

Table of Contents

Agenda	3
Proclamation - National Day of Prayer - Received by Roger Brown	
National Day of Prayer	6
Proclamation - Reverend Ellie Foster Day	
Foster Proclamation.	7
Proclamation - Child Abuse Prevention Month - Received by Ann Elliott	
Child Abuse Prevention Proclamation.	8
Approval of the April 8, 2014, City Commission Meeting minutes.	
4-8-14 Minutes	9
Approval of Resolution No. 1150, adopting the Region H Multi-Hazard, Multi Mitigation Plan and, if approved, authorize the Mayor to sign the Resolution on behalf of the City.	
Memo - Resolution No. 1150	13
Resolution 1150.	14
Approval of the 2014 Emergency Solutions Grant application for funds in the amount of \$226,679, which help cover operating costs of the CHOICES Family Emergency Shelter, as well as homeless services administered by SEK-CAP, and authorization for the Mayor to sign the appropriate documents on behalf of the City.	
MEMO- ESG 2014 APPLICATION	16
CITY CERTIFICATION FORM	17
2014 ESG APPLICATION.	18
Approval of staff recommendation to award the bid for the purchase of one (1) 40' Planer and one (1) 84" Broom Sweeper for use by the Public Works Department to the low bidder meeting specs, Bobcat, of Springfield, Missouri, based on their total combined bid of \$20,627.43 and, if approved, authorize the issuance of the necessary purchase order.	
Planer and Broom Sweeper Bid Disposition Memo (2014).	51
Planer & Broom Sweeper Bid Tab	52
Approval of the Appropriation Ordinance for the period ending April 22, 2014, subject to the release of HUD expenditures when funds are received.	
CHECK LIST	53
FACADE GRANT EXTENSION - STILWELL HERITAGE & EDUCATIONAL FOUNDATION - Approve or disapprove the request submitted by John Kutz for a six month extension to the timeline set forth in his façade grant agreement for completing work on his building located at 707 North Broadway.	
Stilwell Memo	71

FARMER'S MARKET PARKING LOT - Approval or disapproval of the recommendation of the Economic Development Advisory Committee (EDAC) to utilize \$45,000 in funds from the Revolving Loan Fund (RLF) to pave the parking lot for the new Farmer's Market structure located at 10th and Broadway Streets.

Farmer's Market Memo 72

RESOLUTION NO. 1151 - Approve or disapprove Resolution No. 1151, declaring the eligibility of the City to submit an application to the Kansas Department of Wildlife and Parks for use of the Land and Water Conservation fund program for the Pittsburg USD 250 joint use tennis court project.

Tennis Court Memo 73

Resolution No. 1151 74

Assurance Info 76

DISPOSITION OF BIDS - Bids were received on Tuesday, April 22nd, 2014 for the provision of asphaltic concrete materials for the 2014 City Sales Tax Street Program consisting of a total of approximately 3,822 tons of asphaltic concrete including trucking. Staff will provide a verbal recommendation for award of the bid.

2014 Sales Tax Program Asphaltic Material Bid Disposition Memo 78

DISPOSITION OF BIDS - Bids were received on Tuesday, April 22nd, 2014 for the annual purchase of HM-4 Flint Chat, AB-3 Limestone Rock and 3/4 Clean Rock. Staff will provide a verbal recommendation for award of the bids.

2014 Chat & Rock Bid Disposition Memo 79

DISPOSITION OF BIDS - Bids were received on Tuesday, April 22nd, 2014 for the annual purchase of Ready Mix Cement and Flowable Fill. Staff will provide a verbal recommendation for award of the bids.

2014 Concrete Bid Disposition Memo 80

CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, April 22, 2014
5:30 PM

CALL TO ORDER BY THE MAYOR:

- a. Invocation by Roger Brown of the Life Changers Church
- b. Flag Salute Led by the Mayor
- c. Proclamation - National Day of Prayer - Received by Roger Brown
- d. Proclamation - Reverend Ellie Foster Day
- e. Proclamation - Child Abuse Prevention Month - Received by Ann Elliott
- f. Public Input

CONSENT AGENDA:

- a. Approval of the April 8, 2014, City Commission Meeting minutes.
- b. Approval of Resolution No. 1150, adopting the Region H Multi-Hazard, Multi Mitigation Plan and, if approved, authorize the Mayor to sign the Resolution on behalf of the City.
- c. Approval of the application submitted by American Legion Post 64 for a Cereal Malt Beverage License for the Band Dome area of Lincoln Park on May 3rd, 2014, from Noon until 11:00 p.m. for a beer garden during the Day of Music for Jerry Brooksher event and, if approved, authorize the City Clerk to issue the license.
- d. Approval of the application submitted by The City of Pittsburg for a Cereal Malt Beverage License for the Band Dome area of Lincoln Park on May 17th, 2014, from 11:00 a.m. until 11:00 p.m. for a beer garden during the Cow Creek Bluegrass Festival and, if approved, authorize the City Clerk to issue the license.
- e. Approval of the 2014 Emergency Solutions Grant application for funds in the amount of \$226,679, which help cover operating costs of the CHOICES Family Emergency Shelter, as well as homeless services administered by SEK-CAP, and authorization for the Mayor to sign the appropriate documents on behalf of the City.
- f. Approval of staff recommendation to award the bid for the purchase of one (1) 40' Planer and one (1) 84" Broom Sweeper for use by the Public Works Department to the low bidder meeting specs, Bobcat, of Springfield, Missouri, based on their total combined bid of \$20,627.43 and, if approved, authorize the issuance of the necessary purchase order.

CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, April 22, 2014
5:30 PM

- g. Approval of the Appropriation Ordinance for the period ending April 22, 2014, subject to the release of HUD expenditures when funds are received.
ROLL CALL VOTE.

CONSIDER THE FOLLOWING:

- a. FACADE GRANT EXTENSION - STILWELL HERITAGE & EDUCATIONAL FOUNDATION - Approve or disapprove the request submitted by John Kutz for a six month extension to the timeline set forth in his façade grant agreement for completing work on his building located at 707 North Broadway. **Approve or disapprove request and, if approved, authorize the Mayor to sign the appropriate documents on behalf of the City.**
- b. FARMER'S MARKET PARKING LOT - Approval or disapproval of the recommendation of the Economic Development Advisory Committee (EDAC) to utilize \$45,000 in funds from the Revolving Loan Fund (RLF) to pave the parking lot for the new Farmer's Market structure located at 10th and Broadway Streets. **Approve or disapprove recommendation and, if approved, authorize the Mayor to sign the appropriate documents on behalf of the City.**
- c. RESOLUTION NO. 1151 - Approve or disapprove Resolution No. 1151, declaring the eligibility of the City to submit an application to the Kansas Department of Wildlife and Parks for use of the Land and Water Conservation fund program for the Pittsburg USD 250 joint use tennis court project. **Approve or disapprove Resolution No. 1151 and, if approved, direct the City Attorney to prepare the necessary contract between the City and USD #250 and authorize the Mayor to sign the Resolution and supporting documents on behalf of the City.**
- d. DISPOSITION OF BIDS - Bids were received on Tuesday, April 22nd, 2014 for the provision of asphaltic concrete materials for the 2014 City Sales Tax Street Program consisting of a total of approximately 3,822 tons of asphaltic concrete including trucking. Staff will provide a verbal recommendation for award of the bid. **Approve or disapprove staff's recommendation and, if approved, authorize the issuance of the necessary purchase order.**

CITY OF PITTSBURG, KANSAS
COMMISSION AGENDA
Tuesday, April 22, 2014
5:30 PM

- e. DISPOSITION OF BIDS - Bids were received on Tuesday, April 22nd, 2014 for the annual purchase of HM-4 Flint Chat, AB-3 Limestone Rock and 3/4 Clean Rock. Staff will provide a verbal recommendation for award of the bids. **Approve or disapprove staff's recommendation and, if approved, authorize the issuance of the necessary purchase orders.**

- f. DISPOSITION OF BIDS - Bids were received on Tuesday, April 22nd, 2014 for the annual purchase of Ready Mix Cement and Flowable Fill. Staff will provide a verbal recommendation for award of the bids. **Approve or disapprove staff's recommendation and, if approved, authorize the issuance of the necessary purchase order.**

NON-AGENDA REPORTS & REQUESTS:

ADJOURNMENT

City of Pittsburg, Kansas
A PROCLAMATION

By the Mayor

WHEREAS: Prayer has sustained our nation since it's founding. One of the principles upon which our forefathers sought to establish the United States was a belief in freedom of religion; so vital was this core value to our country's fledgling democracy that it holds the preeminent place in our First Amendment; and

WHEREAS: Prayer is a fundamental part of our nation's heritage, with the First National Day of Prayer proclaimed by the Continental Congress in 1775; and

WHEREAS: This annual observance, as mandated by both houses of Congress and by our President in Public Law 100-307 in 1952, has become a great unifying force through the privilege of prayer and the joy of seeking guidance, strength, comfort and inspiration from Almighty God. Regardless of our individual beliefs and faith practices, we have an assurance that our God hears our prayers and is faithful to respond to our humble petitions; and

WHEREAS: This year' National Day of Prayer theme is "One Voice United in Prayer" and as the Scripture states from Romans 15:6 "So that with one mind and with one voice you may glorify the God and Father of our Lord Jesus Christ."

WHEREAS: It is appropriate to turn to God for guidance and support during these trying times within our borders and beyond our shores, in order that we may move forward stronger and with great hope for the future; and

WHEREAS: This nation has fervently sought divine guidance as it charted what has now become the path of American History; now

THEREFORE: I, Monica Murnan, Mayor of the City of Pittsburg, do hereby proclaim Thursday, May 1, 2014 as

A NATIONAL DAY OF PRAYER

in Pittsburg, Kansas, and call upon our citizens to pray for God's blessing on our nation and her people.

In testimony whereof, I have here unto subscribed my name this 22nd day of April in the year of our Lord two thousand and fourteen.



Attest

Sammy Nagel

Mayor
City Clerk

Office of the Mayor
CITY OF PITTSBURG, KANSAS

Proclamation

Whereas: After serving Southeast Kansas for nine years as the Pastor and Director of Wesley House, Reverend Ellie Foster will retire in June; and

Whereas: Musicians and church choirs from Pittsburg and Crawford County will be performing at 3 p.m. on Sunday April 27th, 2014, at the Arma United Methodist Church and at 3:00 p.m. on Sunday, May 4th, 2014, at the First United Methodist Church in Pittsburg in a musical presentation entitled "Come, Christians Join to Sing" to honor Reverend Foster; and

Whereas: Those attending the concerts are asked to bring non-perishable items to be donated to the Wesley House pantry.

Now, Therefore, I, Monica Murnan, Mayor of the City of Pittsburg, Kansas, do hereby proclaim Sunday, May 4th, 2014, as

Reverend Ellie Foster Day in Pittsburg

and congratulate Reverend Foster on her many accomplishments in Southeast Kansas and wish her well in her retirement.

Dated this 22nd day of April, 2014.

ATTEST:

CITY CLERK

MAYOR

Office of the Mayor
CITY OF PITTSBURG, KANSAS

Proclamation

Whereas: Children are our Community's most precious resource; and

Whereas: The safety and protection of our children is our highest priority; and

Whereas: Each child deserves to live in a safe, permanent family, free from harm; and

Whereas: The month of April will be designated as "Child Abuse Prevention Month", marking a time to reflect on the vulnerability of children, to honor the efforts of all those who dedicate their lives to the safety and protection of children, and to spur greater community awareness and action for the prevention of child abuse.

Now, Therefore, I, Monica Murnan, Mayor of the City of Pittsburg, Kansas, do hereby proclaim the month of April, 2014, as

CHILD ABUSE PREVENTION MONTH

Dated this 22nd day of April, 2014.

ATTEST:

CITY CLERK

MAYOR

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
April 8th, 2014

A Regular Session of the Board of Commissioners was held at 5:30 p.m., on Tuesday, April 8th, 2014, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Michael Gray presiding and the following members present: John Ketterman, Chuck Munsell, Monica Murnan and Patrick O'Bryan

Commissioner Patrick O'Bryan provided the invocation.

Mayor Gray led the flag salute.

AAA PLATINUM TRAFFIC SAFETY AWARD - Jim Hanni presented the Pittsburg Police Department with the AAA Platinum Traffic Safety Award.

ELECTION OF MAYOR – On motion of O'Bryan, seconded by Munsell, the Governing Body elected Monica Murnan as Mayor of the City of Pittsburg. Motion carried.

SWEARING IN OF MAYOR – The City Clerk administered the oath of office to Mayor Murnan and seated her.

PRESENTATION OF CEREMONIAL GAVEL – Mayor Murnan presented the ceremonial gavel to former Mayor Gray.

ELECTION OF PRESIDENT OF THE BOARD – On motion of Gray, seconded by Ketterman, the Governing Body elected Chuck Munsell as President of the Board of the City of Pittsburg. Motion carried.

SWEARING IN OF PRESIDENT OF THE BOARD – The City Clerk administered the oath of office to President of the Board Chuck Munsell and seated him.

* * * *

APPROVAL OF MINUTES – MARCH 25th, 2014 - On motion of Ketterman, seconded by Gray, the Governing Body approved the March 25th, 2014, City Commission Meeting minutes as submitted. Motion carried.

