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**CITY OF PITTSBURG, KANSAS**  
**COMMISSION AGENDA**  
**Tuesday, July 08, 2014**  
**5:30 PM**

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**CALL TO ORDER BY THE MAYOR:**

- a. Invocation by Pete Mayo of Via Christi
- b. Flag Salute Led by the Mayor
- c. Proclamation - Kansas All-Star Football Shrine Bowl Day - Received by Ethan Paul-Davis
- d. Public Input

**CONSENT AGENDA:**

- a. Approval of the June 24, 2014, City Commission Meeting minutes.
- b. Approval of Ordinance No. G-1202 amending Section 6-183 of the Pittsburg City Code to permit the licenses for drinking establishments, Class A and Class B Clubs and caterers to be extended to two (2) years in duration. **First and only reading, if the Governing Body concurs.**
- c. Approval of the police department request to have certain used vehicles declared as surplus property and, if approved, authorize staff to dispose of the surplus vehicles.
- d. Approval of agreement between the City of Pittsburg and Elite Engineering Services, to provide bridge inspection services for the City's 2014 Biennial Bridge Inspection in the amount of \$625.00 and authorize the Mayor to sign the agreement on behalf of the City.
- e. Approval of the Appropriation Ordinance for the period ending July 8, 2014, subject to the release of HUD expenditures when funds are received. **ROLL CALL VOTE.**

**SPECIAL PRESENTATIONS:**

- a. BUSINESS CLIMATE SURVEY REPORT - Steve Robb, of Municipal Consulting, LLC, will provide the results of his recent Business Climate Survey. **Receive for file.**

**CITY OF PITTSBURG, KANSAS**  
**COMMISSION AGENDA**  
**Tuesday, July 08, 2014**  
**5:30 PM**

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- b. PRESENTATION OF CITY MANAGER'S SUBMITTED BUDGET - City Manager Daron Hall and Director of Finance Jamie Clarkson will present the City Manager's Submitted Budget for 2015. **Take that action deemed appropriate.**
  
- c. POLICE RECORDS MANAGEMENT/DISPATCH SYSTEM UPDATE - Assistant City Manager Jay Byers will provide an update on the acquisition of the City's new Police Records Management/Dispatch System. **Receive for file.**

**CONSIDER THE FOLLOWING:**

- a. ORDINANCE NO. G-1201 - Approval of Ordinance No. G-1201, adding an Article 8 in Chapter 74 of the City Code creating an Active Transportation Advisory Board, describing the Board's authority and duties, and providing for the appointment of members thereof. **First and only reading, if the Governing Body concurs.**

**NON-AGENDA REPORTS & REQUESTS:**

- a. Liquor Tax Distribution Plan

**ADJOURNMENT**

*Office of the Mayor*  
CITY OF PITTSBURG, KANSAS

# PROCLAMATION

*Whereas:* The Shrine Bowl of Kansas, Inc., sponsored by the five Shrine Centers of Kansas, namely, Abdallah of Overland Park, Arab of Topeka, Isis of Salina, Midian of Wichita and Mirza of Pittsburg, will sponsor their 41<sup>st</sup> Annual All-Star Football Game on July 26<sup>th</sup>, 2014, in Pittsburg, Kansas, and continue their tradition of philanthropy; and

*Whereas:* For over 90 years, the Ancient Arabic Order of the Nobles of the Mystic Shrine of North America, through its network of hospitals, has treated over 865,000 children with orthopedic disabilities, and in more recent years, treated thousands of severely burned children through its Burn Institute; and

*Whereas:* The citizens of the City of Pittsburg may aid this worthy and impartial work and further the efforts of this great charity in their support of this philanthropic event to favor the unfortunate children, regardless of race and creed; and

*Whereas:* All Star Ethan Paul-Davis of Pittsburg High School will be representing the City of Pittsburg in this Forty First Annual Shrine Bowl Football Game.

*Now, Therefore,* I, Monica Murnan, Mayor of the City of Pittsburg, Kansas, do hereby proclaim July 26<sup>th</sup>, 2014, as

## **KANSAS ALL-STAR FOOTBALL SHRINE BOWL DAY**

in Pittsburg, and urge all citizens to join in this observance.

Dated this 8<sup>th</sup> day of July, 2014.

ATTEST:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR

OFFICIAL MINUTES  
OF THE MEETING OF THE  
GOVERNING BODY OF THE  
CITY OF PITTSBURG, KANSAS  
June 24<sup>th</sup>, 2014

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A Regular Session of the Board of Commissioners was held at 5:30 p.m., on Tuesday, June 24<sup>th</sup>, 2014, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Monica Murnan presiding and the following members present: Michael Gray, Chuck Munsell and Patrick O'Bryan. Commissioner John Ketterman was absent.

Michael Hart of the Trinity Baptist Church provided the invocation.

Mayor Murnan led the flag salute.

APPROVAL OF MINUTES – JUNE 10<sup>th</sup>, 2014 - On motion of Munsell, seconded by O'Bryan, the Governing Body approved the June 10<sup>th</sup>, 2014, City Commission Meeting minutes as submitted. Motion carried. Absent: Ketterman

JAYCEE BALL PARK TURF PROJECT – On motion of Munsell, seconded by O'Bryan, the Governing Body approved staff recommendation to enter into an agreement with turf supplier Precision Jet, Inc., of Woodstock, Georgia, in the amount of \$5,890.00 and turf installer Sports Surface Management, LLC, Tulsa, Oklahoma, in the amount of \$4,000.00, for the Jaycee Ball Park Turf Project. Motion carried. Absent: Ketterman.

2014 FIREWORKS DISPLAY CONTRACT – On motion of Munsell, seconded by O'Bryan, the Governing Body approved staff recommendation to enter into a fireworks contract for the July 4, 2014, display with J.& M. Displays Inc., of Yarmouth, Iowa, with funding for the display coming from raised and donated funds being held at the Community Foundation of Southeast Kansas and authorized the Mayor to sign the contract. Motion carried. Absent: Ketterman.

CEREAL MALT BEVERAGE LICENSE – On motion of Munsell, seconded by O'Bryan, the Governing Body approved the application submitted by Craig Jameson for a 2014 Cereal Malt Beverage License for Smokey Racks Express, located at 4020 North Parkview Drive and authorized the City Clerk to issue the license. Motion carried. Absent: Ketterman.

CEREAL MALT BEVERAGE LICENSE – On motion of Munsell, seconded by O'Bryan, the Governing Body approved the application submitted by the Kiwanis Club of Pittsburg for a Cereal Malt Beverage License for the area of 8th Street and Broadway during the Little Balkans Day Festival to be held August 29th through August 31st, 2014 and authorized the City Clerk to issue the license. Motion carried. Absent: Ketterman.

CHANGE ORDER NO. 1 AND FINAL PAYMENT – KLINK 1R RESURFACING PROJECT – SOUTH BROADWAY – On motion of Munsell, seconded by O'Bryan, the Governing Body approved Change Order No. 1 reflecting a deduct of \$38,481.04 making a new contract construction amount of \$211,722.26 and final payment in the amount of \$11,599.62 to Blevins Asphalt Construction Co., Inc., of Mt. Vernon, Missouri, for the KLINK 1R Resurfacing Project on South Broadway (US-69B) from Madison Street to 2nd Street (KDOT Project No. 69B-19 U-0029-01). Motion carried. Absent: Ketterman.

OFFICIAL MINUTES  
OF THE MEETING OF THE  
GOVERNING BODY OF THE  
CITY OF PITTSBURG, KANSAS  
June 24<sup>th</sup>, 2014

CHANGE ORDER NO. 2 AND FINAL PAYMENT – 2013 STREET PROJECT MILLING PROJECT – On motion of Munsell, seconded by O'Bryan, the Governing Body approved Change Order No. 2 reflecting an increase of \$5,337.50 making a new contract construction amount of \$159,069.65 and final payment in the amount of \$21,529.08 to Blevins Asphalt Construction Co., Inc., of Mt. Vernon, Missouri, for the 2013 Street Program Milling Project (Walnut Street, Quincy to 3rd; Joplin Street, 4th to 6th; Joplin Street, 9th to 20th). Motion carried. Absent: Ketterman.

