

AIRPORT ADVISORY COMMITTEE

MINUTES OF THE MEETING OF FEBRUARY 2, 2015

MEMBERS PRESENT: Michael Tribelhorn, Chairperson
Jesse Hudson, Vice-Chairperson
Jerry Waltrip
Ron Long

MEMBERS ABSENT: Nathan Keizer
Ron Close
Gary Iori

OTHERS PRESENT: Bill Beasley, Director of Public Works
Troy Graham, Assistant Director of Public Works
Bill Pyle, Airport Manager
Andrea Holtzman, Administrative Assistant

The Airport Advisory Committee met on Monday, February 2, 2015 at 12:00 p.m., in the City Hall Conference Room. The meeting was called to order at 12:00 p.m. with four (4) members present.

The first order of business was the election of a new Chairperson and Vice Chairperson. In this regard, Vice Chairperson, Jerry Waltrip opened the floor for nominations. Ron Long made the motion for Michael Tribelhorn to serve as the new Chairperson. This motion was seconded by Jesse Hudson and passed unanimously. Ron Long also moved for Jesse Hudson to serve as the Vice Chairperson. This motion was seconded by Michael Tribelhorn and passed unanimously.

The second order of business was the approval of the minutes of the meeting of May 5, 2014. Jesse Hudson moved that the minutes be approved as submitted. This motion was seconded by Ron Long and carried unanimously.

The third order of business was an Update on Award KAIP Grant Tree Removal from Runway 16 Approach Zone. In this regard, Bill Beasley referred to the bid tab sheet for the tree removal of the trees north of Runway 16. He pointed out that Home Center Construction was low bidder with a bid of \$86,242.50. Mr. Beasley stated May 1, 2015 is the last day any trees can be removed since this area is in the region where the gray bat has been found. The gray bat is an endangered species and its habitat is protected during this time. He also pointed out that grass will be planted in the area and stumps will be left near the creek to prevent erosion.

Bill Pyle mentioned the contractor has set up their equipment in preparation for the tree removal.

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The fourth order of business was a discussion on FAA's Notification to Proceed with Engineering Design and Aeronautical Study for Extension of Runway 16-34. Bill Beasley indicated a letter to proceed the design work for the extension of Runway 16-34 has been received. Initially FAA initially would only fund a 400 foot extension of the runway. However, City Staff were able to prove the necessity documentation for the remaining 5,100 footage to a length of 6,100 feet to be included in the funding as well.

It was mentioned that Staff are currently in the process of evaluating the condition of the runway to determine whether to mill and resurface all of Runway 16-34. Bill Pyle explained the milling and overlay may take around 45 days however he does not feel the airport will be closed for the entire 45 days. His plan is to minimize closing the airport as much as possible.

The fifth order of business was an update on Fuel Sales through December Five Year Fuel Sales Report. Bill Pyle shared the fuel reports for 2014 and for the last 5 years, which is attached. He stated Jet A fuel sales were down this year due to the partial year for one of the jets located at the airport.

The sixth order of business was the review of end of year budget. Bill Beasley referred to the handout in the Committee Member's packets reflecting the end of the year budget for 2014. Mr. Beasley mentioned on the report looked better than actually listed since January 1, 2015 a tanker of fuel was purchased that is not reflected on the report.

The seventh order of business was a discussion about a possible additional hangar. Bill Beasley explained the City is working with Jake's Fireworks to build a hangar to house their aircraft. A location is already agreed on to the north of Brock's hangar. The only thing left is to determine the size of the hangar.

Under Other Business, Bill Beasley explained there has been a lot of business activity around the airport which in turn lead to a number of employees in the area. He indicated there has been some discussion to have catering trucks available to the area at the airport beginning in March or April during lunches. There will be some areas set aside in the airport with tables to accommodate people's lunch time. This could provide positive public relations.

Ron Long asked if the food trucks would be charged a fee to be out there. Mr. Beasley indicated not at this time maybe in the future. At this point in time this idea is just a test to see how well it works.

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There being no further business to be discussed, Ron Long moved to adjourn the meeting at 12:50 p.m. This motion was seconded by Jesse Hudson and the motion carried unanimously.

Respectfully submitted,

Andrea Holtzman
Administrative Assistant of Public Works