3668	MID AMERICA PROPERTIES OF PITT	E	12/03/2013			999999		1,858.00
3708	GILMORE BROTHERS RENTALS	E	12/03/2013			999999		73.00
3724	YVONNE L. ZORNES	E	12/03/2013			999999		698.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3746	JAROLD BONBRAKE	E	12/03/2013			999999		327.00
4054	MICHAEL A SMITH	E	12/03/2013			999999		514.00
4218	MEADOWLARK TOWNHOUSES	E	12/03/2013			999999		2,243.00
4308	KENNETH BATEMAN	E	12/03/2013			999999		542.00
4492	PITTSBURG SENIORS	E	12/03/2013			999999		3,632.00
4546	C & M PROPERTIES LLC	E	12/03/2013			999999		76.00
4564	TERRY L SIMPSON	E	12/03/2013			999999		491.00
4752	S & N MANAGEMENT, LLC	E	12/03/2013			999999		370.00
4786	JENNIFER STANLEY	E	12/03/2013			999999		352.00
4828	LINDA G MARTINSON	E	12/03/2013			999999		149.00
4928	PITTSBURG STATE UNIVERSITY	E	12/03/2013			999999		1,292.00
5035	ZACK QUIER	E	12/03/2013			999999		118.00
5039	VANETA MATHIS	E	12/03/2013			999999		276.00
5393	CARLOS ANGELES	E	12/03/2013			999999		1,140.00
5508	BUTLER RENTALS INC	E	12/03/2013			999999		83.00
5549	DELBERT BAIR	E	12/03/2013			999999		274.00
5583	ROBERT L NANKIVELL SR	E	12/03/2013			999999		195.00
5653	PEGGY HUNT	E	12/03/2013			999999		225.00
5656	EARL HARTMAN	E	12/03/2013			999999		437.00
5658	DEANNA J HIGGINS	E	12/03/2013			999999		191.00
5660	HERBERT WARING	E	12/03/2013			999999		353.00
5676	BARBARA TODD	E	12/03/2013			999999		34.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5817	JAMA ENTERPRISES LLP	E	12/03/2013			999999		412.00
5854	ANTHONY A SNYDER	E	12/03/2013			999999		1,179.00
5875	BRIAN WARE	E	12/03/2013			999999		451.00
5885	CHARLES T GRAVER	E	12/03/2013			999999		500.00
5906	JOHN HINRICHS	E	12/03/2013			999999		193.00
5939	EDNA R TRENT	E	12/03/2013			999999		220.00
5957	PASTEUR PROPERTIES LLC	E	12/03/2013			999999		575.00
5961	LARRY VANBECELAERE	E	12/03/2013			999999		558.00
6002	SALLY THRELFALL	E	12/03/2013			999999		251.00
6032	TIM J. RIDGWAY	E	12/03/2013			999999		815.00
6073	REBECCA FOSTER	E	12/03/2013			999999		256.00
6108	TILDEN BURNS, LLC	E	12/03/2013			999999		367.00
6130	T & K RENTALS LLC	E	12/03/2013			999999		1,380.00
6150	JAMES L COX	E	12/03/2013			999999		354.00
6161	MICHAEL J STOTTS	E	12/03/2013			999999		162.00
6172	ANDREW A WACHTER	E	12/03/2013			999999		217.00
6186	TROY ROSENSTIEL	E	12/03/2013			999999		210.00
6294	RONALD E WUERDEMAN	E	12/03/2013			999999		256.00
6295	DAVID L PETERSON	E	12/03/2013			999999		646.00
6298	KEVAN L SCHUPBACH	E	12/03/2013			999999		6,336.00
6306	BALKANS DEVELOPMENT LLC	E	12/03/2013			999999		28.00
6317	RONALD L EMERSON	E	12/03/2013			999999		170.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6380	WAYNE E THOMPSON	E	12/03/2013			999999		577.00
6391	DOWNTOWN PITTSBURG HOUSING PAR	E	12/03/2013			999999		2,862.00
6441	HEATHER D MASON	E	12/03/2013			999999		804.00
6464	PROX PROPERTY SOLUTIONS, LLC	E	12/03/2013			999999		525.00
6507	MARTHA E MOORE	E	12/03/2013			999999		233.00
6628	SEAN HALL	E	12/03/2013			999999		400.00
6633	CHRISTINA OBERLE	E	12/03/2013			999999		223.00
6647	MICHAEL A SMITH	E	12/03/2013			999999		648.00
6657	OZARKS AREA COMMUNITY ACTION C	E	12/03/2013			999999		1,141.72
6673	JUDITH A COLLINS	E	12/03/2013			999999		382.00
6753	REBECCA SPONSEL	E	12/03/2013			999999		306.00
6763	BRETT A WARY	E	12/03/2013			999999		460.00
6799	KEVIN KITTERMAN	E	12/03/2013			999999		264.00
6868	DAVID SIMPSON (308)	E	12/03/2013			999999		225.00
6886	DELBERT BAIR	E	12/03/2013			999999		434.00
6905	JENNIFER M TRISLER	E	12/03/2013			999999		321.00
6916	STILWELL HERITAGE & EDUCATIONA	E	12/03/2013			999999		4,770.00
6966	CHARLOTTE BURGESS	E	12/03/2013			999999		357.00
6971	PAMELA BEER	E	12/03/2013			999999		317.00
7012	RICKY R STEVENS	E	12/03/2013			999999		400.00
7022	STEVE HEFLEY	E	12/03/2013			999999		128.00
7024	KIMBERLY GRISSOM	E	12/03/2013			999999		450.00