APPROPRIATION ORDINANCE – On motion of Munsell, seconded by O'Bryan, the Governing Body approved the Appropriation Ordinance for the period ending June 24<sup>th</sup>, 2014, subject to the release of HUD expenditures when funds are received, with the following roll call vote: Yea: Gray, Munsell, Murnan, and O'Bryan. Motion carried. Absent: Ketterman.

DANCE HALL LICENSE – On motion of O'Bryan, seconded by Gray, the Governing Body approved the application submitted by Fuzzy's Taco Shop for a Dance Hall License for their establishment located at 1620 South Broadway and authorized the City Clerk to issue the license. Motion carried. Absent: Ketterman.

SPECIAL PRESENTATION - FIVE-YEAR FINANCIAL FORECAST - City Manager Daron Hall provided the City's five-year financial forecast. Following his presentation, City Manager Hall recommended the following:

- \* Increasing the mill levy in the 2015 budget by 4 mills, in the 2016 budget by 3 mills, and in the 2017 budget by 1 mill.
- \* Increasing utility revenues by 3% a year for each of the next five years.
- \* Adopting a Five Year Capital Improvements Plan, Five Year Equipment Replacement Plan and a Five Year Financial Forecast.
- \* Adopting a Debt Policy, Purchasing Policy, Revenue Policy, and a Reserve Policy.
- \* Holding the line on expenses including a 2.5% salary increase in 2015 and a 2% salary increase in 2017.
- \* Increasing the employer contribution for health insurance by 2% per year to meet the increasing cost for group hospitalization.

SPECIAL EVENT PERMIT - SEK ART FEST – On motion of Gray, seconded by Munsell, the Governing Body approved the request submitted by Jeff Wilbert and Leslie Harris on behalf of SEK Art Fest 2014, for a special event permit to display fiberglass footballs on Broadway from 2<sup>nd</sup> Street to 8<sup>th</sup> Street (four per block) from June 20<sup>th</sup>, 2014, through October 12<sup>th</sup>, 2014. Motion carried. Absent: Ketterman.

OFFICIAL MINUTES  
OF THE MEETING OF THE  
GOVERNING BODY OF THE  
CITY OF PITTSBURG, KANSAS  
June 24<sup>th</sup>, 2014

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## NON-AGENDA REPORTS AND REQUESTS

TENANT BASED RENTAL ASSISTANCE – Following a verbal request, on motion of O'Bryan, seconded by Gray, the Governing Body authorized staff to submit a grant for Tenant Based Rental Assistance (TBRA) to the Kansas Housing Resource Corporation for \$202,000 to assist low-moderate income citizens with security deposits and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried. Absent: Ketterman

ACTIVE TRANSPORTATION BOARD - Director of Public Works William Beasley asked Commissioners to review the information provided to them regarding the creation of an Active Transportation Board. This item will be brought to the City Commission for consideration in the future.

STREET PROJECT UPDATE - Director of Public Works William Beasley provided an update on current street projects in the City. Currently, work is being done on Elm Street, Pine Street, Olive Street, 20<sup>th</sup> Street and Centennial.

SPECIAL ALCOHOL AND DRUG FUNDS - Mayor Murnan suggested that feedback be provided to the Commission regarding the distribution of the special alcohol and drug funds.

ADJOURNMENT: On motion of O'Bryan, seconded by Gray, the Governing Body adjourned the meeting at 6:31 p.m. Motion carried. Absent: Ketterman.

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Monica Murnan, Mayor

ATTEST:

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Tammy Nagel, City Clerk

(Published in The Morning Sun July \_\_\_\_, 2014)

**ORDINANCE NO. G-1202**

AN ORDINANCE amending Section 6-183 of the Pittsburg City Code to permit the licenses for drinking establishments, Class A and Class B Clubs and caterers to be extended to two (2) years in duration.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PITTSBURG, KANSAS:

Section 1. Section 6-183 of the Pittsburg City Code is amended to read as follows:

**Sec. 6-183. License.**

(a) *Fees.* There is hereby levied a license fee for each caterer or licensed premises within the City which has the appropriate license issued by the state director of alcoholic beverage control, which license fee shall be paid before business is begun under an original state license and within five days after any renewal of a state license as follows:

- (1) License fee for each drinking establishment is \$250.00 per year.
- (2) License fee for each class A club is \$100.00 per year.
- (3) License fee for each class B club is \$250.00 per year.
- (4) License fee for each caterer is \$500.00 per year.

There is hereby levied a temporary permit fee in the amount established by ordinance per day for each person holding a temporary permit issued by the state director of alcoholic beverage control authorizing such sales within the City, which fee shall be paid before the event is begun pursuant to the state permit.

(b) *Issuance of receipt or permit.*

- (1) Upon presentation of the appropriate application and state permit, the certificates of the Building Official and the Fire Chief, the application required for a temporary City permit, and payment of the stated fee for the City license, the City Clerk shall issue the appropriate City permit if there are no conflicts with any zoning or other ordinances of the City.
- (2) The license period shall extend for the period covered by the state license. No license fee shall be refunded for any reason.

Section 2. This Ordinance shall take effect upon its passage and publication in the official city newspaper.

PASSED AND APPROVED this \_\_\_\_\_ day of July, 2014.

\_\_\_\_\_  
Mayor – Monica Murnan

ATTEST:

\_\_\_\_\_  
Tammy Nagel - City Clerk

## INTEROFFICE MEMORANDUM

To: City Manager Daron Hall  
Chief Mendy Hulvey

From: Lieutenant Tim Tompkins

CC:

Date: Tuesday, July 1, 2014

Subject: Surplus Property Declaration for Disposal

Pursuant to our yearly vehicle replacement process, we are seeking City Commission action to declare the following vehicles surplus property so that they may be disposed of. Following are the vehicles we are requesting to be declared surplus property:

Vehicle/Year	VIN Number	City ID Number
2006 Ford Crown Victoria	2FAHP71W36X145897	42-29
2010 Ford Crown Victoria	2FABP7BV0AX126552	42-28
2010 Ford Crown Victoria	2FABP7BV2AX126553	42-35
2011 Dodge Charger	2B3CL1CT3BH565178	42-06
2011 Dodge Charger	2B3CL1CT5BH565179	42-02

The 2006 Ford is a former police department surplus vehicle currently assigned to the City Information Technology Division. The vehicle has significant mechanical issues and would not be cost effective to repair and maintain due to the age and issues. The first 2010 Ford (City ID 42-28) was used to provide parts to existing Ford vehicles in our fleet and is also at a point where the repair costs far outweigh the usefulness of the vehicle. It is our intention to dispose of these vehicles through surplus property auction.

The second 2010 Ford (City ID 42-35) is currently running and in good mechanical condition. The emergency equipment has been removed and we intend to transfer that vehicle to another City department for continued use.

Finally, the two 2011 Dodge Chargers were our first Chargers added to the marked patrol fleet. As we chose to return to black-and-white vehicles with the new fleet, these two vehicles had the doors painted white at a local body shop and would require them to be repainted to return them to an all-black vehicle. The cost to repaint these vehicles is estimated at approximately \$1,200 per vehicle.

We have received a request from Cherokee County Sheriff David Groves to consider

allowing them to obtain these vehicles. Their department currently utilizes black-and-white patrol units in their marked fleets. The request was made by Sheriff Groves due to the tremendous financial impact the recent tornado in Baxter Springs, Kansas had on their operating budget. His letter outlining their circumstances is included.

Should you have any questions concerning the vehicles or the donation request, please contact me at your convenience.

**DAVID M. GROVES**  
SHERIFF

**SHERIFF'S OFFICE**

**TERRY CLUGSTON**  
UNDERSHERIFF



**CHEROKEE COUNTY**  
PHONE 620-429-3992  
FAX 620-429-1454

915 E. COUNTRY RD.  
COLUMBUS, KANSAS 66725

May 12, 2014

Chief Mendy Hulvey,

I would like to sincerely thank you, the Pittsburg Police Department and the City of Pittsburg as a whole for your generous assistance during the April 27<sup>th</sup> tornado, which devastated Baxter Springs by damaging or destroying over 125 homes and businesses.

