

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
June 23rd, 2015

A Regular Session of the Board of Commissioners was held at 5:30 p.m. on Tuesday, June 23rd, 2015, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Chuck Munsell presiding and the following members present: Michael Gray, John Ketterman, Jeremy Johnson and Monica Murnan.

Pete Mayo of Via Christi provided the invocation.

Mayor Munsell led the flag salute.

APPROVAL OF MINUTES – JUNE 9th, 2015 - On motion of Gray, seconded by Ketterman, the Governing Body approved the June 9th, 2015, City Commission Meeting minutes as submitted. Motion carried.

FORGIVABLE LOAN – HARRELL PROPERTIES (PRG PROTOTYPING) – On motion of Gray, seconded by Ketterman, the Governing Body approved the Economic Development Advisory Committee's recommendation to forgive the loan to Harrell Properties, LLC (PRG Prototyping) in the full amount of \$60,000, as they have fully complied with the City's requirements for loan forgiveness and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried.

ORDINANCE NO. G-1225 – On motion of Gray, seconded by Ketterman, the Governing Body adopted Ordinance No. G-1225, providing for the change of a certain area from Planned Light Industrial (IP-1) to Planned General Commercial (CP-2) and amending and supplementing the Zoning District Boundary Map and Zoning Ordinance No. G-663, as amended, of the City of Pittsburg, Kansas. Motion carried.

AGREEMENT FOR SERVICES – H.W. LOCHNER, INC. – On motion of Gray, seconded by Ketterman, the Governing Bod approved the Agreement for Services for Improvements at Atkinson Municipal Airport between the City of Pittsburg and H. W. Lochner, Inc. to provide engineering services required for performing pavement investigations and topographical surveys, and for preparing engineer's design report, designs, construction plans, contract documents/technical specifications, tabulation of construction quantities, engineer's opinion of probable construction cost and project budget for the milling, overlay and remarking of Runway 16-34 and existing connecting taxiway/turnaround and authorized the Mayor to execute the agreement on behalf of the City. Motion carried.

AIRPORT PURCHASE OF MOWER – On motion of Gray, seconded by Ketterman, the Governing Body approved the Public Works Department's request to purchase a new Model 725 DT Grasshopper Mower for use at the Atkinson Municipal Airport under the State of Kansas Purchasing Contract currently held by Mordige Manufacturing, Inc., of Moundridge, Kansas, in the amount of \$14,816.25. Motion carried.

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ACTIVE TRANSPORTATION ADVISORY BOARD APPOINTMENT – On motion of Gray, seconded by Ketterman, the Governing Body approved staff request to appoint John Robb to an unexpired four-year term as a member of the Active Transportation Advisory Board effective immediately and to expire December 31st, 2018. Motion carried.

PURCHASING POLICY REVISION - On motion of Gray, seconded by Ketterman, the Governing Body approved staff recommendation to alter the language contained in the Purchasing Policy to allow the City to receive formal bids in an electronic format. Motion carried.

INFO TECH BID EXPRESS SERVICES AGREEMENT – On motion of Gray, seconded by Ketterman, the Governing Body approved staff request to enter into an agreement with Info Tech Bid Express Services for online proposal and bidding services for the City of Pittsburg and authorized the Mayor to execute the Info Tech Bid Express Services Agency Internet Service and License Agreement on behalf of the City. Motion carried.

PURPLE WAVE, INC. AGREEMENT – On motion of Gray, seconded by Ketterman, the Governing Body approved staff request to utilize the services of Purple Wave, Inc. as a means to dispose of miscellaneous surplus property at no cost to the City of Pittsburg and authorized staff to update its information through the completion of the Auction Engagement Agreement and to designate Director of Finance Jamie Clarkson and City Clerk Tammy Nagel as authorized representatives to execute all necessary documents on behalf of the City of Pittsburg for these services. Motion carried.

SURPLUS DECLARATION – On motion of Gray, seconded by Ketterman, the Governing Body approved staff request to declare certain vehicles as surplus and authorized staff to dispose of the vehicles through the online auctioneering services of Purple Wave, Inc. Motion carried.

