



Active Transportation Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public.

I am a current member seeking reappointment to the Board.

I am seeking a first term as a member of the Board.

Name: _____

Home Address: _____

Mailing Address: _____

Occupation: _____

Business Address: _____

Home Telephone: _____

Business Telephone: _____

E-mail: _____

Are you a resident of Pittsburgh? ____ If yes, how long have you lived in Pittsburgh: _____

Current occupation (within last 12 months): _____

Business interest in the last 12 months: _____

Previous Committee/Commission Experience: _____

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. _____

Professional and/or community service activities: _____

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: _____

Area of representation (please circle one):

Pittsburg Resident

Disability Advocate

Non-Profit Advocate

Health Care Industry Advocate

The Active Transportation Advisory Board meets at 12:30 PM on the first Tuesday of each month at the Public Utilities Department Conference Room. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

Signature of Applicant: _____

Date: _____

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application by **Noon on November 20th, 2024.**

Applications may be submitted:

1. By mail: The City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, Kansas 66762
2. In person at City Hall (201 West 4th Street), or
3. By email to tammy.nagel@pittks.org

ARTICLE VIII. ACTIVE TRANSPORTATION ADVISORY BOARD

Sec. 74-244. Creation; membership.

There is hereby created an Active Transportation Advisory Board for the City of Pittsburg, Kansas. The Board shall consist of five members who shall serve without compensation, all appointees to the Board shall be appointed for four-year terms. No appointee to the Board shall be eligible for re-appointment after serving two consecutive terms on the Board.

(Ord. No. G-1201, § 1, 7-8-2014; Ord. No. G-1345, § 1, 1-24-2023)

Sec. 74-245. Member qualifications.

Two of the appointees to the Board shall be residents who live within the City limits of Pittsburg, Kansas. The three additional appointees shall reside within Crawford County with: one appointee from the health care industry; one appointee being a disability advocate; and one appointee being a member of a non-profit organization promoting healthy lifestyles in the Pittsburg area. Preference may be given to any applicant residing in the City of Pittsburg. Appointees shall be drawn from diverse segments of the public, and shall be selected for their wisdom, broad perspective, and ability to assist in planning and development of active transportation.

(Ord. No. G-1201, § 1, 7-8-2014; Ord. No. G-1344, § 1, 1-24-2023)

Sec. 74-246. Quorum; action.

A majority of the Board shall constitute a quorum. A majority affirmation vote of a quorum shall be necessary for any action taken by the Board.

(Ord. No. G-1201, § 1, 7-8-2014)

Sec. 74-247. Officers.

The Board at its organizational meeting, and each annual meeting thereafter, shall elect from its membership a chairperson and a vice-chairperson. The chairperson and vice-chairperson shall have and perform such duties as are commonly associated with respective titles and shall serve for one year and until successors are appointed. The Director of Planning and Community Services shall appoint a secretary for the Board, which person shall be an employee of the City of Pittsburg, and who shall not be entitled to vote on any matter considered by the Board.

(Ord. No. G-1201, § 1, 7-8-2014)

Sec. 74-248. Filling of vacancies; removal.

Should any member of the Board resign, move from the City of Pittsburg or Crawford County, or be removed by the Governing Body after missing three consecutive regular meetings, the Governing Body shall appoint some other qualified individual to serve the former member's unexpired term.

(Ord. No. G-1201, § 1, 7-8-2014)

Sec. 74-249. Meetings; public records.

The Board shall have regular monthly meetings to be established by the majority vote of the Board. Special meetings shall be called by the chairperson, vice-chairperson, or upon request of a majority of the members of the Board. Such calls for special meetings and notices shall be given at least 48 hours before the time of the meeting so called. The request shall be read and entered into the minutes of such special meeting and no business shall be transacted except that stated in the call for special meeting. The Board shall keep minutes of its meeting and records of its proceedings and other official actions, all of which shall be promptly filed with the City Clerk and shall be public records.

(Ord. No. G-1201, § 1, 7-8-2014)

Sec. 74-250. Open meetings; public participation.

All meetings of the Board shall be open to the public, with copies of the Agenda available to all interested persons, the City Clerk, and the media at least 48 hours in advance of the meeting. It is the intent of the Board to encourage and promote public participation at all meetings of the Board.

(Ord. No. G-1201, § 1, 7-8-2014)

Sec. 74-251. Reports; recommendations.

The Governing Body may refer to the Board proposals and propositions relating to construction, reconstruction and improvement of roadways, trails and sidewalks. The Board shall make reports and recommendations to the Governing Body on all matters referred to it within the time fixed by the Governing Body. The Board further shall review all future active transportation facilities and projects.

(Ord. No. G-1201, § 1, 7-8-2014)

Sec. 74-252. Additional duties.

Additional authority and duties of the Board are:

- (1) To advise the Governing Body on interests of active transportation;
- (2) To advise the City of Pittsburg on matters related to active transportation and connectivity within the City of Pittsburg;
- (3) To assist in the City of Pittsburg with promoting and public relations of new active transportation networks;
- (4) To assist the City of Pittsburg with seeking grants and private funding for the development of active transportation; and
- (5) To direct all inquiries regarding active transportation, from persons or groups, to the Director of Planning and Community Services without delay.

(Ord. No. G-1201, § 1, 7-8-2014)