Your immediate and professional assistance was greatly appreciated and not only benefited my agency by allowing us to carry out our objectives, but also provided much needed comfort to a shaken citizenry.

During our initial response and subsequent efforts in the days that followed, the Cherokee County Sheriff's Office logged over 1,130 man hours in the impact zone.

The response was necessary, but naturally will put a strain on our operating budget, which is why I am writing you today.

The overall financial implications from the storm are yet to be known due to the county's ongoing involvement in the recovery. However, it is clear that some difficult financial decisions will have to be made.

As you may be aware, last year, through cooperation with our Board of County Commissioners, I was able to purchase three new patrol cars for our aging and high mileage fleet. Those were the first new vehicles purchased by the Sheriff's Office in over 11 years and the first in memory to ever go straight to the patrol division.

Working with the commissioners, it was decided that we would maintain a three vehicle per year rotation.

Unfortunately, it may now be necessary to suspend the rotation program due to potential budget setbacks.

I understand that the City of Pittsburg reallocates patrol units when they reach a specific mileage, which is far less than some of the patrol units we still utilize which have in the neighborhood of 150,000 miles on them.

With that in mind, I respectfully request that you consider allowing the Cherokee County Sheriff's Office the opportunity to obtain any upcoming patrol units that you may be looking to reallocate.

Again, I truly appreciate all the assistance the City of Pittsburg has already provided the citizens of Cherokee County and your consideration in this matter.

Best Regards,

A handwritten signature in black ink, appearing to read "D.M. Groves", with a long horizontal line extending to the right.

David M. Groves  
Sheriff, Cherokee County



DEPARTMENT OF PUBLIC WORKS

201 West 4<sup>th</sup> Street · Pittsburg KS  
66762

(620) 231-4170

www.pittks.org

## Interoffice Memorandum

**TO:** DARON HALL  
City Manager

**FROM:** WILLIAM A. BEASLEY  
Director of Public Works

**DATE:** June 23, 2014

**SUBJECT:** Agenda Item – July 8, 2014  
2014 Biennial Bridge Inspection

---

KDOT and the Federal Highway Administration require all structures classified as bridges be inspected on a biennial basis by an engineering firm certified to conduct these inspections. The City of Pittsburg currently has five structures which meet the classification as a bridge according to KDOT's requirements.

Calendar year 2014 is the year the City is required to have these bridges inspected. The City sent out "Request for Proposals" for this inspection service and received three responses. After reviewing these responses, the City Staff has selected Elite Engineering, who has submitted the attached agreement to conduct these inspections. Elite Engineering has agreed to conduct these five (5) inspections for a total amount of \$625.00.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, July 8, 2014. Action necessary will be approval or disapproval of the agreement and, if approved, authorize the Mayor to sign on behalf of the City.

Attachment: Elite Engineering Agreement

cc: Tammy Nagel, City Clerk  
Project File  
Memo File

**AGREEMENT for ENGINEERING SERVICES  
RS and OFF-SYSTEM BRIDGE INSPECTION**

This Agreement is made and entered into on the last date executed below, by and between the **City of Pittsburg, KS** hereinafter referred to as the **CITY**, and **E.E.S. LLC** hereinafter referred to as the **CONSULTANT**.

Witnesseth:

WHEREAS, the Highway Bridge Replacement and Rehabilitation portion of the law requires that all structures defined as bridges located on public roads must be inspected on a cycle, not to exceed two years in accordance with National Bridge Inspection Standards (NBIS); and

WHEREAS, the CITY has requested the CONSULTANT retained by the CITY to inspect and analyze all public bridges located on its RS and Off-System in compliance with the National Bridge inspection Standards; and regulations and prescribed by the **Secretary of Transportation of the State of Kansas**, hereinafter referred to as the **STATE**.

WHEREAS, the CITY and the CONSULTANT are authorized to enter into an agreement for such work.

WHEREAS, the CITY Commission of the CITY has approved the herein above referenced inspections and has agreed to participate in certain costs of **\$625.00** and to the extent as hereinafter set out.

NOW, THEREFORE, the CONSULTANT agree as follows:

- The Bi-Annual bridge inspections shall be conducted in accordance with the KDOT Bureau of Local Projects; "Local Bridge Inspection Contract Scope of Services".
- Bridge Inspection Team Leaders must be on the prequalified inspector's list maintained by KDOT.
- The standard KDOT Bureau of Local Projects Bridge Inspection Form (BIF) shall be used to record the field inspection data. Critical Findings shall be recorded on the standard KDOT Bureau of Local Projects Bridge Inspection Critical Findings form.
- All NBI Data Items shall be verified during the inspection and updated or corrected. This may require coordination with the CITY on AADT and similar items not observable.
- The work performed under this contract is subject to review by the Owner as well as KDOT. If errors or discrepancies are found the Consultant (or LPA if the inspection is performed by the LPA) shall be required to make corrections at no additional cost. KDOT will perform QC/QA evaluations of bridge inspections including field reviews, review of ratings, bridge inspection files, and data entry. Substandard work is grounds for removal of the inspector from the KDOT prequalified list.
- The Owner has 5 bridges to be inspected.
- All services of this agreement will be performed by September 1, 2014.
- Bridges not currently in the inventory or bridges that have had major rehabilitation work require an Inventory Inspection using the Inventory Inspection form in the KDOT BLP Bridge Inspection manual. The Owner has 0 bridges requiring an Inventory Inspection including signed and sealed load ratings.
- Review scour assessment information in the bridge folder, and report if the information is inadequate or needs updating. Scour analysis are not part of this agreement. However, scour analysis can be performed as an additional contract item to be negotiated between the Consultant and CITY.
- Review load rating information in the bridge folder, and report if the information is inadequate or needs updating. Load rating calculations are not part of this agreement. However, load ratings analysis can be performed as an additional contract item to be negotiated between the Consultant and CITY.
- Review fracture critical information in the bridge folder, and report if the information is inadequate. Fracture Critical Inspections are not part of this agreement. However, fracture critical inspection can be performed as an additional contract item to be negotiated between the Consultant and CITY.

- Review photographs in the bridge file; add any required photos that are not in the bridge folder. Provide new photographs of items as necessary to adequately document significant deficiencies, changed conditions, or repairs needed a minimum of 2 picture per bridge
- The Inspection Data will be entered in the KDOT BLP Bridge Inspection Web Portal no later than 30 days following the bridge inspection. All NBI Data Items in the existing database are to be checked while performing data entry, and errors in the data shall be corrected.
- During the inspection Critical Findings shall be reported to the bridge owner immediately by the most expedient method.
- Check weight limit signs during inspections. If any are found missing, knocked down, damaged to the point of not being legible, or obscured by vegetation; the inspector shall report this information to the owner on the same day as discovered by cell phone or in person.
- If during the routine inspection, the bridge inspector observes any items affecting the safety of the public, structural integrity of the bridge, or any existing warning signs (i.e. low clearance, on lane bridge, narrow bridge, sharp turn ahead, etc.) that have been knocked down, damaged to the point of not being legible, or obscured by vegetation; the inspector shall report this information to the owner on the same day as discovered by cell phone or in person.
- Deliverables: Provide 3 copies of each report summarizing bridge inspection results and a maintenance recommendation report. If applicable the Critical Findings forms must be submitted to KDOT BLP within one (1) week of the inspection.
- All work shall be performed and data entered into the KDOT portal within 30 days of the required inspection date. Required reports and assembly of updates to the bridge folder shall be completed within 30 days of the completion of the field inspection.
- Additional Fee Rate (Only applicable if both CITY and Consultant agree service is needed)
  - New Inventory Inspection w/ Load Ratings      \$200.00/Bridge
  - Open POA Scour Review                                      \$50.00/Bridge
  - Open CIF Review    \$50.00/Bridge
  - New CIF    \$50.00/Bridge
- Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City

NOW, THEREFORE, the CITY agrees as follows:

- Shall furnish all data in the possession of the CITY that can be released that will help the Consultant in the accomplishment of the work including but not limited to appropriate municipal maps showing the location of the bridges, plans for the bridges when available, and any prior inspection reports.