VENDOR SET: 99 City of Pittsburg, KS
 BANK: HAP BMO HARRIS BANK-HAP
 DATE RANGE: 11/20/2013 THRU 12/03/2013

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7027	CALVIN THOMAS	E	12/03/2013			999999		222.00
7083	PITTSBURG HEIGHTS, LP	E	12/03/2013			999999		2,207.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	9	4,467.00	0.00	4,467.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	103	91,981.24	0.00	91,981.24
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99 BANK: HAP TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	112	96,448.24	0.00	96,448.24
BANK: HAP TOTALS:	112	96,448.24	0.00	96,448.24

VENDOR SET: 99 City of Pittsburg, KS
 BANK: MAN MANUAL CKS
 DATE RANGE: 11/20/2013 THRU 12/03/2013

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7052	RAYMOND COSTANTINI	R	11/22/2013			171885		1,329.74
1962	THE PITNEY BOWES BANK, INC	R	11/22/2013			171886		2,500.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	3,829.74	0.00	3,829.74
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99	BANK: MAN	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			2	3,829.74	0.00	3,829.74
BANK: MAN	TOTALS:		2	3,829.74	0.00	3,829.74
REPORT TOTALS:			270	651,725.33	11.70CR	651,713.63

Passed and approved this 10th day of December, 2013.

Michael E. Gray, Mayor

ATTEST:

Tammy Nagel, City Clerk



FINANCE AND ADMINISTRATION

201 West 4th Street · Pittsburg KS 66762

(620) 231-4100

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Interoffice Memorandum

TO: Daron Hall, City Manager

FROM: Jamie Clarkson, Finance Director

DATE: December 2, 2013

SUBJECT: Budget Hearing and Adoption of the 2013 Budget Amendments

The City of Pittsburg's 2013 Adopted Budget requires amendments to three funds as follows:

- Special Alcohol Fund – increase the budget from \$76,225 to \$124,947. This is due to the fact that there was an un-budgeted 2012 carryover and the 2013 liquor tax revenues were more than budgeted.
- Special Parks & Recreation Fund – increase the budget from \$75,625 to \$109,836. This is due to the fact that there was an un-budgeted 2012 carryover and the 2013 liquor tax revenues were more than budgeted.
- Debt Service Fund - increase the budget from \$6,329,535 to \$7,782,587. This is due to the fact that the un-budgeted repayment of the FCIP Lease was re-financed with the 2013A General Obligation Bonds. The expense of paying off the lease has to be accounted for.

As required by Kansas statute, a "Notice of Budget Hearing for Amending the 2013 Budget" is required to be published in the City's official newspaper at least 10 days prior to a scheduled public hearing. The City of Pittsburg published the "Notice of Budget Hearing for Amending the 2013 Budget" on November 27, 2013 in the Morning Sun.

Staff is requesting that the 2013 proposed budget amendment be adopted and that the amended budget certificate be signed by the governing body.

cc: Tammy Nagel, City Clerk

City of Pittsburg, Kansas

2013

Adopted Budget

Special Alcohol	2013 Adopted Budget	2013 Proposed Budget
Unencumbered Cash Balance January 1	0	44,286
Receipts:		
State Liquor Tax	75,725	80,661
Miscellaneous	500	0
Total Receipts	76,225	80,661
Resources Available:	76,225	124,947
Expenditures:		
PSU Student Center	3,000	3,000
Crawford County Mental Health	48,517	48,517
D.A.R.E.	24,708	73,430
Total Expenditures	76,225	124,947
Unencumbered Cash Balance December 31	0	0

