

OFFICIAL MINUTES
OF THE MEETING OF THE
GOVERNING BODY OF THE
CITY OF PITTSBURG, KANSAS
October 13th, 2015

A Regular Session of the Board of Commissioners was held at 5:30 p.m. on Tuesday, October 13th, 2015, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Chuck Munsell presiding and the following members present: Michael Gray, Jeremy Johnson, John Ketterman and Monica Murnan.

Mayor Munsell led a moment of silence in memory of two Kansas City, Missouri, firefighters who died fighting a fire on in Kansas City on October 12th, 2015.

Mayor Munsell led the flag salute.

APPROVAL OF MINUTES – SEPTEMBER 22nd, 2015 - On motion of Murnan, seconded by Gray, the Governing Body approved the September 22nd, 2015, City Commission Meeting minutes as submitted. Motion carried.

UNISOURCE WORLDWIDE, INC. – ROLLSOURCE LEASE – On motion of Murnan, seconded by Gray, the Governing Body approved staff recommendation to enter into a lease agreement between the City of Pittsburg and Unisource Worldwide, Inc., a Veritiv company, d/b/a Rollsource, a Delaware corporation, for Lot Three (3) of the Pittsburg Regional Industrial Park in the amount of \$8,343 per month and authorized the Mayor to execute the agreement on behalf of the City. Motion carried.

FIREWORKS LEASING, LLC FORGIVABLE LOAN – On motion of Murnan, seconded by Gray, the Governing Body approved staff recommendation to forgive the 2015 loan payment in the amount of \$247,471.26 for Fireworks Leasing, LLC, as the required thresholds for forgiveness have been met, and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried.

COVENANTS AND CONDITIONS – WAL-MART REAL STATE BUSINESS TRUST – On motion of Murnan, seconded by Gray, the Governing Body approved the Covenants and Conditions between Wal-Mart Real Estate Business Trust and the City of Pittsburg, Kansas, to provide water service for the new Wal-Mart Neighborhood Market located at 1011 East Centennial and authorized the Mayor to execute the necessary documents on behalf of the City of Pittsburg. Motion carried.

SMART GROWTH AMERICA GRANT – On motion of Murnan, seconded by Gray, the Governing Body authorized staff to submit an application for a Smart Growth America Technical Assistance Grant offered through the United States Environmental Protection Agency to assist with the development of the downtown district at no cost to the City and authorized the Mayor to sign a letter of commitment to be submitted with the grant application. Motion carried.

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APPROPRIATION ORDINANCE – On motion of Murnan, seconded by Gray, the Governing Body approved the Appropriation Ordinance for the period ending October 13th, 2015, subject to the release of HUD expenditures when funds are received, with the following roll call vote: Yea: Gray, Johnson, Ketterman, Munsell, and Murnan. Motion carried.

COMMUNITY HEALTH CENTER OF SOUTHEAST KANSAS (CHCSEK) FORGIVABLE LOAN – On motion of Murnan, seconded by Ketterman, the Governing Body approved staff recommendation to forgive the 2015 loan payment in the amount of \$123,891.53 for the Community Health Center of Southeast Kansas (CHCSEK), as the required thresholds for forgiveness have been met, and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried with Commissioner Johnson abstaining, as he is an employee of the Community Health Center of Southeast Kansas.

PUBLIC HEARING - REQUEST TO VACATE – Following Public Hearing, on motion of Murnan, seconded by Gray, the Governing Body granted the request submitted by Miller's, Inc. to vacate an alley in the 600 Block of East Jackson Street located between Lots 1 through 11 and Lots 12 through 22, all located in Block 2 of the Bonview Addition to the City of Pittsburg, Crawford County, Kansas, and directed the preparation of the necessary Order. Motion carried.

ORDINANCE NO. S-1029 – On motion of Murnan, seconded by Gray, the Governing Body adopted Ordinance S-1029, levying an additional City Retailers Sales Tax in the amount of one-quarter of one percent (0.25) within the City of Pittsburg, effective April 1, 2016, and authorized the Mayor to sign the Ordinance on behalf of the City. Motion carried.