DISPOSITION OF BIDS – DIRECTIONAL DRILLING – On motion of Ketterman, seconded by Gray, the Governing Body approved staff recommendation to award the bid for the Directional Drilling of Water Pipe and Communications Cables to Jim Radell Construction Co., Inc., of Pittsburg, Kansas, based on their low bids in the amount of \$10.00 per lineal foot for 5/8" to 3/4" service, \$9.00 per lineal foot for 2" water pipe, \$10.00 per lineal foot for 4" water pipe, \$16.00 per lineal foot for 6" water pipe, \$18.50 per lineal foot for 8" water pipe, \$22.50 per lineal foot for 10" water pipe, \$27.00 per lineal foot for 12" water pipe, \$38.50 per lineal foot for 16" water pipe, \$110.00 per hour for backhoe and operator, \$7.00 per lineal foot for 2" cable, \$10.00 per lineal foot for 4" cable, \$12.00 per lineal foot for 6" cable, \$1.00 per lineal foot to pull/push inner duct into bore, \$0.50 per lineal foot to pull/push cable

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
April 8th, 2014

into inner duct, \$1.00 per lineal foot to pull/push cable alongside bore, \$10.00 each for installation of aboveground marking, \$250.00 each for installation of underground vaults, \$0.25 per lineal foot to pull cables out of existing inner duct, \$0.85 per lineal foot for inner duct (sizes 1-1/4", 2"), \$0.20 per lineal foot for trace wire, \$19.25 each for aboveground marking material (poles, caps, etc.), and \$275.00 each for underground vaults and authorized the issuance of the necessary purchase order. Motion carried.

DISPOSITION OF BIDS – AQUATIC CENTER CHEMICALS – On motion of Ketterman, seconded by Gray, the Governing Body approved staff recommendation to award bids for Aquatic Center chemicals to: Biopolymers, Pittsburg, Ks, for Sulfuric Acid at \$160 per 55 gallon drum; and Commercial Aquatic Services, Inc., Olathe, Ks, for Pulsar Plus Calcium Hypochlorite with a minimum of 65% available chlorine (Pulsar Briquettes) at \$108.54 per 50 pound bucket. Motion carried.

THREE PARTY AGREEMENT – 20TH STREET AND BROADWAY INTERSECTION PROJECT – On motion of Ketterman, seconded by Gray, the Governing Body approved the three-party agreement between the City of Pittsburg, Professional Engineering Consultants, P.A., and the Secretary of Transportation of the State of Kansas acting by and through the Kansas Department of Transportation for construction engineering services for the Broadway and 20th Street Intersection Improvements Project and authorized the Mayor to sign the three party agreement on behalf of the City. Motion carried.

LINCOLN SQUARE DEVELOPMENT AGREEMENT – HESS – On motion of Ketterman, seconded by Gray, the Governing Body approved Matt Hess as the developer of Lot #6 in Lincoln Square Development and authorized the Mayor to sign the necessary Development Agreement, Certificate of Restrictions, and the Kansas Quit Claim Deed. Motion carried.

BUILDING CODE BOARD OF APPEALS APPOINTMENT – On motion of Ketterman, seconded by Gray, the Governing Body appointed Brian Coomes to fill the unexpired term of Dennis Meier as a member of the Building Code Board of Appeals, effective immediately and to expire on December 31, 2014. Motion carried.

JUVENILE CORRECTIONS ADVISORY BOARD APPOINTMENTS – On motion of Ketterman, seconded by Gray, the Governing Body approved the request submitted by Angie Hadley, Program Coordinator for the Restorative Justice Authority of Crawford County, to appoint Jon Bishop, Stacy Kratz, and Pat Pence as members of the Juvenile Corrections Advisory Board (JCAB). Motion carried.

LIBRARY BOARD OF TRUSTEES APPOINTMENTS – On motion of Ketterman, seconded by Gray, the Governing Body approved staff request to appoint Jamie Brooksher and Beth Geiger to first four-year terms as members of the Library Board of Trustees effective May 1st, 2014, and to expire on April 30th, 2018. Motion carried.

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
April 8th, 2014

DESIGNATION - OFFICIAL NEWSPAPER – On motion of Ketterman, seconded by Gray, the Governing Body designated The Morning Sun as the official City newspaper. Motion carried.

DESIGNATION - OFFICIAL DEPOSITORIES – On motion of Ketterman, seconded by Gray, the Governing Body designated BMO Harris Bank, Community National Bank, Commerce Bank, First Federal Savings and Loan, Labette Bank, Landmark Bank, and University Bank as official City depositories. Motion carried.

APPROPRIATION ORDINANCE – On motion of Ketterman, seconded by Gray, the Governing Body approved the Appropriation Ordinance for the period ending April 8th, 2014, subject to the release of HUD expenditures when funds are received, with the following roll call vote: Yea: Gray, Ketterman, Munsell, Murnan, and O'Bryan. Motion carried.

WAIVER OF BID POLICY – WALKWAY AND LADDER CONSTRUCTION – Consideration of staff request to waive the City Bid Policy to allow work for the construction of walkways and ladders on the two aeration towers at the Water Treatment Plant by a local single-source company, Troy's Ornamental Iron, of Frontenac, Kansas, for a lump sum of \$16,000, was tabled.

FORGIVABLE LOAN – DOWNTOWN PITTSBURG HOUSING PARTNERS, L.P. – On motion of O'Bryan, seconded by Gray, the Governing Body approved the Economic Development Advisory Committee's (EDAC) recommendation to forgive the 2014 loan payment in the amount of \$6,666.66 owed by the Downtown Pittsburg Housing Partners, L.P., as they have met the requirements for forgiveness set forth in their loan agreement with the City. Motion carried.

Commissioner Ketterman requested staff provide Commissioners with a list of Downtown Pittsburg Housing Partners, L.P. board members.

SPECIAL PRESENTATION - ECONOMIC DEVELOPMENT UPDATE - Director of Economic Development Blake Benson provided an update on Economic Development in Pittsburg.

PUBLIC HEARING - REQUEST TO VACATE – Following Public Hearing, on motion of Munsell, seconded by Ketterman, the Governing Body approved the request submitted by Cheryl Eastep to vacate the alley located in the 1700 Block of North Walnut Street described as beginning at the northern corner of said lot 125; thence west 85 feet to the northwest corner of lot 125; thence north 16 feet; thence east 85 feet; thence south 16 feet to the point of beginning, all located on lot 125 of Nesch Addition to City of Pittsburg, Crawford County, Kansas, and directed staff to issue the necessary purchase order. Motion carried.

CONDITIONAL USE REQUEST - On motion of Ketterman, seconded by Munsell, the Governing Body approved the recommendation of The Planning and Zoning Commission to grant the request submitted by The City of Pittsburg on behalf of AT&T for a Conditional Use under the provisions of Article 30 of Pittsburg Zoning Ordinance to allow a communications tower, 190' in height, to be placed at 410 East Quincy. Motion carried.

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
April 8th, 2014

HOUSING NEEDS ASSESSMENT CONSULTANT - On motion of Gray, seconded by O'Bryan, the Governing Body approved staff recommendation to enter into an agreement with Novogradac & Company LLP, of Overland Park, Kansas, to conduct the update to the City's 2008 Housing Needs Assessment, for the total fee of \$18,500, and authorized the Mayor to sign the contract proposal agreement on behalf of the City. Motion carried.

NON-AGENDA REPORTS AND REQUESTS:

COMMISSION WORK DAY - Mayor Murnan thanked City Staff for the information provided during the Saturday, April 5th, 2014, work day.

THANK YOU - City Manager Daron Hall thanked former Mayor Gray for his leadership during the past year.

ADJOURNMENT: On motion of O'Bryan, seconded by Munsell, the Governing Body adjourned the meeting at 6:22 p.m. Motion carried.

Monica Murnan, Mayor

ATTEST:

Tammy Nagel, City Clerk

INTEROFFICE MEMORANDUM

To: DARON HALL
City Manager

From: MIKE SIMONS
Fire Chief

Date: April 10, 2014

Subject: [Agenda Item – April 22, 2014](#)
Adoption of Multi-Hazard Mitigation Plan

The City of Pittsburg recently participated in the FEMA mitigation planning process with the Region H Multi-Hazard Mitigation Plan. This expands our Emergency Operations Plan beyond the local and County level to include several counties in Southeast Kansas. Formal adoption and participation in this multi mitigation plan is required for the reception of hazard mitigation grants. This will allow the City of Pittsburg to be eligible for future funding of mitigation projects and emergency expense compensation after tragic events.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, April 22, 2014? Action necessary will be approval or disapproval of this request.

If you have any questions concerning this matter, please do not hesitate to contact me.

RESOLUTION NO. 1150

Adoption of the Region H Multi-Hazard, Multi Mitigation Plan Crawford County, Kansas

Whereas, City of Pittsburg recognizes the threat that natural hazards pose to people and property within our community; and

Whereas, undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences; and

Whereas, the U.S. Congress passed the Disaster Mitigation Act of 2000 (“Disaster Mitigation Act”) emphasizing the need for pre-disaster mitigation of potential hazards;

Whereas, the Disaster Mitigation Act made available hazard mitigation grants to state and local governments; and

Whereas, an adopted Multi-Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple FEMA pre- and post-disaster mitigation grant programs; and

Whereas, City of Pittsburg fully participated in the FEMA prescribed mitigation planning process to prepare this Multi-Hazard Mitigation Plan; and

Whereas, the Kansas Division of Emergency Management and the Federal Emergency Management Agency Region VII officials have reviewed the “Region H Multi-Hazard Mitigation Plan,” and approved it contingent upon this official adoption of the participating governing body; and

Whereas, City of Pittsburg desires to comply with the requirements of the Disaster Mitigation Act and to augment its emergency planning efforts by formally adopting the Region H Multi-Hazard Mitigation Plan; and

Whereas, adoption by the governing body for City of Pittsburg demonstrates the jurisdictions’ commitment to fulfilling the mitigation goals and objectives outlined in this Multi-Hazard Mitigation Plan.

Whereas, adoption of this legitimizes the plan and authorizes responsible agencies to carry out their responsibilities under the plan;

Now, therefore, be it resolved, that City of Pittsburg adopts the “Region H-Hazard Mitigation Plan” as an official plan; and

Be it further resolved, City of Pittsburg will submit this Adoption Resolution to the Kansas Division of Emergency Management and Federal Emergency Management Agency Region VII officials to enable the plan's final approval.

MAYOR OF PITTSBURG, KANSAS

Monica Murnan, Mayor

Date: April 22nd, 2014

Attest:

Tammy Nagel, City Clerk

INTEROFFICE MEMORANDUM

To: DARON HALL, TAMMY NAGEL
From: LACIE COTTRELL
CC: TROY GRAHAM
Date: APRIL 16TH, 2014
Subject: *AGENDA ITEM – 2014 EMERGENCY SOLUTIONS GRANT*
APRIL 22ND, 2014

The Emergency Solutions Grant (ESG) is a U.S. Department of Housing and Urban Development (HUD) federal block grant that is awarded through Kansas Housing Resources Corporation (KHRC). The City of Pittsburg sponsors the grant on behalf of SEK-CAP, Inc., which assists in covering operation costs of the local CHOICES Family Emergency Shelter, as well as Rapid Re-Housing and supportive services.

The 2014 ESG grant period will be for twelve (12) months, beginning July 01, 2014 and continues through June 30, 2015, with an application deadline date of April 25, 2014. All ESG funds awarded including reimbursement of eligible administration costs are passed to SEK-CAP, as the sub-grantee. The total amount requested for the 2014 ESG grant period is \$226,679.

Please place this item on the agenda for the Commission's review and approval of the 2014 Emergency Shelter Grant application for funds in the amount of \$226,679. If approved, please ask the Mayor to sign the appropriate documents.

KANSAS HOUSING RESOURCES CORPORATION

CERTIFICATION OF LOCAL GOVERNMENT APPROVAL

FOR NONPROFIT ORGANIZATIONS

**RECEIVING 2014 EMERGENCY SOLUTIONS GRANT FUNDS FROM STATE
SUBRECIPIENTS**

I, _____ (*name and title*), duly authorized to
act on behalf of the City of Pittsburg, hereby approve the following emergency solutions grant
activities proposed by the Southeast Kansas Community Action Program (SEK-CAP), which are to
be located Pittsburg, Kansas:

By: _____
Signature and Date

MONICA MURNAN
Typed or Written Name of Signatory Local Official

MAYOR, City of Pittsburg
Title



March 11, 2014

Dear Emergency Solutions Grant (ESG) Applicant,

Attached you will find the ESG Application for Program year 2014.

At the posting of this application, The U.S. Department of Housing and Urban Development (HUD) has not released the amount of the 2014 ESG funding. However KHRC is expecting the level of funding to be \$1,537,347 for 2014.

One original and four copies of the application must be postmarked by April 25, 2014. Applications submitted via mail or other delivery system should be sent using that company's return receipt process, as this will be your notice that the application has been received.

For 2014, The ESG grant period will be for twelve (12) months. The anticipated program year will be July 01, 2014 through June 30, 2015.

Transitional Housing Programs are not eligible for funding under the Emergency Shelter category.

Submit the application package to:

James Chiselom
Kansas Housing Resources Corporation
611 S. Kansas Avenue, Suite 300
Topeka, Kansas 66603-3803

If you have questions or need additional information, please feel free to contact me at (785) 217-2046.

Sincerely,

James Chiselom
Program Manager - ESG

Enclosure

Attachment Checklist

These items must be tabbed as attachments and submitted with application in the following order.

