

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
October 14th, 2014

A Regular Session of the Board of Commissioners was held at 5:30 p.m., on Tuesday, October 14th, 2014, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Monica Murnan presiding and the following members present: Michael Gray, John Ketterman, Chuck Munsell, and Patrick O'Bryan.

Pete Mayo of Via Christi Hospital provided the invocation.

Mayor Murnan led the flag salute.

PROCLAMATION – Mayor Murnan proclaimed October 16th, 2014, as Project Warmth Day in Pittsburg.

PROCLAMATION – Mayor Murnan proclaimed November, 2014, as Pancreatic Cancer Awareness Month in Pittsburg.

APPROVAL OF MINUTES – SEPTEMBER 23rd, 2014 - On motion of Munsell, seconded by Ketterman, the Governing Body approved the September 23rd, 2014, City Commission Meeting minutes as submitted. Motion carried.

ORDINANCE NO. G-1209 – On motion of Munsell, seconded by Ketterman, the Governing Body adopted Ordinance No. G-1209, amending Section 78-31 of the Code of the City of Pittsburg, Kansas, and providing for the protection and health, property and safety, and the regulation of traffic by adopting by reference the 2014 Edition of the "Standard Traffic Ordinances for Kansas Cities" as published by The League of Kansas Municipalities, save and except such parts or portions as supplemented, deleted or changed; and repealing Ordinance No. G-1182, on first and only reading. Motion carried.

ORDINANCE NO. G-1210 – On motion of Munsell, seconded by Ketterman, the Governing Body adopted Ordinance No. G-1210 amending Section 54-41 of the Code of the City of Pittsburg, Kansas, regulating certain public offenses within the corporate limits of the City of Pittsburg, Kansas, by adopting by reference the 2014 Edition of the "Uniform Public Offense Code for Kansas Cities" as published by the League of Kansas Municipalities, save and except such parts or portions as supplemented, deleted or changed; and repealing Ordinance No. G-1183, on first and only reading. Motion carried.

DISPOSITION OF BIDS – GENERATOR MAINTENANCE – On motion of Munsell, seconded by Ketterman, the Governing Body awarded the bid for a three-year contract for the annual maintenance of twelve generators located at various City facilities to CDL Electric, of Pittsburg, Kansas, based on their low bid meeting specifications in the amount of \$3,636.48 per year, and authorized the Mayor to sign the contract on behalf of the City once it is prepared. Motion carried.

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CEREAL MALT BEVERAGE LICENSE – EL CABALLO DE ORO – On motion of Munsell, seconded by Ketterman, the Governing Body approved the application submitted by El Caballo de Oro to transfer the 2014 Cereal Malt Beverage License from their current location at 402 South Broadway to 111 North Pine Street and authorized the City Clerk to issue the license. Motion carried.

ADDITION TO LOAN – J & A CAFÉ OF KANSAS – On motion of Munsell, seconded by Ketterman, the Governing Body approved the Economic Development Advisory Committee's recommendation to add an additional \$9,000 to the \$60,000 loan to J & A Café of Kansas, dba Chatter's Restaurant, to accommodate enhanced fire suppression measures for their facility located at 2401 South Rouse and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried.

APPROPRIATION ORDINANCE – On motion of Munsell, seconded by Ketterman, the Governing Body approved the Appropriation Ordinance for the period ending October 14th, 2014, subject to the release of HUD expenditures when funds are received, with the following roll call vote: Yea: Gray, Ketterman, Munsell, Murnan and O'Bryan. Motion carried.

DISPOSITION OF BIDS – AQUATIC CENTER SANDBLASTING AND PAINTING – On motion of O'Bryan, seconded by Gray, the Governing Body awarded the bid for the sandblasting and painting of the Pittsburg Aquatic Center to D.E.M. Enterprises, of Wichita, Kansas, based on their low bid meeting specifications in the amount of \$76,448.00 and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried.

COMMERCIAL LEASE AGREEMENT – SOUTH KANSAS & OKLAHOMA RAILROAD – On motion of Munsell, seconded by Ketterman, the Governing Body approved a Commercial Lease Agreement between the City of Pittsburg and the South Kansas & Oklahoma Railroad, Inc. for the north 30' of Lots 7 thru 40 of Block 1 of the Pittsburg Town Company's Fourth Addition, except any dedicated right-of-way for Grand Street, Smelter Street and Michigan Street, for the Hiking/Biking East-West Connector Link and authorized the Mayor to sign the Lease Agreement on behalf of the City. Motion carried with Commissioner Gray abstaining due to his employment with Watco Companies.