ORDINANCE NO. S-1030 – On motion of Gray, seconded by Ketterman, the Governing Body adopted Ordinance No. S-1030, authorizing consent to the assignment of a certain lease between the City, as lessor, and HI1 Pittsburg, LLC, as lessee, whereby said lessee transfers its leasehold interest in the Holiday Inn Express Hotel to Pittsburg Hospitality, LLC, as assignee; issuance of its Taxable Industrial Revenue Bonds, Series 2015 (Holiday Inn Express Project) in for the purposes of paying a portion of the costs of assignee's acquisition of such leasehold interest; and execution of additional documents necessary or desirable to effect the transaction contemplated hereby, and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried.

HOLIDAY INN EXPRESS - FUNDING REQUEST – On motion of Murnan, seconded by Ketterman, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to provide funding to Pittsburg Hospitality, LLC, the new owners of the Holiday Inn Express located at 4011 North Parkview Drive, in the amount of \$350,000 from the Revolving Loan Fund (RLF) to be repaid within seven years at 3.25% interest to offset costs associated with remodeling the facility, with up to \$100,000 of this amount to be forgiven if Pittsburg Hospitality, LLC, builds and opens a Denny's Restaurant within two years, and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried.

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Mayor Munsell asked Economic Development Director Blake Benson what the average salary will be for the Denny's and Holiday Inn Express employees. Mr. Benson indicated that he would research that information and provide it to Mayor Munsell at a later date.

KANNARR EYE CARE - FUNDING REQUEST – On motion of Ketterman, seconded by Gray, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to provide funding to Kannarr Eye Care in the amount of \$17,000 from the Revolving Loan Fund (RLF) to offset infrastructure costs associated with the expansion of their facility located at 2521 North Broadway, and authorized the Mayor to sign the necessary documents on behalf of the City. Motion carried.

LICENSE AGREEMENT - AZTECA SYSTEMS - CITYWORKS – On motion of Johnson, seconded by Gray, the Governing Body approved staff request to enter into a License Agreement with Azteca Systems, Inc. for Cityworks Asset Management/Work Order software, and authorized the Mayor to sign the License Agreement on behalf of the City. Motion carried.

Assistant City Manager indicated that the software is being purchased on a subscription basis of \$30,000 per year.

PROFESSIONAL SERVICES AGREEMENT - NEWEDGE SERVICES, LLC – On motion of Murnan, seconded by Ketterman, the Governing Body approved staff request to enter into a Professional Services Agreement with NewEdge Services, LLC, for the purchase and installation of an Asset Management/Work Order System in an amount not to exceed \$75,800, and authorized the Mayor to sign the License Agreement on behalf of the City. Motion carried.

Assistant City Manager Jay Byers noted that additional implementation costs may be necessary as the software is deployed to departments within the City organization.

CONDITIONAL USE REQUEST – On motion of Johnson, seconded by Gray, the Governing Body approved the recommendation of the Planning and Zoning Commission to grant the request submitted by Charles Watson for a Conditional Use under the provisions of Article 30 of the Pittsburg Zoning Ordinance to allow chickens to be housed at his residence located at 1017 East 4th Street. Motion carried.

NON-AGENDA REPORTS AND REQUESTS –

Mr. Benson announced that on October 20th, 2015, the Economic Outlook Conference will be held at Memorial Auditorium at a cost of \$75. Mr. Benson urged individuals interested in attending should contact City Hall for additional details.

Commissioner Ketterman announced that Badges and Burgers to benefit the United Way will be held on Friday, October 16th, 2015, at Fire Station No. 1.

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EXECUTIVE SESSION - On motion of Gray, seconded by Johnson, the Governing Body recessed into Executive Session not to exceed 60 minutes for discussion regarding personnel matters of nonelected personnel. Motion carried.

The Governing Body recessed into Executive Session at 5:53 p.m.

The Governing Body reconvened into Regular Session at 6:43 p.m.

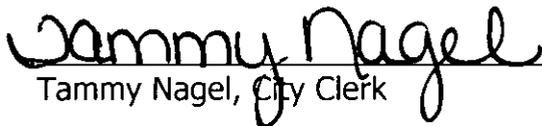
Mayor Munsell announced that no decisions were made and no votes were taken during the Executive Session.

ADJOURNMENT: On motion of Murnan, seconded by Johnson, the Governing Body adjourned the meeting at 6:44 p.m. Motion carried.





Chuck Munsell, Mayor



Tammy Nagel, City Clerk