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**Downtown Advisory Board**

**NOTES  
Monday, November 18 | 11:30 am – 1:00 pm   
Frisco Event Center, 210 E 4th St**

**Members Present: Ashlee Ricks, Ben Fowler, Skip Urich, Stephanie Watts, Tree Mulkin, Blaise Main  
Members Absent: Darcie Shultz   
Others Present: Sarah Runyon (City of Pittsburg), Chris Wilson (Explore Crawford County)**

**Call to Order: Ben Fowler**

* **Welcome & Agenda Review**
* **Meeting Notes *– Action Needed***
  + ***Motion to Approve – Tree***
  + ***Second – Ashlee***
  + ***All in favor/Opposed – All in favor, none opposed***

**Old Business:**

* **Bike Racks & Benches** – Bike Racks on the Way!
* **DAB Board Openings** *– Ben and Ashlee will be moving off the board and Skip is renewing.*

**New Business:**

* **Special Events Coming up:** 
  + **Downtown Holiday Window Decorating**
  + **Small Business Saturday – Nov. 30 – all day** 
    - *Ben, Tree, Daisy and Sarah will help with SBS Table at Holiday Art Market*
  + **Tree Lighting Ceremony – Nov. 30 – 6:30 pm** 
    - *Tree & Stephanie will help with Tree Lighting.*
    - *Sarah was able to get approval for spiked cider under the Common Consumption guidelines. TOAST to sell under their license.*
* **Open Discussion / Questions?** 
  + Olsson Strategic Plan Goals Planning –
    - Lighting & Safety – *Members were asked to help with a lighting review – downtown walking or driving tour to evaluate areas in need of extra lighting*
    - Parking Enforcement
    - Aesthetic lighting – multicolor
    - Pedestrian-level lights on Broadway
    - Alley resurfacing / Drainage – Stormwater
    - Wayfinding Signage or Kiosks
    - Music
  + Parking Enforcement Discussion – *Sarah discussed some plans regarding parking enforcement, identifying technology for tracking (LPR cameras) and the city’s plan to hire a parking enforcement officer. With the Kelce College of Business moving downtown, the city will take the lead on enforcing parking once the university completes their development – not PSU police. This will require an investment from the city and also recommendations from the DAB for how to help accommodate businesses.*

**Meeting Adjournment: Ben Fowler**

* + ***Motion to Approve – Ashlee Ricks***
  + ***Second – Stephanie Watts***
  + ***All in favor/Opposed – All in favor, none opposed***

**Next Meeting – Monday, December 16, 11:30 am – 1:00 pm | Fun Zone Depot (Moved to Memorial Auditorium)**