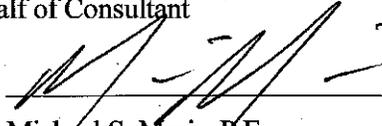
**Routine and Inventory Bridge Inspections  
5 Bridges @ \$125.00 each**

**Total \$625.00**

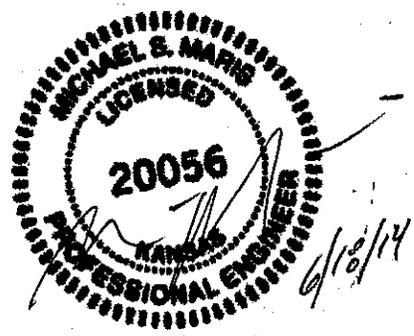
**CONSULTANT**

**CITY**

I hereby certify that I have authority to execute this contract on behalf of Consultant

By:   
Name Printed: Michael S. Maris, P.E.  
Title: President  
Date: June 18, 2014

By: \_\_\_\_\_  
Name Printed: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_



Approved as to form:

\_\_\_\_\_  
CITY Administrator

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	6/20/2014			173162		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	1 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99 BANK: *	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		1	0.00	0.00	0.00
BANK: * <td>TOTALS:</td> <td>1</td> <td>0.00</td> <td>0.00</td> <td>0.00</td>	TOTALS:	1	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0154	BLUE CROSS & BLUE SHIELD	R	6/20/2014			173159		300.00
6865	MICHAEL S COLE	R	6/20/2014			173160		150.00
4263	COX COMMUNICATIONS KANSAS LLC	R	6/20/2014			173161		1,625.82
1	FARMER, ERIN	R	6/20/2014			173163		500.00
0239	GREG HARDISTER	R	6/20/2014			173164		5.50
6679	HUMAN RESOURCES MANAGEMENT ASS	R	6/20/2014			173165		50.00
1	JAMES, BEN	R	6/20/2014			173166		45.50
6093	KANSAS MUNICIPAL UTILITIES	R	6/20/2014			173167		50.00
7197	KEVIN MEDLIN	R	6/20/2014			173168		180.00
1	PAYNE, TINA	R	6/20/2014			173169		50.00
7170	SHAWN MICHAEL PEREZ	R	6/20/2014			173170		120.00
0175	REGISTER OF DEEDS	R	6/20/2014			173171		32.00
7111	RLI	R	6/20/2014			173172		100.00
6273	SALISBURY SUPPLY CO INC	R	6/20/2014			173173		640.00
7168	VERNON E. SELF	R	6/20/2014			173174		60.00
7198	BRANDON LEROY SMITH	R	6/20/2014			173175		120.00
0349	UNITED WAY OF CRAWFORD COUNTY	R	6/20/2014			173176		88.25
1108	WESTAR ENERGY	R	6/20/2014			173177		2,448.89
5371	PITTSBURG FAMILY YMCA	R	6/20/2014			173178		129.44
1	ALNAKHLI, HANI HASSAN	R	6/27/2014			173200		999.00
1	BITNER, STEVEN R & KRISTI	R	6/27/2014			173201		4,465.00
7023	BLEVINS ASPHALT CONSTRUCTION C	R	6/27/2014			173202		5,337.50

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3516	CITY OF PITTSBURG	R	6/27/2014			173203		1,176.00
7206	ZACH DEE	R	6/27/2014			173204		35.00
1	FRONTENAC HIGH SCHOOL	R	6/27/2014			173205		500.00
7184	LKQ FOUR STATES	R	6/27/2014			173206		49.01
0175	REGISTER OF DEEDS	R	6/27/2014			173207		7.00
0188	SECRETARY OF STATE	R	6/27/2014			173208		249.00
1	WADE, JEREMY	R	6/27/2014			173209		100.00
1108	WESTAR ENERGY	R	6/27/2014			173210		139.63
7211	JON BARTLOW	R	6/27/2014			173212		600.00
7205	JERRY BRADY	R	6/27/2014			173213		100.00
3516	CITY OF PITTSBURG	R	6/27/2014			173214		1,500.00
2519	EAGLE BEVERAGE CO INC	R	6/27/2014			173215		1,595.40
7210	STEVEN W. GRONER	R	6/27/2014			173216		100.00
7212	CHARLES J. MAISEROLLE	R	6/27/2014			173217		100.00
7208	RYAN O'TOOLE	R	6/27/2014			173218		400.00
1	POWELL, TERRY	R	6/27/2014			173219		35.88
2004	AIRE-MASTER OF AMERICA, INC.	R	7/01/2014			173229		15.91
6956	BSN SPORTS, INC	R	7/01/2014			173230		229.58
5759	COMMUNITY HEALTH CENTER OF SEK	R	7/01/2014			173231		520.00
7046	CRAWFORD COUNTY CONVENTION & V	R	7/01/2014			173232		40.00
7116	EMC INSURANCE COMPANIES	R	7/01/2014			173233		331.84
7047	JOPLIN DIESEL SERVICE, INC	R	7/01/2014			173234		280.85

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5770	JOPLIN FREIGHTLINER SALES INC	R	7/01/2014			173235		182.93
1070	KANSAS ATTORNEY GENERAL	R	7/01/2014			173236		315.00
6367	NATIONAL FLEET TESTING SERVICE	R	7/01/2014			173237		5,653.75
0066	PITTSBURG PAINT	R	7/01/2014			173238		77.46
0187	PITTSBURG ROTARY CLUB	R	7/01/2014			173239		200.00
0187	PITTSBURG ROTARY CLUB	R	7/01/2014			173240		200.00
0187	PITTSBURG ROTARY CLUB	R	7/01/2014			173241		200.00
0187	PITTSBURG ROTARY CLUB	R	7/01/2014			173242		200.00
0187	PITTSBURG ROTARY CLUB	R	7/01/2014			173243		200.00
1	PITTSBURG STATE UNIVERSITY	R	7/01/2014			173244		100.00
6536	POLYDYNE INC	R	7/01/2014			173245		3,213.00
6806	RED MUNICIPAL & INDUSTRIAL EQU	R	7/01/2014			173246		1,249.83
6273	SALISBURY SUPPLY CO INC	R	7/01/2014			173247		640.00
4839	VAN BECELAERE MACHINE WORKS, I	R	7/01/2014			173248		320.00
0011	AMERICAN ELECTRIC INC	E	6/25/2014			999999		120.00
0012	ANDERSON CAR & TRACTOR CORPORA	E	6/25/2014			999999		156.62
0026	STANDARD INSURANCE COMPANY	D	7/01/2014			999999		1,288.25
0038	LEAGUE OF KANSAS MUNICIPALITIE	E	6/25/2014			999999		25.00
0046	ETTINGERS OFFICE SUPPLY	E	6/25/2014			999999		1,483.49
0056	NEWSPAPER HOLDINGS	E	6/25/2014			999999		285.96
0063	LOCKE WHOLESALE SUPPLY	E	6/25/2014			999999		92.61
0068	BROOKS PLUMBING LLC	E	6/25/2014			999999		74.36

