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**CITY OF PITTSBURG, KANSAS**  
**COMMISSION AGENDA**  
**Tuesday, November 10, 2015**  
**5:30 PM**

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**CALL TO ORDER BY THE MAYOR:**

- a. Invocation
- b. Flag Salute Led by the Mayor
- c. Public Input

**CONSENT AGENDA:**

- a. Approval of the October 27, 2015, City Commission Meeting minutes.
- b. Approval of Change Order No. 4 reflecting an increase of \$44.85 making a new contract construction amount of \$174,050.24 and final payment in the amount of \$174,050.24 to Heck and Wicker, Inc., of Parsons, Kansas, for the Pitsco/Sunflower Trail Project.
- c. Approval of the 2015 auditing contract with Mize Houser & Company P.A. in an amount not to exceed \$34,500 to perform auditing services for the City's 2015 fiscal year, and if approved, authorize the Mayor to sign the appropriate documents on behalf of the City.
- d. Approval of staff recommendation to enter into an agreement with CHPG, in which CHPG will provide benefit consultation, administration, communication, and human resources compliance services for a total annual fee of \$40,000, to be paid in installments of \$3,333.33 monthly, and authorization for the City Manager to sign the appropriate documents on behalf of the City.
- e. Approval of staff request to accept the recommendation of the Southeast Kansas Regional Planning Commission (SEKRPC) to reject the bids received for the purchase of a brush fire truck, including apparatus, graphics, radio and loose equipment, due to bid irregularities, with this purchase to be rebid at a later date.
- f. Approval of a Subordination Agreement in which the City would assume a third position on the SilverCreek Medical Reimbursement Solutions mortgage, immediately behind Arvest Bank and Rural Missouri and, if approved, authorize the Mayor to sign the Subordination Agreement on behalf of the City.

**CITY OF PITTSBURG, KANSAS**  
**COMMISSION AGENDA**  
**Tuesday, November 10, 2015**  
**5:30 PM**

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- g. Approval of the Appropriation Ordinance for the period ending November 10, 2015, subject to the release of HUD expenditures when funds are received. **ROLL CALL VOTE.**

**CONSIDER THE FOLLOWING:**

- a. RURAL HOUSING INCENTIVE DISTRICT - Consider staff recommendation to establish a Rural Housing Incentive District and adopt Resolution No. 1178 determining that the City is considering establishing a Rural Housing Incentive District. **Approve or disapprove staff recommendation and, if approved, authorize the Mayor to execute the appropriate documents on behalf of the City.**

**NON-AGENDA REPORTS & REQUESTS:**

- a. BI-MONTHLY REVIEW - Finance Director Jamie Clarkson will provide the October 31, 2015 bi-monthly review.

**EXECUTIVE SESSION:**

- a. EXECUTIVE SESSION - An Executive Session is necessary for discussion regarding personnel matters of nonelected personnel. **Motion to recess into Executive Session for approximately 30 minutes for discussion regarding personnel matters of nonelected personnel.**

**ADJOURNMENT**

OFFICIAL MINUTES  
OF THE MEETING OF THE  
GOVERNING BODY OF THE  
CITY OF PITTSBURG, KANSAS  
October 27<sup>th</sup>, 2015

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A Regular Session of the Board of Commissioners was held at 5:30 p.m. on Tuesday, October 27<sup>th</sup>, 2015, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Chuck Munsell presiding and the following members present: Jeremy Johnson, John Ketterman and Monica Murnan. Commissioner Michael Gray participated by phone.

Vivian Davidson of the Community of Christ provided the invocation.

Mayor Munsell led the flag salute.

PUBLIC INPUT –

John Kutz and Terri Steele, 4035 Parkview Drive, and owners of T.J. Lelands, shared their plans for a music festival to be held on October 30<sup>th</sup> and October 31<sup>st</sup>, 2015, at their establishment located at 108 West 6<sup>th</sup> Street. Mr. Kutz explained that he did not apply for a Special Event Permit for the festival, as the services of the City are not anticipated during the event. Ms. Steele indicated that a portion of the proceeds from the event will be donated to the Pittsburg Artwalk.

APPROVAL OF MINUTES – OCTOBER 13<sup>th</sup>, 2015 - On motion of Ketterman, seconded by Johnson, the Governing Body approved the October 13<sup>th</sup>, 2015, City Commission Meeting minutes as submitted. Motion carried.

DISPOSITION OF BIDS – ROGERS ADDITION SANITARY SEWER REHAB PROJECT – On motion of Ketterman, seconded by Johnson, the Governing Body approved staff recommendation to award the bid for the Rogers Addition Sanitary Sewer Rehab Project to Municipal Pipe Tool Co., LLC, of Hudson, Iowa, based on their low bid meeting specifications in the amount of \$139,383.00 and authorized the Mayor and City Clerk to sign the contract documents once prepared. Motion carried.

DISPOSITION OF BIDS – 2016 SANITATION SERVICE – On motion of Ketterman, seconded by Johnson, the Governing Body approved staff recommendation to award the bid for the 2016 sanitation service contract for City of Pittsburg facilities to WCA Waste Corporation, of Joplin, Missouri, based on their low bid submitted in the amount of \$847.00 per month. Motion carried.

DISPOSITION OF BIDS – 2016 DUMPSTER SERVICE – On motion of Ketterman, seconded by Johnson, the Governing Body approved staff recommendation to award the bid for 2016 dumpster service (30-yard and 40-yard containers emptied on an as-needed basis) to Mid-America Sanitation, of Frontenac, Kansas, based on their low bid submitted in the amount of \$125.00 per pull for a 30-yard dumpster and \$125.00 per pull for a 40-yard dumpster. Motion carried.

OFFICIAL MINUTES  
OF THE MEETING OF THE  
GOVERNING BODY OF THE  
CITY OF PITTSBURG, KANSAS  
October 27<sup>th</sup>, 2015

---

VACATION ORDER – On motion of Ketterman, seconded by Johnson, the Governing Body approved an Order vacating an East/West alley located in the 600 Block of East Jackson described as: all that alley located between Lots 1 through 11 and Lots 12 through 22, all located in Block 2 of Bonview Addition to City of Pittsburg, Crawford County, Kansas. (Request of Miller's Professional Imaging) Motion carried.

APPROPRIATION ORDINANCE – On motion of Ketterman, seconded by Johnson, the Governing Body approved the Appropriation Ordinance for the period ending October 27<sup>th</sup>, 2015, subject to the release of HUD expenditures when funds are received, with the following roll call vote: Yea: Gray, Johnson, Ketterman, Munsell, and Murnan. Motion carried.

NATURAL GAS AGREEMENTS – On motion of Ketterman, seconded by Munsell, the Governing Body approved staff recommendation to enter into natural gas agreements with Greenbush Energy Group and Center Point Energy to provide natural gas to the City's wastewater treatment plant, memorial auditorium, fire station #1 and asphalt plant, and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried with Commissioner Murnan abstaining due to her employment at Greenbush.

MASTER LICENSE AGREEMENT – SOUTH KANSAS & OKLAHOMA RAILROAD, INC. – On motion of Murnan, seconded by Johnson, the Governing Body approved the Master License Agreement for wire, pipe and cable transverse crossings and longitudinal occupations and right-of-way access between the City of Pittsburg and the South Kansas & Oklahoma Railroad, Inc. and authorized the Mayor to sign the Agreement on behalf of the City. Motion carried with Commissioner Gray abstaining due to his employment at Watco.

MODERATE INCOME HOUSING REQUEST – On motion of Murnan, seconded by Ketterman, the Governing Body approved the recommendation of the Economic Development Advisory Committee (EDAC) to utilize \$200,000 from the Revolving Loan Fund (RLF) to match \$200,000 in state grant funds and a \$200,000 commitment from a designated downtown property owner to attract moderate income residents to the downtown area and authorized the City to enter into a development agreement wherein the property owner will commit to improve at least six upstairs apartments within two years as a result of the investment and adopted Resolution No. 1177 certifying legal authority to apply for the 2016 Kansas Moderate Income Housing Program from the Kansas Housing Resource Corp., and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried.

EXECUTIVE SESSION - On motion of Ketterman, seconded by Johnson, the Governing Body recessed into Executive Session not to exceed 30 minutes for discussion regarding personnel matters of nonelected personnel. Motion carried.

The Governing Body recessed into Executive Session at 5:50 p.m.

OFFICIAL MINUTES  
OF THE MEETING OF THE  
GOVERNING BODY OF THE  
CITY OF PITTSBURG, KANSAS  
October 27<sup>th</sup>, 2015

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The Governing Body reconvened into Regular Session at 6:19 p.m.

Mayor Munsell announced that no decisions were made and no votes were taken during the Executive Session.

EXECUTIVE SESSION - On motion of Johnson, seconded by Ketterman, the Governing Body recessed into Executive Session not to exceed 15 minutes for discussion regarding personnel matters of nonelected personnel. Motion carried.

The Governing Body recessed into Executive Session at 6:19 p.m.

The Governing Body reconvened into Regular Session at 6:24 p.m.

Mayor Munsell announced that no decisions were made and no votes were taken during the Executive Session.

ADJOURNMENT: On motion of Murnan, seconded by Ketterman, the Governing Body adjourned the meeting at 6:24 p.m. Motion carried.

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Chuck Munsell, Mayor

ATTEST:

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Tammy Nagel, City Clerk



DEPARTMENT OF PUBLIC WORKS

(620) 231-4170

201 West 4<sup>th</sup> Street · Pittsburg KS 66762

www.pittks.org

## Interoffice Memorandum

**TO:** DARON HALL  
City Manager

**FROM:** CAMERON ALDEN  
Director of Public Works/City Engineer

**DATE:** October 28, 2015

**SUBJECT:** Agenda Item – November 10, 2015  
Final Payment and Change Order No. 4  
Pitsco/Sunflower Trail

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The contractor, Heck and Wicker, Inc., of Parsons, Kansas, has completed all work on the above-referenced project and is now requesting final payment. If you recall, the City Commission previously approved Change Order No. 1 in the amount of \$15,494.15, No. 2 in the amount of \$1,532.24 and No. 3 in the amount of \$1,860.00. They have now submitted for consideration Change Order No. 4 reflecting an increase of \$44.85. This change order is for an adjustment in planned quantities on the project. This will bring the total project cost to \$174,050.24 and make final payment to Heck and Wicker, Inc. in the amount of \$174,050.24.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, November 10, 2015. Action necessary will be approval or disapproval of Change Order No. 4 and for final payment to Hecker and Wicker, Inc.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment: Final Payment Documents  
Change Order No. 4



# DEPARTMENT OF PUBLIC WORKS

201 W. 4th Street · Pittsburg KS 66762

PROJECT: Pitsco/Sunflower Trail

DATE: October 6, 2015  
PAY ESTIMATE: Final

CONTRACTOR: Heck and Wicker, Inc.  
1900 Southern Blvd.  
Parsons, Kansas 67357

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	CONTRACT AMOUNT	ADD QUANTITY	UNIT	NEW QUANTITY	NEW CONTRACT AMOUNT	% COMPLETE	VALUE
1	Contractor Construction Staking	1	L.S.	\$ 3,800.00	\$ 3,800.00					100%	\$ 3,800.00
2	Mobilization	1	L.S.	\$ 5,000.00	\$ 5,000.00					100%	\$ 5,000.00
3	Removal of Existing Structures/Site Clearing	1	L.S.	\$ 5,000.00	\$ 5,000.00					100%	\$ 5,000.00
4	Site Restoration	1	L.S.	\$ 2,200.00	\$ 2,200.00					100%	\$ 2,200.00
5	Erosion Control	1	L.S.	\$ 4,200.00	\$ 4,200.00					100%	\$ 4,200.00
6	Traffic Control	1	L.S.	\$ 2,650.00	\$ 2,650.00					100%	\$ 2,650.00
7	Grading	1	L.S.	\$ 2,400.00	\$ 2,400.00					100%	\$ 2,400.00
8	Handrail (Metal) (3'-6")	15	L.F.	\$ 174.00	\$ 2,610.00					100%	\$ 2,610.00
9	Walking Path Construction (4") (AE)	1,724	S.Y.	\$ 49.80	\$ 85,855.20					100%	\$ 85,855.20
10	Walking Path Ramp	106	S.Y.	\$ 96.35	\$ 10,213.10					100%	\$ 10,213.10
11	Curb and Gutter, Combined (AE)	168	L.F.	\$ 38.00	\$ 6,384.00					100%	\$ 6,384.00
12	Curb, Protection (12") (AE)	15	L.F.	\$ 68.00	\$ 1,020.00					100%	\$ 1,020.00
13	Concrete Pavement (6" Uniform) (AE) (Plain)	362	S.Y.	\$ 54.35	\$ 19,674.70					100%	\$ 19,674.70
14	Crushed Stone (AB-1) Subgrade (6")	107	S.Y.	\$ 16.00	\$ 1,712.00					100%	\$ 1,712.00
15	Adjustment of Meter Box (Water)	6	EACH	\$ 280.00	\$ 1,680.00					100%	\$ 1,680.00
16	Adjustment of Manhole	1	EACH	\$ 480.00	\$ 480.00					100%	\$ 480.00
17	Adjustment of Valve Box (Water)	1	EACH	\$ 240.00	\$ 240.00					100%	\$ 240.00
ADD	CHANGE ORDER NO.1					1	L.S.		\$ 15,494.15	100%	\$ 15,494.15
ADD	CHANGE ORDER NO. 2					1	L.S.		\$ 1,532.24	100%	\$ 1,532.24
ADD	CHANGE ORDER NO. 3					1	L.S.		\$ 1,860.00	100%	\$ 1,860.00
ADD	CHANGE ORDER NO. 4					1	L.S.		\$ 44.85	100%	\$ 44.85

										Value of Completed Work	\$ 174,050.24
										Less 10% Retainage	\$ -
										Less Previous Estimates	\$ -
										Total Deductions	\$ -
										Amount Due Contractor on this Estimate	\$ 174,050.24

REQUESTED BY: HECK AND WICKER, INC.

