

AIRPORT ADVISORY COMMITTEE

MINUTES OF THE MEETING OF NOVEMBER 18, 2013

MEMBERS PRESENT: Ron Long, Vice Chairperson
Gary Iori
Nathan Keizer
Jerry Waltrip

MEMBERS ABSENT: Ron Close
Chris Hoffman, Chairperson
Jay Humbard

OTHERS PRESENT: Bill Beasley, Director of Public Works
Bill Pyle, Airport Manager
Andrea Holtzman, Administrative Assistant

The Airport Advisory Committee met on Wednesday, November 18, 2013 at 11:00 a.m., in the City Hall Conference Room. The meeting was called to order at 10:58 a.m. with four (4) members present.

The first order of business was the approval of the minutes of the meeting of August 7, 2013. Nathan Keizer moved that the minutes be approved as submitted. This motion was seconded and carried unanimously.

The second order of business was an update on the Runway 16-34 Edge Lighting Project. In this regard, Bill Beasley reported the materials are being delivered. The contractor is still waiting on mounting plates for the REILS and other miscellaneous materials. The start date for this project is projected to be December 1st. The existing lights will stay on until the new lights are in service. The City is keeping the old fixtures for repairs to Runway 4-22.

The third order of business was an update on the tree removal in Runway 16 Approach Zone. Bill Beasley reported all the trees have been trimmed and reminded the Committee this was a short term remedy. He indicated there are several grants the City has applied for through the KDOT Aviation Division. These grants are very competitive and currently the City is waiting to see if the grant applications are approved. Staff did not have a time frame of when these would be considered.

The fourth order of business was a discussion of cutting and baling of grass. Bill Pyle reported the baling of the hay had brought the City made a total of \$8,448.00. He indicated there was only one cut made this year but next year he was going to push to have the farmer that cuts the field to do a second cut. This was Mr. Farabbi's only year and there have been several different farmers indicate they would like to do it.

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The fifth order of business was an update on Fuel Sales and Hangar Rent. Bill Pyle provided the Airport Advisory Committee with documentation on fuel sales for January through October of 2012. He compared this with the information he gave the Board regarding January through October of 2013. Mr. Pyle reported that fuel sales were fairly close in comparison. Mr. Pyle stated at the requested of the AAC during its last meeting he had investigated suggested dropping 100 LL fuel cost to seventy five (75) cents above cost. To offset the loss in revenue he suggested increasing hangar rent.

It was suggested to look into the airport being self-service but Bill Beasley indicated at this time that would not be cost efficient since someone always has to be at the airport right now anyway and the cost to start the self-service is too high.

It was decided to request the City Commission approve an increase of \$15 for hangar rent.

The sixth order of business was an update on the July 29, 2013 storm damages. Mr. Beasley informed the Committee Tri State repaired the fence that was damaged from the July storm. He added the president declared a disaster for the area and so the City might be getting the cost of the repairs refunded by the government.

The seventh order of business was an update on repainting the Center Lines of the Taxi Lanes. Mr. Pyle stated the paint is on hand and he plans to paint the taxi line. Airport employees are doing the work. Mr. Pyle indicated the runway numbers would be outsourced as the numbers will need to be milled off.

It was asked if the City Street Crew could mill the numbers but this was not an option due to the various street projects the crew is currently working on.

The eighth order of business was an update on the 2014 Airport Advisory Committee Appointments. Mr. Beasley asked if Gary Iori would like to be reappointed and Gary indicated he would. Mr. Beasley also reported that Chris Hoffman and Jay Humbard are both in expiring appointments. Mr. Beasley stated that he was in the process of seeking candidates to fill these two positions. He also stated he was going to be getting in contact with Ron Close to see if he was still interested in serving next year.

There being no further business to be discussed, the meeting was adjourned.

Respectfully submitted,

Andrea Holtzman
Administrative Assist of Public Works