

Pittsburg Farmers' Market  
Board Meeting

Minutes February 24, 2023  
2:00pm - 3:00pm

1. Stephanie called the meeting to order at 2:08PM
2. Additions to agenda- Audrey added additions to the agenda under new business of Senior Nutrition Farmers' Market Program updates.
3. Minutes—Abbie presented the minutes. Accepted as written.
4. Financial Report-Josie presented the financial report as programs and events were the same at \$6500.00, Part-time salaries increased to \$4500.00, Advertising decreased to \$500.00, our operating supplies decreased to \$1000.00.
5. Market Manager Report- Abbie explained that on social media she is posting twice a week to engage the community and customer base. She then explained that after the application were approved they would be released to the public, and as applications come in, inspections would be scheduled.
6. Old Business:
  - a. Board Member- Vendor Spot Open- Abbie explained that due to the new 2023 board reconstruction that the spot is no longer open.
  - b. Peddler's Ordinance Update – Toby explained that the city attorney is still reviewing the ordinance.
  - c. Sign Update – Toby explained that Abbie did a mock up of the design and he is going to send it to CDL. Abbie showed the mock up of the sign.
7. New Business:
  - a. Senior Nutrition Farmers' Market Program updates- Audrey explained that they are awarding \$50 per voucher instead of \$35 for senior citizens. She also explained that the process for farmers to get certified for the program has changed to all farmers must go through new training. Josie explained that the Farmers' Market is going to have a watch party for the vendors to get certified for the program.
  - b. Elections- John motioned Stephanie to be the president, Darren seconded the motion.
  - c. Vendor applications, Community applications- Abbie explained the vendor application was the same as last year, the date just changed. John motioned that Wednesday Vendor fees be waived for all vendors. Stephanie seconded it. The Vendor application was approved with the changes of the Wednesday fees being waived for all vendors. Abbie explained the community application and said that it was the same as last year. Stephanie motioned to approve it, John seconded it.

- d. Market Event Schedule- Abbie explained Kid's Day and Live music would be the same as last season, salsa contest is July 1<sup>st</sup>, Watermelon seed spitting contest is June 17<sup>th</sup>, and Halloween Harvest is October 28<sup>th</sup>.
- 8. Next Meeting Date & time – May 26<sup>th</sup>, 2023 at 2:00 PM.
- 9. Adjourn- John motioned to adjourn, Darren seconded it.