

AIRPORT ADVISORY COMMITTEE

MINUTES OF THE MEETING OF FEBRUARY 3, 2014

MEMBERS PRESENT: Ron Close
Jesse Hudson
Gary Iori
Nathan Keizer, Chairperson
Jerry Waltrip, Vice-Chairperson

MEMBERS ABSENT: Ron Long
Michael Tribelhorn

OTHERS PRESENT: Ronald Strahan
Bob Downing
Jamie Clarkson, Director of Finance
Bill Beasley, Director of Public Works
Bill Pyle, Airport Manager
Andrea Holtzman, Administrative Assistant

The Airport Advisory Committee met on Wednesday, February 3, 2014 at 12:00 p.m., in the City Hall Conference Room. The meeting was called to order at 12:00 p.m. with five (5) members present.

Bill Beasley introduced Jesse Hudson and Michael Tibelhorn as the two new members of the Airport Advisory Committee.

The first order of business was the election of a new Chair and Vice Chairperson. In this regard, Ron Close moved to nominate Nathan Kiezer as chairperson. This motion was seconded by Jerry Waltrip and carried unanimously. Gary Iori moved to nominate Jerry Waltrip as the Vice-Chairperson. This motion was seconded by Jesse Hudson and the motion carried unanimously.

The second order of business was the approval of the minutes of the meeting of August 7, 2013. Jesse Hudson moved that the minutes be approved as submitted. This motion was seconded by Jerry Waltrip and carried unanimously.

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The third order of business was an update on the Runway 16-34 Edge Lighting Project. In this regard, Bill Beasley reported Strukel Electric was the low bidder; the Notice to Proceed has been issued and Strukel Electric has been mobilized on the airport. Mr. Beasley briefly described the work that had been done over the first 3 weeks including information on a Counterpoise Cable being installed around 16-34 and the taxiway lights from the corporate hangars to 4-22. He indicated the Staff was meeting weekly with Strukel Electric and the Lochner inspector on the job. It is hoped that this project will be completed in late spring or early summer of 2014. Major closings of the runways won't happen for several weeks. Bill Pyle will be emailing the corporate users to request their flight schedule to help with scheduling work on the runways.

The fourth order of business was an update on Award KAIP Grant Tree Removal from Runway 16 Approach. Bill Beasley explained City was awarded a grant from KDOT to assist with the removal of the trees at the end of Runway 16. Lochner will be preparing plans and specifications for this project. The removal of these trees will aide in the runway extension that is being planned in the future.

The fifth order of business was an update on Fuel Sales. Bill Pyle provided the Airport Advisory Committee with documentation on Jet fuel and AV gas fuel sales for the last five (5) years as well as an update from January through December of 2013. He reminded the Committee that there is a larger jet at the airport now so he is projecting higher sales in 2014.

Bill Beasley stated the 100LL has declined since 2009. He is hoping that the reduction I the price of fuel will help boost 100LL sales.

There was a discussion regarding the fuel pricing and the possibility of increasing fuel sales with airport users. It was stated that the Governing Body sets the pricing for the fuel sales based on the Committee's recommendation.

The sixth order of business was a discussion on the Five Year Capital Improvements for FAA. Mr. Beasley stated the forms are due to FAA this month regarding the Five Year Airport Capital Improvements. There was some discussion regarding the projects that are being scheduled. The Committee worked together and rated the list of projects in order of importance based on high, medium or low priority. The group then ranked the top five as being: Construction of Runway 16-34 Extension, Runway 16-34 Overlay, Runway 16-34 Remarkings, Construction of a Full Parallel Taxiway for Runway 16-34 and Taxi Lanes for New T-Hangar and the Expansion of the existing Apron to C-11 Design Standards.

The seventh order of business was an update on painting of the Taxi-way Lanes. Bill Pyle indicated the numbers on the runways need to be refreshed. The paint is at the airport and they are waiting for the weather to improve and the airport employees will refresh the paint. The taxi-way lanes will also be refreshed at this time.

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The seventh order of business was an update on the 2015 Airport Budget. Mr. Jamie Clarkson, the City of Pittsburg Director of Finance, stated the airport has been subsidized. He stated 2013 was the first full year of contract fuel sales. This was also the first year of hay sales. These two activities combined helped the airport end with a positive balance at the end of the year.

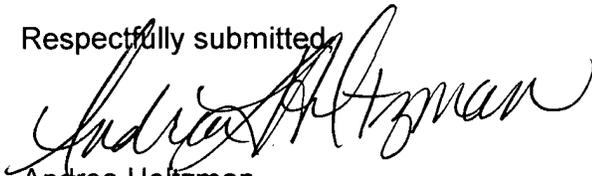
The eighth order of business was the State of Kansas State-Wide Fly-In/Pittsburg Airport Day. Bill Pyle explained the State of Kansas is having a State-wide Expo Air Tour. Pittsburg has been asked if they would like to participate. Mr. Pyle stated he would like to have the Pittsburg Airport Day incorporated into this state-wide event. No date has been set yet. More information will be announced as it comes available. The Committee felt that a weekend would be best have the Pittsburg Airport Day in order to better incorporate families and the community.

Under Other Business, it was requested to have the minutes and agendas posted on the website and at the airport.

The question was posed, by a user of the airport, as to whether the hangar rent increases are for everyone. Bill Beasley stated it was across the board and the only exception was the users that were held under contracts by an agreement with the City at this time.

There being no further business to be discussed, Jerry Waltrip moved to adjourn the meeting at 1:16 p.m. This motion was seconded by Gary Iori and the motion carried unanimously.

Respectfully submitted,



Andrea Holtzman
Administrative Assistant of Public Works