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0073	K P & P INC	E	6/25/2014			999999		195.00
0078	SUPERIOR LINEN SERVICE	E	6/25/2014			999999		310.90
0084	INTERSTATE EXTERMINATOR, INC.	E	6/25/2014			999999		335.00
0101	BUG-A-WAY INC	E	6/25/2014			999999		160.00
0105	PITTSBURG AUTOMOTIVE INC	E	6/25/2014			999999		2,190.99
0112	MARRONES INC	E	6/25/2014			999999		190.20
0117	THE MORNING SUN	E	6/25/2014			999999		282.75
0128	VIA CHRISTI HOSPITAL	E	6/25/2014			999999		3,847.23
0129	PROFESSIONAL ENGINEERING CONSU	E	6/25/2014			999999		1,789.76
0146	CHAPMAN'S LOCKSMITHING	E	6/25/2014			999999		25.75
0154	BLUE CROSS & BLUE SHIELD	D	6/20/2014			999999		34,014.09
0154	BLUE CROSS & BLUE SHIELD	D	6/27/2014			999999		22,066.91
0154	BLUE CROSS & BLUE SHIELD	D	7/01/2014			999999		30,122.73
0163	O'REILLY AUTOMOTIVE INC	E	6/25/2014			999999		28.78
0194	KANSAS STATE TREASURER	D	6/30/2014			999999		2,923,132.29
0199	KIRKLAND WELDING SUPPLIES	E	6/25/2014			999999		4.50
0201	SPICER-ADAMS WELDING, INC.	E	6/25/2014			999999		84.80
0207	PEPSI-COLA BOTTLING CO OF PITT	E	6/25/2014			999999		1,530.45
0276	JOE SMITH COMPANY, INC.	E	6/25/2014			999999		2,349.12
0292	UNIFIRST CORPORATION	E	6/25/2014			999999		57.80
0294	COPY PRODUCTS, INC.	E	6/25/2014			999999		588.00
0300	PITTSBURG FORD-MERCURY, INC.	E	6/25/2014			999999		359.47

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0306	CASTAGNO OIL CO INC	E	6/25/2014			999999		255.90
0317	KUNSHEK CHAT & COAL CO, INC.	E	6/25/2014			999999		789.67
0321	KP&F	D	6/20/2014			999999		38,514.62
0328	KANSAS ONE-CALL SYSTEM, INC	E	6/25/2014			999999		310.80
0329	O'MALLEY IMPLEMENT CO INC	E	6/25/2014			999999		144.91
0335	CUSTOM AWARDS PLUS INC	E	6/25/2014			999999		25.00
0345	VICTOR L PHILLIPS CO	E	6/25/2014			999999		101.06
0375	CONVENIENT WATER COMPANY	E	6/25/2014			999999		90.00
0410	WITTEK GOLF SUPPLY CO INC	E	6/25/2014			999999		112.48
0420	CONTINENTAL RESEARCH CORP	E	6/25/2014			999999		247.77
0444	ROBERT BRENT LINDER	E	6/25/2014			999999		4,962.90
0478	VIETTI AUTO BODY INC	E	6/25/2014			999999		69.95
0526	KDHE	E	6/25/2014			999999		20.00
0530	THYSSENKRUPP CORPORATION	E	6/25/2014			999999		826.16
0571	WILBERT MFG. & SUPPLY	E	6/25/2014			999999		103.50
0583	DICKINSON INDUSTRIES INC	E	6/25/2014			999999		5,975.30
0589	BERRY TRACTOR & EQUIPMENT	E	6/25/2014			999999		145.00
0627	BOETTCHER SUPPLY INC	E	6/25/2014			999999		271.41
0636	SAM BROWN & SON SHEET METAL	E	6/25/2014			999999		80.00
0728	ICMA	D	6/20/2014			999999		948.93
0746	CDL ELECTRIC COMPANY INC	E	6/25/2014			999999		692.50
0753	CRAWFORD COUNTY MENTAL HEALTH	E	6/25/2014			999999		13,866.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0805	BROADWAY ANIMAL HOSPITAL PA	E	6/25/2014			999999		411.00
0823	TOUCHTON ELECTRIC INC	E	6/25/2014			999999		40.00
0844	HY-FLO EQUIPMENT CO	E	6/25/2014			999999		58.95
1050	KPERS	D	6/20/2014			999999		35,297.00
1050	KPERS	D	6/23/2014			999999		331.94
1074	NICHOLS & WOLFE CHARTERED	E	6/26/2014			999999		25,256.36
1199	SCURLOCK INDUSTRIES CORP	E	6/25/2014			999999		10.00
1478	KANSASLAND TIRE OF PITTSBURG	E	6/25/2014			999999		927.88
1490	ESTHERMAE TALENT	E	6/25/2014			999999		25.00
2025	SOUTHERN UNIFORM & EQUIPMENT L	E	6/25/2014			999999		768.33
2035	O'BRIEN ROCK CO., INC.	E	6/25/2014			999999		5,693.91
2111	DELL MARKETING L.P.	E	6/25/2014			999999		1,062.54
2126	BUILDING CONTROLS & SERVICE IN	E	6/25/2014			999999		1,281.91
2767	BRENNTAG SOUTHWEST, INC	E	6/25/2014			999999		1,620.00
2825	KANSAS DEPT OF ADMINISTRATION	E	6/25/2014			999999		636.31
2960	PACE ANALYTICAL SERVICES INC	E	6/25/2014			999999		1,473.00
3079	COMMERCE BANK	D	6/27/2014			999999		44,440.83
3192	MUNICIPAL CODE CORP	E	6/25/2014			999999		387.20
3261	PITTSBURG AUTO GLASS	E	6/25/2014			999999		80.00
3802	BRENNTAG MID-SOUTH INC	E	6/25/2014			999999		7,740.00
4133	T.H. ROGERS HOMECENTER	E	6/25/2014			999999		4.22
4390	SPRINGFIELD JANITOR SUPPLY, IN	E	6/25/2014			999999		641.88

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4501	MICHAEL BICKNEL	E	6/25/2014			999999		45.00
4766	ACCURATE ENVIRONMENTAL	E	6/25/2014			999999		684.01
5049	CRH COFFEE INC	E	6/25/2014			999999		72.30
5275	US LIME COMPANY-ST CLAIR	E	6/25/2014			999999		12,261.26
5295	SPRINGFIELD BLUEPRINT	E	6/25/2014			999999		105.72
5302	TRICOR DIRECT	E	6/25/2014			999999		134.77
5340	COMMERCE BANK TRUST	E	6/26/2014			999999		62,288.69
5391	CLEAVER FARM & HOME	E	6/25/2014			999999		543.00
5464	TURN-KEY MOBILE INC	E	6/25/2014			999999		5,035.95
5552	NATIONAL SIGN CO INC	E	6/25/2014			999999		1,243.18
5581	KOAM, LLC	E	6/25/2014			999999		470.00
5640	CORRECT CARE SOLUTIONS LLC	E	6/25/2014			999999		35.00
5668	COUNTRYSIDE ANIMAL HOSPITAL OF	E	6/25/2014			999999		44.26
5904	TASC	D	6/20/2014			999999		7,486.26
6029	GARSITE/PROGRESS LLC	E	6/25/2014			999999		56.20
6175	HENRY C MENGHINI	E	6/25/2014			999999		17,773.30
6199	PITTSBURG RADIOLOGY ASSOCIATES	E	6/25/2014			999999		6.93
6203	SOUTHWEST PAPER CO INC	E	6/25/2014			999999		346.32
6401	VAISALA INC	E	6/25/2014			999999		2,433.96
6402	BEAN'S TOWING & AUTO BODY	E	6/25/2014			999999		352.00
6415	ING FINANCIAL ADVISORS	D	6/20/2014			999999		3,585.00
6577	GREENSPRO INC	E	6/25/2014			999999		1,335.90

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6805	WELLNESS INNOVATIONS & NURSING	E	6/25/2014			999999		2,373.78
6952	ADP INC	D	6/20/2014			999999		2,116.55
6952	ADP INC	D	6/27/2014			999999		3,430.85
7033	JAY HATFIELD MOTORSPORTS	E	6/25/2014			999999		288.62
7158	WHIPPS, INC	E	6/25/2014			999999		460.00
7191	ANDREW TRACTOR WORKS	E	6/25/2014			999999		1,700.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	58	38,353.97	0.00	38,353.97
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	14	3,146,776.25	0.00	3,146,776.25
EFT:	88	203,870.99	3.50CR	203,867.49
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99 BANK: 80144	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		160	3,389,001.21	3.50CR	3,388,997.71
BANK: 80144	TOTALS:	160	3,389,001.21	3.50CR	3,388,997.71