*Frank W. Wicker*

DATE: 10/12/15

REVIEWED BY: JACOB REAGAN, ENGINEERING TECHNICIAN, CITY OF PITTSBURG

*Jacob Reagan*

DATE: 10/6/2015

APPROVED BY: CAMERON ALDEN, DIRECTOR OF PUBLIC WORKS/CITY ENGINEER, CITY OF PITTSBURG

*Cameron Alden*

DATE: 10-06-15



## Pitsco/Sunflower Trail Change Order No. 4

CONTRACTOR: Heck and Wicker, Inc. Date: October 6, 2015  
 1900 Southern Blvd.  
 Parsons, Kansas 67357

ORIGINAL CONTRACT CONSTRUCTION AMOUNT.....	\$ 155,119.00
CHANGE ORDER NO. 1 DATED 08-17-2015.....	\$ 15,494.15
CHANGE ORDER NO. 2 DATED 08-17-2015.....	\$ 1,532.24
CHANGE ORDER NO. 3 DATED 08-17-2015.....	\$ 1,860.00
CHANGE ORDER NO. 4 DATED 10-09-2015.....	\$ 44.85
NEW CONTRACT CONSTRUCTION AMOUNT.....	\$ 174,050.24

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL
9	Walking Path Construction (4")(AE)	6	S.Y.	\$ 49.80	\$ 298.80
10	Walking Path Ramp	11	S.Y.	\$ 96.35	\$ 1,059.85
11	Curb and Gutter, Combined (AE)	-37	L.F.	\$ 38.00	\$ (1,406.00)
13	Concrete Pavement (6" Uniform)(AE)(Plain)	12	S.Y.	\$ 54.35	\$ 652.20
15	Adjustment of Meter Box (Water)	-2	Each	\$ 280.00	\$ (560.00)

TOTAL CHANGE ORDER NO. 1.....	\$ 15,494.15
TOTAL CHANGE ORDER NO. 2.....	\$ 1,532.24
TOTAL CHANGE ORDER NO. 3.....	\$ 1,860.00
TOTAL CHANGE ORDER NO. 4.....	\$ 44.85
NEW CONTRACT CONSTRUCTION AMOUNT.....	\$ 174,050.24
ENGINEERING AND INSPECTION (10%).....	\$ -
LEGAL AND ADMINISTRATIVE (5%).....	\$ -
NEW PROJECT TOTAL.....	\$ 174,050.24

ACCEPTED BY: HECK AND WICKER, INC. DATE: 10/12/15

SUBMITTED BY: Jacob Reagan, Engineering Technician, City of Pittsburg DATE: 10/6/2015

APPROVED BY: CAMERON ALDEN, DIRECTOR OF PUBLIC WORKS/CITY ENGINEER, CITY OF PITTSBURG DATE: 10-06-15

DATE OF APPROVAL BY CITY COMMISSION: 11/10/2015



**DEPARTMENT OF PUBLIC WORKS**  
 201 W. 4th Street • Pittsburg KS 66762

**FINAL PAYMENT DUE CONTRACTOR**

PROJECT: Pitsco/Sunflower Trail

Date: October 6, 2015

CONTRACTOR: Heck and Wicker, Inc.  
 1900 Southern Blvd.  
 Parsons, Kansas 67357

ORIGINAL CONTRACT CONSTRUCTION AMOUNT.....	\$	155,119.00
CHANGE ORDER NO. 1 DATED 08-17-2015.....	\$	15,494.15
CHANGE ORDER NO. 2 DATED 08-17-2015.....	\$	1,532.24
CHANGE ORDER NO. 3 DATED 08-17-2015.....	\$	1,860.00
CHANGE ORDER NO. 4 DATED 10-06-2015.....	\$	44.85
TOTAL CONSTRUCTION COST.....	\$	174,050.24
Less Previous Payments.....	\$	-
BALANCE DUE CONTRACTOR (FINAL PAYMENT).....	\$	174,050.24

ACCEPTED BY: Heck and Wicker, Inc.

*Ant H. Wicker*

DATE: 10/12/15

SUBMITTED BY: Jacob Reagan, Engineering Technician, City of Pittsburg

*Jacob Reagan*

DATE: 10/6/2015

APPROVED BY: Cameron Alden, Director of Public Works/City Engineer, City of Pittsburg

*Cameron Alden*

DATE: 10-06-15

DATE OF APPROVAL BY CITY COMMISSION: 11/10/2015

TO: CITY CLERK  
CITY OF PITTSBURG  
PITTSBURG, KANSAS 66762

PROJECT: Pitsco/Sunflower Trail

In accordance with the provisions of the Contract of the above Project, I/We hereby certify and swear that all subcontractors, vendors, persons or firms who have furnished labor or materials for the work, and all rentals of materials, equipment, or property used in connection with the work, and that all taxes have been paid in full or otherwise satisfied.

State of Kansas, <u>Labette</u> County	Contractor: <u>Heck &amp; Wicker, Inc.</u>
On this <u>13th</u> day of <u>October</u> , 20 <u>05</u> , before me, a Notary Public in and for the aforementioned County and State, personally appeared <u>Kent H. Wicker</u> ,	By: <u>[Signature]</u>
to me known to be the identical person who executed the above statement.	Title: <u>President</u>
<u>[Signature]</u> Notary Public	Seal: _____ (If Corporate)
My Commission Expires: <u>4-13-16</u>	

The Western Surety Company, Surety Company on bond for the above project hereby approves the final payment to the Contractor, and agrees that the final payment shall not relieve the Surety Company of any of its obligations to the City of Pittsburg as set forth in the Surety Company's bond.

IN WITNESS this 13th day of October, 2005.

(SEAL):

Western Surety Company  
333 S. Wabash Ave.  
Chicago, IL 60604 (312) 822-5000  
[Signature]  
Signature of Authorized Representative

ATTORNEY-IN-FACT, Larissa Smith

RESIDENT AGENT, Larissa Smith

cc: Engineering Division

# Western Surety Company

## POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

**Patrick T. Pribyl, Evan D. Sizemore, Charles R. Teter III, Jeffrey C. Carey, Rebecca S. Gross, Larissa Smith, Wendy A. Casey, Debra J. Scarborough, Mary T. Flanigan, Laura M. Buhrmester, Christy M. Braille, Charissa D. Lecuyer, C. Stephens Griggs, Tahitia M. Fry, Individually**

of Kansas City, MO, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

### - In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 21st day of September, 2015.



WESTERN SURETY COMPANY

Paul T. Bruflat, Vice President

State of South Dakota }  
County of Minnehaha } ss

On this 21st day of September, 2015, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires  
February 12, 2021



S. Eich, Notary Public

### CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this \_\_\_\_\_ day of OCT 13 2015.



WESTERN SURETY COMPANY

L. Nelson, Assistant Secretary

**TO: CITY CLERK  
CITY OF PITTSBURG  
PITTSBURG, KANSAS 66762**

**PROJECT:** Pitsco/Sunflower Trail

In accordance with the provisions of the Contract of the above Project, I/We hereby certify and swear that all subcontractors, vendors, persons or firms who have furnished labor or materials for the work, and all rentals of materials, equipment, or property used in connection with the work, and that all taxes have been paid in full or otherwise satisfied.

<p>State of Kansas, <u>Labette</u> County</p> <p>On this <u>13th</u> day of <u>October</u>, 20<u>15</u>, before me, a Notary Public in and for the aforementioned County and State, personally appeared <u>Kent H. Wicker</u>, to me known to be the identical person who executed the above statement.</p> <p><u>Tamara E. Jones</u> Notary Public</p> <p>My Commission Expires: <u>4-13-16</u></p>	<p>Contractor: <u>Heck &amp; Wicker, Inc.</u></p> <p>By: <u>[Signature]</u></p> <p>Title: <u>President</u></p> <p>Seal: _____ (If Corporate)</p>
--	--

The Western Surety Company, Surety Company on bond for the above project hereby approves the final payment to the Contractor, and agrees that the final payment shall not relieve the Surety Company of any of its obligations to the City of Pittsburg as set forth in the Surety Company's bond.

**IN WITNESS** this 13th day of October, 2015.

(SEAL):

Western Surety Company  
333 S. Wabash Ave.  
Chicago, IL 60604 (312) 822-5000

[Signature]  
Signature of Authorized Representative

ATTORNEY-IN-FACT, Larissa Smith

RESIDENT AGENT., Larissa Smith

cc: Engineering Division

# Western Surety Company

## POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

**Patrick T. Pribyl, Evan D. Sizemore, Charles R. Teter III, Jeffrey C. Carey, Rebecca S. Gross, Larissa Smith, Wendy A. Casey, Debra J. Scarborough, Mary T. Flanigan, Laura M. Buhrmester, Christy M. Braile, Charissa D. Lecuyer, C. Stephens Griggs, Tahitia M. Fry, Individually**

of Kansas City, MO, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

### - In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 21st day of September, 2015.



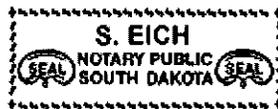
WESTERN SURETY COMPANY

Paul T. Bruflat  
Paul T. Bruflat, Vice President

State of South Dakota }  
County of Minnehaha } ss

On this 21st day of September, 2015, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires  
February 12, 2021



S. Eich  
S. Eich, Notary Public

### CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this OCT 13 2015 day of \_\_\_\_\_.



WESTERN SURETY COMPANY

L. Nelson  
L. Nelson, Assistant Secretary

Policy & Research  
915 SW Harrison St  
Topeka KS 66612-1588

Nick Jordan, Secretary  
Richard Cram, Director



Phone: 785-296-3081  
FAX: 785-296-7928  
www.ksrevenue.org

Sam Brownback, Governor

## STATE OF KANSAS PROJECT COMPLETION CERTIFICATION

TO: City of Pittsburg

Name of Entity to whom Project Exemption Certificate was Issued

201 W 4th St	Pittsburg	KS	66762
Street Address	City	State	Zip Code

This is to certify, to the best of my knowledge and belief, that all materials purchased under **Exemption Certificate Number 0000049917**, issued by the Kansas Department of Revenue, were incorporated into the building or project for which the exemption was issued and were entitled to an exemption pursuant to K.S.A. 79-3606(c), (d), (e), (xx), (aaa), (ccc), (iii), (qqq), (sss), (ttt), (uuu), (xxx) and (yyy) as amended.

HECK AND WICKER, INC.

Contractor / Subcontractor

1900 SOUTHERN BLVD.

P.O. Box and/or Street Number and Name

PARSONS, KANSAS 67357

City, State Zip

Tamara E. Jones for  
Signature and Title of Authorized Representative  
HECK & WICKER, Inc

10/9/15  
Date

### INSTRUCTIONS

Upon completion of a tax exempt project, the contractor must furnish this certification to the exempt entity for which the work was performed. The exempt entity needs to retain this document in their files and record the actual date that the project was completed on-line at <https://www.kdor.org/taxcenter/>. All invoices must be retained by the contractor for a period of five (5) years and are subject to audit by the Kansas Department of Revenue.



**FINANCE AND ADMINISTRATION**  
201 West 4<sup>th</sup> Street · Pittsburg KS 66762

(620) 231-4100  
[www.pittks.org](http://www.pittks.org)

## Interoffice Memorandum

**TO:** Daron Hall, City Manager

**FROM:** Jamie Clarkson, Director of Finance

**DATE:** October 28, 2015

**SUBJECT:** Agenda Item – Audit Contract 2015 Fiscal Year

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Attached is an engagement contract from Mize Houser & Company P.A. to perform auditing services for the City's 2015 fiscal year. This will be year two of a three year auditing proposal between the City and Mize Houser. Action necessary will be to approve the attached 2015 auditing contract with Mize Houser & Company P.A. in an amount not to exceed \$34,500.

If you have any questions concerning this matter, please do not hesitate to contact me.

cc: Tammy Nagel, City Clerk



MIZE & HOUSER  
COMPANY P.A.

October 19, 2015

Jamie Clarkson  
Director of Finance  
City of Pittsburg, Kansas  
201 West Fourth Street  
Pittsburg, KS 66762

We are pleased to confirm our understanding of the services we are to provide the City of Pittsburg, Kansas, (the City) for the year ended December 31, 2015. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, budgetary comparison schedules and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the City as of and for the year ended December 31, 2015.

Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management discussion and analysis (MD&A), to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited: management's discussion and analysis, OPEB information and the Pension Liability.

We have also been engaged to report on supplementary information other than RSI that accompanies the City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole: schedule of expenditures of federal awards, combining statements and individual fund statements.

The following additional information accompanying the basic financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements and for which our auditor's report will disclaim an opinion: introductory and statistical sections.

### **Audit Objectives**

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to above when considered in relation to the basic financial statements taken as a whole.

The objectives also include reporting on:

1. Internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
2. Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America, the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of Uniform Guidance; and the Kansas Municipal Audit and Accounting Guide and will include tests of the accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of the Single Audit. Our reports will be addressed to the governing body of the City. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinion on the financial statements or the Single Audit compliance opinions are other than unmodified, we will fully discuss the reasons with you in advance. If for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

### **Audit Procedures-General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting principles used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws and governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors or any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

### **Audit Procedures-Internal Control**

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards* and the Uniform Guidance.

### **Audit Procedures-Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with applicable laws, regulations, contracts and agreements, including grant agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of test of transactions and other applicable procedures described in the OMB Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of the City's major programs. The purpose of those procedures will be to express an opinion on the City's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

### **Other Services**

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the City in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*.

### **Management Responsibilities**

Management is responsible for (1) establishing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements).

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities also include, identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Management is responsible for adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud and illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud and illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) that you believe the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with the Uniform Guidance, (3) that the methods of measurement or presentation have not changed from those used in the prior period; and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) that the methods of measurement or presentation have not changed from those used in the prior period; and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishment and maintenance of a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the written management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. To mitigate these risks, we offer a method for you to send sensitive information to us securely and also one for us to securely send sensitive information to you. We strongly encourage the use of these secure methods, particularly for the transmission of Personally Identifiable Information (PII).

### **Audit Administration, Fees and Other**

When delivered to the City, the audit reports and financial statements produced in connection with this engagement letter are public records and may be used (a) to fulfill the requirements of continuing disclosure under SEC Rule 15c2-12, (b) as inserts or incorporated by reference in offering documents issued by the City, and (c) for any lawful purpose of the City, all without subsequent consent from us. Any official statements in connection with debt issuances which include the above mentioned audit reports and financial statements shall contain the following: "Our independent auditor has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. The independent auditor also has not performed any procedures relating to this official statement."

At the conclusion of this engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior auditing findings, auditor's reports and a corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

The audit documentation for this engagement is our property and constitute confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of the firm's personnel. Furthermore, upon request, we may provide photocopies of selected audit documentation to aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies. During the term of this engagement, we agree to comply with the provisions of K.S.A. 44-1030.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the oversight agency for audit, or pass through entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

You agree that the term "those charged with governance", as used in Statement on Auditing Standards No. 114 for defining our communication responsibilities under that standard, consists of the mayor, city commission, and the city manager.