1. **501 (c) (3) Status (must be IRS Letter)**
2. **Certificate of Good Standing (must be copy of current certificate from Kansas Secretary of State)**
3. **Certification of Local Unit of Government approval Statement and Signature Form**
4. **Documentation of membership to organizations**
5. **List of Board Members for Sub recipient**
6. **Organization Chart of Sub recipient**
7. **Most recent audit for Sub recipient**
8. **W-9 Form for Sub recipient**
9. **Copy of program rules and policies**
10. **Copy of program termination policy and procedures**
11. **Two performance outcomes per proposed activity**

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**2014
KANSAS EMERGENCY SOLUTIONS GRANT
APPLICATION**

Instructions: Please complete all sections of the KESG application.

SECTION I: APPLICANT INFORMATION (City, County or Statewide Applicant)

The applicable description of a statewide applicant is, a Non Profit Organization or Collaboration, which will provide comprehensive ESG services in non-entitlement areas statewide. A statewide applicant must demonstrate the capacity to provide comprehensive ESG services.

A. APPLICANT INFORMATION

Sub Recipient The City of Pittsburg, Kansas

Authorized Representative _____ Title _____

Address _____ City _____

State _____ Zip _____ Federal I.D. Number _____

Contact to whom questions about this application should be directed: _____

Telephone _____ Fax _____

E-mail Address _____

B. TOTAL ESG REQUEST (all applying agencies)

ESG Agency	Street Outreach	Shelter	Homeless Prevention	Rapid Re-Housing	HMIS	Totals
SEK-CAP	\$ 0.00	\$ 199,429	\$ 0.00	\$ 14,200	\$ 13,050	\$ 226,679
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Totals	\$ 0.00	\$ 199,429	\$ 0.00	\$ 14,200	\$ 13,050	\$ 226,679

C. COUNTIES OF ESG SERVICES:

1. Allen, Bourbon 4. Chautauqua, Cherokee
 2. Crawford, Elk 5. Labette, Linn
 3. Montgomery, Neosho 6. Woodson, Wilson

D. PERFORMANCE OUTCOME MEASURES

The U. S. Department of Housing and Urban Development (HUD) is instituting performance measures to gather information to determine the effectiveness of programs funded with CDBG, ESG, HOME and HOPWA. Information obtained on the local level will be reported to HUD which will enable HUD to describe performance results at the National Level. HUD’s outcome performance measurement system has three objectives and three outcomes which are listed below.

1. Select one of the following that best fits your project objective:

- Suitable living environment
 Decent affordable housing
 Creating economic opportunity

2. Select at least one of the following that describes the outcome your project will achieve:

(NOTE: Outcomes show how programs benefit a community or people served.)

- Availability/Accessibility (Applies to activities that make services, infrastructure, housing, shelter, or employment opportunities available or accessible to low income persons by improving or providing new services, etc.)
 Affordability (This applies to making an activity more affordable for low income persons.)
 Sustainability (Using ESG resources in a targeted area to help make that area more viable or livable.)

3. Please provide a brief explanation on how the above objectives and outcomes were established and selected.

The objective of Decent Affordable Housing was selected as primary because homeless families with children in Southeast Kansas have limited options when it comes to affordable, safe housing. Our shelter staff advocates for residents, and can frequently find them appropriate lease arrangements. The Outcome of Availability and Accessibility was selected because we are the only shelter in the region of this size for families with children, and this infrastructure is essential to the continuation of homeless services in Pittsburg, Kansas.

Certification: To the best of my knowledge and belief, the data in this application are true and correct. This document has been duly authorized by the governing body of the applicant. The applicant will comply with ESG grant agreement and federal and state regulations if assistance is approved.

Signature of Authorized Official of Governing Body

Date

Title

SECTION II: ESG PROGRAM DESCRIPTION**EMERGENCY SOLUTIONS GRANTS (ESG)
(24 CFR Part 576 – Emergency Solutions Grants Program)**

The Emergency Solutions Grants Program (ESG) is a federal block grant authorized by subtitle B of the McKinney Vento Homelessness Assistance Act and is administered by the U.S. Department of Housing and Urban Development. ESG amounts are to be used for services to homeless and near homeless individuals and families in these major categories:

- Renovation, major rehabilitation or conversion of buildings for use as emergency shelter facilities
- Payment of certain expenses related to operating emergency shelter facility
- Provision of essential services related to emergency shelters and street outreach for the homeless
- Provision of rapid re-housing assistance
- Development and implementation of homelessness prevention activities

The Emergency Solutions Grant replaces the Emergency Shelter Grant. In May 2009, President Obama signed the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009. The HEARTH Act amended and reauthorized the McKinney-Vento Homeless Assistance Act with substantial changes, including:

- A consolidation of HUD's competitive grant programs
- A change in HUD's definition of homeless
- An increase in prevention resources
- An increase in the emphasis on performance

As a result of the HEARTH Act, the new Emergency Solutions Grant broadens existing emergency shelter and homelessness prevention activities and adds short- and medium-term rental assistance and services to stabilize and rapidly re-house homeless individuals and families. One of the main changes of the new program will be an increased focus on homeless prevention services and re-housing activities. The changes that reflect this new emphasis are the expansion of the homelessness prevention component and the addition of a new rapid re-housing component of the program. As such, no more than 60% of the grant's program resources can be allocated toward street outreach and emergency shelter activities with the remainder of the program resources to be allocated toward homelessness prevention and rapid re-housing activities.

All projects funded through the Emergency Solutions Grants (ESG) program must adhere to federal regulations Part 576 – Emergency Solutions Grants Program (final rule).

For 2014 the ESG grant period will be July 01, 2014 through June 30, 2015, twelve (12) months.

All ESG Sub Recipient agencies will be eligible to apply for 2014 ESG funding for all activities.

Note: This application may be modified at any time with written notice or publication of the specifics to be changed.

SECTION III: ESG PROGRAM COMPONENTS AND ELIGIBLE ACTIVITIES

Emergency Solution Grant Funding can be used for five program activities: street outreach, emergency shelter, homelessness prevention, rapid re-housing assistance, and HMIS; as well as administrative activities.

A) **Street Outreach** – Funds may be used for costs of providing essential services necessary to reach out to unsheltered homeless people; connect them with emergency shelter, housing, or critical services; and provide urgent non-facility-based care to unsheltered homeless people who are unwilling or unable to access emergency shelter, housing or an appropriate health facility.

Eligible Activities:

- Engagement Activities
- Case Management
- Emergency Health Services
- Emergency Mental Health Services
- Transportation

B) **Emergency Shelter** – Funds may be used for costs of providing essential services to families and individuals in emergency shelters, renovating buildings to be used as emergency shelter for homeless families and individuals, and operating emergency shelters.

Eligible Activities:

- **Essential Services** - ESG funds may be used to provide essential services to individuals and families who are in emergency shelters including case management, child care, education services, employment assistance and job training, outpatient health services, legal services, life skills training, mental health services, substance abuse treatment services and transportation.
- **Renovation Activities** - Eligible costs include labor, materials, tools and other costs for renovation (including major rehabilitation or conversion of a building into an emergency shelter).
- **Shelter Operations** - Eligible costs are the costs of maintenance (including minor or routine repairs), rent, security, fuel, equipment, insurance, utilities, food, furnishings and supplies necessary for the operation of the emergency shelter.
- **Vouchers** – Where no appropriate emergency shelter is available for a homeless family or individual, eligible costs may also include hotel or motel vouchers for that family or individual.
- **Ineligible Activities under the Homeless Emergency Solutions Grants**
Acquisition or new construction of an emergency shelter for the homeless; renovation, rehabilitation, or conversion of structures used exclusively for religious purposes or which will otherwise promote religious interests except through the creation or utilization of a wholly secular entity.

C) **Homeless Prevention** – Funds may be used to provide housing relocation and stabilization services and short- or medium-term rental assistance necessary to prevent an individual or family from moving into an emergency shelter and prevent incidences of homelessness.

The following requirements apply to Projects funded through the Emergency Solutions Grant for Homeless Prevention:

1. Individuals and households assisted under the homelessness prevention component must have an income at or below 30% of the area median income, as determined by HUD, with adjustments for smaller and larger families.
2. Persons/families receiving funding under this program must qualify as a homeless or at-risk household as indicated below and further defined in (576.103) and the definitions contained in (576.2).

3. Persons/families eligible for assistance are lacking sufficient resources or support networks, e.g., family, friends, faith-based or other social networks, immediately available to prevent them from moving into an emergency shelter or a primary nighttime residence that is not designed for or ordinarily used as a regular sleeping accommodation for human beings.

4. Homeless Prevention gives priority to individuals and families who are currently in housing but are at risk of becoming homeless and temporary rent or utility assistance would prevent them from becoming homeless, or who need assistance to move to another unit and fall into at least one of these secondary risk criteria:

- Household has moved 2 or more times due to economic reasons over a 60 day period
- Individual or family is living in a home of another or doubled-up due to economic hardship
- Individual or family lives in a hotel or motel not paid for by a government or charitable organization
- Household lives in an overcrowded housing unit as defined by the US Census Bureau
- Householder is exiting a publicly funded institution or system of care
- SRS involvement with children and youth
- Domestic violence problems
- Households experiencing persistent housing instability due to factors such as chronic physical health or mental health conditions, substance addiction, histories of domestic violence or abuse, the presence of a child with disabilities or having two or more barriers to employment

5. The costs of Homelessness Prevention are *only* eligible to the extent necessary to help the program participant regain stability in their current permanent housing or move into other permanent housing and achieve stability in that housing.

6. Homelessness Prevention must be provided in accordance with the ESG housing relocation and stabilization services requirements in 576.105, the short-term and medium-term rental assistance requirements in 576.106 and the written standards and procedures under 576.400 which state:

For Housing Relocation and Stabilization Services, ESG funds may be used to pay housing owners, utility companies and other third parties.

- Rental application fees
- Security deposits equal to no more than 2 months' rent
- First and last month's rent. Total rental assistance to a participant cannot exceed 24 months during any 3 year period including first and last month's rent.
- Standard utility deposits
- Utility payments. ESG funds may pay for up to 24 months of utility payments per program participant, per service, including up to 6 months of utility payments in arrears per service. Total utility payment assistance to a participant cannot exceed 24 months during any 3 year period.
- Moving costs such as truck rental or hiring a moving company. Assistance may also include payment of temporary storage fees for up to 3 months.
- Service costs under this category include Housing Search and Placement assistance, Housing Stability Case Management, Mediation Activities, Legal Services necessary to resolve housing issues, and Credit repair/Counseling Services.

For Homeless Prevention Short-Term and Medium-Term Rental Assistance, ESG may provide a program participant with up to 24 months of rental assistance during any 3 year period. This assistance may be short-term rental assistance, medium-term rental assistance, payment of rental arrears, or any combination of this assistance.

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- Short-term rental assistance is assistance for up to 3 months of rent.
- Medium-term rental assistance is assistance for more than 3 months but not more than 24 months of rent.
- Payment of rental arrears consists of a one-time payment for up to 6 months of rent in arrears, including any late fees on those arrears.
- Rental assistance may be tenant-based or project-based.
- All units must meet Fair Market Rent requirements as established by HUD.
- A Rental Assistance Agreement must be in place for each unit assisted. The agreement must specify the terms and conditions under which rental assistance will be provided and conditions of the units occupied.

D) **Rapid Re-Housing** – ESG funds may be used to provide housing relocation and stabilization services and short- or medium-term rental assistance necessary to help a homeless individual or family move as quickly as possible into permanent housing and achieve stability in that housing.

1. Rapid Re-Housing Assistance may be provided to individuals and families lacking a fixed, regular and adequate nighttime residence or any individual or family who is fleeing or attempting to flee domestic violence, assault or other life threatening conditions that relate to violence. (576.104 and 576.2.)

2. Rapid Re-Housing Assistance must be provided in accordance with the ESG housing relocation and stabilization services requirements in (576.105), the short-term and medium-term rental assistance requirements in (576.106) and the written standards and procedures under (576.400) which state:

For Rapid Re-Housing Relocation and Stabilization Services, ESG funds may be used to pay housing owners, utility companies and other third parties

- Rental application fees
- Security deposits equal to no more than 2 months' rent
- First and Last Month's Rent. Total rental assistance to a participant cannot exceed 24 months during any 3 year period including first and last month's rent.
- Standard utility deposits
- Utility payments, ESG funds may pay for up to 24 months of utility payments per program participant, per service, including up to 6 months of utility payments in arrears per service. Total utility payment assistance to a participant cannot exceed 24 months during any 3 year period.
- Moving Costs such as truck rental or hiring a moving company. Assistance may also include payment of temporary storage fees for up to 3 months.
- Service Costs under this category include Housing Search and Placement assistance, Housing Stability Case Management, Mediation Activities, Legal Services necessary to resolve housing issues, and Credit Repair/Counseling Services.

For Rapid Re-Housing Short-Term and Medium-Term Rental Assistance, ESG may provide a program participant with up to 24 months of rental assistance during any 3 year period. This assistance may be short-term rental assistance, medium-term rental assistance, payment of rental arrears, or any combination of this assistance.

