

OFFICIAL MINUTES  
OF THE MEETING OF THE  
GOVERNING BODY OF THE  
CITY OF PITTSBURG, KANSAS  
November 10<sup>th</sup>, 2015

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A Regular Session of the Board of Commissioners was held at 5:30 p.m. on Tuesday, November 10<sup>th</sup>, 2015, in the City Commission Room, located in the Law Enforcement Center, 201 North Pine, with Mayor Chuck Munsell presiding and the following members present: Michael Gray, Jeremy Johnson, John Ketterman and Monica Murnan.

Mike Hart of the Trinity Baptist Church provided the invocation.

Mayor Munsell led the flag salute.

APPROVAL OF MINUTES – OCTOBER 27<sup>th</sup>, 2015 - On motion of Gray, seconded by Ketterman, the Governing Body approved the October 27<sup>th</sup>, 2015, City Commission Meeting minutes as submitted. Motion carried.

CHANGE ORDER NO. 4 AND FINAL PAYMENT – PITSCO/SUNFLOWER TRAIL PROJECT – On motion of Gray, seconded by Ketterman, the Governing Body approved Change Order No. 4 reflecting an increase of \$44.85 making a new contract construction amount of \$174,050.24 and final payment in the amount of \$174,050.24 to Heck and Wicker, Inc., of Parsons, Kansas, for the Pitsco/Sunflower Trail Project. Motion carried.

MIZE HOUSER & COMPANY P.A. - AUDITING CONTRACT – On motion of Gray, seconded by Ketterman, the Governing Body approved the 2015 auditing contract with Mize Houser & Company P.A. in an amount not to exceed \$34,500 to perform auditing services for the City's 2015 fiscal year and authorized the Mayor to sign the appropriate documents on behalf of the City. Motion carried.

DISPOSITION OF BIDS – BRUSH FIRE TRUCK – On motion of Gray, seconded by Ketterman, the Governing Body approved staff request to accept the recommendation of the Southeast Kansas Regional Planning Commission (SEKRPC) to reject the bids received for the purchase of a brush fire truck, including apparatus, graphics, radio and loose equipment, due to bid irregularities, with this purchase to be rebid at a later date. Motion carried.

SILVERCREEK MEDICAL REIMBURSEMENT SOLUTIONS SUBORDINATION AGREEMENT – On motion of Gray, seconded by Ketterman, the Governing Body approved a Subordination Agreement in which the City would assume a third position on the SilverCreek Medical Reimbursement Solutions mortgage, immediately behind Arvest Bank and Rural Missouri and authorized the Mayor to sign the Subordination Agreement on behalf of the City. Motion carried.

APPROPRIATION ORDINANCE – On motion of Gray, seconded by Ketterman, the Governing Body approved the Appropriation Ordinance for the period ending November 10<sup>th</sup>, 2015, subject to the release of HUD expenditures when funds are received, with the following roll call vote: Yea: Gray, Johnson, Ketterman, Munsell, and Murnan. Motion carried.

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CHPG AGREEMENT – Consideration of staff request to enter into an agreement with CHPG, in which CHPG will provide benefit consultation, administration, communication, and human resources compliance services for a total annual fee of \$40,000, to be paid in monthly installments of \$3,333.33, was tabled until the November 24<sup>th</sup>, 2015, Pittsburg City Commission Meeting. Motion carried.

RURAL HOUSING INCENTIVE DISTRICT – On motion of Murnan, seconded by Gray, the Governing Body approved staff recommendation to establish a Rural Housing Incentive District (RHID) and adopted Resolution No. 1178 determining that the City is considering establishing a Rural Housing Incentive District, and authorized the Mayor to execute the appropriate documents on behalf of the City. Motion carried.

NON-AGENDA REPORTS & REQUESTS:

BI-MONTHLY FINANCIAL REVIEW - Finance Director Jamie Clarkson provided the October 31, 2015, bi-monthly financial review.

RESOLUTION NO. 1179 - On motion of Ketterman, seconded by Johnson, the Governing Body adopted Resolution No. 1179, declaring the eligibility of the City of Pittsburg to submit an application to the Kansas Department of Transportation for use of Safe Routes to Schools funds set forth by SAFETEA-LU for the Pittsburg Safe Routes to School Project in Pittsburg, Kansas, and authorized the Mayor to sign the Resolution and the application on behalf of the City. Motion carried.

KANSAS DEPARTMENT OF TRANSPORTATION - SUPPLEMENTAL AGREEMENT NO. 2 – On motion of Gray, seconded by Ketterman, the Governing Body approved Supplemental Agreement No. 2 between the City of Pittsburg and the Kansas Department of Transportation regarding the construction of the East/West Connector Hiking and Biking Trail. Motion carried.

CHILDREN'S ADVOCACY AWARD – Police Sergeant Tim Tompkins announced that the City of Pittsburg was recently awarded the Governor's Award for Exemplary Service to Children and Families.

EXECUTIVE SESSION - On motion of Johnson, seconded by Murnan, the Governing Body recessed into Executive Session not to exceed 30 minutes for discussion regarding personnel matters of nonelected personnel. Motion carried.

The Governing Body recessed into Executive Session at 5:59 p.m.

The Governing Body reconvened into Regular Session at 6:29 p.m.

Mayor Munsell announced that no decisions were made and no votes were taken during the Executive Session.

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EXECUTIVE SESSION - On motion of Gray, seconded by Johnson, the Governing Body recessed into Executive Session not to exceed 15 minutes for discussion regarding personnel matters of nonelected personnel. Motion carried.

The Governing Body recessed into Executive Session at 6:29 p.m.

The Governing Body reconvened into Regular Session at 6:43 p.m.

Mayor Munsell announced that no decisions were made and no votes were taken during the Executive Session.

ADJOURNMENT: On motion of Murnan, seconded by Johnson, the Governing Body adjourned the meeting at 6:44 p.m. Motion carried.



  
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Chuck Munsell, Mayor

  
Tammy Nagel, City Clerk