It is understood that the services provided by our firm necessarily rely, to some extent, on information provided by your organization, including management representations, as well as information and documents. Accordingly, your organization indemnifies our firm and its owners and employees, and holds them harmless from all claims, liabilities, losses or costs in connection with services provided by our firm that are affected in any way by erroneous, misleading, or incomplete information furnished by your organization. This indemnification will survive any terminations under this letter.

Mize Houser & Company P.A. and the City agree that any dispute arising hereunder (other than our efforts to collect unpaid fees and expenses) will, prior to resorting to litigation, be submitted to mediation by the parties. The parties will engage in the mediation process in good faith and such process shall be commenced by the written request by either party to the other to mediate any such dispute or alleged breach of this Agreement. Any mediation initiated as a result shall be administered within the state and county of the Mize Houser & Company P.A. office servicing the City by a mutually agreed-upon mediator in accordance with generally accepted mediation rules. Such mediation shall be binding on both parties only after execution of a written agreement setting forth the terms and conditions agreed to pursuant to such mediation. Any and all costs of mediation shall be divided equally between the parties hereto.

Audrey M. Odermann, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We agree that our gross fee, including all expenses, shall not exceed \$34,500. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit, including delays resulting from the untimely delivery of and incomplete preparation of schedules and questionnaires we have requested from your staff. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

*Government Auditing Standards* require that we provide you with a copy of our most recent external peer review report. Our 2012 peer review report accompanies this letter.

We appreciate the opportunity to be of service to the City of Pittsburg, Kansas and believe this letter accurately summarized the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

MIZE HOUSER & COMPANY P.A.  
Certified Public Accountants

By   
\_\_\_\_\_  
Audrey M. Odermann, CPA

RESPONSE:

This letter correctly sets forth the understanding of the City of Pittsburg, Kansas.

Management Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Governance Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# Business Advisor Agreement

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This Business Advisor Agreement, hereinafter referred to as “Agreement” is between City of Pittsburg, KS hereinafter referred to as “Client” and CHPG, Inc., hereinafter referred to as “Advisor.”

WHEREAS, Client wishes to obtain the assistance of Advisor with strategic benefit planning, design, funding, administration, and communication with respect to its employee benefit programs;

WHEREAS, Advisor has superior knowledge and expertise in assisting employers with designing and servicing employee benefit plans; and

WHEREAS, the parties wish to set forth their respective expectations;

Now, therefore, for good and valuable consideration, the receipt and sufficiency of which is hereby mutually acknowledged, the parties hereby agree as follows:

## 1. Scope of Services to be Provided by Advisor

Advisor will provide Client with consulting and brokerage services for the following compensation and benefit programs listed below:

- A. Medical
- B. Prescription Drugs
- C. Dental
- D. Vision
- E. Voluntary Life and AD&D
- F. Cobra Administration
- G. Other Voluntary Employee Benefits
- H. Human Resources

- **Benefit Negotiation Services:** Advisor will provide services to Client during the term of this contract that involve analyzing the current benefit plans and their performance as well as researching and negotiating options from in-force vendors as well as vendor alternatives. These services shall include the following:
  - Developing a long term strategic benefit plan
  - Use current claims analysis to project medical and dental renewal numbers and model potential plan design changes for monetary impact.
  - Use claims analysis and benchmarking reports to advise on plan design changes, contributions, and network utilization.
  - Research local and national wellness plan options along with cost and ROI with each option.
  - If requested by Client, develop request for proposals on all benefit lines and handle all negotiations with in-force and potential vendors.
  - Develop final vendor review and recommendation report
  - Review and negotiate all vendor contracts for accuracy and terms
- **Benefit Communication Services:** Advisor will provide a variety of methods to effectively communicate with Client and its employees. These methods include the following:
  - Advisor will meet with Client at a minimum of each business quarter as well annually to discuss how the benefit plan is working and provide necessary reports for review.
  - Assess and research/recommend online enrollment and communication systems

- Advisor will develop and customize all open enrollment and benefit communication materials in an electronic format for the Client to use
  - Monthly Newsletter and Breaking Benefit news email updates
  - Support and Assist Open Enrollment Meetings as needed
  - Invitation to all educational and webinars conducted by Advisor
  - Development and presentation of annual Stewardship Report detailing all costs and ROI of working with Advisor
  - Implementation of our Advanced Advantage service platform
- **Benefit Administration Services:**
    - Client will be assigned a dedicated service support team and a claims analytics team
    - Advisor will assist Client's HR and/or employees with any billing or service issues
    - Billing reconciliation support
    - Eligibility support
    - Enrollment support
- **Compliance Services**
    - Dedicated HR team to answer Client questions as needed
    - Healthcare Reform guidance
    - Pay or Play and Affordability Analysis
    - Preparation of 5500 reports if needed
    - 2018 Cadillac Tax projection
    - Medicare Part D Notice assistance
    - Provide assistance with 1094 & 1095 ACA Reporting as requested

## 2. Disclosure and Record Keeping

- A. Full Disclosure.** Client has the right to approve any arrangements and/or the utilization of any intermediaries in connection with, or arising out of, or in any way related to Client's insurance and risk management program. Advisor must seek approval from Client prior to the use of any of the above in connection with the Client's insurance and risk management program.
- B. Record Keeping.** Advisor will maintain accurate and current files including, but not limited to, insurance policies and correspondence with insurers or brokers in accordance with industry standard record retention practice or as otherwise directed by Client.

## 3. Term & Termination

- A. Term.** This initial term of this Agreement shall be 1 year, commencing on November 1<sup>st</sup>, 2015 and ending October 31<sup>st</sup>, 2016 ("Initial Term"). This Agreement will remain in effect until terminated as described below.
- B. Termination.** This Agreement may be terminated by either party as follows:
- a) Effective upon thirty (30) days advance written notice to the other party stating that such other party is in breach of any of the provisions of this Agreement, provided such breach (if able to be cured) is not cured within fifteen (15) days after the notice is received;
  - b) By mutual written agreement of the parties.

- c) Either party may terminate this Agreement effective upon one hundred eighty (180) days advance written notice to the other party given with or without reason.

**4. Cost of Services**

Advisor professional fees are based upon time expended by specific individuals. Client agrees to pay Advisor professional fees as outlined in Exhibit 1.

Additional programs and services will be provided on a project basis for an additional fee to be disclosed in writing and shall be undertaken upon mutual agreement between Advisor and Client.

**5. Personnel**

Advisor will assign its personnel according to the needs of Client and according to the disciplines required to complete the appointed task in a professional manner. Advisor retains the right to substitute personnel with reasonable cause. The Account Management Team consists of the following individuals:

- Primary Service Team: Gary S. Davis, JD  
Advisor  
  
Randy Sinclair, Account Executive  
Adam Kroeger, Account Manager  
Brian Alexander, Benefit Analyst
  
- Additional Key Resources: Karen Hughey, Human Capital Practice Leader

**6. Client's Responsibilities**

Client will make available such reasonable information as required for Advisor to conduct its services. Such data will be made available as promptly as possible. It is understood by Advisor that the time of Client's personnel is limited, and judicious use of that time is a requirement of this Agreement. Client will make timely payments of the service fees as set forth elsewhere in this Agreement.

**7. Records and Information**

Advisor understands and agrees to limit its use and disclosure of protected health information as described in Exhibit 2.

**8. Independent Contractor.** It is understood and agreed that Advisor is engaged by Client to perform services under this Agreement as an independent contractor. Advisor shall use its best efforts to follow written, oral, or electronically transmitted (i.e., sent via facsimile or e-mail) instructions from Client as to policy and procedure.

**9. Fiduciary Responsibility.**

Client acknowledges that: (i) Advisor shall have no discretionary authority or discretionary control respecting the management of any of the employee benefit plans; (ii) Advisor shall exercise no authority or control with respect to management or disposition of the assets of Client's employee benefit plans;

and (iii) Advisor shall perform services pursuant to this Agreement in a non-fiduciary capacity. Client agrees to notify Advisor as soon as possible of any proposed amendments to the plans' legal documents to the extent that the amendments would affect Advisor in the performance of its obligations under this Agreement. Client agrees to submit (or cause its agent, Advisors, or vendors to submit ) all information in its (or their) control reasonably necessary for Advisor to perform the services covered by this Agreement.

**10. Entire Agreement**

This constitutes the entire Agreement between the parties, and any other warranties or agreements are hereby superseded.

Subsequent amendments to this Agreement shall only be in writing signed by both parties.

Gary S. Davis, JD, Business Advantage Advisor  
CHPG, Inc.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Title*

Daron Hall, City Manager  
City of Pittsburg, KS

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Title*

## **Exhibit #1** ***Consulting Fees***

Advisor will provide Benefit Consultation, Administration, Communication, and HR Compliance services for a total annual fee of \$40,000. This fee will be billed on a monthly basis consisting of \$3,333.00 each month starting November 1<sup>st</sup>, 2015.

Client recognizes that some policies may include certain commission and/or overrides not subject to the consulting fee.

## **Exhibit #2**

### ***Business Associate Contract***

This Business Associate Contract (Agreement) is entered into by and between City of Pittsburg, KS, (Covered Entity) and CHPG, Inc., (Business Associate) effective as of November 1<sup>st</sup>, 2015.

WHEREAS, the Covered Entity is a municipality that has a group health plan as defined in the privacy rules adopted pursuant to the Health Insurance Portability and Accountability Act of 1996<sup>1</sup> (HIPAA);

WHEREAS, the Business Associate wishes to perform on behalf of the Covered Entity treatment, payment, or health care operations as defined by HIPAA;

WHEREAS, the parties wish to set forth their understandings with regard to the use and disclosure of Protected Health Information (PHI) by the Business Associate in performance of its obligations;

In consideration of the mutual promises set forth below, the parties hereby agree as follows:

#### **A. OBLIGATIONS AND ACTIVITIES OF BUSINESS ASSOCIATE**

1. Use of Protected Health Information (PHI). Business Associate shall not use or further disclose PHI other than as permitted or required by this Agreement or as required by law.
2. Safeguards. Business Associate agrees that it will implement all appropriate safeguards to prevent the use or disclosure of PHI other than pursuant to the terms and conditions of this Agreement. Business Associate agrees that performance of its obligations to implement safeguards includes establishing procedures that limit its use and disclosure of PHI to the minimum necessary amount of information required for the intended purpose, including limiting access to PHI within its organization to those employees with a need to know.
3. Unauthorized Disclosures of PHI. Business Associate shall, within ten (10) days of becoming aware of a disclosure of PHI in violation of this Agreement by Business Associate, its officers, directors, employees, contractors, or agents or by a third party to which Business Associate disclosed PHI, report to Covered Entity any such disclosure. Business Associate agrees to mitigate, to the extent practicable, any harmful effect of the unauthorized disclosure.
4. Agreements With Third Parties. Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides PHI received from, or created or received by Business Associate on behalf of the Covered Entity agrees to the same restrictions and conditions that apply through this Agreement to Business Associate with respect to such information.

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<sup>1</sup> The HIPAA Privacy Rules were originally published at 65 Fed. Reg. 82462 on December 28, 2000 and amended on August 14, 2002 as set forth at 67 Fed. Reg. 53182.

5. Access to Information. Within ten (10) days of a request by the Covered Entity for access to PHI about an individual contained in a Designated Record Set, Business Associate shall make available to the Covered Entity such PHI for so long as such information is maintained in a Designated Record Set. In the event any individual requests access to PHI directly from the Business Associate, Business Associate shall respond to the request for PHI within two (2) days. Any denials of access to the PHI requested shall be the responsibility of the Business Associate.
6. Availability of PHI for Amendment. Business Associate agrees to make any amendments to PHI in a Designated Record Set that the Covered Entity directs or agrees to pursuant to 45 CFR 164.526 at the request of the Covered Entity or an individual, and in the time and manner designated by Covered Entity.
7. Inspection of Books and Records. Business Associate agrees to make its internal practices, books, and records relating to the use and disclosure of PHI received from, or created or received by Business Associate on behalf of Covered Entity available to the Covered Entity, or at the request of the Covered Entity to the Secretary of the U.S. Department of Health and Human Services or designee, in a time and manner designated by the Covered Entity or the Secretary, for purposes of the Secretary determining Covered Entity's compliance with HIPAA.
8. Accounting of Disclosures. Business Associate agrees to maintain and make available to the Covered Entity an accounting of disclosures of PHI as would be required for Covered Entity to respond to a request by an individual made in accordance with 45 CFR 164.528. Business Associate shall provide an accounting of disclosures made during the six years prior to the date on which the accounting is requested. At a minimum, the accounting of disclosures shall include the following information:
  - a. Date of disclosure,
  - b. The name of the person or entity who received the PHI, and if known, the address of such entity or person,
  - c. A brief description of the PHI disclosed, and
  - d. A brief statement of the purpose of such disclosure which includes an explanation of the basis of such disclosure.

In the event the request for an accounting is delivered directly to the Business Associate, the Business Associate shall respond to the request within two (2) days. Any denials of a request for an accounting shall be the responsibility of the Business Associate.

Business Associate agrees to implement an appropriate record keeping process to enable it to comply with the requirements of this Section.

## **B. PERMITTED USES AND DISCLOSURES BY BUSINESS ASSOCIATE**

1. Business Associate shall not use or disclose any PHI for any purpose other than performance of services for Covered Entity as specified in this Consulting Agreement.
2. Except as otherwise limited by this Agreement, Business Associate may provide PHI to Zywave, Inc., a subcontractor of Advisor, for the limited purpose of providing data analysis and data aggregation services on behalf of the Covered Entity as defined in 45 CFR Sec. 164.501.

### C. OBLIGATIONS OF COVERED ENTITY

1. Covered Entity shall provide Business Associate with the notice of privacy practices that Covered Entity produces in accordance with 45 CFR 164.520, as well as any changes to such notice.
2. Covered Entity shall provide Business Associate with any changes in, or revocation of, permission by individual to use or disclose PHI, if such changes affect Business Associate's permitted or required uses and disclosures.
3. Covered Entity shall notify Business Associate of any restriction to the use or disclosure of PHI that Covered Entity has agreed to in accordance with 45 CFR 1654.522.

### D. PERMISSIBLE REQUESTS BY COVERED ENTITY

Covered Entity shall not request Business Associate to use or disclose PHI in any manner that would not be permissible under HIPAA if done by the Covered Entity.