- Short-term rental assistance is assistance for up to 3 months of rent.
- Medium-term rental assistance is assistance for more than 3 months but not more than 24 months of rent.
- Payment of rental arrears consists of a one-time payment for up to 6 months of rent in arrears, including any late fees on those arrears.
- Rental assistance may be tenant-based or project-based.
- All units must meet Fair Market Rent requirements as established by HUD.
- A Rental Assistance Agreement must be in place for each unit assisted. The Agreement must specify the terms and conditions under which rental assistance will be provided and conditions of the units occupied.

E) **HMIS** – ESG funds may be used to pay the costs of contributing to the HMIS designated by the Continuum of Care for the area including the costs of purchasing hardware, software licenses or equipment, obtaining technical support, completing data entry and analysis, monitoring and reviewing data quality, training, reporting, and coordinating and integrating the system.

Assistance to Eligible Persons/Households funded through the Emergency Solutions Grant cannot exceed 24 months of rental assistance, 24 months of utility payment assistance or 6 months of arrears (utility/rent) during any three year period. Evaluation and documentation of client eligibility for financial assistance shall be reassessed at least every three months for program participants receiving homelessness prevention assistance and not less than once annually for program participants receiving rapid re-housing assistance (576.401 (b)) to insure that they meet the eligibility criteria, review program and appropriateness standards and to re-evaluate the continuation of services.

F) **ADMINISTRATION** - KHRC as the recipient may use up to 7.5 percent of its ESG grant for the payment of administrative costs related to the planning and execution of ESG activities. This does not include staff and overhead costs directly related to carrying out activities eligible under ESG, because those costs are eligible as part of those activities. As such KHRC will provide 2.5% of ESG awarded funds as administrative costs to all ESG Sub recipients. (576.108. (4) (B)) *If the recipient is a state, the recipient must share its funds for administrative costs with its sub recipients that are units of general purpose local government. The amount shared must be reasonable under the circumstances. The recipient may share its funds for administrative costs with its sub recipients that are private nonprofit organizations.*

SECTION IV: ESG APPLICATION (completed by each agency providing ESG services)

A) SUB RECIPIENT AGENCY

Sub recipient agency is required to be an existing Emergency Shelter, Homeless Services Provider or Other Program that provides services to homeless clients. It is also required to be a non profit 501 (c) (3).

Agency's Legal Name: Southeast Kansas Community Action Program, Inc. (SEK-CAP)

Federal ID#: 48-0725078

Street/P.O. Box: PO Box 128 / 401 North Sinnet

City: Girard State: Kansas Zip: 66743 County: Crawford

Chief Executive Officer: Steve Lohr

CEO Email: stevelohr@sek-cap.com

Chief Financial Officer: Kelly Mooney

CFO Email: kellym@sek-cap.com

ESG Contact Person: (name and title):Becky Gray, Director of Research, Planning, and Grants Development

Email of ESG Contact Person: beckyg@sek-cap.com

Alternate ESG Contact Person: (Name and Title): Jami Crowder, Shelter Manager

Alternate Email of ESG Contact Person: jamic@sek-cap.com

B. AGENCY TYPE:

- Emergency Shelter – temporary stay
- Homeless Services Provider
- Other (Provide Description) Community Action Agency

Please identify the **primary at risk** homeless category the program will serve. Please check the appropriate categories below:

- Chronically homeless Persons or families
- HIV/AIDS
- Elderly
- Veterans
- Mental Health
- Youth
- Domestic Violence Victims
- Substance abuse
- Other Homeless families with children

C. PROGRAM PARTNERSHIPS

Please identify or describe partnerships with other agencies related to service delivery to your identified program beneficiaries needs. Agency contact information must be included.

Agency	Partnership Focus	Contact Information
Pittsburg Housing Authority	Subsidized Housing	Lacie Cottrell LACIE.COTTRELL@pittks.org
Pittsburg Ministerial Alliance	Volunteerism and mentoring	Gary Gugala Gary_gugala@usc.salvationarmy.org
Catholic Charities	Relationship/Parenting Education Emergency Financial assistance	Joanna Winters
Wesley House	Food Pantry	Ellie Foster wesleyhouseumc@yahoo.com
Via Christi Hospital	Volunteerism, donations, and medical care	Jay Gilcrest
Salvation Army	Deposit Referral Assistance Commodities Clothing/home supplies	Captain Gugala gary_gugala@usc.salvationarmy.org
Community Health Center of SEK	Health Services Dental Services Mental Health Services	Dawn McNay dmcnay@chcsek.org
Department of Children and Families	Social Services	
St. Peters Episcopal/ Follow Me Inn	Breakfast every Tuesday	Reverend Wolff wwolff3@cox.net
Lighthouse Tabernacle	Food Emergency Diapers	
Sycamore Village	Subsidized Housing	
The Center	Childcare	Ann Elliott ann@frcpittsburg.org
YMCA	Fitness opportunities	Jack Bache ymca@cpol.net
Public Transportation	Transportation	Jim Dockers jimd@sek-cap.com
SEK-CAP Housing	Subsidized housing/rental assistance	Timi Houghton timih@sek-cap.com
Elm Acres DCCCA	Family Preservation	Tonya Choate
TFI	Temporary	

	Housing/Stabilization	
Safehouse	Counseling/Referrals for Victims of Domestic and Sexual assault	Rebecca Brubaker
Crawford County Mental Health	Child and Adult Services	Alice Nichols anichols@cmhccc.org
National Pizza Company	Volunteers and Donations	Rachel Vanzant rachel.vanzant@npcinternational.com
PITSCO	Volunteers and Donations	Kevin Bolte kbolte@legoeducation.us
WATCO	Donations Food and Goods	Becky Fearmonti bfearmonti@watcocompanies.com
SKIL	Donations Referral Services	Lou Ann Colyer louannc@skionline.com
Catholic Charities Supportive Services for Vetran Families	Emergency Housing Case Management for Homeless Veterans	Erica Davis edavis@CatholicCharitiesWichita.org
Pittsburg State University Department of Social Services	Student Volunteers Practicum Students	Patrica Magee pmagee@pittstate.edu Kristen Humphrey krhumphrey@pittstate.edu
Kings of Glory Fellowship	Temporary Employment Veterans Services	Ray Whitlock pastorwhitlock@yahoo.com
Pittsburg Police Dept. Family Response Team	Parenting & Relationship Education & Encouragement	Charlene Workman Charlene.workman@police.pittks.org
Futures	Job Training & Placement	Kathy Ward Brandon Rogers-Plott brogersplott@futuresfortomorrow.net
K-STATE Extension	Cooking, Nutrition, Food Budgeting	Amy Rosete arosete@ksu.edu Robin Garcia rgarcia@ksu.edu
USD 250	Education participation/transportation	Brian Biermann

D. PROPOSED PROJECT ACCOMPLISHMENTS

Please list proposed accomplishment(s) if funding is awarded:
(Accomplishments must be described in terms of households served, people served, etc.)

PROPOSED ACCOMPLISHMENTS:

Total unduplicated individuals to be served: 320
Indicate the number of unduplicated adults to be served: 140
Indicate the number of unduplicated children to be served: 180

- E. Attach 501 (C) 3 status letter (must be IRS letter) (att. 1)**
- F. Attach Certificate of Good Standing (must be copy of current certificate from Kansas Secretary of State) (att. 2)**
- G. Attach Certification of Local Unit of Government approval Statement and Signature Form. (att. 3)**

Agency Certification: To the best of my knowledge and belief, the data in this agency’s portion of this ESG application are true and correct.

Signature

Date

Title

SECTION V: ESG ACTIVITY FUNDING

Please provide details on EACH activity your agency will provide if funded.

A. Street Outreach

Street Outreach	Amount Requested
Engagement Activities	
Case Management	
Emergency Health Services	
Emergency Mental Health Services	
Transportation	
TOTAL	\$0.00

Street Outreach : Please provide a description of activity being proposed

SEK-CAP is not requesting any Street Outreach Funding this year.

B. Emergency Shelter

Emergency Shelter	Amount Requested
Essential Services	\$ 18,000
Renovation Activities	\$ 0
Shelter Operations	\$ 181,429
Vouchers (Hotel or Motel where ES unavailable)	\$ 0
TOTAL	\$199,429

Emergency Shelter: Please provide a description of activity being proposed

SEK-CAP will continue to provide emergency temporary shelter for families with children at the CHOICES facility in Pittsburg. Due to funding cuts to our Community Services Block Grant, we are relying heavily on community partners to provide intensive case management, volunteer coordination, service provision, and other supportive and engagement activities. Proposals to the community as a whole as well as the Pittsburg State University are included in the attachments, under Community Proposals.

The shelter can house up to twelve families at one time, and each family can stay for a maximum of 90 days per year. While at the shelter, families are expected to be actively involved in case management, including seeking the following, where applicable, through community partnerships:

- Childcare/Early Childhood Education
- Employment
- Education
- Transportation
- Housing

Moreover, shelter residents are expected to follow all shelter rules, including maintaining a violence-free, drug and alcohol free, tobacco free environment. They are also expected to respect the shelter curfew, be responsible for their own household care, and engage in enrichment activities. These activities are going to follow a newly formed Schedule of Daily Activities that is being solidified by a community-based advisory group. A copy of this schedule is included in the attachments. Greater details of these expectations and repercussions for their violation are in the Policy and Procedure manual, located in the Attachments submitted with this application.

Funding in this category will support staff salaries and related expenses; facility expenses, including taxes, loan payments, insurance, trash removal and maintenance; and supplies necessary to operate the temporary shelter. A table outlining these details is included on the following page.

SEK-CAP is currently working with a broad cross section of stakeholders within the community to infuse the operations of the shelter with increased collaboration, reducing the personnel expenses and enhancing the community support for the shelter.

Emergency Shelter

Essential Services	
Case Management	\$ 17,800.00
Childcare	\$ 200.00
Operations	
Staff Costs	\$111,980.00
Maintenance	\$ 8,000.00
Rent	\$ 7,500.00
Insurance	\$ 7,900.00
Utilities	\$ 14,000.00
Food	
Hotel/Motel	
Supplies	\$ 32,049.00
Total	\$199,429.00

C. Homeless Prevention

Homeless Prevention	Amount Requested
Rental Assistance (Short-Term / Medium-Term)	
Utility Assistance	
Rental Arrears (up to 2 months)	
Security Deposits (up to 2 months)	
Moving Costs	
Services Costs	
	\$0.00

Homeless Prevention: Please provide a brief description of activity being proposed

SEK-CAP is not requesting any Homeless Prevention funding. Rather, we are working more closely with our local Catholic Charities office, who does provide homeless prevention support.

D. Rapid Re-Housing

Rapid Re-Housing	Amount Requested
Rental Assistance (Short-Term / Medium-Term)	\$8,800
Utility Assistance	\$2,950
Rental Arrears (up to 2 months)	\$ 350
Security Deposits (up to 2 months)	\$2,100
Moving Costs	
Services Costs	
Total	\$14,200

Rapid Re-Housing: Please provide a description of activity being proposed

This funding will allow us to assist up to 5 households in partnership with the Mental Health Center of Crawford County (MHCCC). MHCCC has applied for funding through the PATH program to assist people with mental illness who are also experiencing homelessness. With this funding, SEK-CAP can provide rental assistance, rental arrears, and utility assistance to 5 households who are participating in intensive case management with MHCCC.

Support, per person, would include the following:

- Rental arrears not to exceed \$70
- Rental deposits not to exceed \$420
- Utility deposits not to exceed \$160
- Utility assistance not to exceed \$430
- Rental subsidies not to exceed \$1,760

Participants in the Rapid Rehousing Program will be identified by the MHCCC, and must agree to participate in intensive case management with a MHCCC employee. Funding from this category will support direct payments to housing and/or utility providers to rapidly rehouse homeless persons with mental illness. Households may only receive subsidies if the residence meets Fair Market Rent requirements, as established by HUD, and if a Rental Assistance Agreement is signed by all parties.

Averages from the 2013-2014 Rapid Rehousing program expenses were used to determine the costs for this application, based on the table below:

Rent Deposit	Average	\$ 420	X 5	\$2,100
Rent Payment	Average	\$ 1,760	X 5	\$8,800
Rent Arrears	Average	\$ 70	X 5	\$350
Utility Deposit	Average	\$ 160	X 5	\$800
Utility Arrears	Average	\$ 430	X 5	\$2150

E. HMIS

HMIS	Amount Requested
Hardware / Software	\$ 1,050
Equipment Costs	
Data Entry / Analysis	\$12,000
Data Quality	
Training	
Reporting	
TOTAL	\$13,050

HMIS: Please provide a description of activity being proposed

The funds in this category will be used to upgrade computer equipment at the CHOICES shelter, allowing staff to meet mandated data entry and reporting requirements, as well as staff time dedicated to data entry, quality control, and analysis.

F. MATCH REQUIRMENTS

ESG requires a 100% match. The sub recipient must make matching contributions to supplement the ESG program in an amount that equals the amount of ESG funds provided by KHRC. The sub recipient must identify the source of match at the time of applying for ESG.

Matching contributions may be obtained from any source, including any federal source other than the ESG program, as well as state, local, and private sources. However, the following requirements apply to matching contributions from a federal source of funds:

- The sub recipient must ensure the laws governing any funds to be used as matching contributions do not prohibit those funds from being used to match Emergency Solutions Grant (ESG) funds.
- If ESG funds are used to satisfy the matching requirements of another federal program, then funding from that program may not be used to satisfy the matching requirements under this section.

