

# Airport Advisory Committee

## MINUTES OF THE MEETING OF SEPTEMBER 29, 2008

**MEMBERS PRESENT:** Cliff Hix, Chairperson  
Kurt Balthazor, Vice Chairperson  
Terry Calloway  
Scott Crain  
Chris Hoffman  
Jay Humbard

**MEMBERS ABSENT:** Donald Murray

**OTHERS PRESENT:** Mike Gall, Mike's Aircraft Service  
William A. Beasley, Director of Public Works  
Bruce D. Remsberg, P.E., City Engineer  
Bill Pyle, Airport Manager  
Joye VanGorden, Admin. Asst. to Dir. of Public Works

The Airport Advisory Committee met in a special meeting on Monday, September 29, 2008, at 12:00 p.m., in the City Hall Commission Room. Chairperson Cliff Hix called the meeting to order at 12:00 p.m. with six (6) members present.

**The first order of business was the approval of the minutes of the meeting of May 5, 2008.** Scott Crain moved, seconded by Chris Hoffman, that the minutes be approved as submitted. Motion carried unanimously.

**The second order of business was an update on the wildlife fence.** A progress report prepared by the consultant for this project, PEC, was distributed to the board members. It was reported that the contractor, RFB Construction, as of last Saturday was close to 80% complete on the project. The contractor has requested 14 additional days due to the wet weather. PEC has requested documentation from the contractor to verify their request for the additional days. Once provided, this documentation will be checked against the inspector's logs before any additional days are granted. A punch list of items for grading work has been provided to the contractor. PEC is currently working on a punch list for the entire project. Once the contractor has been provided with the punch list they will have another 30 days to address those punch list items. One major item is construction of two large reinforced concrete boxes on the north end of Runway 16-34 that will go underneath the runway. Similar structures have been constructed on each side of the runway, but one more concrete pour is needed to finish up. This work is scheduled for this week. It is anticipated that 3 more days of runway closure will be necessary to perform this work. There will be a few change orders on the project. The change orders have been ran by the FAA and they have concurred with the changes. This project is being funded by a 95%/5% grant from the FAA.

**AIRPORT ADVISORY COMMITTEE  
MINUTES OF SEPTEMBER 29, 2008  
PAGE TWO**

**The third order of business was an update on Miller's Old Hangar.** This item was brought up for discussion at the last meeting to decide the rental fee for this hangar now that Miller's has moved into their new hangar. Taking the assessed value and a 5% target number, it was determined that the rental for this hangar should be in the \$750 to \$825 range per month. The City made this offer to a number of airport users. Mike Gall has expressed an interest in the hangar to allow him to service larger planes, but that he would only be willing to pay \$550 per month. Watco and Jake's Fireworks have indicated they are purchasing a 414 Cessna (jointly) that should arrive this week and that they would also be interested in the hangar since they would then have two aircraft (414 Cessna and Premier) but would only be willing to pay \$600 per month. The city has also explored the cost of modifying the door in Mr. Gall's existing hangar that would allow him to service larger airplanes, but Mr. Gall has indicated that the door would only allow for two more feet of clearance and would not make enough difference.

After general discussion, Chris Hoffman moved, seconded by Scott Crain, that the Airport Advisory Committee forward a recommendation to the Governing Body to allow Mike Gall to lease the hangar at a rate of \$550 per month should he still be interested once he has sat down with and reviewed all the lease options with the City. Motion carried unanimously.

**The fourth order of business was an update on the Airport Master Plan Update.** The City submitted a Capital Improvements Project to the FAA that included an Airport Master Plan Update as the number one priority on the list of improvements at the airport. At a recent airport meeting, staff was advised by a representative from the FAA that there was a strong possibility the City would be awarded funding for an Airport Master Plan Update. The FAA will be announcing grant awards sometime in October. The City had originally estimated this project in the \$60,000 range, however, were unaware of new requirements imposed by the FAA. With the new requirements, the estimated cost of this update will be in the \$120,000 range. Funding for this project would also be based on a 95%/5% grant.

**Under Other Business,** was a short discussion of a possible Airport Days event at the airport. It was the consensus of the board that this event should only be held every two years and would not be a full-fledged air show (only a static and fly-by display) similar to the one held last year.

**Also, under Other Business,** Terry Calloway reported that the FAA would be hosting a safety briefing at the airport in November.

The Airport Advisory Committee meeting scheduled for November 3 will not be held. The next meeting will be February 2, 2008.

**AIRPORT ADVISORY COMMITTEE**

**MINUTES OF SEPTEMBER 29, 2008**  
**PAGE THREE**

There being no further business to be discussed, the meeting adjourned at 1:10 p.m.

Respectfully submitted,

Joye VanGorden  
Administrative Assistant to the Director of Public Works/Deputy City Clerk