QUIT CLAIM DEED AND DEVELOPMENT AGREEMENT – MATT HESS – On motion of O'Bryan, seconded by Gray, the Governing Body approved the Quit Claim Deed and Development Agreement between the City of Pittsburg and Matt Hess for Lot #7 in the Lincoln Square Development and authorized the Mayor to sign the documents on behalf of the City. Motion carried.

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PUBLIC HEARING - SECTION EIGHT (S8) HOUSING CHOICE VOUCHER (HCV) 2015 ADMINISTRATION PLAN AND 5 YEAR/ANNUAL PLAN – Following a Public Hearing, on motion of O'Bryan, seconded by Ketterman, the Governing Body adopted the Section Eight (S8) Housing Choice Voucher (HCV) Administration Plan and the 5 Year/Annual Plan, and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried.

PUBLIC HEARING - CDBG GRANT REQUEST - Following a Public Hearing, on motion of Ketterman, seconded by Munsell, the Governing Body authorized staff to submit an application for a Community Development Block Grant (CDBG) in the amount of \$76,906.00 to fund 50% of a replacement vehicle for the Fire Department's current 1986 Squad 5 Brush Truck and adopted Resolution No. 1160 certifying legal authority to apply for the 2015 Kansas Small Cities Community Development Block Grant Program and Resolution No. 1161 assuring the Kansas Department of Commerce that the funds will be continually provided for the operation and maintenance of the equipment to be financed with the grant funds, and approved an Agreement for Administrative Consulting Services and Statement of Assurances and Certifications, and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried.

SPECIAL PRESENTATION - FIRE DEPARTMENT GEAR AND EQUIPMENT - Fire Department personnel provided information on the SCBA and Bunker gear that was purchased as part of the Public Safety Sales Tax.

INFRASTRUCTURE IMPROVEMENTS - MILLERS – On motion of O'Bryan, seconded by Gray, the Governing Body approved the recommendation of the Economic Development Advisory Committee to allocate up to \$375,000 from the Revolving Loan Fund (RLF) to fund the widening of Stilwell Street east of the Miller's facility and improving the storm sewer serving the area and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried.

GAP FINANCING - STRAHAN ENTERPRISES, LLC – On motion of Gray, seconded by Ketterman, the Governing Body approved the recommendation of the Economic Development Advisory Committee to provide \$70,000 in gap financing to Strahan Enterprises, LLC, to renovate the building located at 112 West 5th Street into an event venue and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried.

ATKINSON MUNICIPAL AIRPORT - REHABILITATE AIRFIELD LIGHTING AND NAVAIDS – On motion of Ketterman, seconded by Munsell, the Governing Body approved Change Order No. 1 decreasing the contract cost by \$209.50, and final payment in the amount of \$9,994.14 to Strukel Electric, Inc., of Girard, Kansas, for the Atkinson Municipal Airport, Rehabilitate Airfield Lighting and NAVAIDS, AIP Project. Motion carried.

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2014 AUDITING CONTRACT – On motion of O'Bryan, seconded by Gray, the Governing Body approved staff request to retain the firm of Mize Houser & Company for the fiscal year 2014 City audit at a cost of \$33,500 with the option of auditing the City's financial statements for the two subsequent fiscal years and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried.

CITY BUDGETARY RESERVE POLICY – On motion of O'Bryan, seconded by Gray, the Governing Body adopted a newly created City Budgetary Reserve Policy and authorized the Mayor to sign the Policy on behalf of the City. Motion carried.

NON-AGENDA REPORTS AND REQUESTS:

UPCOMING AGENDA ITEM - Assistant City Manager Jay Byers explained that a future City Commission meeting agenda will contain an item to purchase updates to the City's computer network, servers and other hardware. Mr. Byers explained that the purchase is expected to be made through the State contract and is estimated to be in the \$1,000,000 price range.

EXECUTIVE SESSION - On motion of Gray, seconded by O'Bryan, the Governing Body recessed into Executive Session not to exceed 15 minutes for preliminary discussion regarding the acquisition of real property. Motion carried.

The Governing Body recessed into Executive Session at 6:34 p.m.

The Governing Body reconvened into Regular Session at 6:48 p.m.

Mayor Murnan announced that no decisions were made and no votes were taken during the Executive Session.

ADJOURNMENT: On motion of Gray, seconded by Ketterman, the Governing Body adjourned the meeting at 6:49 p.m. Motion carried.



Monica Murnan, Mayor

Tammy Nagel, City Clerk