Please identify the sources and amounts of proposed matching funds:

1. _____ \$ _____
2. _____ \$ _____
3. _____ \$ _____

If matching funds will be provided through in-kind services, please describe the source and amounts of proposed in-kind matching funds below:

Description and value of Donated Building	
201 North Pine, Pittsburg, Kansas	\$600,000
Description and value of Donated Materials	
Cleaning and Maintenance items	\$ 5,300
Description and value of any Lease on Building	
_____	\$ _____
Salary paid to staff of the grantee or fees paid to a nonprofit recipient (as appropriate) in carrying out the ESG program.	\$ _____
Time and Services contributed by volunteers to carry out the ESG Program, must be determined at the rate consistent with those ordinarily paid by other employers for similar work in the same labor market.	\$ _____
Total Match amount:	\$605,300

SECTION VI: AGENCY CAPACITY

A. How long has your organization served homeless populations?

- 10 or more years
- 5-9 years
- Less than 5 years

B. Is your organization an active member of any of the following? Please check those that apply.

- Balance of State Continuum of Care
- Regional/Local Planning Meetings
- State/Local Consolidated Plan Process
- Regional/Local Homeless Committees

C. How does sub recipient agency staff participate in these meetings/groups? Please describe level of involvement.

Balance of State CoC: SEK-CAP staff attends appropriate meetings hosted by the CoC. We have recently scaled back our participation due to cuts in our Community Services Block Grant funding, which was used to pay for the staff time and travel necessary to participate. Presently, we participate via teleconference.

Regional/Local Planning Meetings:

- SEK-CAP staff is active in the Project 17 initiative, a regional initiative focused on improving the economy of southeast Kansas; two of their areas of concern are housing and poverty.
- SEK-CAP participated in the City of Pittsburg’s Vision 2030 strategic planning, and was very active in the Public Health discussion, which included topics around housing, poverty, and homelessness.
- SEK-CAP participated in strategic planning with the Pittsburg State University’s Communications Department as well as their Kelce School of Business; we were able to keep social welfare, service learning, and applied scholarship on the table when discussing the future of the university and its impact on the community.
- SEK-CAP is currently active in the Power of P3, the USD 250’s response to homelessness and poverty within our region. We are focusing on finding short and long term solutions to needs for students in the USD 25 district as well as surrounding districts.

Regional/Local Homeless Committees: SEK-CAP is the instigator of all regional and local collaborative discussions and planning around the topic of homelessness.

1. Please provide documentation of membership to organizations (letter signed by organization chair). (att. 4)

D. Briefly describe the organization’s board of director’s fiscal oversight committee. How many members does it have, how often does it meet, and what are its responsibilities? Are there policies and procedures? If so, what entity is responsible for oversight?

SEK-CAP's Board of Directors is comprised of nine individuals who reside in Southeast Kansas, and they manage the business, property, and affairs of SEK-CAP. The composition of the Board reflects equal representation among the following three areas:

- three members are Elected Public Officials, holding office on the date of selection
- three members represent Low-Income individuals or families residing within SEK-CAP's service area
- three members represent Major Private Interests such as business, labor, religion, private social service, education, and/or significant minority groups.

Officers of the Board are elected at the Annual Meeting held every November, and regular Board of Director meetings are held every other month.

In addition to their overall duties as a Board, each Board member also participates in one of the following committees: Nominating Committee and Audit Committee. The Board of Directors Audit Committee is responsible for oversight of the financial management of SEK-CAP, Inc. It is comprised of at least three Board members, one of whom must be a financial professional, and they meet as the need arises. The entire Board of Directors is responsible for the oversight of this committee. A main function of this fiscal committee is to hire an independent Certified Public Accounting firm for an annual audit. The committee communicates directly with the firm regarding internal controls, illegal acts, or fraud. At the end of the audit, the Audit Committee reviews and approves the final audited financial statements and makes recommendations to the Board for approval. Additional functions of the Audit Committee include the following:

- Serve as the primary point of contact for any employee who suspects that fraud has been committed against SEK-CAP by one of its employees or board members.
- Review the annual agency budgets, which are prepared by the staff, and make recommendations of final approval to the full Board.

Review and monitoring of long-term financial planning, investment policy, and investment performance.
Review, evaluation, and recommendation of facilities decisions (i.e., leasing, purchasing property).
Review of financial procedures.

The review functions shown above and the review of financial statements are initiated by the Audit Committee, but the functions are overseen by the entire Board of Directors. The specifics of the Audit Committee are established in SEK-CAP's Policy and Procedures and/or the written By-laws of the Board of Directors.

1. **Attach List of Board Members for sub recipient agency (att. 5)**
2. **Attach a Organization Chart of sub recipient agency (att. 6)**

- E. What type of financial management system does the organization have? Describe the organization's system of checks and balances in its fiscal management. What is the division of responsibilities to ensure good fiscal oversight? Explain who maintains the organization's accounting records and if there is a software system utilized, please be specific as to the type and capabilities of the software or accounting system.

CHOICES Emergency Shelter finances are managed by SEK-CAP's Accounting Services department, who has managed local, state, and Federal funds for over forty-eight years. The Accounting Services department is comprised of Accounts Payable, Accounts Receivable, and Payroll, all of whom use the password protected SAGE software. The Accounting Services Director is responsible for financial oversight; however, she reports directly to the Executive Director on a continuous basis and to the Board of Directors every other month. In addition, two signatures are required on every check, ensuring a system of accountability. Fiscal duties and responsibilities are separated so that no one employee has sole control over cash receipts, disbursements, payrolls, reconciliation of bank accounts, and all other important functions of the department. Yearly, our Board of Directors Audit Committee hires an independent auditor for a full financial audit as described above, and all financial records are maintained in accordance with programmatic, State, and Federal guidelines.

A copy of our complete Financial Policies and procedures are included within the Attachments.

1. **Attach a copy of the agency's most recent audit. (att. 7)**
2. **Attach a completed W-9 Form for Sub recipient. (att. 8)**

- F. Does your agency have pending civil or criminal proceedings filed or being processed currently or have such been processed over the past three years? If the answer is "yes" an explanation must be provided with official documentation or court record that demonstrates the status of the issue.

No.

- G. Provide an address and physical description of the shelter and/or service delivery site.
Domestic Violence providers provide only physical description.

CHOICES Emergency Shelter is located at 204 North Pine in the city of Pittsburg, in Crawford County, Kansas. The shelter is within walking distance of the Pittsburg Police Station, the Pittsburg Public Housing Authority, a Head Start Center, a workforce development center, and the Pittsburg Public Library. It is also a designated stop on the Pittsburg Area Community Transportation system (bus route), which provides residents of the shelter with access to Pittsburg's business districts. The shelter floor plan includes 12 family-sized rooms with bath, a common living area, a common kitchen, and common laundry facilities.

H. Explain how agency will identify and document homeless status of a client.

The homeless status of a client is established through intake documentation, based on the homeless definitions provided by HUD. We use several forms during intake to gather data, including the ESG provided form, a HUD form, and an agency Basic Intake Form. We also seek formal letters of referrals, when applicable. Documentation of homelessness is always in writing. The gathered data is then entered into the Homeless Management Information System (HMIS) database through MAAC Link, and into SEK-CAP's CAP60 database.

I. Are there any current HUD findings against the agency? If yes, please explain.

No.

J. Attach a copy of the program rules and policies. **(att. 9)**

K. Attach a copy of program termination / grievance policy and procedures. **(att. 10)**

SECTION VII: PERFORMANCE OUTCOMES**A. Written Standards for Provision of ESG Assistance**

KHRC will require FY 2014 ESG awardees to establish and implement written standards for providing emergency shelter and street outreach activities the ESG program prior to executing contracts.

Please provide written standards that include:

1. Standard policies and procedures for evaluating individuals' and families' eligibility for assistance under Emergency Solutions Grant (ESG).
2. Policies and procedures for coordination among emergency shelter providers, essential service providers, homelessness prevention and rapid re-housing assistance providers, other homeless assistance providers, and mainstream service and housing providers.
3. Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance (if applicable).
4. Standards for determining the share of rent and utilities costs that each program participant must pay, if any, while receiving homelessness prevention or rapid re-housing assistance (if applicable).
5. Standards for determining how long a particular program participant will be provided with rental assistance and whether and how the amount of that assistance will be adjusted over time (if applicable).
6. Standards for determining the type, amount, and duration of housing stabilization and/or relocation services to provide a program participant including the limits, if any, on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program participants receives assistance, or the maximum number of times the program participants may receive assistance (if applicable).

B. ANTICIPATED PROJECT OUTCOMES

Complete the chart below to describe the most significant outcome(s) each activity funded by ESG, is expected to have on participants for 2014. Tell how many homeless families or individuals will realize each outcome and how each outcome will be measured. Copy chart and attach to describe additional outcomes.

Outcomes: Outcomes are not the activities of the agency, but the benefits for the participants. What will be the benefits for the client? Why is this project being done? Examples of outcomes include # of clients that achieved self-sufficiency, # of clients placed in permanent jobs with living wage, # of homeless that moved into permanent housing, etc. Include only major project outcomes supported by the requested ESG funds.

Major Tasks: Outline the major tasks/activities to be conducted by this project (e.g., place homeless families into a transitional housing unit, provide case management with essential services needed to regain stability and self-sufficiency within 8 months, prevent families from being evicted from their homes by providing rental assistance & other essential services & provide job training/placement for homeless, etc.).

Outputs: Quantifiable products of each of the major tasks described (e.g. # of homeless families or individuals placed in transitional housing, # clients provided case management to, # of families or individuals provided rental assistance, etc.).

**Provide at least two performance outcomes for each ESG activity you will provide. (att. 11)
(Copy the project outcomes page for each additional activity)**

Outcomes are included in the attachments.

2014-
2015

Kansas
ESG

PROJECT OUTCOMES

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies to the best of his or her knowledge and belief that:

- a. No federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of an cooperative agreement and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan or cooperative agreement.
- b. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form III "Disclosure Form to Report Lobbying", in accordance with its instructions.
- c. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans and cooperative agreements), and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352 title 31 U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Authorized Signature

Title

Date

STATEMENT REGARDING DISCRIMINATION

The applicant agrees and warrants that in the performance of an executed third party contract with the state that it will not discriminate or permit discrimination against religious creed, age, marital status, national origin, sex, mental retardation or physical disability including, but not limited to, blindness, unless it can be shown by the applicant that such disability prevents performance of work involved in any manner prohibited by the laws of the United States or of the State of Kansas, and the applicant further agrees to provide the Commission on Equal Opportunities with such information requested by the Commission concerning the employment as they relate to the provisions of this section.

I, _____ (the duly authorized representative of the applicant) do hereby certify that all the facts, figures and representations made in this application are true and correct, to the best of my knowledge and belief.

Authorized Signature

Title

Date

STATEMENT ASSURING COMPLIANCE WITH APPLICABLE ENVIRONMENTAL REGULATIONS

The use of federal funds triggers the requirement of compliance with federal environmental regulations developed by the Department of Housing and Urban Development (HUD). These regulations, contained in 24 CFR Part 50 and Part 58 "Environmental Review Procedures for Recipients Assuming HUD Responsibilities", require compliance with the National Environmental Policy Act (NEPA), as well as several related federal laws, regulations and Executive Orders. In order to ensure compliance with these environmental regulations, the state shall require a complete description of all physical work to be undertaken, including specifications and drawings where applicable. This information is necessary to ensure that all environmental reviews and paperwork can be completed by the state in order to satisfy HUD requirements. No funds will be released or vouchers paid for physical activities unless environmental clearance has been obtained from HUD. NO construction activities may occur without formal notification from the City that the release of environmental conditions has occurred.

All physical projects must comply, where applicable, with environmental requirements, guidelines and statutory obligations in the following areas, as outlined in 24 CFR Parts 50 and 58, Historic Properties Protection; Flood plain Management and Wetland Protection; Coastal Zone Management Requirements; Sole Source Aquifer Protection; Wildlife, Endangered Species, and Wild and Scenic River Protection; Water Quality Regulations; Air Quality; Solid Waste Management Regulations; Farmland Protection; and other HUD Environmental Standards.

All work plans will be reviewed to ensure compliance with applicable environmental standards. The following sections briefly outline the statutory compliance areas which will affect most physical activities undertaken with CDBG funds.

Historic Properties: All properties to be rehabilitated, renovated, demolished or physically changed in any manner will be reviewed to determine if they are contained on the State of Kansas Historic List. If a structure is contained on the Historic List, rehabilitation or renovation activities must adhere to the National Secretary of the Interior's Standards for Rehabilitation. Any proposed activity which does not adhere to the Secretary of the Interior's Standards must be reviewed by the Kansas State Historic Preservation Office (SHPO) prior to commencement of the activity. All requirements outlined by SHPO and, where necessary, the Advisory Council on Historic Preservation, must be met before funds can be released. These requirements also pertain to demolition activities.

Air Quality/Asbestos Abatement: Prior to any rehabilitation, demolition or heating and ventilation improvement activity, all areas to be disturbed must be inspected for the presence of asbestos containing materials (ACM's). If asbestos is found in areas to be disturbed, all asbestos-containing materials must be completely removed by a NESHAP certified asbestos removal contractor and disposed of in accordance with all local, state and federal laws and requirements prior to the commencement of any construction or demolition work. All records documenting compliance with local, state and federal laws and regulations must be presented to the state prior to the commencement of any construction activity to obtain the release of funds. If the inspection determines that no asbestos is present in the areas to be disturbed, a signed letter stating the date of inspection and the absence of asbestos must be presented to the state.