City of Pittsburg, Kansas

Adopted Budget

Special Parks & Rec.	2013 Adopted Budget	2013 Proposed Budget
Unencumbered Cash Balance January 1	0	29,175
Receipts:		
State Liquor Tax	75,625	80,661
Total Receipts	75,625	80,661
Resources Available:	75,625	109,836
Expenditures:		
Parks & Recreation	75,625	109,836
Total Expenditures	75,625	109,836
Unencumbered Cash Balance December 31	0	0

City of Pittsburg, Kansas

2013

Adopted Budget

Debt Service	2013 Adopted Budget	2013 Proposed Budget
Unencumbered Cash Balance January 1	1,002,893	1,067,000
Receipts:		
Ad Valorem Tax	940,699	891,938
Delinquent Tax	28,000	44,810
Motor Vehicle Tax	109,396	125,903
Recreational Vehicle Tax	558	0
16/20M Vehicle Tax	1,000	0
Special Assessments	0	79,852
Bond Proceeds	0	1,374,969
Transfers:		
Transfer From Public Safety Sales Tax	1,712,588	1,712,588
Transfer From Public Utility	1,532,606	1,530,612
Transfer From Stormwater	309,807	309,807
Transfer From TIF Trust Fund	520,633	509,882
Transfer From TDD Trust Fund	98,320	98,320
Miscellaneous	72,435	36,216
Interest on Idle Funds	600	690
Total Receipts	5,326,642	6,715,587
Resources Available:	6,329,535	7,782,587
Expenditures:		
Debt Service: General Obligation Bonds	1,155,376	1,243,618
Debt Service: Public Utility Bonds	1,532,606	1,530,611
Debt Service: Stormwater Bonds	309,807	309,807
Debt Service: TIF Bonds	520,633	509,882
Debt Service: TDD Bonds	98,320	98,320
Debt Service: Public Safety Sales Tax Bonds	1,712,588	1,712,588
Debt Service: FCIP Bonds	164,669	1,462,518
Reserves	835,536	915,243
Total Expenditures	6,329,535	7,782,587
Unencumbered Cash Balance December 31	0	0

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: TROY GRAHAM
Director of Planning and Community Services

DATE: December 2, 2013

SUBJECT: Agenda Item – December 10, 2013
Recommendation of the Planning and Zoning Commission
Request for a Conditional Use to Allow Chickens to be Housed on the
Property Located at 1909 South Stilwell

The Planning and Zoning Commission, in its meeting of November 25, 2013, considered a request submitted by Mandy Commons for a Conditional Use under the provisions of Article 30 of the Pittsburg Zoning Ordinance to allow chickens to be housed at her residence located at 1909 South Stilwell. A Conditional Use will be required for this request due to fact the property is not large enough to contain farm animals such as chickens (per City of Pittsburg Zoning Ordinance) and the fact it is located in an area currently zoned as R1-B Single Family Residential.

The following criteria are considered when a change of zoning case is heard. Although these criteria are not required when considering a Conditional Use, they are used as a guide.

1. Character of the neighborhood. The property is located in an area which is surrounded by a mix of single family residential homes, an elementary school and university campus. Located a block to the west of the property is George Nettels elementary school and a couple blocks to the north is the Pittsburg State University Technology Center.
2. Zoning and uses of nearby properties. Properties directly surrounding this lot are zoned R-1B Single Family Residential with areas zoned as RP-3 Planned Medium Density Residential located a block to the east.

**MEMO TO: DARON HALL
DECEMBER 2, 2013
PAGE TWO**

3. Suitability of the subject property for the uses to which it is being considered. The City has determined with current zoning regulations that a minimum of one (1) acre is required for the raising of farm animals such as chickens, but has provided the opportunity for smaller tracts as long as care and maintenance of the area does not cause a nuisance with the issuance of a conditional use. If approved, the Planning and Zoning Commission should set a limit to the number of chickens to be kept at this location. The Zoning Ordinance states that, "Keeping of farm animals such as cattle, sheep, horses, mules, chickens, ostriches, emus, rheas and any other animal defined by K.S.A. 47-1001, and acts amendatory and supplemental thereto, as "livestock" on a lot or tract of less than one (1) acre. Only that land used in keeping the farm animals shall be considered in determining the available land."
4. Length of time the subject property has remained vacant as zoned. Property is currently not vacant and contains a single family residential home.
5. The extent to which removal of the restrictions will detrimentally affect the nearby property. Granting of a Conditional Use for this applicant and property could be detrimental to neighboring properties should the maintenance of the area not be kept up. Other neighboring properties could also apply for the same type of Conditional Use.
6. Relative gain to public health, safety, & welfare. Health, Safety, and Welfare could be affected should maintenance of the property not be kept up regularly.

