



Board of Zoning Appeals / Planning Commission

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public.

I am a current member seeking reappointment to the Commission.

I am seeking a first term as a member of the Commission.

Name: _____

Home Address: _____

Mailing Address: _____

Occupation: _____

Business Address: _____

Home Telephone: _____

Business Telephone: _____

E-mail: _____

Are you a resident of Pittsburgh? ____ If yes, how long have you lived in Pittsburgh: _____

Current occupation (within last 12 months): _____

Business interest in the last 12 months: _____

Previous Committee/Commission Experience: _____

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. _____

Professional and/or community service activities: _____

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: _____

The Board of Zoning Appeals / Planning Commission meets at the Law Enforcement Center (201 North Pine) at 5:30 p.m. on the 4th Monday of each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

Signature of Applicant: _____

Date: _____

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application by **Noon on December 3, 2024.**

Applications may be submitted:

1. By mail: The City of Pittsburg
Attn: City Clerk
PO Box 688
Pittsburg, Kansas 66762
2. In person at City Hall (201 West 4th Street), or
3. By email to tammy.nagel@pittks.org

DIVISION 2. BOARD OF ZONING APPEALS¹

Sec. 62-101. Creation.

There is hereby created a Board of Zoning Appeals. It shall consist of seven members appointed by the Governing Body. Five members must be residents of the City, and two of the members shall reside outside of but within three miles of the corporate limits of the City. The members of the Board of Zoning Appeals shall also serve as the members of the Planning Commission and shall serve the term for which they were appointed by the Governing Body. Upon the expiration of the term of any member, the Governing Body shall appoint that member or some other qualified individual to a three-year term of office; provided, however, that no members shall serve more than two consecutive terms.

(Code 1975, § 24-201; Ord. No. G-1265, § 2, 11-22-2016)

Sec. 62-102. Filling vacancies.

Should any member of the Board of Zoning Appeals resign, move from the City, or be removed by the Governing Body, the Governing Body shall appoint some other qualified individual to serve the former member's unexpired term.

(Code 1975, § 24-202)

Sec. 62-103. Election of officers.

The members of the Board of Zoning Appeals shall annually elect one of its own members as chairperson and another as vice-chairperson, each of whom shall serve for one year and until successors are appointed.

(Code 1975, § 24-203)

Sec. 62-104. Powers and duties.

The Board of Zoning Appeals shall be vested with such powers and charged with such duties as are enumerated in the zoning ordinance or the laws of the state, as well as all amendments and modifications thereto.

(Code 1975, § 24-204)

¹Cross reference(s)—Boards, commissions and authorities, § 2-311 et seq.

State law reference(s)—Board of Zoning Appeals, K.S.A. 12-759.

Sec. 62-105. Meetings.

The Board of Zoning Appeals shall meet at a time and place pursuant to the call of the chairperson or vice-chairperson in the absence of the chairperson.

(Code 1975, § 24-205)

Sec. 62-106. Fees for hearing.

The fee listed in this Section shall be charged as follows: Filing fee for hearing before the Board of Zoning Appeals for variances or special exceptions: \$125.00.

(Ord. No. G-1085, § 2, 1-26-2010; Ord. No. G-1154, § 2, 9-13-2011)

Secs. 62-107—62-140. Reserved.

ARTICLE II. PLANNING COMMISSION¹

Sec. 62-41. Creation.

There is hereby created a Planning Commission. It shall consist of seven members appointed by the Governing Body. Five of the members must be residents of the City, and two of the members shall reside outside of but within three miles of the corporate limits of the City. The members of the Planning Commission shall also serve as the members of the Board of Zoning Appeals and shall serve the term for which they were appointed by the Governing Body. Upon the expiration of the term of any member, the Governing Body shall appoint that member or some other qualified individual to a three year term of office; provided, however, that no members shall serve more than two consecutive terms.

(Code 1975, § 24-101; Ord. No. G-1265, § 1, 11-22-2016)

Sec. 62-42. Filling vacancies.

Should any member of the Planning Commission resign, move to an area other than the area they were appointed to represent, or be removed by the Governing Body, the Governing Body shall appoint some other qualified individual to serve the former member's unexpired term.

(Code 1975, § 24-102)

Sec. 62-43. Election of officers.

The members of the Planning Commission shall annually elect one of its own members as chairperson and another as vice-chairperson, each of whom shall serve for one year and until successors are appointed.

(Code 1975, § 24-103)

Sec. 62-44. Meetings.

The Planning Commission shall meet at least once a month at a time and place as fixed by resolution. Special meetings may be called by the chairperson or, in his absence, the vice-chairperson. The commission shall cause a proper record to be kept of its proceedings. A copy of such proceedings shall be signed by the secretary and filed with the City Clerk. All affidavits for legal notices published by the Planning Commission shall be filed with the City Clerk.

(Code 1975, § 24-104)

¹Cross reference(s)—Boards, commissions and authorities, § 2-311 et seq.

State law reference(s)—Planning commissions, K.S.A. 12-744 et seq.

Sec. 62-45. Powers and duties.

The Planning Commission shall be vested with such powers and charged with such duties as are enumerated in the zoning ordinance and subdivision regulations, or may hereafter be fixed, by the laws of the state.

(Code 1975, § 24-105)

State law reference(s)—Planning Commission powers generally, K.S.A. 12-745 et seq.

Secs. 62-46—62-80. Reserved.