APPROPRIATION ORDINANCE – On motion of Gray, seconded by Ketterman, the Governing Body approved the Appropriation Ordinance for the period ending June 23rd, 2015, subject to the release of HUD expenditures when funds are received, with the following roll call vote: Yea: Gray, Johnson, Ketterman, Munsell, and Murnan. Motion carried.

ORDINANCE NO. G-1224 – On motion of Murnan, seconded by Johnson, the Governing Body adopted Ordinance No. G-1224, amending Section 54-44 of the Code of the City of Pittsburg, Kansas, which amends Section 10.5, unlawful discharge of firearms, of the "Uniform Public Offense Code for Kansas Cities" as published by The League of Kansas Municipalities, for the purpose of performing wildlife hazard control at Atkinson Municipal Airport. Motion carried.

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ORDINANCE NO. G-1226 – On motion of Johnson, seconded by Gray, the Governing Body adopted Ordinance No. G-1226, amending Section 78-114 of the Pittsburg City Code to prohibit parking during the hours of 6:00 a.m. and 6:00 p.m. Monday through Friday on the west side of South Broadway Street between Rose Street and Euclid Street. Motion carried.

PUBLIC HEARING - TAXABLE INDUSTRIAL REVENUE BONDS - LA QUINTA INN HOTEL PROJECT – Following Public Hearing, on motion of Gray, seconded by Johnson, the Governing Body approved the request submitted by Dharma Properties, LLC, regarding the issuance of Taxable Industrial Revenue Bonds in the not to exceed principal amount of \$8,000,000 for the acquisition, construction, furnishing and equipping of a 75-room hotel facility located at 2408 South Broadway and in regard to an exemption from ad valorem taxation of property constructed or purchased with the proceeds of such Bonds. Motion carried.

RESOLUTION NO. 1172 – On motion of Murnan, seconded by Gray, the Governing Body adopted Resolution No. 1172 determining the advisability of issuing taxable industrial revenue bonds for the purpose of financing the acquisition, construction, furnishing and equipping of a hotel facility to be located in said city; and authorizing execution of related documents, and authorized the Mayor to sign the Resolution on behalf of the City. Motion carried.

TENANT BASED RENTAL ASSISTANCE (TBRA) GRANT APPLICATION – On motion of Murnan, seconded by Ketterman, the Governing Body authorized staff to submit an application to the Kansas Housing Resources Corporation's (KHRC) Tenant Based Rental Assistance (TBRA) program for a grant in the amount of \$200,000 to be used to provide utility deposits, rental deposits, and rental subsidies to individuals experiencing homelessness as well as security deposits for non-homeless low-income households, and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried.

USDA RURAL HOUSING PRESERVATION GRANT APPLICATION – On motion of Murnan, seconded by Gray, the Governing Body authorized staff to submit a pre-application for a USDA Rural Housing Preservation Grant in the amount of \$50,000 to preserve, repair and rehabilitate owner-occupied homes for low to very low income households, and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried.

SPECIAL PRESENTATION - ECONOMIC DEVELOPMENT UPDATE - Director of Economic Development Blake Benson provided an update on Economic Development in Pittsburg.

SPECIAL PRESENTATION - FIVE YEAR FINANCIAL FORECAST - City Manager Daron Hall and Director of Finance Jamie Clarkson provided information on the City's current financial situation and provided a five-year financial forecast.

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NON-AGENDA REPORTS AND REQUESTS:

HIKING/BIKING TRAIL – On motion of Ketterman, seconded by Johnson, the Governing Body accepted the bid submitted by B&B Bridge Company, LLC of St. Paul, Kansas in the amount of \$777,771.52 for the construction of the East/West Connector Pedestrian/Bicycle Path. Motion carried.

ADJOURNMENT: On motion of Johnson, seconded by Munsell, the Governing Body adjourned the meeting at 6:43 p.m. Motion carried.



Chuck Munsell, Mayor



Tammy Nagel, City Clerk