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0199	KIRKLAND WELDING SUPPLIES	E	6/23/2014			999999		152.10
0253	TAMARA N NAGEL	E	6/30/2014			999999		65.00
0294	COPY PRODUCTS, INC.	E	6/30/2014			999999		913.44
0375	CONVENIENT WATER COMPANY	E	6/30/2014			999999		45.00
0597	MIDWEST MINERALS INC	E	6/23/2014			999999		1,105.32
0709	PURVIS INDUSTRIES LTD	E	6/23/2014			999999		24.49
0786	RICHARD RHEEMS	E	6/30/2014			999999		138.75
0806	JOHN L CUSSIMANIO	E	6/30/2014			999999		506.00
0866	AVFUEL CORPORATION	E	6/30/2014			999999		26,977.41
1478	KANSASLAND TIRE OF PITTSBURG	E	6/23/2014			999999		134.27
1767	KIM VOGEL	E	6/30/2014			999999		4,350.00
2161	RECORDED BOOKS, LLC	E	6/30/2014			999999		753.70
2433	THE MORNING SUN	E	6/30/2014			999999		1,053.65
2554	HENRY C MENGHINI	E	6/23/2014			999999		160.16
4698	THE MORNING SUN	E	6/23/2014			999999		158.07
5185	FERGUSON ENTERPRISES INC	E	6/23/2014			999999		3,436.79
5609	RON WHITE	E	6/30/2014			999999		175.00
5855	SHRED-IT USA INC	E	6/30/2014			999999		61.26
6528	GALE GROUP/CENGAGE	E	6/23/2014			999999		649.35
6528	GALE GROUP/CENGAGE	E	6/30/2014			999999		139.94
6816	DEFFENBAUGH OF ARKANSAS LLC	E	6/23/2014			999999		872.00
6822	ELIZABETH BRADSHAW	E	6/30/2014			999999		130.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6882	AMANDA ROEDEL	E	6/30/2014			999999		64.45
7028	MATTHEW L. FRYE	E	6/30/2014			999999		400.00
7029	ELISABETH GORDON	E	6/30/2014			999999		398.00
7038	SIGNET COFFEE ROASTERS	E	6/23/2014			999999		36.00
7102	LACIE COTTRELL	E	6/30/2014			999999		172.09
7118	SP DESIGN & MFG, INC	E	6/30/2014			999999		1,777.89
7174	TECHNOGYM USA CORPORATION	E	6/23/2014			999999		56,051.07
7188	KANSAS CITY WINWATER COMPANY	E	6/30/2014			999999		858.16
7192	ADRIAN MC AFEE	E	6/30/2014			999999		136.50
7194	ALFA LAVAL ASHBROOK SIMON-HART	E	6/30/2014			999999		150.81
7201	BOB TORBETT	E	6/30/2014			999999		3,250.00
7207	KELSEY PARKS	E	6/30/2014			999999		50.00
7213	TIMOTHY HENDERSON	E	6/30/2014			999999		1,680.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	35	107,026.67	0.00	107,026.67
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99 BANK: EFT TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	35	107,026.67	0.00	107,026.67
BANK: EFT TOTALS:	35	107,026.67	0.00	107,026.67

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7106	GEORGIA BATES	R	7/01/2014			173220		113.00
6585	CLASS HOMES 1 LLC	R	7/01/2014			173221		31.00
6972	TAVARRA HORN	R	7/01/2014			173222		15.00
6168	K AND B RENTALS LLC	R	7/01/2014			173223		380.00
1601	GRAIG MOORE	R	7/01/2014			173224		700.00
1800	DAN RODABAUGH	R	7/01/2014			173225		59.00
6451	NAZAR SAMAN	R	7/01/2014			173226		449.00
4897	JOHN VINARDI	R	7/01/2014			173227		441.00
4636	WESTAR ENERGY, INC. (HAP)	R	7/01/2014			173228		747.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	9	2,935.00	0.00	2,935.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99 BANK: HAP TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	9	2,935.00	0.00	2,935.00
BANK: HAP TOTALS:	9	2,935.00	0.00	2,935.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2519	EAGLE BEVERAGE CO INC	R	6/18/2014			173016		214.50
2519	EAGLE BEVERAGE CO INC	R	6/25/2014			173199		102.70
7023	BLEVINS ASPHALT CONSTRUCTION C	R	6/27/2014			173211		27,751.20

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	3	28,068.40	0.00	28,068.40
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 99	BANK: MAN	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			3	28,068.40	0.00	28,068.40
BANK: MAN	TOTALS:		3	28,068.40	0.00	28,068.40
REPORT TOTALS:			208	3,527,031.28	3.50CR	3,527,027.78

Passed and approved this 8<sup>th</sup> day of July, 2014.

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Monica Murnan, Mayor

ATTEST:

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Tammy Nagel, City Clerk



# Business Climate Survey Report

City of Pittsburg

July 1, 2014

Completed by:

Municipal Consulting, LLC

R. Steven Robb, Sole Member

2207 N. Free King Hwy

Pittsburg, KS 66762

620-704-6495

[www.municipalconsulting.biz](http://www.municipalconsulting.biz)

[steverobb@cox.net](mailto:steverobb@cox.net)

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## **SECTION 1 - EXECUTIVE SUMMARY**

### **Purpose**

The purpose of this document is to report the results of a regional business climate survey conducted by Municipal Consulting, LLC in the time period of December 2013 through June 2014. The survey was commissioned by the City of Pittsburg, then designed and conducted by Municipal Consulting, LLC. The intent was to determine how Pittsburg compares to other communities in the Four-State Region in the public policy and costs that are favorable to the creation and conduct of business in the community.

### **Methodology**

The methodology of the survey involved the development of a community report form that would record the following information pertinent to a favorable business climate:

- **General Tax and Financial Information:** This includes property tax rates for the city, county and school district; sales, guest and gasoline tax rates; state and local income tax rates; state and local business license fees; building permit fees; and the 12-month average unemployment rate.
- **Utility Rates:** This section includes rates and connection fees for electricity, natural gas, water, sewer, solid waste, storm drainage and internet service.
- **Wage rates for skilled labor, unskilled labor and office workers.**
- **Housing characteristics,** to include median value, average new construction costs, units available for sale and/or rent, average sale price and rental rates.
- **Commercial real estate,** including office space rates, light manufacturing and industrial space rates and availability, as well as land prices for potential new commercial construction.
- **Incentives available:** These include financial and other incentives and a property tax abatement policy, as well as employee training and salary assistance.
- **Other business support,** which includes an economic development organization, chamber of commerce and membership fee, community improvement district, industrial park and business park.
- **Additional items of interest** such as unemployment taxes, workmen's compensation insurance and training programs.

### **Comparison Results**

Pittsburg appears to rank about in the middle of the fourteen communities surveyed with regard to the factors that help create a favorable business climate.

## **SECTION 2 - INTRODUCTION, PURPOSE, METHODOLOGY AND ASSUMPTIONS**

### **Introduction**

The Pittsburg City Commission is interested in determining how Pittsburg compares to other communities in the region with regard to the public policies and costs of doing business. The knowledge could be used in determining future policies and perhaps in developing a bidding procurement policy that would allow some advantage to local businesses in bidding competition.

### **Purpose of this Report**

The purpose of this document is to report the results of a regional business climate survey conducted by Municipal Consulting, LLC in the time period of December 2013 through June 2014. The survey was commissioned by the City of Pittsburg, then designed and conducted by Municipal Consulting, LLC. The intent was to determine how Pittsburg compares to other communities in the Four-State Region in the public policy and costs that are favorable to the creation and conduct of business in the community.