Lead-Based Paint Abatement: Prior to the rehabilitation of any residential structure or non-dwelling facility commonly used by children under seven years, all applicable surfaces of units constructed prior to 1978 shall be inspected to determine if lead-based paint surfaces exist. If defective lead-based painted surfaces are present, notification and abatement, in accordance with all local, state and federal laws and regulations must occur prior to the release of funds. If no lead-based paint is present, a signed letter, stating the date of inspection, the name of the inspector, and the absence of lead-based paint, must be presented to the state.

Other Applicable Statutory Requirements: If a property to be rehabilitated is located within a flood zone, wetland area or coastal zone, the proposed project must be reviewed to ensure consistency with applicable local, state and federal regulations. If the subject property is located in an airport clear zone or within an industrial/commercial area, the project must be reviewed to ensure that any potential site safety hazards are addressed.

To the best of your knowledge:

Does the proposed project area contain lead-based paint?

_____ Yes No _____ Unsure

Does the proposed project area contain asbestos containing materials?

_____ Yes No _____ Unsure

As the applicant, the undersigned assures the commitment to compliance with the environmental Regulations outlined by HUD.

Authorized Signature

Title

Date



DEPARTMENT OF PUBLIC WORKS

201 W. 4th Street · Pittsburg KS 66762

(620) 231-4170

www.pittks.org

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: WILLIAM A. BEASLEY
Director of Public Works

DATE: April 16, 2014

SUBJECT: Agenda Item – April 22, 2014
Disposition of Bids
Planer and Broom Sweeper

Bids were received on Tuesday, April 15th, 2014 for the purchase of one (1) 40" Planer and one (1) 84" Broom Sweeper for use by the Public Works Department (see attached bid tab sheet). After reviewing the bids received, City staff is recommending that the bids be awarded to the low bidder meeting specs, Bobcat, of Springfield, Missouri, based on their total bid of \$20,627.43 (\$16,521.10 – planer and \$4,106.33 – broom sweeper). Funding to purchase this equipment will be from sales tax capital outlay.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, April 22nd, 2014. Action necessary will be approval or disapproval of staff's recommendation to award to the low bidder meeting specs as indicated above and, if approved, authorize the issuance of the necessary purchase order.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment: Bid Tab Sheet



The City of Pittsburg, Kansas
Recapitulation of Bids for the Purchase
of One (1) 40” Planer and One (1) 84” Broom Sweeper
Tuesday, April 15th, 2014 - 2:00 p.m.

Name and Address of Bidder	PLANER TOTAL BID	BROOM SWEEPER TOTAL BID
Key Equipment & Supply Co. 6716 Berger Ave. Kansas City, Kansas 66111	\$28,500.00	\$6,495.00
KC Bobcat 1220 S. Hamilton Circle Olathe, Kansas 66061-5571	\$16,393.00	\$4,534.00
The Victor L. Phillips Co. 5430 Hwy 43 South Joplin, Missouri 64804	NO BID	NO BID
Berry Tractor & Equipment Co. 930 South West Street Wichita, Kansas 67213	NO BID	NO BID
White Star Machinery 3223 N Hydraulic Wichita, Kansas 67219	\$25,307.50	\$4,993.50
Bobcat of Springfield 2520 N Eastgate Springfield, Missouri 65803	\$16,521.10	\$3,662.33 +\$444.00/steel bristles Total \$4,106.33

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	4/04/2014			172573		
C-CHECK	VOID CHECK	V	4/04/2014			172574		
C-CHECK	VOID CHECK	V	4/11/2014			172593		
C-CHECK	VOID CHECK	V	4/11/2014			172594		
C-CHECK	VOID CHECK	V	4/11/2014			172604		
C-CHECK	VOID CHECK	V	4/11/2014			172605		
C-CHECK	VOID CHECK	V	4/11/2014			172606		
C-CHECK	VOID CHECK	V	4/11/2014			172609		
C-CHECK	VOID CHECK	V	4/11/2014			172610		
C-CHECK	VOID CHECK	V	4/11/2014			172611		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	10	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99 BANK: *	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		10	0.00	0.00	0.00
BANK: *	TOTALS:	10	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5468	OZ CUSTOM UPHOLSTERY	R	4/03/2014			172563		375.00
1	BELL, JULIA	R	4/04/2014			172564		25.00
3516	CITY OF PITTSBURG	R	4/04/2014			172565		200.00
0748	CONRAD FIRE EQUIPMENT INC	R	4/04/2014			172566		32.80
6994	D&D CONSTRUCTION	R	4/04/2014			172567		5,250.00
6985	DARRICK DEGRUSON	R	4/04/2014			172568		125.00
7151	TOTALFUNDS BY HASLER	R	4/04/2014			172569		2,093.02
0175	REGISTER OF DEEDS	R	4/04/2014			172570		110.39
1	THE CITY OF HORTON, KS	R	4/04/2014			172571		80.00
5589	VERIZON WIRELESS SERVICES, LLC	R	4/04/2014			172572		1,484.97
1108	WESTAR ENERGY	R	4/04/2014			172575		165.51
1	WESTHOFF, COTTON	R	4/04/2014			172576		200.00
1	SALAMANCA, RUBEN	R	4/07/2014			172589		194.88
0523	AT&T	R	4/11/2014			172592		2,100.65
4373	CHILDREN'S ADVOCACY CENTER	R	4/11/2014			172595		300.00
4263	COX COMMUNICATIONS KANSAS LLC	R	4/11/2014			172596		1,396.76
1	KANSAS DEPARTMENT OF REVENUE	R	4/11/2014			172597		6.00
0225	KDOR	R	4/11/2014			172598		9,137.04
1	LUCAS, MIKE	R	4/11/2014			172599		200.00
1	MEALS ON WHEELS	R	4/11/2014			172600		80.00
7160	DONALD W OSENBAUGH	R	4/11/2014			172601		650.00
0349	UNITED WAY OF CRAWFORD COUNTY	R	4/11/2014			172602		88.25

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5589	VERIZON WIRELESS SERVICES, LLC	R	4/11/2014			172603		6,286.59
2350	WASTE CORPORATION OF MISSOURI	R	4/11/2014			172607		53.56
1108	WESTAR ENERGY	R	4/11/2014			172608		90,045.57
5371	PITTSBURG FAMILY YMCA	R	4/11/2014			172612		121.14
1	KANSAS CITY BACKFLOW	R	4/14/2014			172623		290.00
6154	4 STATE MAINTENANCE SUPPLY INC	R	4/15/2014			172629		39.86
2876	A-PLUS CLEANERS & LAUNDRY	R	4/15/2014			172630		683.00
2004	AIRE-MASTER OF AMERICA, INC.	R	4/15/2014			172631		15.91
5966	BOBCAT OF SPRINGFIELD, INC	R	4/15/2014			172632		305.61
0748	CONRAD FIRE EQUIPMENT INC	R	4/15/2014			172633		35.90
5857	CREATIVE PRODUCT SOURCING INC	R	4/15/2014			172634		37.50
7116	EMC INSURANCE COMPANIES	R	4/15/2014			172635		500.00
6809	RICHARD GILMORE	R	4/15/2014			172636		1,553.15
7161	CRAIG HILL	R	4/15/2014			172637		571.13
6923	HUGO'S INDUSTRIAL SUPPLY INC	R	4/15/2014			172638		236.57
1	JS KUTZ RENTALS	R	4/15/2014			172639		344.58
1991	KANSAS OFFICE OF STATE FIRE MA	R	4/15/2014			172640		30.00
1	KIRBEY, KENDRA	R	4/15/2014			172641		398.00
6656	KNIPP EQUIPMENT INC	R	4/15/2014			172642		612.00
0033	LOU'S GLOVES	R	4/15/2014			172643		261.00
7167	MAILFINANCE, INC	R	4/15/2014			172644		747.63
6215	MCCUNE FARMERS COOP ASSOCIATIO	R	4/15/2014			172645		122.60

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4644	MIDWAY FORD TRUCK CENTER, INC.	R	4/15/2014			172646		58.50
1	MILLER, PATRICK	R	4/15/2014			172647		1,530.00
6594	NORTHERN LIGHTS DISPLAY LLC	R	4/15/2014			172648		685.00
6536	POLYDYNE INC	R	4/15/2014			172649		2,142.00
4052	TRAVELERS	R	4/15/2014			172650		4,629.00
1264	UNIVERSITY OF KANSAS	R	4/15/2014			172651		640.00
1	UTLEY, JENNIFER LOUISE	R	4/15/2014			172652		329.00
0011	AMERICAN ELECTRIC INC	E	4/09/2014			999999		451.19
0034	CRONISTER BROTHERS, INC	E	4/09/2014			999999		169.96
0046	ETTINGERS OFFICE SUPPLY	E	4/09/2014			999999		940.57
0055	JOHN'S SPORT CENTER	E	4/09/2014			999999		748.43
0062	LINDSEY SOFTWARE SYSTEMS, INC.	E	4/09/2014			999999		827.00
0063	LOCKE WHOLESALE SUPPLY	E	4/09/2014			999999		382.38
0078	SUPERIOR LINEN SERVICE	E	4/09/2014			999999		256.89
0088	D & H LEASING INC	E	4/09/2014			999999		265.90
0101	BUG-A-WAY INC	E	4/09/2014			999999		60.00
0105	PITTSBURG AUTOMOTIVE INC	E	4/09/2014			999999		1,706.29
0112	MARRONES INC	E	4/09/2014			999999		184.65
0117	THE MORNING SUN	E	4/09/2014			999999		448.35
0133	JIM RADELL CONSTRUCTION INC	E	4/09/2014			999999		39,199.90
0135	PITTSBURG AREA CHAMBER OF COMM	E	4/09/2014			999999		24,250.00
0145	BROADWAY LUMBER COMPANY, INC.	E	4/09/2014			999999		94.63

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0154	BLUE CROSS & BLUE SHIELD	D	4/04/2014			999999		20,344.70
0154	BLUE CROSS & BLUE SHIELD	D	4/11/2014			999999		27,269.20
0163	O'REILLY AUTOMOTIVE INC	E	4/09/2014			999999		12.14
0200	SHERWIN WILLIAMS COMPANY	E	4/09/2014			999999		710.75
0202	CLIFF HIX ENGINEERING INC	E	4/09/2014			999999		80.00
0203	GADES SALES CO INC	E	4/09/2014			999999		836.78
0207	PEPSI-COLA BOTTLING CO OF PITT	E	4/09/2014			999999		392.95
0224	KDOR	D	4/08/2014			999999		1,661.31
0224	KDOR	D	4/09/2014			999999		4,928.27
0272	BO'S 1 STOP INC	E	4/09/2014			999999		95.57
0276	JOE SMITH COMPANY, INC.	E	4/09/2014			999999		89.21
0289	TITLEIST	E	4/09/2014			999999		422.80
0292	UNIFIRST CORPORATION	E	4/09/2014			999999		107.60
0294	COPY PRODUCTS, INC.	E	4/09/2014			999999		588.00
0306	CASTAGNO OIL CO INC	E	4/09/2014			999999		351.45
0312	HACH COMPANY, INC	E	4/09/2014			999999		440.77
0321	KP&F	D	4/11/2014			999999		38,004.92
0329	O'MALLEY IMPLEMENT CO INC	E	4/09/2014			999999		131.57
0335	CUSTOM AWARDS PLUS INC	E	4/09/2014			999999		106.63
0337	CROSS-MIDWEST TIRE	E	4/09/2014			999999		2,462.37
0339	GENERAL MACHINERY	E	4/09/2014			999999		1,004.36
0375	CONVENIENT WATER COMPANY	E	4/09/2014			999999		70.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0434	UNITED LABORATORIES	E	4/09/2014			999999		158.40
0534	TYLER TECHNOLOGIES INC	E	4/09/2014			999999		390.00
0589	BERRY TRACTOR & EQUIPMENT	E	4/09/2014			999999		190.21
0695	BERBERICH TRAHAN & CO PA	E	4/09/2014			999999		10,000.00
0706	BLUE WATER POOL & SPA	E	4/09/2014			999999		12.98
0709	PURVIS INDUSTRIES LTD	E	4/09/2014			999999		158.56
0717	ACUSHNET COMPANY	E	4/09/2014			999999		197.87
0728	ICMA	D	4/11/2014			999999		948.93
0746	CDL ELECTRIC COMPANY INC	E	4/09/2014			999999		195.51
0751	ULTRA-CHEM INC	E	4/09/2014			999999		238.78
0823	TOUCHTON ELECTRIC INC	E	4/09/2014			999999		84.00
0843	LAB SAFETY SUPPLY INC	E	4/09/2014			999999		405.51
0844	HY-FLO EQUIPMENT CO	E	4/09/2014			999999		44.10
1050	KPERS	D	4/11/2014			999999		33,705.19
1141	THE G W VAN KEPPEL COMPANY	E	4/09/2014			999999		9,534.95
1478	KANSASLAND TIRE OF PITTSBURG	E	4/09/2014			999999		138.43
1490	ESTHERMAE TALENT	E	4/09/2014			999999		25.00
1733	BOYD METALS OF JOPLIN INC	E	4/09/2014			999999		237.25
2025	SOUTHERN UNIFORM & EQUIPMENT L	E	4/09/2014			999999		346.30
2027	COLLEEN BROOKS	E	4/09/2014			999999		50.00
2186	PRODUCERS COOPERATIVE ASSOCIAT	E	4/09/2014			999999		889.54
2767	BRENNTAG SOUTHWEST, INC	E	4/09/2014			999999		1,590.00