After reviewing all the evidence presented, the Planning and Zoning Commission voted unanimously to recommend to the Governing Body **DENIAL** of this request. In this regard, would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 10, 2013. Action necessary will be for the Governing Body to consider the recommendation of the Planning and Zoning Commission and, if they are in agreement with the recommendation as provided, deny the request. If the Governing Body is not in agreement with the recommendation as provided, the State Statutes stipulate that the Governing Body, by a simple majority, may approve the request or send it back to the Planning and Zoning Commission for further consideration.



DEPARTMENT OF PUBLIC WORKS

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Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: TROY GRAHAM
Director of Planning and Community Services

DATE: December 2, 2013

SUBJECT: Agenda Item – December 10, 2013
Recommendation of the Planning and Zoning Commission
Request to Rezone 2010 South Rouse from CP-2 Planned General
Commercial to RP-4 Planned Apartment House District

The Planning and Zoning Commission, in its meeting of November 25, 2013, considered a request submitted by Hammond Jones Development, Austin, Texas, to rezone 2010 South Rouse from CP-2 Planned General Commercial to RP-4 Planned Apartment House District to allow for the future construction of an apartment complex. The area was rezoned to CP-2 from residential when the Dollar General store was built a few years ago. It has not been developed since this time and the developer is wishing to add apartment housing to this area.

The property is located on a 4.5 acre lot which is mostly undeveloped with the exception of an older single family residential home on the center of the lot. Property to the north is a mix of RP-4 and CP-2, the properties to the west are RP-3 Planned Medium Density Residential (multi-family) and to the south is R-2 Two Family Residential. The property is bordered to the east by South Rouse, a four lane arterial street and PSU properties across South Rouse.

Two of the adjoining property owners were at the meeting with questions and concerns. One property owner was in objection to the apartment complex, citing that his property value is dropping due to the construction of large apartment complexes. The second property owner had questions and concerns, but seemed overall accepting of the answers that were given on how the property is to be developed.

MEMO TO: DARON HALL
DECEMBER 2, 2013
PAGE TWO

After reviewing all the evidence presented, the Planning and Zoning Commission voted unanimously (6-0) to recommend to the Governing Body **APPROVAL** of this rezoning request based on the following criteria:

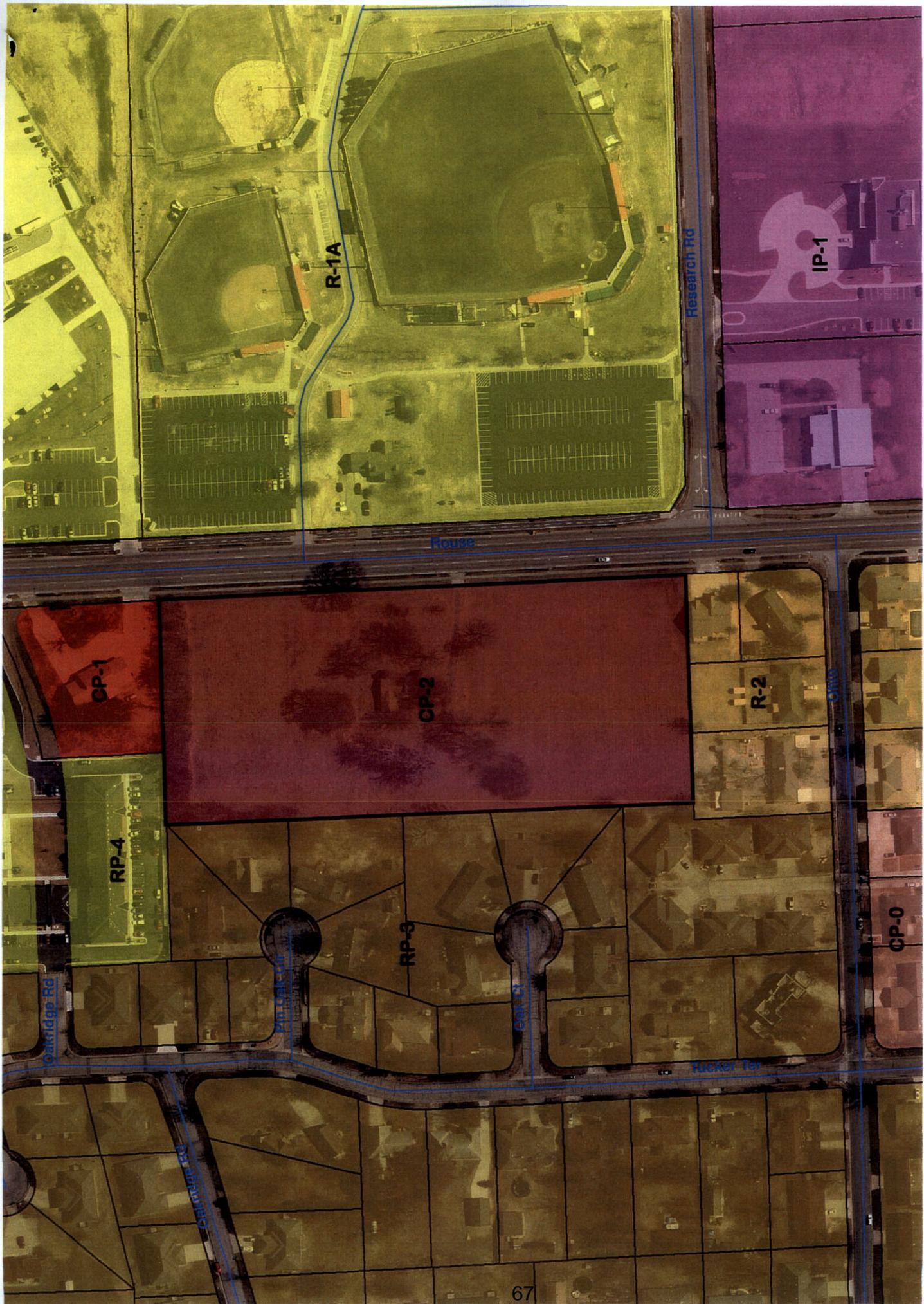
1. Character of the neighborhood. This area is located on South Rouse in an area which is a mix of residential, commercial and PSU owned properties.
2. Zoning and uses of nearby properties. Property to the west of the this property is zoned RP-3 Planned Medium Density Residential; property to the north is zoned CP-2 Planned General Commercial and RP-4 Planned Apartment Housing District; property to the south is zoned R-2 Two-Family Residential; and property to the east is zoned R-1A Single Family Residential but is owned by the University that supports the baseball/softball diamonds.
3. Suitability of the subject property for the uses to which it is being considered. Rezoning of this property to RP-4 would serve as a good buffer between the residential properties around it and the Pittsburg State University properties to the east of it.
4. Length of time the subject property has remained vacant as zoned. Property is currently not vacant and has an older single family structure in the center. The structure has remained vacant for some time and is in much disrepair.
5. The extent to which removal of the restrictions will detrimentally affect the nearby property. Rezoning the property should not have a detrimental effect to the area. There are other RP-4 properties to the north and RP-3 properties west of it.
6. Relative gain to public health, safety, & welfare. Health, Safety, & Welfare should not be negatively affected and could be improved. By providing quality housing units in close proximity to the PSU campus, less automobile traffic could be generated in comparison to if the apartment housing was located in another location. The apartment housing will increase the pedestrian traffic on the adjacent hike and bike trails.
7. Recommendation of professional staff. APPROVE
8. Conformance to Master Plan. This type of development is compatible with the City of Pittsburg Master Plan and the PSU Master Plan.

MEMO TO: DARON HALL
DECEMBER 2, 2013
PAGE THREE

In this regard, would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 10, 2013. Action necessary will be for the Governing Body to consider the recommendation of the Planning and Zoning Commission and if they are in agreement with the recommendation as provided, approve the request. If the Governing Body is not in agreement with the recommendation as provided, the State Statutes stipulate that the Governing Body, by a 2/3 majority, may override the recommendation or may return the recommendation to the Planning and Zoning Commission for further consideration. A return of the recommendation must be accompanied with a statement specifying the basis for the Governing Body's returning the recommendation.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment: Maps





Memorandum

TO: Daron Hall, City Manager

FROM: Blake Benson, Economic Development Director

DATE: December 3, 2013

SUBJECT: December 10, 2013 Agenda Item
Austerman Construction project

Austerman Construction, located in Pittsburg's northeast industrial park, has grown considerably, adding four new positions in August 2013 and now planning an expansion for spring 2014. This expansion will allow Austerman Construction to add two more employees, but will also enlarge the company's building to the point that it will require the installation of a sprinkler system to comply with city fire codes. This would cost the company an additional \$25,000 on top of their other construction costs (they will do much of the work themselves).

The Economic Development Advisory Committee (EDAC) considered a request from Mr. Austerman help defray these additional infrastructure costs. The EDAC agreed the project was a positive one and unanimously recommended that the city should utilize funds from the Revolving Loan Fund (RLF) help cover sprinkler costs up to \$25,000. In return, Austerman Construction will agree to create at least two additional jobs by November 1, 2015. As of November 1, 2013, Austerman Construction's employment stands at seven. If this benchmark is not reached, Austerman Construction will be required to repay the city's investment in the sprinkler system up to \$25,000.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 10, 2013. Action being requested is approval or denial of the EDAC recommendation and, if approved, authorize the Mayor to sign the appropriate documents.