### E. TERMINATION

1. Term. The term of this Agreement shall begin on the Effective Date and shall remain in effect until terminated under Section 2 of this Agreement.
2. Termination. This Agreement shall be terminated only as follows:

- a. Termination For Cause

This Agreement may be terminated by the Covered Entity upon fifteen (15) days written notice to the Business Associate in the event that the Business Associate breaches any provision contained in Paragraphs A or B of this Agreement and such breach is not cured within such fifteen (15) day period; provided, however, that in the event that termination of this Agreement is not feasible in the Covered Entity's sole discretion, Business Associate hereby acknowledges that the Covered Entity shall have the right to report the breach to the Secretary, notwithstanding any other provision of this Agreement to the contrary.

- b. Termination Due To Change in Law

Either party may terminate this Agreement effective upon thirty (30) days advance written notice to the other party in the event that the terminating party has sought amendment of this Agreement pursuant to Paragraph G(1) and no amendment has been agreed upon.

- c. Termination Without Cause

Either may terminate this Agreement effective upon one hundred eighty (180) days advance written notice to the other party given with or without any reason.

3. Return or Destruction of PHI

Upon termination of this Agreement, Business Associate shall return or destroy all PHI received from Covered Entity, or created or received by Business Associate on behalf of Covered Entity. This provision shall apply to PHI that is in the possession of subcontractors or agents of Business Associate. Business Associate shall retain no copies of the PHI.

Notwithstanding the above, to the extent that it is not feasible to return or destroy such PHI, the terms and provisions of Paragraphs 1 and 2 shall survive termination of this Agreement and such PHI shall be used or disclosed solely for such purpose or purposes which prevented the return or destruction of such PHI.

### F. DEFINITIONS

Terms used, but not otherwise defined, in this Agreement shall have the same meaning as those terms in 45 CFR 160.103 and 164.501. Capitalized terms within this Agreement are defined in the text or as follows:

1. Designated Record Set means a group of records maintained by or for the Covered Entity that is (a) medical records and billing records about individuals maintained by or for the Covered Entity, (b) the enrollment, payment, claims adjudication, and case or medical management record systems maintained by or for a health plan, or (c) used, in whole or in part, by or for the Covered Entity to make decisions about individuals. As used herein the term "record" means any item, collection, or grouping of information that includes PHI and is maintained, collected, used, or disseminated by or for the Covered Entity.
2. Individually Identifiable Health Information means information that is a subset of health information, including demographic information collected from an individual, and
  - a. is created or received by a health care provider, health plan, employer, or health care clearinghouse; and
  - b. relates to the past, present, or future physical or mental health or condition of an individual; the provision of healthcare to an individual; or the past, present, or future payment for the provision of healthcare to an individual; and (1) identifies the individual or (2) with respect to which there is a reasonable basis to believe the information can be used to identify the individual.
3. Protected Health Information (PHI) means Individually Identifiable Health Information that is (a) transmitted by electronic media, (b) maintained in any medium constituting electronic media, or (c) transmitted or maintained in any other form or medium. PHI shall not include (a) education records covered by the Family Education Right and Privacy Act, as amended, 20 USC Sec. 1232g and (b) records described in 20 USC Sec. 1232g(a)(4)(B)(iv).

## **G. GENERAL PROVISIONS**

1. Amendment. This Agreement may be amended only by the mutual written agreement of the parties. The parties agree to take such action as is necessary to amend this Agreement from time to time as is necessary for the Covered Entity to comply with the requirements of HIPAA.
2. Remedies. The parties acknowledge that breach of Paragraphs A or B of this Agreement may cause irreparable harm for which there is no adequate remedy at law. In the event of a breach, or if Covered Entity has actual notice of an intended breach, Covered Entity shall be entitled to a remedy of specific performance and/or injunction refraining Business Associate from violating or further violating this Agreement. The parties agree the election of the Covered Entity to seek injunctive relief and or specific performance of this Agreement does not foreclose or have any effect on any right the Covered Entity may have to recover damages.

3. Survival. Business Associate's obligation to limit its use and disclosure of Protection Information as set out in Paragraphs A and B survive the termination of this Agreement so long as Business Associate has PHI received during the performance of its services as described in this Agreement.
4. Governing Law. This Agreement shall be construed and enforced in accordance with the laws of the State of Kansas.
5. Assigns. Neither this Agreement nor any of the rights, benefits, duties, or obligations provided herein may be assigned by any party to this Agreement without the prior written consent of the other party.
6. Third Party Beneficiaries. Nothing in this Agreement shall be deemed to create any rights or remedies in any third party.
7. Interpretation. Any ambiguity in this Agreement shall be resolved in favor of a meaning that permits the Covered Entity to comply with HIPAA.
8. Notices. Any notice given under this Agreement must be in writing and delivered via first class mail, via reputable overnight courier service, or in person to the following addresses, or to such addresses or facsimile numbers as the parties may specify by like notice:

If to Covered Entity: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

If to Business Associate: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

IN WITNESS WHEREOF, the undersigned have executed this Agreement.

Gary S. Davis, Business Advantage Advisor  
 Power Group Companies

Daron Hall, City Manager  
 City of Pittsburg, KS

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Name (Print): \_\_\_\_\_

Name (Print): \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_



**PITTSBURG FIRE DEPARTMENT**

911 W. 4th Street • Pittsburg KS 66762

(620) 231-1870

www.pittks.org

## INTEROFFICE MEMORANDUM

To: City Manager Daron Hall

From: Fire Chief Mike Simons

Date: Tuesday, October 27, 2015

Subject: Agenda Item – November 10, 2015  
Disposition of Bids - Brush Fire Truck

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Bids were received on October 21<sup>st</sup>, 2015 for a new Brush Fire Truck to include apparatus, graphics, radio and loose equipment. All bids were referred to the Southeast Kansas Regional Planning Commission, the administrator of our Community Development Block Grant (CDBG) being utilized to partially fund the purchase of the new truck.

City Staff has received a written recommendation from the Southeast Kansas Regional Planning Commission (see attached letter). They are recommending that the bids be rejected and rebid at a later date due to bid irregularities. Based on their recommendation, City Staff is requesting permission to accept the recommendation of the Southeast Kansas Regional Planning Commission to reject the bids and rebid the brush truck at a later date.

Would you please place this item on the agenda for the City Commission meeting scheduled for Tuesday, November 10<sup>th</sup>, 2015. Action necessary will be approval or disapproval of the above request.

# SEKRPC

## Southeast Kansas Regional Planning Commission

*Serving the Counties of:* **Allen** **Bourbon** **Coffey** **Labette** **Montgomery** **Wilson**  
**Anderson** **Cherokee** **Crawford** **Linn** **Neosho** **Woodson**

November 3, 2015

Mr. Mike Simons  
Fire Chief  
City of Pittsburg  
911 West 4th Street  
Pittsburg, KS 66762

Subject: City of Pittsburg – Brush Fire Truck

Recommendation to Reject Bids

Dear Mr. Simons,

Bids were received on October 21<sup>st</sup>, 2015 for a new brush fire truck.

During the bid opening, it was discovered that the bid documents provided to the vendors by CDBG were incomplete. The second page of the bid form listing items 4-6 was inadvertently omitted. Based on this discrepancy, the Southeast Kansas Regional Planning Commission is recommending that the bids be rejected and the project rebid at a later date.

We apologize for the confusion this caused.

Sincerely,

Southeast Kansas Regional Planning Commission



## Memorandum

TO: Daron Hall, City Manager

FROM: Blake Benson, Economic Development Director

DATE: November 5, 2015

SUBJECT: November 10, 2015 Agenda Item  
Silvercreek Medical Reimbursement Solutions Subordination  
Agreement

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On March 10, 2015, the City of Pittsburg entered into a \$30,000 forgivable loan agreement with Silvercreek Medical Reimbursement Solutions to support the company's acquisition and improvement of a facility at 2400 North Broadway. The forgiveness is contingent on the company creating five new jobs in the next two years and ten total new jobs within five years.

In order for the City to assume a third position on the Silvercreek mortgage, a subordination agreement must be approved that places the City immediately behind Arvest Bank and Rural Missouri (entity representing Small Business Administration). The city agreed to take a third mortgage on the real estate and in order for the city's mortgage to take a third position, it is necessary that the subordination agreement be executed.

Please place this item on the agenda for the City Commission meeting scheduled for Tuesday, November 10, 2015. Action being requested is the approval or denial of the subordination agreement and, if approved, authorize the Mayor to sign the appropriate documents.

## SUBORDINATION AGREEMENT

Dated: October 30, 2015

KNOW ALL MEN BY THESE PRESENTS:

That for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt of which is hereby acknowledged, the undersigned, being The City of Pittsburg, Kansas, is the holder of a certain Mortgage securing a Note in the amount of \$30,000.00, executed by SilverCreek Medical Reimbursement Solutions, LLC a Kansas Limited Liability Company dated May 4, 2015 and recorded on June 15, 2015, in Book 619 at Page 192, in the Office of the Recorder of Deeds of Crawford County, Kansas, given to secure the repayment of the principal sum of \$30,000.00, and

(See Exhibit A attached hereto and incorporated herein by reference)

Does hereby subordinate its aforesaid lien to the Mortgage in favor of Rural Missouri, Incorporated in the amount of \$259,000.00, dated October 16, 2015, and recorded on October 19, 2015 in Document Number 0621-0059, in the Office of the Recorder of Deeds of Crawford County, Kansas, over the foregoing described property.

The City Of Pittsburg, Kansas

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ACKNOWLEDGMENT

STATE OF KANSAS            )  
  )  
COUNTY OF CRAWFORD )        ss.

On this 30<sup>th</sup> day of October 2015, before me appeared \_\_\_\_\_, to me personally known, who being by me did say that he/she/they executed the foregoing instrument and acknowledged that he/she/they executed the same as his/her/their free act and deed and for the purposes therein contained.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the County and State aforesaid, the day and year first above written.

\_\_\_\_\_  
Notary Public

EXHIBIT A  
LEGAL

Tract I: All of Lots Numbered Fourteen (14), Fifteen (15) and Sixteen (16) in Block Number Two (2) and the North Six (6) feet of Lot Number Seventeen (17) in Block Number Two (2) in Merwin Addition to the City of Pittsburg, Crawford County, Kansas, according to the recorded Plat thereof.

Tract II: Part of the Northwest Quarter (NW 1/4) of the Southwest Quarter (SW 1/4) of Section Seventeen (17), Township Thirty (30) South, Range Twenty Five (25) East of the Sixth Principal Meridian, Crawford County, Kansas, according to the United States Government Survey thereof, bounded and described as follows:

Beginning at a point Seventy Nine (79) feet North and Fifty (50) feet East of the Southwest corner of the said Northwest Quarter (NW 1/4) of the Southwest Quarter (SW 1/4) of Section Seventeen (17), said point being in the East line of U.S. Highway No. 69; Thence North, parallel with the West line of said Section Seventeen (17), One Hundred (100) feet; Thence East One Hundred Thirty Five (135) feet; Thence South One Hundred (100) feet; Thence West One Hundred Thirty Five (135) feet to the point of beginning.

VENDOR SET: 99 City of Pittsburg, KS  
BANK: \* ALL BANKS  
DATE RANGE: 10/21/2015 THRU 11/03/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7414	KANSAS GAS SERVICE (ESG)							
7414	KANSAS GAS SERVICE (ESG)							
C-CHECK	KANSAS GAS SERVICE (ESG)VOIDED	V	11/02/2015			176144		44.00CR

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	1 VOID DEBITS	0.00		
	VOID CREDITS	44.00CR	0.00	

TOTAL ERRORS: 0

VENDOR SET: 99 BANK: *	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		1	44.00CR	0.00	0.00
BANK: *	TOTALS:	1	44.00CR	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	GEIGER, BETH	R	10/23/2015			176116		500.00
7414	KANSAS GAS SERVICE (ESG)	R	10/23/2015			176117		502.18
2877	KDHE - BUREAU OF WATER	R	10/23/2015			176118		320.00
1	POINTE ROYALE DEVELOPMENT	R	10/23/2015			176119		185.00
0175	REGISTER OF DEEDS	R	10/23/2015			176120		11.00
0188	SECRETARY OF STATE	R	10/23/2015			176121		25.00
0349	UNITED WAY OF CRAWFORD COUNTY	R	10/23/2015			176122		105.89
7309	MICHAEL F. WALKER	R	10/23/2015			176123		48.91
4636	WESTAR ENERGY, INC. (HAP)	R	10/23/2015			176124		670.25
5371	PITTSBURG FAMILY YMCA	R	10/23/2015			176125		92.06
2876	A-PLUS CLEANERS & LAUNDRY	R	10/30/2015			176126		626.00
7422	CITY OF GIRARD	R	10/30/2015			176127		317.33
1616	CITY OF PITTSBURG	R	10/30/2015			176128		103.06
7094	DUSTIN GUILLES	R	10/30/2015			176129		263.98
7116	EMC INSURANCE COMPANIES	R	10/30/2015			176130		80.00
7414	KANSAS GAS SERVICE (ESG)	R	10/30/2015			176131		118.45
7068	RICHARD CLELAND	R	10/30/2015			176132		7,800.00
1	PRO X CONSTRUCTION	R	10/30/2015			176133		36.00
0175	REGISTER OF DEEDS	R	10/30/2015			176134		48.00
7241	MIGUEL R. SMITH	R	10/30/2015			176135		125.00
1	THOMPSON, MISTY	R	10/30/2015			176136		42.54
7309	MICHAEL F. WALKER	R	10/30/2015			176137		59.78