VENDOR SET: 99 City of Pittsburg, KS
BANK: 80144 BMO HARRIS BANK
DATE RANGE: 4/02/2014 THRU 4/15/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2960	PACE ANALYTICAL SERVICES INC	E	4/09/2014			999999		1,041.00
3079	COMMERCE BANK	D	4/04/2014			999999		16,449.54
3248	AIRGAS USA LLC	E	4/09/2014			999999		29.45
3570	AMERICAN EXPRESS, INC	D	4/04/2014			999999		186.64
3802	BRENNTAG MID-SOUTH INC	E	4/09/2014			999999		4,275.00
3847	INTERNATIONAL PUBLIC MANAGEMEN	E	4/09/2014			999999		215.00
3971	FASTENAL COMPANY	E	4/09/2014			999999		875.36
4072	MERCHANT E-SOLUTIONS	D	4/08/2014			999999		837.66
4133	T.H. ROGERS HOMECENTER	E	4/09/2014			999999		233.40
4307	HENRY KRAFT, INC.	E	4/09/2014			999999		124.34
4354	LIFESTYLE LEASING INC	E	4/09/2014			999999		1,200.00
4390	SPRINGFIELD JANITOR SUPPLY, IN	E	4/09/2014			999999		346.01
4520	ETS CORPORATION	D	4/02/2014			999999		6,321.11
4621	JCI	E	4/09/2014			999999		45.15
4638	SOUND PRODUCTS	E	4/09/2014			999999		47.74
5014	MID-AMERICA SANITATION	E	4/09/2014			999999		230.00
5049	CRH COFFEE INC	E	4/09/2014			999999		42.80
5185	FERGUSON ENTERPRISES INC	E	4/09/2014			999999		3,918.40
5275	US LIME COMPANY-ST CLAIR	E	4/09/2014			999999		4,033.98
5319	CRIME SCENE SUPPLY INC	E	4/09/2014			999999		35.10
5552	NATIONAL SIGN CO INC	E	4/09/2014			999999		327.51
5677	BANK OF AMERICA, INC	D	4/03/2014			999999		33.25

VENDOR SET: 99 City of Pittsburg, KS
 BANK: 80144 BMO HARRIS BANK
 DATE RANGE: 4/02/2014 THRU 4/15/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5904	TASC	D	4/11/2014			999999		7,452.93
6117	ALEXANDER OPEN SYSTEMS, INC	E	4/09/2014			999999		1,750.00
6203	SOUTHWEST PAPER CO INC	E	4/09/2014			999999		44.97
6232	ASPHALT & FUEL SUPPLY LLC	E	4/09/2014			999999		13,987.05
6388	JOPLIN BUSINESS & INDUSTRIAL D	E	4/09/2014			999999		20,000.00
6389	PROFESSIONAL TURF PRODUCTS LP	E	4/09/2014			999999		107.68
6415	ING FINANCIAL ADVISORS	D	4/11/2014			999999		3,925.00
6502	MODERN ELECTRICAL CONCEPTS	E	4/09/2014			999999		475.00
6666	NEWARK CORPORATION	E	4/09/2014			999999		124.09
6952	ADP INC	D	4/04/2014			999999		574.88
7041	BORN 4 ELECTRIC	E	4/09/2014			999999		5,195.23
7050	KRIZ-DAVIS CO.	E	4/09/2014			999999		44.94
7141	LAFAYETTE INSTRUMENT COMPANY	E	4/09/2014			999999		5,321.00
7143	ALTAWARE, INC	E	4/09/2014			999999		11,475.00
7153	DAYMARK SOLUTIONS, INC	E	4/09/2014			999999		144.30

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	51	137,600.07	0.00	137,600.07
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	15	162,643.53	0.00	162,643.53
EFT:	81	178,486.48	20.50CR	178,465.98
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 99 BANK: 80144	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		147	478,730.08	20.50CR	478,709.58
BANK: 80144	TOTALS:	147	478,730.08	20.50CR	478,709.58

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0011	AMERICAN ELECTRIC INC	E	4/14/2014			999999		58.00
0046	ETTINGERS OFFICE SUPPLY	E	4/07/2014			999999		52.48
0054	JOPLIN SUPPLY COMPANY	E	4/14/2014			999999		146.30
0056	NEWSPAPER HOLDINGS	E	4/07/2014			999999		721.36
0063	LOCKE WHOLESALE SUPPLY	E	4/14/2014			999999		7.39
0105	PITTSBURG AUTOMOTIVE INC	E	4/07/2014			999999		65.78
0200	SHERWIN WILLIAMS COMPANY	E	4/07/2014			999999		912.50
0231	JAMES CLARKSON	E	4/07/2014			999999		16.80
0253	TAMARA N NAGEL	E	4/07/2014			999999		16.80
0272	BO'S 1 STOP INC	E	4/07/2014			999999		40.74
0272	BO'S 1 STOP INC	E	4/14/2014			999999		292.86
0306	CASTAGNO OIL CO INC	E	4/07/2014			999999		14.00
0332	PITTCRAFT PRINTING	E	4/14/2014			999999		5,455.00
0339	GENERAL MACHINERY	E	4/14/2014			999999		19.21
0478	VIETTI AUTO BODY INC	E	4/14/2014			999999		790.00
0507	SOUTHEAST KANSAS REGIONAL PLAN	E	4/07/2014			999999		150.00
0512	CALIFORNIA CONTRACTORS SUPPLIE	E	4/14/2014			999999		159.90
0577	KANSAS GAS SERVICE	E	4/14/2014			999999		25,972.08
0659	PAYNES INC	E	4/14/2014			999999		45.56
0779	PITTSBURG COMMUNITY THEATRE	E	4/14/2014			999999		4,517.62
0806	JOHN L CUSSIMANIO	E	4/07/2014			999999		253.00
0843	LAB SAFETY SUPPLY INC	E	4/14/2014			999999		934.85

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0866	AVFUEL CORPORATION	E	4/07/2014			999999		26,574.33
1299	STRUKEL ELECTRIC INC	E	4/14/2014			999999		30,368.52
2433	THE MORNING SUN	E	4/14/2014			999999		937.07
2825	KANSAS DEPT OF ADMINISTRATION	E	4/07/2014			999999		635.78
2921	DP2 BILLING SOLUTIONS, LLC	E	4/14/2014			999999		5,692.82
3272	DUNCAN HOUSING LLC	E	4/14/2014			999999		100.00
4390	SPRINGFIELD JANITOR SUPPLY, IN	E	4/14/2014			999999		201.48
4667	HEARTLAND FORKLIFT	E	4/14/2014			999999		10.30
5195	FERN AND ANGERMAYER LLC	E	4/07/2014			999999		600.00
5482	JUSTIN HART	E	4/07/2014			999999		59.99
5548	MIKE ULERY	E	4/14/2014			999999		32.80
5657	TELEDYNE ISCO INC	E	4/14/2014			999999		828.00
6192	KATHLEEN CERNE	E	4/07/2014			999999		600.00
6652	JOHNNY VILELA	E	4/04/2014			999999		3,990.00
6805	WELLNESS INNOVATIONS & NURSING	E	4/14/2014			999999		18,870.79
6822	ELIZABETH BRADSHAW	E	4/04/2014			999999		153.40
6822	ELIZABETH BRADSHAW	E	4/07/2014			999999		45.00
7028	MATTHEW L. FRYE	E	4/07/2014			999999		400.00
7158	WHIPPS, INC	E	4/14/2014			999999		1,495.00
7164	NOVOGRADAC & CO, LLP	E	4/14/2014			999999		9,250.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	42	141,487.90	0.39CR	141,487.51
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99 BANK: EFT TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	42	141,487.90	0.39CR	141,487.51
BANK: EFT TOTALS:	42	141,487.90	0.39CR	141,487.51

VENDOR SET: 99 City of Pittsburg, KS
BANK: HAP BMO HARRIS BANK-HAP
DATE RANGE: 4/02/2014 THRU 4/15/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0140	A&M RENTALS	E	4/02/2014			999999		780.00
0266	JOHN S KUTZ	E	4/02/2014			999999		695.00
0855	CHARLES HOSMAN	E	4/02/2014			999999		371.00
1008	BENJAMIN M BEASLEY	E	4/02/2014			999999		245.00
1231	JOHN LOVELL	E	4/02/2014			999999		266.00
1609	PHILLIP H O'MALLEY	E	4/02/2014			999999		4,933.00
1638	VERNON W PEARSON	E	4/02/2014			999999		545.00
1688	DORA WARE	E	4/02/2014			999999		592.00
1961	DUSTIN D MAJOR	E	4/02/2014			999999		318.00
1982	KENNETH STOTTS	E	4/02/2014			999999		1,331.00
1985	RICK A MOORE	E	4/02/2014			999999		1,061.00
2304	DENNIS HELMS	E	4/02/2014			999999		216.00
2542	CHARLES YOST	E	4/02/2014			999999		1,025.00
2624	JAMES ZIMMERMAN	E	4/02/2014			999999		1,357.00
2718	KENNETH B DUTTON	E	4/02/2014			999999		277.00
2850	VENITA STOTTS	E	4/02/2014			999999		480.00
2913	KENNETH N STOTTS JR	E	4/02/2014			999999		315.00
3002	BARBARA MINGORI	E	4/02/2014			999999		241.00
3067	STEVE BITNER	E	4/02/2014			999999		5,403.00
3114	PATRICIA BURLESON	E	4/02/2014			999999		769.00
3142	COMMUNITY MENTAL HEALTH CENTER	E	4/02/2014			999999		561.00
3193	WILLIAM CROZIER	E	4/02/2014			999999		1,091.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3218	CHERYL L BROOKS	E	4/02/2014			999999		600.00
3272	DUNCAN HOUSING LLC	E	4/02/2014			999999		5,024.00
3273	RICHARD F THENIKL	E	4/02/2014			999999		1,351.00
3294	JOHN R SMITH	E	4/02/2014			999999		279.00
3593	REMINGTON SQUARE	E	4/02/2014			999999		5,868.00
3668	MID AMERICA PROPERTIES OF PITT	E	4/02/2014			999999		1,337.00
3708	GILMORE BROTHERS RENTALS	E	4/02/2014			999999		73.00
3724	YVONNE L. ZORNES	E	4/02/2014			999999		698.00
3746	JAROLD BONBRAKE	E	4/02/2014			999999		324.00
4054	MICHAEL A SMITH	E	4/02/2014			999999		314.00
4218	MEADOWLARK TOWNHOUSES	E	4/02/2014			999999		2,194.00
4308	KENNETH BATEMAN	E	4/02/2014			999999		542.00
4492	PITTSBURG SENIORS	E	4/02/2014			999999		3,132.00
4546	C & M PROPERTIES LLC	E	4/02/2014			999999		76.00
4564	TERRY L SIMPSON	E	4/02/2014			999999		491.00
4752	S & N MANAGEMENT, LLC	E	4/02/2014			999999		185.00
4786	JENNIFER STANLEY	E	4/02/2014			999999		343.00
4828	LINDA G MARTINSON	E	4/02/2014			999999		149.00
4928	PITTSBURG STATE UNIVERSITY	E	4/02/2014			999999		895.00
5035	ZACK QUIER	E	4/02/2014			999999		346.00
5039	VANETA MATHIS	E	4/02/2014			999999		276.00
5393	CARLOS ANGELES	E	4/02/2014			999999		1,449.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5508	BUTLER RENTALS INC	E	4/02/2014			999999		131.00
5549	DELBERT BAIR	E	4/02/2014			999999		274.00
5583	ROBERT L NANKIVELL SR	E	4/02/2014			999999		195.00
5653	PEGGY HUNT	E	4/02/2014			999999		225.00
5656	EARL HARTMAN	E	4/02/2014			999999		350.00
5658	DEANNA J HIGGINS	E	4/02/2014			999999		191.00
5660	HERBERT WARING	E	4/02/2014			999999		406.00
5676	BARBARA TODD	E	4/02/2014			999999		34.00
5817	JAMA ENTERPRISES LLP	E	4/02/2014			999999		412.00
5854	ANTHONY A SNYDER	E	4/02/2014			999999		758.00
5875	BRIAN WARE	E	4/02/2014			999999		451.00
5885	CHARLES T GRAVER	E	4/02/2014			999999		449.00
5896	HORIZON INVESTMENTS GROUP INC	E	4/02/2014			999999		550.00
5906	JOHN HINRICHS	E	4/02/2014			999999		189.00
5939	EDNA R TRENT	E	4/02/2014			999999		216.00
5957	PASTEUR PROPERTIES LLC	E	4/02/2014			999999		535.00
5961	LARRY VANBECELAERE	E	4/02/2014			999999		276.00
6002	SALLY THRELFALL	E	4/02/2014			999999		248.00
6032	TIM J. RIDGWAY	E	4/02/2014			999999		768.00
6073	REBECCA FOSTER	E	4/02/2014			999999		256.00
6108	TILDEN BURNS, LLC	E	4/02/2014			999999		380.00
6130	T & K RENTALS LLC	E	4/02/2014			999999		1,806.00