Memorandum

TO: Daron Hall, City Manager

FROM: Blake Benson, Economic Development Director

DATE: December 4, 2013

SUBJECT: December 10, 2013 Agenda Item
Farmers Market forgivable loan

On May 24, 2011, the Pittsburg City Commission approved a forgivable loan for the Pittsburg Farmer's Market in the amount of \$41,000 to help construct a new facility at Second and Broadway Streets. The Farmer's Market was required to apply for an 86 CDBG (Community Development Block Grant) loan before a forgivable loan from the City's Revolving Loan Fund (RLF) could be granted.

A couple of details regarding the project have changed. Although the Farmer's Market didn't officially apply for an 86 CDBG loan as directed, we contacted the Kansas CDBG office on October 25, 2013, and was told the Farmer's Market project would not qualify for a CDBG loan as it will not directly create any jobs. This should clear the way for the Farmer's Market to receive the forgivable loan from the RLF as originally requested.

The location for the new facility has also changed. The new Farmer's Market facility will now be located near Tenth and Broadway Streets, although the Farmer's Market does still have a 100-year lease with the South Kansas & Oklahoma Railroad, Inc. as originally proposed.

Given the project changes as noted above, we are bringing the project back for Commission consideration.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 10, 2013. Action being requested is approval of a \$41,000 forgivable loan from the RLF to construct a new facility near Tenth and Broadway Streets.



DEPARTMENT OF PUBLIC WORKS

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Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: WILLIAM A. BEASLEY
Director of Public Works

DATE: December 3, 2013

SUBJECT: Agenda Item - December 10, 2013
Airport Fees

Jet A fuel comprises 90% of the aviation fuel sold at the airport. From January until December 2013, 155,624 gallons of jet fuel has been sold at the airport with only 18,078 gallons of 100LL being sold. Piston aircraft are the primary users of 100LL. On a national level, due to the extensive use of Jet A fuel, many aviation fuel providers offer marketing incentives for jet fuel but none for 100LL.

Currently, the price for 100LL at our airport has been set at \$0.90 above the City's cost for local aircraft and \$1.30 above the City's cost for non-local users. Compared to the fuel prices of other area airports, this price is slightly higher. Many of the local users of 100LL have expressed concerns about these prices and some have admitted to purchasing fuel at other airports before flying back into Pittsburg.

This year, the airport will come close to operating without any subsidy. The Airport Advisory Committee (AAC) would like to offer lower prices for 100LL, but they understand the need to maintain the current financial status of the airport. They have indicated that they would like to see 100LL prices set at \$0.75 above the cost for both local and non-local users. Based on the fuel sales for this year, the loss in revenue to reduce to \$0.75 above cost would amount in a loss of \$6,080. In consideration to the loss of revenue, the AAC has recommended raising the monthly rental fee for the hangars by \$15 per month to offset the loss. After reviewing the hangar fees for other airports in the State, they feel Pittsburg's fees are on the lower side of the average costs (see attached spreadsheet). A \$15/mo. increase would place these fees at the average for airports our size. The AAC also felt that by offering the same markup for local and non-local users, it would encourage non-local users to purchase more fuel at the airport.

DARON HALL
DECEMBER 2, 2013
PAGE TWO

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, December 10, 2013. Two actions are being requested for consideration, the first to lower the fuel cost for 100LL to \$0.75 above the City's costs for both local and non-local users and the second to increase hangar fees for Single and Twin Engine Hangars by \$15 per month as shown on the attached proposed hangar fee schedule.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment: As Noted