### **Methodology**

The methodology of the survey involved the development of a community report form that would record the following information pertinent to a favorable business climate:

- **General Tax and Financial Information:** This includes property tax rates for the city, county and school district; sales, guest and gasoline tax rates; state and local income tax rates; state and local business license fees; building permit fees; and the 12-month average unemployment rate.
- **Utility Rates:** This section includes rates and connection fees for electricity, natural gas, water, sewer, solid waste, storm drainage and internet service.
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- **Incentives available:** These include financial and other incentives and a property tax abatement policy, as well as employee training and salary assistance.
- **Other business support,** which includes an economic development organization, chamber of commerce and membership fee, community improvement district, industrial park and business park.
- **Additional items of interest** such as unemployment taxes, workmen's compensation insurance and training programs.

## **Assumptions Used**

Municipal Consulting representatives contacted each of the communities directly or through the community websites to gather the information listed above. The assumed situation used in requesting information included:

- The possibility of an Iowa-based warehouse fulfillment center to be built at a site in the community. The firm operates on a 24/7 basis receiving orders from various retail store websites, then packing and shipping the items by Federal Express or UPS.
- The facility would be originally 15,000 square feet at a cost of \$750,000, with the possibility of a second phase of equal size and cost. The site would have to be a minimum of 2 acres, with 5 acres preferred.
- The site would have to be in close proximity to a super-2 or 4-lane highway in order to facilitate large trucks moving in and out continuously.
- The firm would originally employ 35 workers at an average salary of \$28,000 to \$32,000, with the possibility of doubling that amount in Phase II.
- For ease of comparison, the utility pricing was requested at electricity usage of 1,000 KWH per month; natural gas at 10,000 cubic feet per month; water at 5,000 gallons per month; sewer at the same level as water usage; solid waste with a 2 cubic yard container picked up twice each week; and internet service at the highest possible rate.
- Utility connection fees and building permits were requested at commercial rates and licensing fees for local and state levels for a foreign corporation.

## **Communities Surveyed**

The original contract stated that the following communities would be surveyed:

- State of Kansas: Chanute, Coffeyville, Fort Scott, Independence, Iola and Parsons.
- State of Missouri: Carthage, Joplin, Neosho and Nevada.
- State of Oklahoma: Miami.

The following communities were added at no additional charge:

- Baxter Springs, Kansas
- Columbus, Kansas

## SECTION 3 – RESULTS COMPARISON

### Method of Comparison

Since it is difficult to compare all the communities at one time in more than 20 categories, we decided to compare them in category groups as follows:

- Property and income tax and fees
- Start-up and first year utility costs
- Employee property and sales tax burden

### Property and income taxes and fees

This category compares the annual property tax on a building of \$100,000 appraised value and the corporate income tax due on a net taxable income of \$100,000, plus local and state business license fees and franchise fees. The resulting ranking is shown in Table 1 below.

**Table 1: Community Comparison on Taxes and Fees**

Column1	Column2	Property	Income	Business	Franchise	Column3
Rank	Community	Tax	Tax	Licenses	Fees	Total
1	Nevada	\$1,279	\$6,250	\$175	\$0	\$7,704
2	Neosho	\$1,641	\$6,250	\$180	\$0	\$8,071
3	Joplin	\$1,682	\$6,250	\$305	\$0	\$8,237
4	Carthage	\$1,976	\$6,250	\$255	\$0	\$8,481
5	Miami	\$1,498	\$6,000	\$250	\$1,038	\$8,786
6	Baxter Springs	\$3,589	\$5,500	\$115	\$0	\$9,204
7	<b>Pittsburg</b>	<b>\$3,708</b>	<b>\$5,500</b>	<b>\$150</b>	<b>\$0</b>	<b>\$9,358</b>
8	Columbus	\$3,944	\$5,500	\$115	\$0	\$9,559
9	Independence	\$4,300	\$5,500	\$165	\$0	\$9,965
10	Coffeyville	\$4,456	\$5,500	\$115	\$0	\$10,071
11	Iola	\$4,599	\$5,500	\$115	\$0	\$10,214
12	Chanute	\$4,736	\$5,500	\$115	\$0	\$10,351
13	Ft. Scott	\$4,760	\$5,500	\$115	\$0	\$10,375
14	Parsons	\$5,337	\$5,500	\$115	\$0	\$10,952

### Start-Up and first year utility costs

This category compares the cost of the following items:

- Building permit fees
- Chamber of Commerce membership
- Annual utility costs
- Annual business internet service

The comparison ranking appears below in Table 2.

**Table 2: Comparison of Start-Up Costs**

Column1	Column2	Building	Chamber	All	Internet	Column3
Rank	Community	Permit	Fee	Utilities	Service	Total
1	Columbus	\$0	\$150	\$3,228	\$1,200	\$4,578
2	Miami	\$765	\$700	\$2,868	\$540	\$4,873
3	Baxter Springs	\$25	\$250	\$4,055	\$719	\$5,049
4	Ft. Scott	\$10	\$200	\$3,984	\$1,200	\$5,394
5	Iola	\$225	\$398	\$3,608	\$1,200	\$5,431
6	Chanute	\$1,959	\$475	\$2,206	\$1,200	\$5,839
7	Parsons	\$0	\$300	\$4,283	\$1,200	\$5,783
8	Independence	\$1,883	\$507	\$3,801	\$1,200	\$7,390
9	Coffeyville	\$2,790	\$200	\$3,606	\$1,200	\$7,795
10	<b>Pittsburg</b>	<b>\$2,459</b>	<b>\$529</b>	<b>\$4,578</b>	<b>\$1,200</b>	<b>\$8,766</b>
11	Joplin	\$1,510	\$637	\$5,694	\$1,140	\$8,981
12	Nevada	\$4,421	\$700	\$4,636	\$1,140	\$10,897
13	Neosho	\$4,965	\$404	\$5,221	\$1,140	\$11,730
14	Carthage	\$1,510	\$440	\$12,795	\$1,140	\$15,885

### Employee Property, Income and Sales Tax Comparison

This category compares the property tax of a home valued at \$100,000, a personal taxable income of \$20,000 and employee discretionary spending of \$20,000 subject to sales tax each year. The result is shown below in Table 3.

**Table 3: Comparison of Employee Costs**

Column1	Column2	Property	Income	Discretionary	Column3
Rank	Community	Tax	Tax	Spending	Total
1	Nevada	\$760	\$975	\$1,045	\$2,780
2	Miami	\$460	\$657	\$1,900	\$3,017
3	Neosho	\$975	\$975	\$1,520	\$3,470
4	Joplin	\$999	\$975	\$1,565	\$3,539
5	Carthage	\$1,173	\$975	\$1,478	\$3,626
6	Baxter Springs	\$1,651	\$540	\$1,730	\$3,921
7	<b>Pittsburg</b>	<b>\$1,705</b>	<b>\$540</b>	<b>\$1,680</b>	<b>\$3,925</b>
8	Columbus	\$1,814	\$540	\$1,730	\$4,084
9	Iola	\$2,116	\$540	\$1,680	\$4,336
10	Independence	\$1,978	\$540	\$1,830	\$4,348
11	Coffeyville	\$2,050	\$540	\$1,830	\$4,420
12	Chanute	\$2,178	\$540	\$1,730	\$4,448
13	Ft. Scott	\$2,190	\$540	\$1,730	\$4,460
14	Parsons	\$2,455	\$540	\$1,780	\$4,775

**SECTION 4 – CONCLUSION**

The City of Pittsburg ranks approximately in the middle of the fourteen communities considered in this survey with regard to factors favorable to an expanding business sector. Specific information on each of the communities, along with the sources of the data are contained in the Appendices listed below.