VENDOR SET: 99 City of Pittsburg, KS

BANK: 80144 BMO HARRIS BANK

DATE RANGE:10/21/2015 THRU 11/03/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2350	WASTE CORPORATION OF MISSOURI	R	10/30/2015			176138		45.00
1108	WESTAR ENERGY	R	10/30/2015			176139		223.64
4636	WESTAR ENERGY, INC. (HAP)	R	10/30/2015			176140		241.31
1	SAMUEL, JULIE	R	11/02/2015			176149		250.00
4636	WESTAR ENERGY, INC. (HAP)	R	11/02/2015			176150		44.00
2004	AIRE-MASTER OF AMERICA, INC.	R	11/03/2015			176151		16.39
6126	AMERICAN LAW ENFORCEMENT RADAR	R	11/03/2015			176152		360.00
6545	CENTER POINT INC	R	11/03/2015			176153		43.14
1	CITY OF PARSONS	R	11/03/2015			176154		500.00
5857	CREATIVE PRODUCT SOURCING INC	R	11/03/2015			176155		2,033.89
0375	WICHITA WATER CONDITIONING, IN	R	11/03/2015			176156		25.00
7358	DELTA COOLING TOWERS, INC	R	11/03/2015			176157		2,805.00
6358	FIRE X INC	R	11/03/2015			176158		84.75
6793	ARTCRAFT & FOREMOST, INC	R	11/03/2015			176159		250.00
6923	HUGO'S INDUSTRIAL SUPPLY INC	R	11/03/2015			176160		21.30
5770	JOPLIN FREIGHTLINER SALES INC	R	11/03/2015			176161		54.17
7267	ATLAS MEDIA GROUP, LLC	R	11/03/2015			176162		79.00
0185	MISSION CLAY PRODUCTS LLC	R	11/03/2015			176163		102.16
6536	POLYDYNE INC	R	11/03/2015			176164		1,728.00
7425	PUBLIC SAFETY TRAINING CONSULT	R	11/03/2015			176165		1,167.00
5805	ROSENBAUER SOUTH DAKOTA LLC	R	11/03/2015			176166		884.78
0026	STANDARD INSURANCE COMPANY	D	11/02/2015			999999		1,289.69

VENDOR SET: 99 City of Pittsburg, KS

BANK: 80144 BMO HARRIS BANK

DATE RANGE:10/21/2015 THRU 11/03/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0046	ETTINGERS OFFICE SUPPLY	E	10/28/2015			999999		663.99
0054	JOPLIN SUPPLY COMPANY	E	10/28/2015			999999		1,454.60
0055	JOHN'S SPORT CENTER, INC.	E	10/28/2015			999999		120.00
0065	KONE INC.	E	10/28/2015			999999		2,938.62
0068	BROOKS PLUMBING LLC	E	10/28/2015			999999		65.00
0077	THE LITTLE SHOP OF FLOWERS	E	10/28/2015			999999		35.00
0087	FORMS ONE, LLC	E	10/28/2015			999999		140.00
0101	BUG-A-WAY INC	E	10/28/2015			999999		120.00
0105	PITTSBURG AUTOMOTIVE INC	E	10/28/2015			999999		2,812.01
0112	MARRONES INC	E	10/28/2015			999999		100.45
0128	VIA CHRISTI HOSPITAL	E	10/28/2015			999999		670.00
0133	JIM RADELL CONSTRUCTION INC	E	10/28/2015			999999		29,920.49
0135	PITTSBURG AREA CHAMBER OF COMM	E	10/28/2015			999999		24,306.00
0142	HECKERT CONSTRUCTION CO INC	E	10/28/2015			999999		3,780.14
0183	PRO-PRINT INC	E	10/28/2015			999999		867.00
0199	KIRKLAND WELDING SUPPLIES	E	10/28/2015			999999		13.50
0272	BO'S 1 STOP INC	E	10/28/2015			999999		94.36
0276	JOE SMITH COMPANY, INC.	E	10/28/2015			999999		135.47
0292	UNIFIRST CORPORATION	E	10/28/2015			999999		131.00
0294	COPY PRODUCTS, INC.	E	10/28/2015			999999		1,380.00
0300	PITTSBURG FORD-MERCURY, INC.	E	10/28/2015			999999		42.15
0306	CASTAGNO OIL CO INC	E	10/28/2015			999999		271.59

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0321	KP&F	D	10/23/2015			999999		48,698.33
0328	KANSAS ONE-CALL SYSTEM, INC	E	10/28/2015			999999		435.00
0329	O'MALLEY IMPLEMENT CO INC	E	10/28/2015			999999		273.52
0332	PITTCRAFT PRINTING	E	10/28/2015			999999		70.00
0345	VICTOR L PHILLIPS CO	E	10/28/2015			999999		95.98
0409	WISEMAN'S DISCOUNT TIRE INC	E	10/28/2015			999999		89.95
0420	CONTINENTAL RESEARCH CORP	E	10/28/2015			999999		226.57
0478	VIETTI AUTO BODY INC	E	10/28/2015			999999		1,435.25
0516	AMERICAN CONCRETE CO INC	E	10/28/2015			999999		531.88
0534	TYLER TECHNOLOGIES INC	E	10/28/2015			999999		5,847.28
0583	DICKINSON INDUSTRIES INC	E	10/28/2015			999999		3,110.00
0585	MOLLE MC AUTOMOTIVE INC	E	10/28/2015			999999		73.50
0659	PAYNES INC	E	10/28/2015			999999		75.00
0728	ICMA	D	10/23/2015			999999		928.93
0746	CDL ELECTRIC COMPANY INC	E	10/28/2015			999999		21,282.46
0805	BROADWAY ANIMAL HOSPITAL PA	E	10/28/2015			999999		674.00
0844	HY-FLO EQUIPMENT CO	E	10/28/2015			999999		544.90
1050	KPERS	D	10/23/2015			999999		38,419.62
1150	INDUSTRIAL SALES CO INC	E	10/28/2015			999999		461.18
1165	NATIONAL BAND & TAG CO	E	10/28/2015			999999		109.97
1478	KANSASLAND TIRE OF PITTSBURG	E	10/28/2015			999999		140.12
1490	ESTHERMAE TALENT	E	10/28/2015			999999		50.00

VENDOR SET: 99 City of Pittsburg, KS  
 BANK: 80144 BMO HARRIS BANK  
 DATE RANGE: 10/21/2015 THRU 11/03/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1792	B&L WATERWORKS SUPPLY, LLC	E	10/28/2015			999999		2,578.36
2025	SOUTHERN UNIFORM & EQUIPMENT L	E	10/28/2015			999999		774.95
2035	O'BRIEN ROCK CO., INC.	E	10/28/2015			999999		8,374.01
2767	BRENNTAG SOUTHWEST, INC	E	10/28/2015			999999		1,260.00
2825	KANSAS DEPT OF ADMINISTRATION	E	10/28/2015			999999		637.60
2960	PACE ANALYTICAL SERVICES INC	E	10/28/2015			999999		4,481.00
3079	COMMERCE BANK	D	10/29/2015			999999		38,597.25
3192	MUNICIPAL CODE CORP	E	10/28/2015			999999		968.00
3248	AIRGAS USA LLC	E	10/28/2015			999999		2,378.61
3288	B & G MAJESTIC PROPERTIES, LLC	E	10/28/2015			999999		218.00
3802	BRENNTAG MID-SOUTH INC	E	10/28/2015			999999		3,450.00
3847	INTERNATIONAL PUBLIC MANAGEMEN	E	10/28/2015			999999		320.00
4307	HENRY KRAFT, INC.	E	10/28/2015			999999		48.68
4354	LIFESTYLE LEASING INC	E	10/28/2015			999999		4,800.00
4390	SPRINGFIELD JANITOR SUPPLY, IN	E	10/28/2015			999999		406.83
4621	JCI	E	10/28/2015			999999		25,123.00
4791	SPRINGSTED INCORPORATED	E	10/28/2015			999999		750.00
4970	ERIC VANCE	E	10/28/2015			999999		1,119.00
5049	CRH COFFEE INC	E	10/28/2015			999999		42.15
5185	FERGUSON ENTERPRISES INC	E	10/28/2015			999999		3,772.10
5275	US LIME COMPANY-ST CLAIR	E	10/28/2015			999999		4,110.03
5340	COMMERCE BANK TRUST	E	10/29/2015			999999		29,682.85

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
5391	CLEAVER FARM & HOME	E	10/28/2015			999999		222.23
5590	HD SUPPLY WATERWORKS, LTD.	E	10/28/2015			999999		8,329.47
5731	THUNDERBAY LLC	E	10/28/2015			999999		745.00
5904	TASC	D	10/23/2015			999999		7,316.85
6162	OZARK CRANE SERVICE INC	E	10/28/2015			999999		1,776.20
6402	BEAN'S TOWING & AUTO BODY	E	10/28/2015			999999		2,015.22
6415	GREAT WEST TANDEM KPERS 457	D	10/23/2015			999999		3,901.00
6454	A-T SOLUTIONS INC	E	10/28/2015			999999		11,273.00
6498	BLUEGLOBES LLC	E	10/28/2015			999999		584.08
6577	GREENSPRO INC	E	10/28/2015			999999		208.00
6583	R.E. PEDROTTI CO, INC	E	10/28/2015			999999		1,242.80
6846	GREENWAY ELECTRIC, INC.	E	10/28/2015			999999		3,679.92
6952	ADP INC	D	10/23/2015			999999		3,713.36
6952	ADP INC	D	10/30/2015			999999		665.62
7038	SIGNET COFFEE ROASTERS	E	10/28/2015			999999		82.50
7077	MAJESTIC CAR WASH PITTSBURG, L	E	10/28/2015			999999		102.00
7225	NEW WORLD SYSTEMS CORPORATION	E	10/28/2015			999999		4,354.62
7240	JAY HATFIELD CERTIFIED USED CA	E	10/28/2015			999999		2,813.36
7283	CORESOURCE, INC	D	10/22/2015			999999		13,478.45
7283	CORESOURCE, INC	D	10/29/2015			999999		45,920.75
7285	ALLSTATE BENEFITS	D	10/28/2015			999999		576.84
7290	DELTA DENTAL OF KANSAS INC	D	10/23/2015			999999		1,425.80

VENDOR SET: 99 City of Pittsburg, KS  
BANK: 80144 BMO HARRIS BANK  
DATE RANGE:10/21/2015 THRU 11/03/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7290	DELTA DENTAL OF KANSAS INC	D	10/30/2015			999999		1,761.40

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	43	23,038.96	0.00	23,038.96
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	14	206,693.89	0.00	206,693.89
EFT:	76	238,311.50	0.00	238,311.50
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0			
VOID DEBITS:		0.00		
VOID CREDITS:		0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: 80144TOTALS:	133	468,044.35	0.00	468,044.35
BANK: 80144 TOTALS:	133	468,044.35	0.00	468,044.35

VENDOR SET: 99 City of Pittsburg, KS

BANK: EFT MANUAL EFTS

DATE RANGE:10/21/2015 THRU 11/03/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0068	BROOKS PLUMBING LLC	E	10/26/2015			999999		4,071.23
0328	KANSAS ONE-CALL SYSTEM, INC	E	11/02/2015			999999		503.00
0866	AVFUEL CORPORATION	E	10/26/2015			999999		15,791.85
1629	PITTSBURG BEAUTIFUL	E	11/02/2015			999999		2,000.00
2186	PRODUCERS COOPERATIVE ASSOCIAT	E	10/26/2015			999999		1,862.52
2186	PRODUCERS COOPERATIVE ASSOCIAT	E	11/02/2015			999999		739.87
3067	STEVE BITNER	E	10/26/2015			999999		97.43
3272	DUNCAN HOUSING LLC	E	11/02/2015			999999		100.00
3746	JAROLD BONBRAKE	E	11/02/2015			999999		849.00
5118	HIPFL CONSTRUCTION INC.	E	10/26/2015			999999		1,497.50
5609	RON WHITE	E	11/02/2015			999999		168.00
6595	AMAZON.COM, INC	E	11/02/2015			999999		8,941.42
6822	ELIZABETH BRADSHAW	E	11/02/2015			999999		318.00
6846	GREENWAY ELECTRIC, INC.	E	11/02/2015			999999		54,178.37
6992	CHARITI LOMOUR ROMINE	E	10/26/2015			999999		1,967.00
6995	SUMMER WARREN	E	11/02/2015			999999		210.00
7023	BLEVINS ASPHALT CONSTRUCTION C	E	11/02/2015			999999		189,750.96
7028	MATTHEW L. FRYE	E	11/02/2015			999999		400.00
7038	SIGNET COFFEE ROASTERS	E	11/02/2015			999999		45.00
7100	FIRST UNITED METHODIST CHURCH	E	11/02/2015			999999		3,426.89
7284	TRANSYSTEMS CORPORATION	E	11/02/2015			999999		8,565.96
7401	JAMI L CROWDER	E	10/26/2015			999999		1,533.14

VENDOR SET: 99 City of Pittsburg, KS  
BANK: EFT MANUAL EFTS  
DATE RANGE: 10/21/2015 THRU 11/03/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7423	SARAH CHENOWETH	E	11/02/2015			999999		252.00

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	23	297,269.14	0.00	297,269.14
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0			
VOID DEBITS:		0.00		
VOID CREDITS:		0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: EFT TOTALS:	23	297,269.14	0.00	297,269.14
BANK: EFT TOTALS:	23	297,269.14	0.00	297,269.14

VENDOR SET: 99 City of Pittsburg, KS  
 BANK: HAP BMO HARRIS BANK-HAP  
 DATE RANGE:10/21/2015 THRU 11/03/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
7396	MICHAEL L CHANDLER	R	11/02/2015			176142		750.00
6585	CLASS HOMES 1 LLC	R	11/02/2015			176143		151.00
7414	KANSAS GAS SERVICE (ESG)	V	11/02/2015			176144		44.00
7414	KANSAS GAS SERVICE (ESG)							
7414	KANSAS GAS SERVICE (ESG)							
	M-CHECK	V	11/02/2015			176144		44.00CR
1601	GRAIG MOORE	R	11/02/2015			176145		1,493.00
1800	DAN RODABAUGH	R	11/02/2015			176146		292.00
6451	NAZAR SAMAN	R	11/02/2015			176147		757.00
4636	WESTAR ENERGY, INC. (HAP)	R	11/02/2015			176148		1,384.00
0234	KENNETH A THORNTON	E	11/03/2015			999999		285.00
0372	CONNER REALTY	E	11/03/2015			999999		108.00
0855	CHARLES HOSMAN	E	11/03/2015			999999		23.00
1008	BENJAMIN M BEASLEY	E	11/03/2015			999999		718.00
1231	JOHN LOVELL	E	11/03/2015			999999		605.00
1609	PHILLIP H O'MALLEY	E	11/03/2015			999999		4,539.00
1638	VERNON W PEARSON	E	11/03/2015			999999		1,200.00
1688	DORA WARE	E	11/03/2015			999999		508.00
1982	KENNETH STOTTS	E	11/03/2015			999999		1,113.00
1985	RICK A MOORE	E	11/03/2015			999999		470.00
2542	CHARLES YOST	E	11/03/2015			999999		981.00
2624	JAMES ZIMMERMAN	E	11/03/2015			999999		1,484.00
2913	KENNETH N STOTTS JR	E	11/03/2015			999999		430.00