2012 KAA Rates & Charges Survey											
	Augusta Muni	El Dorado	Garden City	Hutchinson	McPherson	Newton	Oswego	Pittsburg	Pratt	Salina Regional	Strother
T-Hangars owned and for rent.	70	19	54	8	12		3	26		52	10
Electricity	Yes	yes	yes - overhead and outlet	yes, lights and outlets	yes, light & 120V outlet	same	yes	yes		yes	no
Rent	178 / Mo	\$121-\$145	\$65 to \$140	\$150/\$160 improved	\$81 to \$118		\$50/mo	\$115 to \$302	\$80.00		\$70
Rent for small single	178 / Mo	4 @ \$121 old style t hangar	\$65 to \$75	same	6 @ \$81 sliding doors	\$ 110.00	3 @ \$50 old sliding door	20 @ \$115/sliding door		48 @ \$82/old sliding door	10@\$60/old sliding door
Rent for large single	178 / Mo	15 @ \$145 w/bifold	\$70 to \$80	NA	@ \$118 w/electric bifold do	27 @ 145, 28@ 135	n/a				
Rent for Twin	\$178 / Mo	see community hgr	\$115 to \$140	NA	same hangars as large single	10 @ 160.00	n/a	6 @ \$302/sliding door		4 old D style at \$103	
Rent for Turboprop	See Community Hgr	see community hgr	see community hgr	NA	no		n/a	see community hgr			
Rent for Jet	See Community Hgr	see community hgr	see community hgr		no		n/a	see community hgr			
Available	1	no	no	0	no		no	6		No	no
Waiting list	5	6	3	6	6		3	no		13	yes
Aircraft tied down	5 @ \$25 / Mo	1 @ \$20	\$0 for overnight only	\$ -	none		n/a	no		Yes, through FBOs	0@\$0
Community Hangar		2	2	NA (FBO subleases)	5		1	2			
# of aircraft housed	6	15	5		23	9	3	6		varies, transient aircraft	
Space available	No	yes	yes - long term negotiable		no	no	no	yes		yes	
Rent for single	\$178 / Mo	\$15/night, \$60.50/mo	\$25/night with fuel	\$25/night	\$66 - \$122/mo	\$ 225.00	n/a	\$35/night, \$105/mo	\$ 80.00	\$75/night	
Rent for Twin	\$225 / Mo	\$30/night, \$121/mo	\$50/night with fuel	\$35/night	\$81 - \$122/mo	\$ 250.00	n/a	\$35/night, \$155/mo		\$105/night	
Rent for Turboprop	\$250 / Mo	/night, Varies based on size	\$75/night with fuel	\$50/night	N/A	\$ 275.00	n/a	\$50/night, \$320/mo		\$140/night	
Rent for Jet	\$250 / MO	/night, Varies based on size	\$100/night with fuel	\$75/night	N/A	\$ 275.00	n/a	\$50/night, \$320/mo	\$ 350.00	depending on size	
Airport Owned commercial buildings	3	2	4	6	1		0	1		50	3
SF \$ with taxiway access	\$2.50 sf/yr	\$0.09/sf/mo.	\$0.16/sf/annual	1.13/sqft/yr	\$1.25/sf/yr	same	n/a	n/a		From \$2.75-\$11.25 sf/yr	N/A
SF \$ without taxiway access	NA	N/A	Negotiable	none	N/A	same	n/a		\$0.16/sf	From \$2.75-\$6.00 sf/yr	\$0.49office\$0.12/ind/sf/mo
# of aircraft housed	12	0	2	35	7	145	n/a			varies	
Space available	0	yes	no	none	No	no	n/a			500,000 SF	
Ground Lease for tenants building		1	3	NA	0		1	n/a			
SF \$ with taxiway access	FMV	0	\$.03/sf/yr			same	flat \$40 /annual			\$.15 sf/yr	FMV
SF \$ without taxiway access	\$.016/sf/yr	N/A	\$.05/sf/yr			same	n/a		\$82-\$110/acre per month	\$.08/sf/yr	FMV
SF Amount of land currently leased out	15.6 Acres / 679,536 SF	32000	1800 acres	400 ac (farmable)		same	n/a			Airport=144.06	87.5 ac
SF land available for future leases	140 Acres	10 ac unimproved	1000 acres	450 ac	40 ac		n/a			Airport=315.42 acres	300 ac
Do you require a reversion clause	No. max term 50 years	yes at FMV	no	first right refusal		same	n/a			no, first right to purchase	no/right of first refusal
Privately owned commercial buildings	2	1	2	none	1	4	0	no		15	35
# of aircraft housed	10	4	3		4	16	n/a			ac)	11
Space available	No	no	no			yes	n/a			yes	yes
Other special assessments and fees											
Fuel Flowage fee	\$0.08/gal-100LL	no, city sells fuel	\$0.06/gal	0.05 (100L) \$0.095 (jet)	no, city sells fuel		n/a	no	.02/gal	\$.0722/gal	\$0.02/gal
Landing fees	No	no	air carrier and cargo	none	no	no	n/a	no	no	.295/1000 lbs/landing	no
Commercial operations fees	NO	/yr Aerial Application Agree		none	no	no	n/a	no	no	no	no
Passenger Facilities Charges	No	n/a	no	NA	no	no	n/a	no	no	no	N/A
Terminal Counter Rent	Yes / Hertz	n/a	\$10 per sq. foot	NA	N/A	no	n/a	no	no	\$600/month	N/A
Auto parking fees	No	no	no	none	N/A	no	n/a	no	no	no	no
Badge/ID fees	No	no	no	none	n/a	yes/ city	n/a	no	no	no	no
Lease Terms available											
Shortest term building lease accepted	1yr	1 mo	month	1 yr	Monthly	1-yr	1 yr	n/a		monthly	1 yr
Longest term building lease accepted	5 Yr	20 yr	20 yr with 10 yr option	15 yr	10yr	15-yr	n/a			20 yr	20 yr
Shortest term land lease accepted	5 Yr	3 yr	5 year	10 yr	10yr	10-yr	1 yr			3 hr	5 yr
Longest term land lease accepted	50 Yr	99 yr	20 yr with 10 yr option	60 yr	30yr	20-yr	n/a			20 yr	20 yr
Farm Leases											
Acres farmed	0	173	912	400	60	432	n/a	200		1,433 acres	835
Lease rate		\$12/ac	\$15/ac - \$102/ac	rewriting leases now	\$45/acre	share crop 1/3	n/a	\$45/ac	Fair Mkt Value	\$43/acre	\$35/ac
Other airport revenue sources	Rental Car / Fuel Sales		Rental Cars	None	Fuel sales	rentalcars/ fuel sales		Fuel sales		Rental cars/commissions	Water/Sewer
	Pilot Supplies	Hangar Lease	Royalties, Food & Beverage		Hangar rent	hangar/ land lease		Hangar		fueler	Land Leases
	Aviation Oil	Farm Lease	Water/Electric		Farm income	farm		Farm Income		landing fees/ramp rent	Farm/Oils/Gas/Leases
		Fuel								equip	Interest/CD's
Annual Budget	\$270,000	\$284,000	899000 w/o AIP	\$385,000	\$320,000	1,800,000.00	\$9,398	\$776,000		\$2,200,000	\$1,160,000
Amount self sustained	\$239,000	250,000	\$899,000 w/o AIP	\$265,000	\$200,000	1,780,000.00	\$1,900	\$708,000		sustained, bonds issued	all
Airport Authority makeup	Advisory Panel		7 members	7 city, 1 at large	2 city, 2 county, 1 at large	3-city-1-at large, 1-based bu	4 city, 3 two county area	City		5 member authority board	3 members for each City 1 County
Airport Manager answers to	City Manager	Public Works Director	City Manager	Parks/Facilities Director	Airport Authority Board	Asst. City Manager	City Council	Public Works Director		Board	Strother Field Commission
Decisions on airport are made by	City Mgr / Council	nager/P W Director/Commis	Board to City Commission	advisory Committee/manager	Board to City & County C	Airport bd to City/Cty comm	City Council	City Commission		Board	Commission/Manager