**APPENDICES**

Master Comparison Spreadsheet	A
Survey Form – Baxter Springs	B
Survey Form - Chanute	C
Survey Form - Coffeyville	D
Survey Form - Columbus	E
Survey Form – Fort Scott	F
Survey Form - Independence	G
Survey Form - Iola	H
Survey Form - Parsons	I
Survey Form - Pittsburg	J
Survey Form – Carthage	K
Survey Form - Joplin	L
Survey Form – Neosho	M
Survey Form – Nevada	N
Survey Form - Miami	O



DEPARTMENT OF PUBLIC WORKS

201 West 4<sup>th</sup> Street · Pittsburg KS 66762

(620) 231-4170

www.pittks.org

## Interoffice Memorandum

**TO:** DARON HALL  
City Manager

**FROM:** TROY GRAHAM  
Director of Planning and Community Services

**DATE:** July 1, 2014

**SUBJECT:** Agenda Item – July 8, 2014  
Active Transportation Board Ordinance G-1201

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The City of Pittsburg would like to create an Active Transportation Board (ATAB) to aid in the future planning and growth of the City's Active Transportation network. The ATAB is an advisory committee to promote and encourage safe bicycling and walking to further Pittsburg's goal of becoming a bicycle and pedestrian friendly city. One of the ATAB's main focuses will be on Pittsburg's interest to increase the safe usage of bicycle and pedestrian facilities as a significant and beneficial mode of transportation and recreation.

A draft of the proposed Ordinance was included in the reading packet at the most recent City Commission meeting for their review. In this regard, would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, July 8, 2014. Action being requested is approval or disapproval of Ordinance No. G-1201.

Attachment: Ordinance No. G-1201

(Published in The Morning Sun on July 11<sup>th</sup>, 2014)

**ORDINANCE NO. G-1201**

**AN ORDINANCE**, creating Article VIII in Chapter 74 of the Pittsburg City Code for the purpose of creating an Active Transportation Advisory Board, describing the Board's authority and duties, and providing for the appointment of members thereof.

WHEREAS the creation of transportation alternatives that offer options to residents and visitors have been shown to provide economic, health and environmental benefits, and

WHEREAS the City desires to create a process to review transportation projects to maximize the opportunity for biking, walking and public transit

**NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PITTSBURG, KANSAS:**     SECTION 1. Article VIII of the Pittsburg City Code is hereby created as follows:

Article VIII. ACTIVE TRANSPORTATION ADVISORY BOARD.

**Sec. 74-244. Creation; membership.** There is hereby created an Active Transportation Advisory Board for the City of Pittsburg, Kansas. The board shall consist of seven (7) members who shall serve without compensation. The members shall be appointed by the Governing Body; four (4) of whom shall be appointed for a term of four (4) years and three of whom shall be appointed for a term of two (2) years. Following the expiration of the term of the (3) members appointed for two (2) years, all appointees to the Board shall be appointed for four (4) year terms. No appointee to the Board shall be eligible for re-appointment after serving two (2) consecutive terms on the Board.

**Sec. 74-245. Member Qualifications.** Four (4) of the appointees to the Board shall be residents of the City with one (1) member representing each quadrant divided by the intersection of 4<sup>th</sup> Street and Broadway. The three (3) additional appointees shall reside within Crawford County with: one (1) appointee from the health care industry; one (1) appointee being a disability advocate; and one (1) appointee being a member of a non-profit organization promoting healthy lifestyles in the Pittsburg area. Preference may be given to any applicant residing in the City of Pittsburg. Appointees shall be drawn from diverse segments of the public, and shall be selected for their wisdom, broad perspective, and ability to assist in planning and development of active transportation.

**Sec. 74-246. Quorum; action.** A majority of the Board shall constitute a quorum. A majority affirmation vote of a quorum shall be necessary for any action taken by the Board.

**Sec. 74-247. Officers.** The Board at its organizational meeting, and each annual meeting thereafter, shall elect from its membership a chairperson and a vice-chairperson. The chairperson and vice-chairperson shall have and perform such duties as are commonly associated with respective titles and shall serve for one (1) year and until successors are appointed. The Director of Planning and Community Services shall appoint a secretary for the Board, which person shall be an employee of the City of Pittsburg, and who shall not be entitled to vote on any matter considered by the Board.

**Sec. 74-248. Filling of vacancies; removal.** Should any member of the Board resign, move from the City of Pittsburg or Crawford County, or be removed by the Governing Body after missing three (3) consecutive regular meetings, the Governing Body shall appoint some other qualified individual to serve the former member's unexpired term.

**Sec. 74-249. Meetings; public records.** The Board shall have regular monthly meetings to be established by the majority vote of the Board. Special meetings shall be called by the chairperson, vice-chairperson, or upon request of a majority of the members of the Board. Such calls for special meetings and notices shall be given at least forty-eight (48) hours before the time of the meeting so called. The request shall be read and entered into the minutes of such special meeting and no business shall be transacted except that stated in the call for special meeting. The Board shall keep minutes of its meeting and records of its proceedings and other official actions, all of which shall be promptly filed with the City Clerk and shall be public records.

**Sec. 74-250. Open meetings; public participation.** All meetings of the Board shall be open to the public, with copies of the Agenda available to all interested persons, the City Clerk, and the media at least forty-eight (48) hours in advance of the meeting. It is the intent of the Board to encourage and promote public participation at all meetings of the Board.

**Sec. 74-251. Reports; recommendations.** The Governing Body may refer to the Board proposals and propositions relating to construction, reconstruction and improvement of roadways, trails and sidewalks. The Board shall make reports and recommendations to the Governing Body on all matters referred to it within the time fixed by the Governing Body. The Board further shall review all future active transportation facilities and projects.

**Section 74-252. Additional duties.** Additional authority and duties of the Board are:

- a) To advise the Governing Body on interests of active transportation;
- b) To advise the City of Pittsburg on matters related to active transportation and connectivity within the City of Pittsburg;

- c) To assist in the City of Pittsburg with promoting and public relations of new active transportation networks;
- d) To assist the City of Pittsburg with seeking grants and private funding for the development of active transportation; and
- e) To direct all inquiries regarding active transportation, from persons or groups, to the Director of Planning and Community Services without delay.

**PASSED AND APPROVED BY THE GOVERNING BODY ON THIS 8<sup>th</sup> DAY OF JULY, 2014.**

\_\_\_\_\_  
Mayor, Monica Murnan

ATTEST:

\_\_\_\_\_  
City Clerk – Tammy Nagel

City of Pittsburg, Kansas  
Distribution of Liquor Tax  
2015 Fiscal Year Budget  
Calendar of Events

July 8, 2014 – Present the liquor tax distribution plan to City Commission.

August 1, 2014 – Open up funding requests to eligible institutions. An official “Request for Funding” form will be required (see attached).

September 1, 2014 – City Manager will make appointments to a five member committee to review funding requests. This five member committee will be comprised of local professionals who have experience with drug and alcohol substance abuse issues. The five members shall not be associated with any funding requests.

October 1, 2014 – Award funding by City Commission.



## Request for Funding (Liquor Tax Funds per Kansas Statutes)

### General information

Name of Organization: \_\_\_\_\_ Date \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone: \_\_\_\_\_

Project Title \_\_\_\_\_

Time period of your project: From \_\_\_\_\_ to \_\_\_\_\_ Date when funds needed: \_\_\_\_\_

### The goal of the project is: (Check one or more)

- Alcohol and drug abuse prevention and education
- Alcohol and drug detoxification
- Intervention in alcohol and drug use
- Treatment of persons who are alcoholics/drug users or are in danger of becoming drug /alcohol abuser

### Finances

Total project cost \$ \_\_\_\_\_ Requested amount \$ \_\_\_\_\_

Other funding sources \_\_\_\_\_

Total amount requests frequently exceed the amount of available funding. Are you willing to accept an amount less than your requested amount? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, is there a minimum amount acceptable for the project to proceed? \$ \_\_\_\_\_

### Program Description

Using no more than two, 8 ½ X 11 single-sided sheets of paper, please tell us about your proposal. Be sure to include the following, and label the information by letter in your narrative:

- a) The mission or purpose of your organization or group
- b) A definition of the need, including how the need has been determined
- c) How will this project promote the mission of the City of Pittsburg
- d) The targeted population
- e) A description of the project
- f) Your expected results
- g) Your timetable and process for achieving results
- h) How you will evaluate the success of your proposal
- i) How will this project advertise and acknowledge the support of the City of Pittsburg

### ALL INFORMATION MUST BE PROVIDED IN ORDER FOR APPLICATION TO BE CONSIDERED

#### Completion of project

A representative from your organization shall provide statistical data or relevant information for the City at the conclusion of the project.