VENDOR SET: 99 City of Pittsburg, KS  
 BANK: HAP BMO HARRIS BANK-HAP  
 DATE RANGE: 10/21/2015 THRU 11/03/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3067	STEVE BITNER	E	11/03/2015			999999		6,383.00
3082	JOHN R JONES	E	11/03/2015			999999		219.00
3114	PATRICIA BURLESON	E	11/03/2015			999999		482.00
3142	COMMUNITY MENTAL HEALTH CENTER	E	11/03/2015			999999		911.00
3183	AUGUST RUA FAMILY TRUST	E	11/03/2015			999999		484.00
3193	WILLIAM CROZIER	E	11/03/2015			999999		771.00
3218	CHERYL L BROOKS	E	11/03/2015			999999		481.00
3241	CHARLES P SIMPSON	E	11/03/2015			999999		554.00
3272	DUNCAN HOUSING LLC	E	11/03/2015			999999		6,725.00
3273	RICHARD F THENIKL	E	11/03/2015			999999		1,283.00
3294	JOHN R SMITH	E	11/03/2015			999999		716.00
3593	REMINGTON SQUARE	E	11/03/2015			999999		10,530.00
3668	MID AMERICA PROPERTIES OF PITT	E	11/03/2015			999999		3,952.00
3708	GILMORE BROTHERS RENTALS	E	11/03/2015			999999		267.00
3724	YVONNE L. ZORNES	E	11/03/2015			999999		1,101.00
3746	JAROLD BONBRAKE	E	11/03/2015			999999		1,071.00
3946	THOMAS E SPURGEON	E	11/03/2015			999999		548.00
4054	MICHAEL A SMITH	E	11/03/2015			999999		1,581.00
4218	MEADOWLARK TOWNHOUSES	E	11/03/2015			999999		2,334.00
4308	KENNETH BATEMAN	E	11/03/2015			999999		183.00
4492	PITTSBURG SENIORS	E	11/03/2015			999999		3,872.00
4523	TODD A TROWBRIDGE	E	11/03/2015			999999		565.00

VENDOR SET: 99 City of Pittsburg, KS  
 BANK: HAP BMO HARRIS BANK-HAP  
 DATE RANGE: 10/21/2015 THRU 11/03/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4564	TERRY L SIMPSON	E	11/03/2015			999999		166.00
4786	JENNIFER STANLEY	E	11/03/2015			999999		508.00
4928	PITTSBURG STATE UNIVERSITY	E	11/03/2015			999999		1,157.00
5039	VANETA MATHIS	E	11/03/2015			999999		275.00
5393	CARLOS ANGELES	E	11/03/2015			999999		1,079.00
5549	DELBERT BAIR	E	11/03/2015			999999		261.00
5583	ROBERT L NANKIVELL SR	E	11/03/2015			999999		181.00
5653	PEGGY HUNT	E	11/03/2015			999999		92.00
5658	DEANNA J HIGGINS	E	11/03/2015			999999		159.00
5676	BARBARA TODD	E	11/03/2015			999999		31.00
5817	JAMA ENTERPRISES LLP	E	11/03/2015			999999		236.00
5822	JOE FENSKE	E	11/03/2015			999999		263.00
5834	DENNIS TROUT	E	11/03/2015			999999		269.00
5854	ANTHONY A SNYDER	E	11/03/2015			999999		603.00
5896	HORIZON INVESTMENTS GROUP INC	E	11/03/2015			999999		343.00
5906	JOHN HINRICHS	E	11/03/2015			999999		183.00
5939	EDNA RUTH TRENT IRREVOCABLE TR	E	11/03/2015			999999		215.00
5957	PASTEUR PROPERTIES LLC	E	11/03/2015			999999		2,651.00
5961	LARRY VANBECOLAERE	E	11/03/2015			999999		96.00
6002	SALLY THRELFALL	E	11/03/2015			999999		361.00
6108	TILDEN BURNS	E	11/03/2015			999999		240.00
6130	T & K RENTALS LLC	E	11/03/2015			999999		1,213.00

VENDOR SET: 99 City of Pittsburg, KS  
 BANK: HAP BMO HARRIS BANK-HAP  
 DATE RANGE: 10/21/2015 THRU 11/03/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6150	JAMES L COX	E	11/03/2015			999999		432.00
6161	MICHAEL J STOTTS	E	11/03/2015			999999		150.00
6172	ANDREW A WACHTER	E	11/03/2015			999999		208.00
6227	REGGIE & ANGELA BOLLINGER	E	11/03/2015			999999		455.00
6295	DAVID L PETERSON	E	11/03/2015			999999		340.00
6298	KEVAN L SCHUPBACH	E	11/03/2015			999999		7,632.00
6306	BALKANS DEVELOPMENT LLC	E	11/03/2015			999999		84.00
6314	PARKVIEW HOUSING INC	E	11/03/2015			999999		313.00
6317	RONALD L EMERSON	E	11/03/2015			999999		151.00
6322	R JAMES BISHOP	E	11/03/2015			999999		399.00
6391	DOWNTOWN PITTSBURG HOUSING PAR	E	11/03/2015			999999		5,741.00
6394	KEVIN HALL	E	11/03/2015			999999		2,434.00
6413	MIKE ADAM	E	11/03/2015			999999		279.00
6441	HEATHER D MASON	E	11/03/2015			999999		994.00
6464	PRO X PROPERTY SOLUTIONS, LLC	E	11/03/2015			999999		1,837.00
6507	MARTHA E MOORE	E	11/03/2015			999999		489.00
6655	B&H DEVELOPERS, INC	E	11/03/2015			999999		4,811.00
6657	OZARKS AREA COMMUNITY ACTION C	E	11/03/2015			999999		1,171.52
6673	JUDITH A COLLINS	E	11/03/2015			999999		424.00
6753	REBECCA SPONSEL	E	11/03/2015			999999		750.00
6763	JEFFREY M WARY	E	11/03/2015			999999		412.00
6868	DAVID SIMPSON (308)	E	11/03/2015			999999		223.00

VENDOR SET: 99 City of Pittsburg, KS  
 BANK: HAP BMO HARRIS BANK-HAP  
 DATE RANGE: 10/21/2015 THRU 11/03/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6886	DELBERT BAIR	E	11/03/2015			999999		560.00
6905	JENNIFER M TRISLER	E	11/03/2015			999999		173.00
6916	STILWELL HERITAGE & EDUCATIONA	E	11/03/2015			999999		7,755.00
6945	JAMES M KUKOVICH	E	11/03/2015			999999		544.00
6953	CARL ULEPICH	E	11/03/2015			999999		600.00
6966	CHARLOTTE BURGESS	E	11/03/2015			999999		482.00
7024	KIMBERLY GRISSOM	E	11/03/2015			999999		947.00
7027	CALVIN THOMAS	E	11/03/2015			999999		455.00
7083	PITTSBURG HEIGHTS, LP	E	11/03/2015			999999		4,385.00
7112	RANDY VILELA	E	11/03/2015			999999		242.00
7150	JOE W JONES	E	11/03/2015			999999		556.00
7215	KEVIN L. MICHAEL	E	11/03/2015			999999		320.00
7222	MICHAEL WILBER	E	11/03/2015			999999		362.00
7232	JAMES TODD OR LISA LOVELL	E	11/03/2015			999999		173.00
7252	ALAMO AREA COUNCIL OF GOVERNME	E	11/03/2015			999999		201.26
7293	DAVID E OR DIANA L GARARD	E	11/03/2015			999999		491.00
7294	AMMP PROPERTIES, LLC	E	11/03/2015			999999		683.00
7312	JASON & TONYA HARRIS	E	11/03/2015			999999		243.00
7319	JAMES & LASHAWNDRA LAWSON	E	11/03/2015			999999		675.00
7344	TERRY O BARTLOW	E	11/03/2015			999999		232.00
7385	EAST 600 PROPERTIES, LLC	E	11/03/2015			999999		320.00
7393	TERESA MCCLURE	E	11/03/2015			999999		538.00

VENDOR SET: 99 City of Pittsburg, KS  
BANK: HAP BMO HARRIS BANK-HAP  
DATE RANGE:10/21/2015 THRU 11/03/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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* * T O T A L S * *		NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:		6	4,871.00	0.00	4,827.00
HAND CHECKS:		0	0.00	0.00	0.00
DRAFTS:		0	0.00	0.00	0.00
EFT:		101	118,725.78	0.00	118,725.78
NON CHECKS:		0	0.00	0.00	0.00
VOID CHECKS:		0	VOID DEBITS 0.00		
			VOID CREDITS 44.00CR	44.00CR	0.00

TOTAL ERRORS: 0

VENDOR SET:	BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
99	HAP	TOTALS:	107	123,552.78	0.00	123,552.78
BANK: HAP	TOTALS:		107	123,552.78	0.00	123,552.78

VENDOR SET: 99 City of Pittsburg, KS  
BANK: MAN MANUAL CKS  
DATE RANGE: 10/21/2015 THRU 11/03/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
6750	HW LOCHNER, BWR DIVISION	R	10/30/2015			176141		5,393.25

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	5,393.25	0.00	5,393.25
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0			
VOID DEBITS:		0.00		
VOID CREDITS:		0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 99 BANK: MAN TOTALS:	1	5,393.25	0.00	5,393.25
BANK: MAN TOTALS:	1	5,393.25	0.00	5,393.25
REPORT TOTALS:	265	894,215.52	0.00	894,259.52

Passed and approved this 10<sup>th</sup> day of November, 2015.

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Chuck Munsell, Mayor

ATTEST:

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Tammy Nagel, City Clerk

## INTEROFFICE MEMORANDUM

To: Daron Hall, City Manager  
From: Becky Gray, Director of Community Development and Housing  
CC: Tammy Nagel, City Clerk  
Date: November 10, 2015  
Subject: Establish a Rural Housing Incentive District

The Housing Needs Analysis conducted in 2014, and the update drafted in October 2015, both call for the creation of new, moderate income housing within the City limits.

One of the barriers to the development of new housing is the cost of infrastructure; historically, the City has split the cost of such infrastructure with developers.

However, through Kansas Statute, our community is eligible to establish a Rural Housing Incentive District (RHID). Created in 1998, the RHID Act is a program designed to aid developers to build housing in rural communities. The RHID will capture 100% of the incremental increase in real property taxes (less the mills taken out for the school district) and reimburse those funds to the developer over a 15 year period.

Permitted uses for RHID reimbursement include the following:

- Certain land acquisition costs;
- Payment of relocation assistance;
- Site preparation;
- Sanitary and storm sewers and lift stations;
- Drainage conduits, channels, and levees;
- Street grading, paving, curbs, and gutters;
- Street lighting;
- Underground public and limited private utilities;
- Sidewalks; and
- Water mains and extensions.

The process for creating a RHID includes the following:

1. Conduct a Housing Needs Analysis; Completed 2014, Updated 2015
2. Obtain County and School District support; Completed 2015
3. Designate potential development districts within city limits; Attachments A1-A55 and B1-B12 illustrate the designated parcels
4. Pass a Resolution formally adopting the identified parcels as the RHID.

Once the resolution is passed, staff will forward it, along with the Attachments (A1-A55 and B1-B12) and Housing Needs Analysis, to the Kansas Department of Commerce to be reviewed and accepted by the Secretary.

After the Secretary accepts this RHID resolution, each future development project within the RHID will also be brought before the City Commission for approval prior to the beginning of construction.

Staff is recommending approval of the attached Resolution, along with the Attachments, establishing a RHID within our community. I am available to answer questions, should any arise.

# Attachments A1 – A55: Legal Descriptions for RHID

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## A1

S33, T30, R25, Acres 130.6, S1/2 NW1/4, Less W 600' and E 300' of N 435.6'; N 1295.3' SW ¼, Lyg Nely KCS RR and W1/2 NW ¼ SE1/4, Less Row.

## A2

Legal1 ACME INVESTMENT CO SUBDIV, ACRES 8.1, E 773' LTS 13 THRU 15.

## A3

S28, T30, R25, ACRES 22.9, N 618' NE1/4 NW1/4 AND N 618' W1/2 NW 1/4 NE1/4, LESS E 200', LESS ROW.

## A4

S28, T30, R25, ACRES 32.3, NE1/4 NW1/4; W1/2 NW1/4 NE1/4, ALL LESS N 618', LESS E 200' LYG N & INCL ABAND BNRR ROW & N 206.16' OF W 417.3' SW1/4 NE1/4

## A5

S28, T30, R25, ACRES 57.2, SE1/4 NE1/4, LYG SWLY ABAND RR ROW; SW1/4 NE1/4, LESS W 417.3', LESS TR BEG 417.3' E NW COR SW1/4 NE1 /4, TH E 361.5, S 361.5, W 361.5, N 361.5, LESS TR BEG 417.3' E AND 573.13' S NW COR SW1/4 NE1/4, TH E 639.62, S 204.31, W 639.6 2, N 204.31, TO POB; ALSO E 916.23' OF N 973' NW1/4 SE1/4.

## A6

S28, T30, R25, ACRES 50.9, SE1/4 NW1/4 AND S 1022.76' OF N 1228. 92' OF W 417.3' SW1/4 NE1/4.

## A7

S28, T30, R25, ACRES 38.7, NE1/4 SW1/4.

## A8

S28, T30, R25, ACRES 33.9, SE1/4 SW1/4, LESS S 360' OF W 700'.

## A9

EASTPORT ACRES , ACRES 25.2 , BEG SW COR SE1/4, TH N 1342.22, E 828.35, S 1353.58, W 862.7, TO POB, LESS ROW. SECTION 28 TOWNSHIP 30 RANGE 25

## A10

S04, T31, R25, ACRES 43.8, E1/2 SW1/4, LESS S 313'(S) OF W 626.4', LESS DEER CREEK ESTATES SUBD, LESS ROW.

## A11

DEER CREEK ESTATES, Lots 31-41

## A12

S18, T30, R25, ACRES 32.7, NW1/4 SE1/4, LYG E ROW AND ALL SW1/4 NE1/4.

## A13

S18, T30, R25, ACRES 7.9, BEG 235' S AND 50' W NE COR SE1/4 NE1/4, TH W 1270(S), S 602(S), NELY 320, NELY 209, E 890(S), N 219, TO POB

## A14

S18, T30, R25, ACRES 6.9, BEG 651' S & 50' W NE COR SE1/4 NE1/4, TH S 35(S), W 180, S 157, W 1041, NELY 376.6, NELY 211.2, E 233

## A15

S18, T30, R25, ACRES 6.3, BEG 846.2' S & 900.13' W NE COR SE1/4 NE1/4, TH S 634.38, W 412.56, N 151.66, NLY 479.61 , E 378.77 TO POB & VAC RR ROW ADJ W SIDE OF SD TRACT.