RENTAL CHARGES
ATKINSON MUNICIPAL AIRPORT

Rental Charges

The rental charge for storage of aircraft at Atkinson Municipal Airport on a month-to-month basis is as follows:

Rental Fees per Month

<u>Hangar Type</u>	<u>Aircraft Type</u>	<u>Rental Fees</u>
T-Hangar	Single-Engine (Piston) Aircraft	\$130.00
T-Hangar	Twin-Engine (Piston) Aircraft	170.00
Multiple Hangar	Single-Engine (Piston) Aircraft	120.00
Multiple Hangar	Light Twin-Engine (Piston) Aircraft	170.00
Multiple Hangar	Single/Twin Turbo Prop/Jet Aircraft weight less than 12,500 lbs.	215.00
Multiple Hangar	Aircraft gross weight of 12,500 or more	275.00
Six-Bay T-Hangar	Single-Engine (Piston) Aircraft	130.00
Six-Bay T-Hangar	Twin-Engine (Piston) Aircraft	317.00
Maintenance Building	Northeast Stall for Twin-Engine Aircraft	476.00
Maintenance Building	Northwest Stall for Twin-Engine Aircraft	362.00
Maintenance Building	Southeast Stall for Twin-Engine Aircraft	340.00
Maintenance Building	Southwest Stall for Twin-Engine Aircraft	495.00
Multi-Use Hangar	Single-Engine to Light Jet	335.00
Large Single Box Hangar	Rented to Private Business	550.00

Service Fees

<u>Service Type</u>	<u>Fee</u>
Heating of Aircraft Engine	\$10.00 per engine
Power Assist to Start Engine	10.00
Power Assist per Hour	25.00
Overnight Storage per Night Single/Light Twin	35.00
Outside aircraft Tie-Down per Month	22.00
Overnight Storage per Night Turbo Prop/Light Jet	50.00