VENDOR SET: 99 City of Pittsburg, KS
BANK: HAP BMO HARRIS BANK-HAP
DATE RANGE: 4/02/2014 THRU 4/15/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6150	JAMES L COX	E	4/02/2014			999999		388.00
6161	MICHAEL J STOTTS	E	4/02/2014			999999		608.00
6172	ANDREW A WACHTER	E	4/02/2014			999999		217.00
6186	TROY ROSENSTIEL	E	4/02/2014			999999		109.00
6294	RONALD E WUERDEMAN	E	4/02/2014			999999		256.00
6295	DAVID L PETERSON	E	4/02/2014			999999		646.00
6298	KEVAN L SCHUPBACH	E	4/02/2014			999999		6,379.00
6306	BALKANS DEVELOPMENT LLC	E	4/02/2014			999999		28.00
6317	RONALD L EMERSON	E	4/02/2014			999999		170.00
6380	WAYNE E THOMPSON	E	4/02/2014			999999		582.00
6391	DOWNTOWN PITTSBURG HOUSING PAR	E	4/02/2014			999999		2,286.00
6441	HEATHER D MASON	E	4/02/2014			999999		835.00
6464	PROX PROPERTY SOLUTIONS, LLC	E	4/02/2014			999999		525.00
6507	MARTHA E MOORE	E	4/02/2014			999999		223.00
6628	SEAN HALL	E	4/02/2014			999999		400.00
6647	MICHAEL A SMITH	E	4/02/2014			999999		700.00
6657	OZARKS AREA COMMUNITY ACTION C	E	4/02/2014			999999		1,141.72
6673	JUDITH A COLLINS	E	4/02/2014			999999		382.00
6753	REBECCA SPONSEL	E	4/02/2014			999999		627.00
6763	JEFFREY M WARY	E	4/02/2014			999999		345.00
6799	KEVIN KITTERMAN	E	4/02/2014			999999		255.00
6868	DAVID SIMPSON (308)	E	4/02/2014			999999		225.00

VENDOR SET: 99 City of Pittsburg, KS
 BANK: HAP BMO HARRIS BANK-HAP
 DATE RANGE: 4/02/2014 THRU 4/15/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6886	DELBERT BAIR	E	4/02/2014			999999		380.00
6905	JENNIFER M TRISLER	E	4/02/2014			999999		333.00
6916	STILWELL HERITAGE & EDUCATIONA	E	4/02/2014			999999		6,329.00
6966	CHARLOTTE BURGESS	E	4/02/2014			999999		357.00
6971	PAMELA BEER	E	4/02/2014			999999		317.00
7012	RICKY R STEVENS	E	4/02/2014			999999		400.00
7022	STEVE HEFLEY	E	4/02/2014			999999		253.00
7024	KIMBERLY GRISSOM	E	4/02/2014			999999		450.00
7027	CALVIN THOMAS	E	4/02/2014			999999		222.00
7083	PITTSBURG HEIGHTS, LP	E	4/02/2014			999999		2,619.00
7112	RANDY VILELA PROPERTIES	E	4/02/2014			999999		834.00
7150	JOE W JONES	E	4/02/2014			999999		661.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	100	88,400.72	0.00	88,400.72
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99 BANK: HAP TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	100	88,400.72	0.00	88,400.72
BANK: HAP TOTALS:	100	88,400.72	0.00	88,400.72

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7051	LINDA COFER	R	4/04/2014			172577		3,150.00
2519	EAGLE BEVERAGE CO INC	R	4/09/2014			172590		40.40
6750	HW LOCHNER, BWR DIVISION	R	4/11/2014			172591		11,392.59

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	3	14,582.99	0.00	14,582.99
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99	BANK: MAN	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			3	14,582.99	0.00	14,582.99
BANK: MAN	TOTALS:		3	14,582.99	0.00	14,582.99
REPORT TOTALS:			302	723,201.69	20.89CR	723,180.80

Passed and approved this 22nd day of April, 2014.

Monica Murnan, Mayor

ATTEST:

Tammy Nagel, City Clerk



Memorandum

TO: Daron Hall, City Manager

FROM: Blake Benson, Economic Development Director

DATE: April 16, 2014

SUBJECT: April 22, 2014 Agenda Item
Stilwell Heritage & Educational Foundation Façade Grant
Extension Request

The Stilwell Heritage & Educational Foundation was awarded a \$12,100 matching downtown façade grant on March 26, 2013, to help with various building improvements. This grant closed out phase II of the downtown façade grant program was intended to help cover the cost of window, door and curb painting, limestone sealing and parapet coping repair.

We have received a request from the building's owner, John Kutz, to extend the timeline for work completion by six months. Due to the harsh winter our area experienced this year, Mr. Kutz was unable to complete the building improvements within the specified one year time frame. Mr. Kutz feels confident that he can complete the work by September 26, 2014.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, April 22, 2014. Action being requested is the approval or denial of the façade grant extension and, if approved, authorize the Mayor to sign the appropriate documents.



Memorandum

TO: Daron Hall, City Manager

FROM: Blake Benson, Economic Development Director

DATE: April 16, 2014

SUBJECT: April 22, 2014 Agenda Item
Farmer's Market parking lot

On April 2, 2014, the Economic Development Advisory Committee considered a request to help with the new Farmer's Market structure at 10th & Broadway Streets. The parking lot to be utilized by the Farmer's Market is currently unpaved and would require approximately \$45,000, according to City staff estimates, to pave.

After discussion and consideration, the EDAC voted unanimously to recommend that the City utilize \$45,000 in funds from the Revolving Loan Fund (RLF) to pave the parking lot for the new Farmer's Market structure.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, April 22, 2014. Action being requested is the approval or denial of the EDAC recommendation and, if approved, authorize the Mayor to sign the appropriate documents.

INTEROFFICE MEMORANDUM

To: Daron Hall, City Manager
From: Kim Vogel, Director of Parks and Recreation
CC: Tammy Nagel, City Clerk
Date: April 16, 2014
Subject: April 22, 2014 City Commission Meeting Agenda Item
Resolution of Assurance

The City of Pittsburg has been working with USD 250 and members of a Citizens Advisory Committee to construct 10 new tennis courts at Pittsburg High School. The Kansas Department of Wildlife, Parks and Tourism is currently accepting applications for the Land and Water Conservation Fund. This fund authorizes federal assistance to states for planning, acquisition, and development of outdoor recreation facilities. The City of Pittsburg can assist in the USD 250 tennis court project by applying for funds through this reimbursement program.

In this regard would you please place an item on the April 22, 2014 City Commission Agenda. Staff is requesting the adoption of Resolution No. 1151, which will accompany the application for the Land and Water Conservation Fund. Action necessary is approval or disapproval of the resolution and if approved authorize Mayor Murnan to sign Resolution No. 1151 and SF-424D for construction projects, and direct the City Attorney to prepare the necessary contract between USD 250 and the City of Pittsburg.

If you have any questions regarding this item please do not hesitate to contact me.

RESOLUTION NO. 1151

A RESOLUTION DECLARING THE ELIGIBILITY OF THE CITY OF PITTSBURG TO SUBMIT AN APPLICATION TO THE KANSAS DEPARTMENT OF WILDLIFE, PARKS AND TOURISM FOR USE OF THE LAND AND WATER CONSERVATION FUND PROGRAM FOR THE PITTSBURG USD 250 JOINT USE TENNIS COURT PROJECT AND AUTHORIZING THE MAYOR TO SIGN THIS APPLICATION ALONG WITH SF-424D.

Whereas, the City of Pittsburg, Kansas, has the legal authority to apply for, receive, and administer federal, state, and other monies through Home Rule Power under the Constitution of the State of Kansas and authorized by K.S.A. 12-1662, regarding the expenditure of federal aid to public agencies; and

Whereas, the City of Pittsburg, Kansas, desires to submit an application to the Kansas Department of Wildlife, Parks and Tourism for Land and Water Conservation Fund set forth by Public Law 100-203; and

Whereas, the City of Pittsburg, Kansas, is working with Pittsburg USD 250 in securing funds for the construction of 10 tennis courts; and

Whereas, Federal monies are available under a Land and Water Conservation Fund program, administered by the State of Kansas, Department of Wildlife, Parks and Tourism for the purpose of creating outdoor recreational opportunities; and

Whereas, the City of Pittsburg, Kansas, through contract agreement with Pittsburg USD 250, assures the Kansas Department of Wildlife, Parks and Tourism compliance with SF-424D for construction projects; and

Whereas, after appropriate public input and due consideration, the Governing Body of the City of Pittsburg, Kansas has recommended that an application be submitted to the State of Kansas for the tennis court project.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF PITTSBURG, KANSAS:

SECTION 1. That the City of Pittsburg, Kansas, does hereby authorize the Mayor to submit an application to the Kansas Department of Wildlife, Parks and Tourism for Land and Water Conservation Fund program funds set forth by Public Law 100-203 on behalf of the citizens of the City of Pittsburg, Kansas.

SECTION 2. That the City of Pittsburg, Kansas, hereby assures the Kansas Department of Wildlife, Parks and Tourism that sufficient funding for the Pittsburg USD 250 Tennis Court project is available, as the Land and Water Conservation Fund is a reimbursement program.

SECTION 3. That the City of Pittsburg, Kansas, through contract agreement with Pittsburg USD 250, hereby assures the Kansas Department of Wildlife, Parks and Tourism that sufficient funding for the operation and maintenance of the Pittsburg USD 250 Tennis Court project will be available for the life of the project.

SECTION 4. That the City of Pittsburg, Kansas through contract with Pittsburg USD 250, hereby assures the Kansas Department of Wildlife, Parks and Tourism that the City of Pittsburg, Kansas will comply with SF-424D for construction projects.

SECTION 5. That the Mayor of the City of Pittsburg, Kansas, is authorized to sign the application to the Kansas Department of Wildlife, Parks and Tourism for the Land and Water Conservation Fund program funds set forth on behalf of the citizens of the City of Pittsburg, Kansas. The Mayor is also authorized to submit additional information as may be required and act as the official representative of the City of Pittsburg in this and subsequent related activities.

ADOPTED AND PASSED by the Governing Body of the City of Pittsburg, Kansas, this 22nd Day of April 2014.

MAYOR – Monica Murnan

ATTEST:

CITY CLERK – Tammy Nagel

ASSURANCES - CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles 11 and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction sub-agreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-1 33, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE	
APPLICANT ORGANIZATION		DATE SUBMITTED



DEPARTMENT OF PUBLIC WORKS
201 W. 4th Street · Pittsburg KS 66762

(620) 231-4170

www.pittks.org

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: WILLIAM A. BEASLEY
Director of Public Works

DATE: April 16, 2014

SUBJECT: Agenda Item – April 22, 2014
Disposition of Bids
2014 Sales Tax Program Asphalt Material

Bids will be received on Tuesday, April 22nd, 2014 for the provision of asphaltic concrete materials for the 2014 City Sales Tax Street program consisting of a total of approximately 3,822 tons of asphaltic concrete including trucking.

Staff will provide a verbal recommendation for award of the bid to the City Commission at their April 22nd meeting.

If you have any questions concerning this matter, please do not hesitate to contact me.



DEPARTMENT OF PUBLIC UTILITIES

303 Memorial Drive · Pittsburg KS 66762

DEPARTMENT OF PUBLIC WORKS

201 W. 4th Street · Pittsburg KS 66762

(620) 240-5126

(620) 231-4170

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Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: JOHN H. BAILEY, P.E., PhD
Director of Public Utilities

WILLIAM A. BEASLEY
Director of Public Works

DATE: April 16, 2014

SUBJECT: Agenda Item – April 22, 2014
Disposition of Bids
HM-4 Flint Chat, AB-3 Limestone Rock and $\frac{3}{4}$ Clean Rock

Bids will be received on Tuesday, April 22nd, 2014 for the annual purchase of HM-4 Flint Chat, AB-3 Limestone Rock and $\frac{3}{4}$ Clean Rock for use by the Departments of Public Works and Public Utilities. These materials are used for the maintenance of streets and alleys and bedding and filling for water mains, sanitary sewers and storm sewers.

These bids are based on a one year contract for the period of May 1st through April 30th. These materials will be purchased with funds allocated in the street improvements sales tax, special fuels and utilities general operating budgets. Staff will provide a verbal recommendation for award of the bids to the City Commission at their April 22nd meeting.

If you have any questions concerning this matter, please do not hesitate to contact me.



DEPARTMENT OF PUBLIC WORKS

201 West 4th Street · Pittsburg KS 66762

(620) 231-4170

www.pittks.org

Interoffice Memorandum

TO: DARON HALL
City Manager

FROM: WILLIAM A. BEASLEY
Director of Public Works

DATE: April 16, 2014

SUBJECT: Agenda Item – April 22, 2014
Disposition of Bids
Ready Mix Cement/Flowable Fill

Bids will be received on Tuesday, April 22nd, 2014 for the annual purchase of ready mix cement/flowable fill (see attached bid tab sheet).

The bid specs include four types of concrete plus the added cost to include hot water and calcium chloride for cold weather placements. The specs were written to acknowledge that concrete purchases would be made from one company and that the successful bidder would be based on the lowest and best bid of the combined unit price per cubic yard of the Concrete-Standard Service, plus the unit prices for Non-Standard Service items.

Staff will provide a verbal recommendation for award of the bids to the City Commission at their April 22nd meeting.

If you have any questions concerning this matter, please do not hesitate to contact me.