## A16

S18, T30, R25, ACRES 1.7, BEG 1480.58' S & 900.13' W NE COR SE1/4 NE1/4, TH S 168.89, W 414.54, N 168.89, E 412.51, TO POB.

## A17

S18, T30, R25, ACRES 3.4, BEG 1649.47' S & 900.13' W NE COR SE1/4 NE1/4, TH S 346.03, W 418.7, N 346(s), E 414.54, TO POB.

## **A 18**

S18, T30, R25, ACRES 2.7, BEG 50' W AND 7.5' N NW COR LT 91, CRESTVIEW ADD, TH S 215(S), W 550, N 215(S), E 550, TO POB.

## **A19**

S16, T30, R25, ACRES 13.5, N 500' NW1/4 SW1/4, LYG E NEW ROUSE STR, LYG W RR ROW.

## **A20**

S16, T30, R25, ACRES 8.9, S 337' OF N 837' NW1/4 SW1/4, LYG E ROUSE STREET AND W RR.

## **A21**

S16, T30, R25, ACRES 5.3, S 408.8' OF N 1245.4' NW1/4 SW1/4, LYG W ROW, LESS N 243.4' OF W 443.12'.

## **A22**

PERRYS SUBDIV SW/4 SEC 16, ACRES 4.4, ALL BLK 3 AND TR BEG 102.8' S NW1/4 SW1/4, LYG E ROUSE STR AND W RR ROW. IN SEC 16 TWP 30 RNG 25

## **A23**

PERRYS SUBDIV SW/4 SEC 16, ACRES 1.8, BLK 4, LESS S 150'.

## **A24**

PERRYS SUBDIV SW/4 SEC 16, ACRES 6.1, ALL BLKS 11 & 12, & BLK 9, LESS N 230', & VAC ALLEYS & STREETS ADJ TO SAID BLKS.

## **A25**

PERRYS SUBDIV SW/4 SEC 16, ACRES 4.9, BLK 13, S 100' BLKS 7 & 8, & VAC STREETS & ALLEYS ADJ & WITHIN SAID BLKS.

## **A26**

LAKWOOD OAKS ADDITION REPLAT, Lots 3-14

## **A27**

BELLEPLAINE ADDTN 2ND FILING, ACRES 4.5, S 300' LTS 13 THRU 17, BLK 5, & VAC ALLEY ADJ LT 15

## **A28**

PERRYS SUBDIV SW/4 SEC 16 , ACRES 2.3 , ALL BLK 8, LESS S 100', & E1/2 ADJ VAC JONES ST., W1/2 ADJ VAC HIGHLAND ST. & N1/2 ADJ VAC ALLEY.

## **A29**

PERRYS SUBDIV SW/4 SEC 16 , ACRES 2.3 , BLK 7, LESS S 100', & E1/2 ADJ VAC HIGHLAND ST.

## **A30**

BELLEPLAINE ADDTN 2ND FILING, ACRES 1.6, W1/2 LT 19 AND ALL LT 18, BLK 5.

## **A31**

BELLEPLAINE ADDTN 2ND FILING, ACRES 1.6, E1/2 LT 19 AND ALL LT 20, BLK 5.

## **A32**

BELLEPLAINE ADDTN 2ND FILING, BLOCK 5, Lot 21, ACRES 1.0

## **A33**

BELLEPLAINE ADDTN 2ND FILING, BLOCK 5, Lot 22 , ACRES 1.0

## **A34**

LAKEWOOD OAKS ADDITION REPLAT, Lot 34-61

## **A35**

BRALEYS SUBDIVISION, Lot 10, ACRES 4.8

## **A36**

BRALEYS SUBDIVISION, Lot 11, ACRES 4.8

## **A37**

BRALEYS SUBDIVISION, Lot 12, ACRES 4.8

## **A38**

BRALEYS SUBDIVISION, Lot 14, ACRES 4.8

### **A39**

BRALEYS SUBDIVISION, Lot 15, 16, ACRES 4.1

### **A40**

BRALEYS SUBDIVISION, Lot 17, ACRES 5.3

### **A41**

RAYMONDS SUBDIV SE/4 SEC 21 , ACRES 9.9 , LT 1, LESS TR BEG 204' W NE COR, TH S 88, W 169.5, N 88, E 169.5, TO POB.

### **A42**

Legal1 RAYMONDS SUBDIV SE/4 SEC 21, Lot 2, ACRES 10

### **A43**

CHAPLIN PLACE ADDITION, ACRES 2.0, ALL LTS 26 THRU 44, BLK 6 AND N1/2 VAC 26TH ST ADJ SD LTS.

### **A44**

Legal1 CHAPLIN PLACE ADDITION, ACRES 1.8, ALL LTS 1 THRU 17, BLK 7 AN Legal2 D S1/2 VAC 26TH ST ADJ SD LTS.

### **A45**

S17 , T30 , R25 , ACRES 2.5 , BEG 10' W SE COR NW1/4, TH N 104.8 5, W 199.75(S), N 104, W 652.75, S 208.85, E 618, TO POB.

### **A46**

S17, T30, R25, ACRES 2.7, BEG 209.81' N AND 275.18' W SE COR SE1/4 NW1/4, TH W 559.54', N 208.39', E 563.1', S 208.57' TO POB.

### **A47**

S17, T30, R25, ACRES 2.7, BEG 440' W SE COR NE1/4 NW1/4, TH N 343.91, W 322.8, S 343.91, E 322.8, TO POB.

### **A48**

SNYDER SUBDIV NW/4 SEC 17, Lot 9, 10

## **A49**

KIRKWOOD SUBDIV NW/4 SEC17, Lot 7 - 10, ACRES 2

## **A50**

SNYDER SUBDIV NW/4 SEC 17, Lot 8

## **A51**

SNYDER SUBDIV NW/4 SEC 17, Lot 7

## **A52**

RADELLS 2ND ADDITION, ACRES 3.6, ALL LTS 5, 6, 17, & 18

## **A53**

S28, T30, R25, Acres 1.3, BEG 50' S NW COR NE1/4 NW1/4, THE 288.5', S 200', W 288.5', N 200' TO POB, LESS ROW.

## **A54**

T.T. PERRYS 1ST ADDITION , BLOCK 4 , Lot 1 - 24 , ACRES 1.9

## **A55**

T.T. PERRYS 1ST ADDITION , ACRES 1.7 , ALL LTS 4 THRU 23 & N 100' LT 24, BLK 5

# Attachments B1 – B12: Maps of RHID properties

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B1:



Figure B1 - East of Rouse, South of Quincy, North of Centennial

B2:



Figure B2 - East 4th Street, North and South of the road, just east of Water Street, west of the High School



B4:

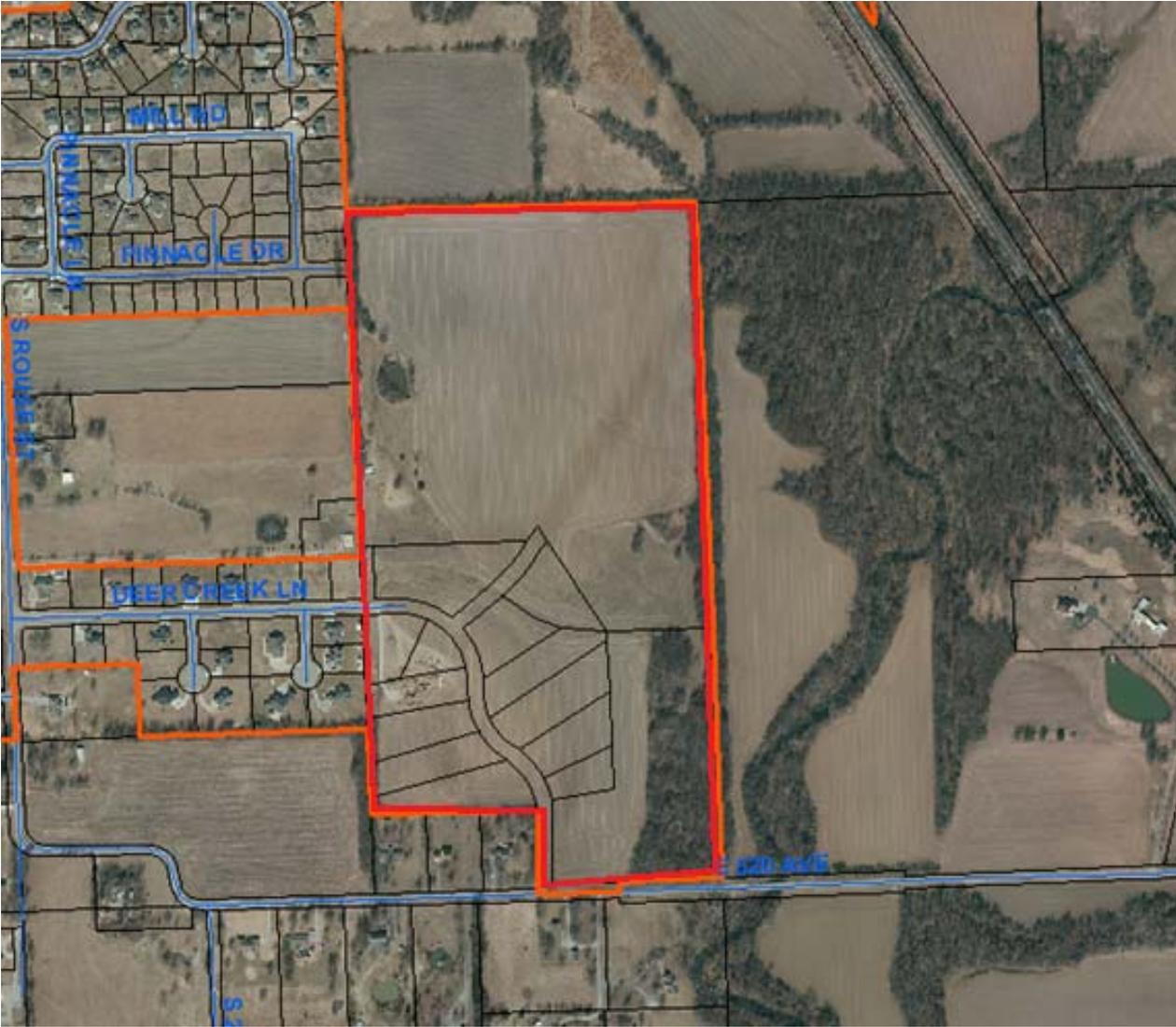


Figure B4 - East of Rouse, north of E. 520th

B5:



Figure B5 - East of Walnut, South of the Home Depot, East of US 69 Highway

B6:



Figure B6 - East of N. Rouse, between 20th street and 27th street

B7:



Figure 7 - West of Rouse, north of 21st Street

**B8:**



Figure B8 - North of Countryside Addition, South of Meadowlark Elementary

B9:

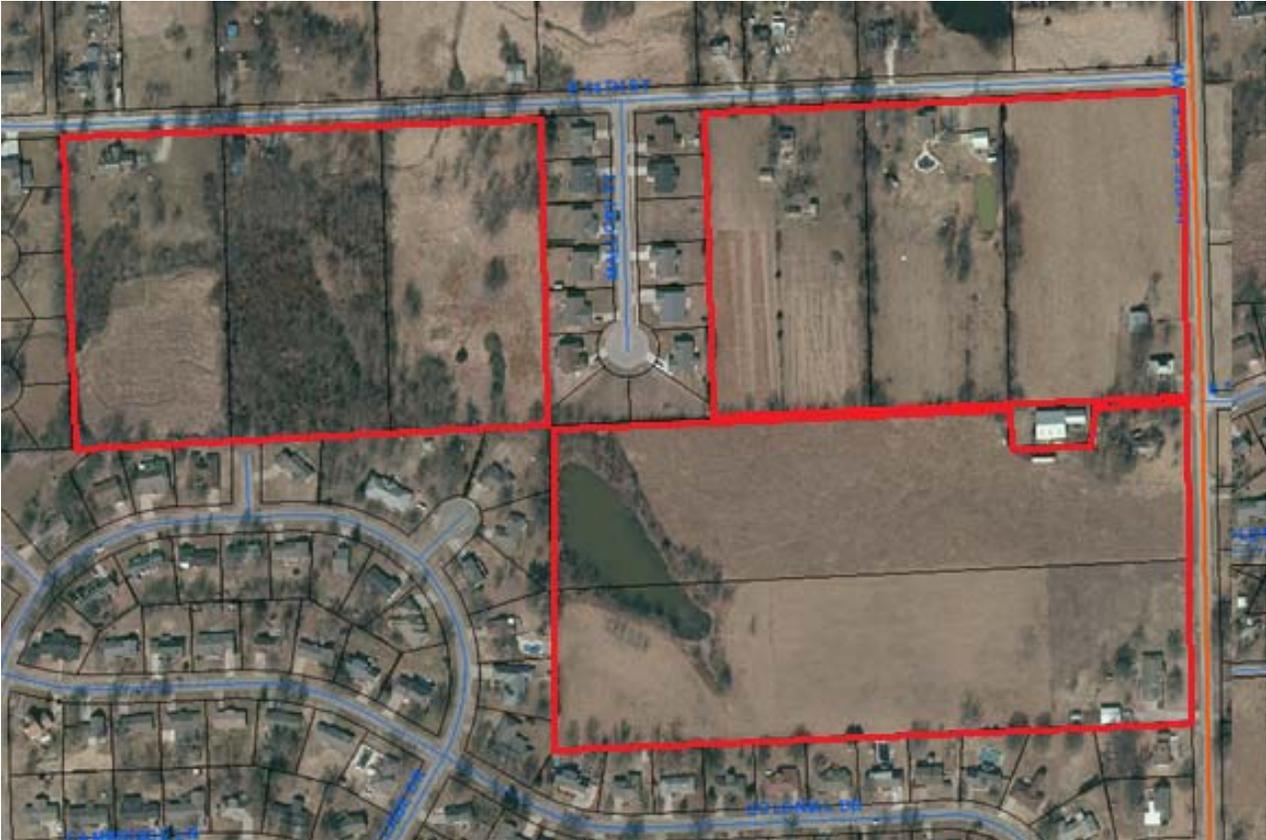
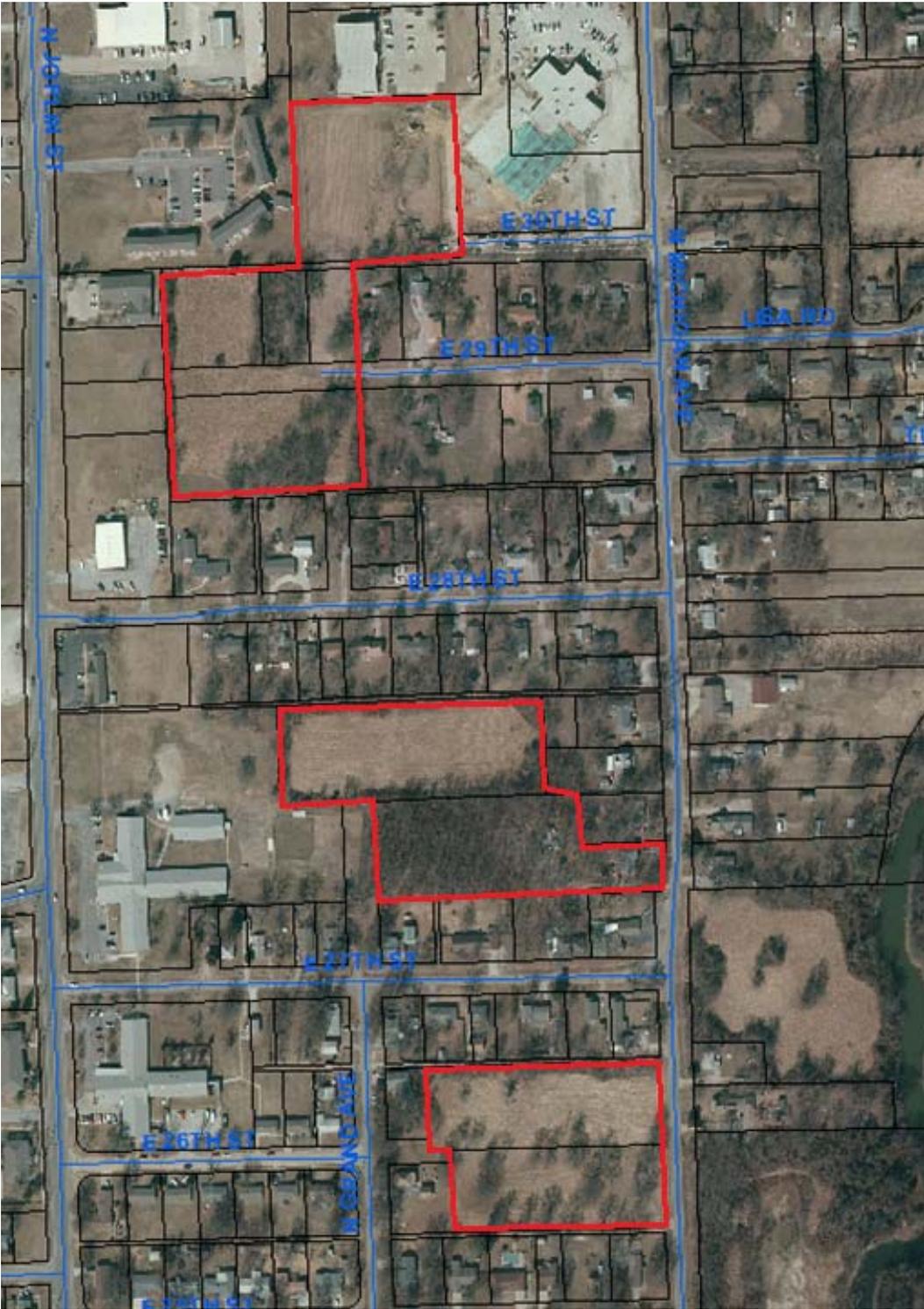


Figure B9 - North of Countryside, West of Free King, South of 14th

B10:



FigureB 10 - Between Michigan and Joplin, 25th and 30th

B11:



Figure B11 - South of Atkinson, North of 31st

B12:

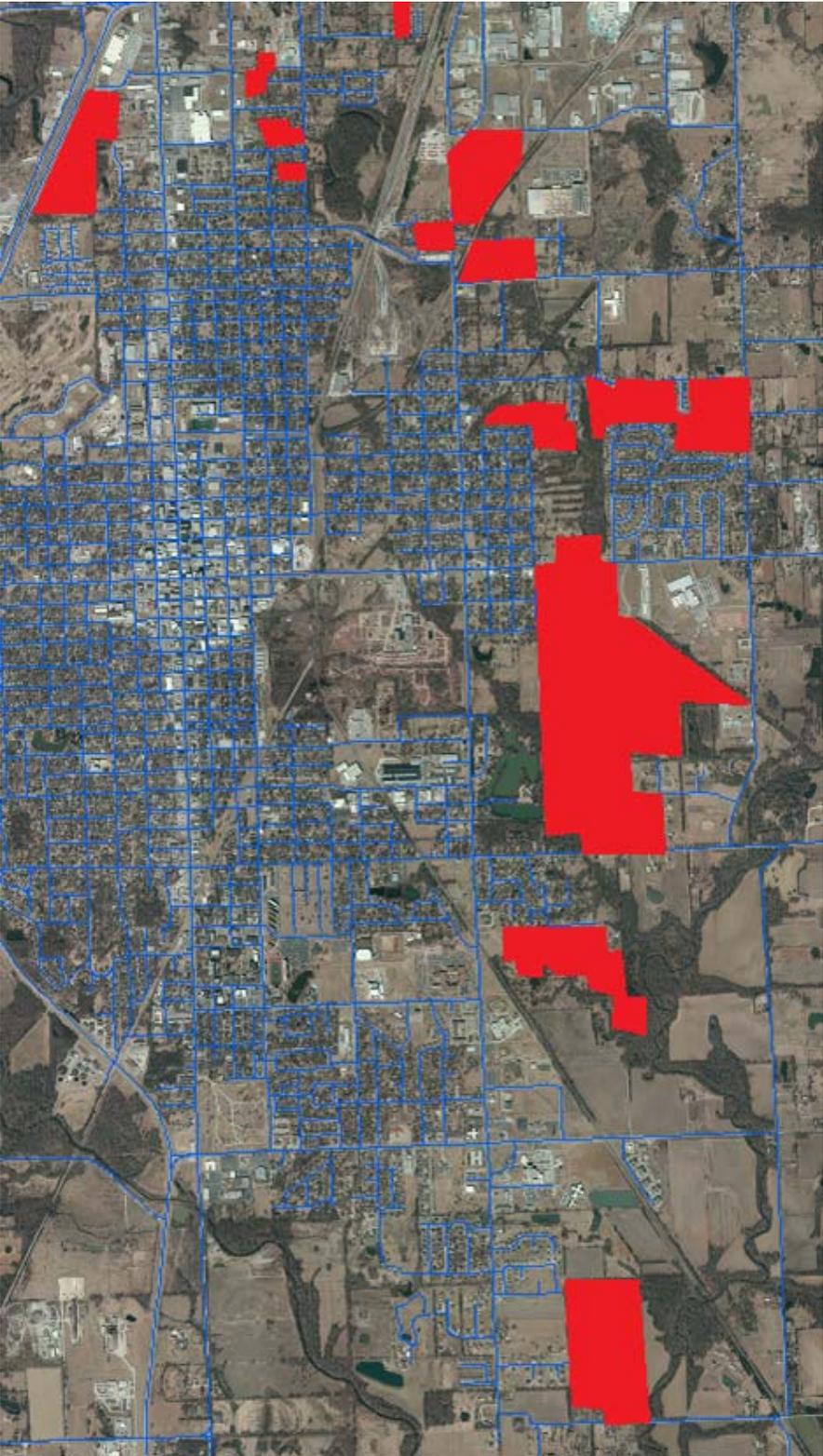


Figure B12 - Overview of all parcels in RHID

THE CITY OF PITTSBURG, KANSAS  
RESOLUTION NO. 1178

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF PITTSBURG, KANSAS DETERMINING THAT THE CITY IS CONSIDERING ESTABLISHING A RURAL HOUSING INCENTIVE DISTRICT WITHIN THE CITY

WHEREAS, K.S.A. 12-5241 et seq. (the "Act") authorizes any city incorporated in accordance with the laws of the state of Kansas (the "State") with a population of less than 40,000 located in a county with a population of less than 60,000 to designate rural housing incentive districts; and

WHEREAS, prior to such designation the governing body of such city shall conduct a housing needs analysis to determine what, if any, housing needs exist within its community; and

WHEREAS, after conducting such analysis, the governing body of such city may adopt a resolution making certain findings regarding the establishment of a rural housing incentive district and providing the legal description of property to be contained therein; and

WHEREAS, after publishing such resolution, the governing body of such city shall send a copy thereof to the Secretary Commerce of the State (the "Secretary") requesting that the Secretary agree with the finding contained in such resolution; and

WHEREAS if the Secretary agrees with such finding, such city may proceed with the establishment of a rural housing incentive district within such city and adopt a plan for the development or redevelopment of housing and public facilities in the proposed district; and

WHEREAS, the City of Pittsburg, Kansas (the "City") has an estimated population of approximately 20,394, is located in Crawford County, which has an estimated population of 39,290, and therefore constitutes a city as said term is defined in the Act; and

WHEREAS, the Governing Body of the City has performed a Housing Needs Analysis dated July 18, 2014, as well as an update dated October, 2015, both of which are on file in the office of the City Clerk; and

WHEREAS, based on the Needs Analysis, the Governing Body of the City proposes to commence proceedings necessary to create a Rural Housing Incentive District, in accordance with the provisions of the Act.

THEREFORE, BE IT RESOLVED by the Governing Body of the City of Pittsburg, Kansas, as follows:

Section 1. The Governing Body hereby adopts and incorporates by this reference as part of this Resolution the Needs Analysis, a copy of which is on file in the office of the City Clerk, and based on a review of said Needs Analysis makes the following findings and determinations.

Section 2. The Governing Body hereby finds and determines that there is a shortage of quality housing of various price ranges in the City despite the best efforts of public and private housing developers; and

Section 3. The Governing Body hereby finds and determines that the shortage of quality housing can be expected to persist and that additional financial incentives are necessary in order to encourage the private sector to construct or renovate housing in such city; and

Section 4. The Governing Body hereby finds and determines that the shortage of quality housing is a substantial deterrent to the future economic growth and development of the City; and

Section 5. The Governing Body finds and determines that the future economic well-being of the City depends on the Governing Body providing additional incentives for the construction or renovation of quality housing in the City.

Section 6. Based on the findings and determinations contained in Sections 2 through 5 of this Resolution, the Governing Body proposes to establish a Rural Housing Incentive District pursuant to the Act, within boundaries of the real estate legally described in Exhibit A-1 through A-55 attached hereto, and shown on the maps depicting the existing parcels of land attached hereto as Exhibit B-1 through B-12 (the "District").

Section 7. The City Clerk is hereby directed to publish this Resolution one time in the official City newspaper, and to send a certified copy of this Resolution to the Secretary of Commerce for the state of Kansas for the Secretary's review and approval.

Section 8. This Resolution shall take effect after its adoption and publication once in the official City newspaper.

APPROVED BY THE GOVERNING BODY OF THE CITY OF PITTSBURG, KANSAS, THIS 10<sup>TH</sup> DAY OF NOVEMBER, 2015.

APPROVED \_\_\_\_\_  
MAYOR

ATTEST \_\_\_\_\_

(SEAL)

THE CITY OF PITTSBURG, KANSAS

City of Pittsburg, Kansas  
2015 Budget Recap  
As of October 31, 2015

(83.33% of Fiscal Year has passed)

Budgeted Funds	Un-Encumbered Cash Balance 1/1/2015	Revenues (1)			Expenditures			Loan Activity	Y-T-D Net	Un-Encumbered Cash Balance 10/31/2015
		Estimated Budget 2015	Y-T-D Revenues 10/31/2015	Percent Received	Estimated Budget 2015	Y-T-D Expenses 10/31/2015	Percent Used			
General Fund	\$ 3,464,719	\$ 24,696,677	\$ 21,430,476	86.77%	\$ 24,712,009	\$ 21,686,319	87.76%	\$ -	\$ (255,843)	\$ 3,208,876
Public Library	85,205	757,020	769,112	101.60%	768,267	623,864	81.20%	-	145,248	230,453
Public Library Annuity	240,258	88	81	91.73%	127,822	7,822	6.12%	-	(7,741)	232,517
Special Alcohol & Drug	61,022	85,000	68,188	80.22%	85,000	58,824	69.20%	-	9,364	70,386
Special Parks & Recreation	-	85,000	68,188	80.22%	85,000	68,188	80.22%	-	-	-
Street & Highway	60,996	1,133,946	1,071,664	94.51%	1,142,184	901,276	78.91%	-	170,388	231,384
Street & Highway Sales Tax	65,595	1,141,186	971,480	85.13%	1,110,000	887,762	79.98%	-	83,718	149,313
Section 8 Housing	934	1,337,123	1,268,505	94.87%	1,324,906	1,269,357	95.81%	-	(852)	82
Revolving Loan Fund	2,667,966	1,025,651	884,490	86.24%	2,955,349	1,596,948	54.04%	919,637	207,179	2,875,145
Debt Service	846,107	11,927,318	13,031,376	109.26%	12,029,996	13,102,440	108.91%	-	(71,064)	775,043
Public Utilities	1,487,448	7,705,092	6,363,058	82.58%	8,043,206	6,224,971	77.39%	-	138,087	1,625,535
Stormwater	128,450	790,276	651,939	82.50%	794,689	685,219	86.22%	-	(33,280)	95,170
<b>Totals</b>	<b>\$ 9,108,700</b>	<b>\$ 50,684,377</b>	<b>\$ 46,578,557</b>	<b>91.90%</b>	<b>\$ 53,178,428</b>	<b>\$ 47,112,990</b>	<b>88.59%</b>	<b>\$ 919,637</b>	<b>\$ 385,204</b>	<b>\$ 9,493,904</b>

**Notable Items:**

\*Sales Tax revenue is up 1.92% compared to same period in 2014.

\*Aquatic Center subsidized \$25,000 to date for 2015.

\*Golf Course subsidized \$18,738 to date for 2015.

\*Section 8 Housing subsidized \$60,600 to date for 2015.