



Farmers Market Advisory Board

APPLICATION FOR APPOINTMENT

Note: Your application will be copied for the City Commission and made available to the press and public

Name: _____

Home Address: _____

Mailing Address: _____

Occupation: _____

Business Address: _____

Home Telephone: _____

Business Telephone: _____

E-mail: _____

Are you a resident of Pittsburg? If yes, how long have you lived in Pittsburg: _____

Current occupation (within last 12 months): _____

Business interest in the last 12 months: _____

Previous Committee/Commission Experience: _____

Education/Experience: A resume may be attached containing this and any other information that would be helpful in evaluating your application. _____

Professional and/or community service activities: _____

Please explain your reasons for wishing to serve on this committee/commission and how you feel that you may contribute: _____

Area of representation (please circle all that could apply):

Vendor at Pittsburg's market

Live Well Crawford County/Eat Well

Growing Growers at C-TEC

K-State Research and Extension

Downtown Representative

Active Market Supporter

The Farmers Market Advisory Board meets once each month. Appointment to this position may require you to file a Conflict of Interest Disclosure Statement, which is a public record.

*** Please plan to attend the January 7th, 2025, Pittsburg City Commission Meeting (5:30 p.m. at the Law Enforcement Center – 201 North Pine in Pittsburg). Appointments to the Farmers Market Advisory Board will be made by the City Commission during this meeting.**

Signature of Applicant: _____

Date: _____

If you have any questions regarding the appointment procedure, please contact the City Clerk by phone at (620)230-5532 or by email at tammy.nagel@pittks.org.

Please return your completed application on or before January 3rd, 2025, to:

City of Pittsburg: Parks and Recreation Department

Keller Erwin

710 W 9th St

Keller.erwin@pittks.org

Pittsburg, KS 66762

ARTICLE I. - PITTSBURG AREA FARMERS MARKET ADVISORY BOARD.

Sec. 58-1. - Creation; membership.

There is hereby created a Pittsburg Area Farmers Market Advisory Board ("Board") for the City. The board shall consist of seven members who shall serve without compensation. The members shall be appointed by the Governing Body; four of whom shall be appointed for a term of three years and three of whom shall be appointed for a term of two years. Following the expiration of the term of the three members appointed for two years, all appointees to the Board shall be appointed for three year terms. No appointee to the Board shall be eligible for reappointment after serving two consecutive terms on the Board.

(Ord. No. G-1266, § 1, 2-28-2017)

Sec. 58-2. - Member qualifications.

Three appointees to the Board shall be current dues paying vendors at the Pittsburg Area Farmers Market; one appointee shall be a member of Eat Well/Live Well Crawford County or a similar organization; one appointee shall be a current member of the Growing Growers program at the Southeast Kansas Career and Technical Education Center of Crawford County, LLC; one appointee shall be a member of the Downtown Advisory Board; and one appointee shall be a current employee of the Kansas State Research and Extension office (Wildcat Extension District). Preference may be given to applicants residing in the City. Appointees shall be drawn from diverse segments of the public, and shall be selected for their wisdom, broad perspective, and ability to assist in planning and development of the Pittsburg Area Farmers Market.

(Ord. No. G-1266, § 1, 2-28-2017)

Sec. 58-3. - Quorum; action.

A majority of the Board shall constitute a quorum. A majority affirmation vote of a quorum shall be necessary for any action taken by the Board.

(Ord. No. G-1266, § 1, 2-28-2017)

Sec. 58-4. - Officers.

The Board at its organizational meeting, and each annual meeting thereafter, shall elect from its membership a chairperson and a vice-chairperson. The chairperson and vice-chairperson shall have and perform such duties as are commonly associated with respective titles and shall serve for one year and until successors are appointed. The Director of Parks and Recreation shall appoint a secretary for the Board, which person shall be an employee of the City, and who shall not be entitled to vote on any matter considered by the Board.

(Ord. No. G-1266, § 1, 2-28-2017)

Sec. 58-5. - Filling of vacancies; removal.

Should any member of the Board resign, or be removed by the Governing Body after missing three consecutive regular meetings, the Governing Body shall appoint some other qualified individual to serve the former member's unexpired term.

(Ord. No. G-1266, § 1, 2-28-2017)

Sec. 58-6. - Meetings; public records.

The Board shall have regular monthly meetings to be established by the majority vote of the Board. Special meetings shall be called by the chairperson, vice-chairperson, or upon request of a majority of the members of the Board. Such calls for special meetings and notices shall be given at least 48 hours before the time of the meeting so called. The request shall be read and entered into the minutes of such special meeting and no business shall be transacted except that stated in the call for special meeting. The Board shall keep minutes of its meeting and records of its proceedings and other official actions, all of which shall be promptly filed with the City Clerk and shall be public records.

(Ord. No. G-1266, § 1, 2-28-2017)

Sec. 58-7. - Open meetings; public participation.

All meetings of the Board shall be open to the public, with copies of the Agenda available to all interested persons, the City Clerk, and the media at least 48 hours in advance of the meeting. It is the intent of the Board to encourage and promote public participation at all meetings of the Board.

(Ord. No. G-1266, § 1, 2-28-2017)

Sec. 58-8. - Reports; recommendations.

The Governing Body shall refer to the Board all major proposals and propositions relating to the operation of the Pittsburg Area Farmers Market. The Board shall make reports and recommendations to the Governing Body on all matters referred to it within the time fixed by the Governing Body. The Board further shall review all existing and future Pittsburg Area Farmer Market facilities, projects and programs.

(Ord. No. G-1266, § 1, 2-28-2017)

Secs. 58-9—58-30. - Reserved.